



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

AGENDA

Joint REGULAR Meeting

Wednesday, November 13, 2024 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).



PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

WATCH THE MEETING

- Live web-streaming: Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- Live Broadcast on Local Govt. Channel: Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- Archived videos online: The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online www.cityofsolanabeach.org. Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

PUBLIC COMMENTS

Written correspondence (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at clerkoffice@cosb.org with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.

- Correspondence received after the official posting of the agenda, but two hours prior to the meeting start time, on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.

And/Or

Verbal Comment Participation:

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports. Public speakers have 3 minutes each to speak on each topic. Time may be donated by another

individual who is present at the meeting to allow an individual up to 6 minutes to speak. Group: Time may be donated by two individuals who are present at the meeting allowing an individual up to 10 minutes to speak. Group Hearings: For public hearings only, time may be donated by two individuals who are present at the meeting allowing an individual up to 15 minutes to speak.

COUNCIL DISCLOSURE

Pursuant to the Levine Act (Gov't Code Section 84308), any party to a permit, license, contract (other than competitively bid, labor or personal employment contracts) or other entitlement before the Council is required to disclose on the record any contribution, including aggregated contributions, of more than \$250 made by the party or the party's agents within the preceding 12 months to any Council Member. Participants and agents are requested to make this disclosure as well. The disclosure must include the name of the party or participant and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made.

SPECIAL ASSISTANCE NEEDED

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set all electronic devices to silent mode and engage in conversations outside the Council Chambers.

CITY COUNCILMEMBERS

Lesa Heebner
Mayor

Jewel Edson
Deputy Mayor / Councilmember District 3

Kristi Becker
Councilmember District 2

Jill MacDonald
Councilmember District 4

David A. Zito
Councilmember District 1

Alyssa Muto
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction.
None at the posting of this agenda

PROCLAMATIONS/CERTIFICATES: *Ceremonial*
None at the posting of this agenda

ORAL COMMUNICATIONS:

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

CITY COUNCIL COMMUNITY ANNOUNCEMENTS - COMMENTARY:

An opportunity for City Council to make brief announcements or report on various activities. These items are not agendized for official City business with no action or substantive discussion.

CITY MANAGER / CITY ATTORNEY REPORTS:

An opportunity for the City Manager and City Attorney to make brief announcements or report on various activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.3.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on October 09, 2024.

[Item A.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for October 05, 2024 – October 25, 2024.

[Item A.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.3. Unified Telecommunications Services. (File 0190-60)

Recommendation: That the City Council

1. Adopt **Resolution 2024-107:**

- a. Authorizing the City Manager to execute an agreement with Salient for 3 years with two allowable 1-year extensions for a total contract amount of \$225,839.88.
- b. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget by increasing the Information Technology Asset Replacement expenditure account by \$24,583.98, utilizing their available fund balance.

[Item A.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)

B. PUBLIC HEARINGS: (B.1.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Public Hearing: Community Development Block Grant (CDBG) Funds – Americans with Disabilities Act (ADA) Pedestrian Ramp Improvements – Fiscal Year 2025/26. (File 0390-32)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony; Close the Public Hearing.
2. Adopt **Resolution 2024-106:**
 - a. Finding that the funding request and project implementation are exempt from the California Environmental Quality Act pursuant to the State CEQA Guidelines.
 - b. Approving the list of public street ADA ramp locations.
 - c. Requesting FY 2025/26 Community Development Block Grant Funds for ADA pedestrian ramp improvements at various public street intersections.
 - d. Finding that all of FY 2025/26 CDBG funds, presently estimated at a total of \$52,814, are designated to be used for ADA pedestrian ramp improvements.
 - e. Authorizing the City Manager to work with the City Engineer to refine the list of ADA Ramps based on actual amounts, and execute the County contract for management and implementation of the CDBG program.

[Item B.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C. STAFF REPORTS: (C.1. – C.2.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. Adopt (2nd Reading) Ordinance 537 - Prohibiting the Sale and Distribution of Kratom Products to Persons Under the Age of 21. (File 0230-10)

Recommendation: That the City Council

1. Adopt **Ordinance 537** adding Chapter 6.40 to the Solana Beach Municipal Code to prohibit the sale and distribution of kratom products to persons under the age of 21.

[Item C.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C.2. Highland Drive Median Planting Project. (File 0820-40)

Recommendation: That the City Council

1. Adopt **Resolution 2024-105**:
 - a. Awarding a construction contract to Palm Engineering Construction Company in the amount of \$93,782.50, for the Highland Drive Median Planting Project, Bid No. 2024-10.
 - b. Approving the amount of \$9,000 for construction contingency.
 - c. Authorizing the City Manager to execute the construction contract on behalf of the City.
 - d. Authorizing the City Manager to approve cumulative change orders up to the amount of the construction contingency.
 - e. Appropriating \$23,000 from Measure S Fund Balance to the project account for the Highland Drive Median Improvements.
 - f. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

[Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

WORK PLAN COMMENTS:

Adopted June 26, 2024

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary-MacDonald, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker / Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-MacDonald, Alternate-Becker. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-MacDonald, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-MacDonald, Alternate-Becker
- h. North County Dispatch JPA: Primary-MacDonald, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-MacDonald
- j. Regional Solid Waste Association (RSWA): Primary-Zito, Alternate-MacDonald
- k. SANDAG: Primary-Heebner, 1st Alternate-Zito, 2nd Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-MacDonald, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager

- o. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson
- b. Fire Dept. Management Governance & Organizational Evaluation – Edson, MacDonald
- c. Highway 101 / Cedros Ave. Development Committee – Heebner, Edson
- d. Parks and Recreation Committee – Zito, Edson
- e. Public Arts Committee – Edson, Heebner
- f. School Relations Committee – Becker, MacDonald
- g. Solana Beach-Del Mar Relations Committee – Heebner, Edson

CITIZEN COMMISSION(S)

- a. Climate Action Commission – Zito, Becker

ADJOURN:

Next Regularly Scheduled Meeting is November 20, 2024

Always refer to the City's website Event Calendar for an updated schedule or contact City Hall. www.cityofsolanabeach.org 858-720-2400

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH }

I, Megan Bavin, Deputy City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the November 13, 2024 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on November 6, 2024 at 5:20 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., November 13, 2024, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Megan Bavin, Deputy City Clerk
City of Solana Beach, CA

UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events Calendar for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**



CITY OF SOLANA BEACH
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

MINUTES

Joint Meeting - Closed Session
Wednesday, October 09, 2024 5:00 p.m.
 City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California



<u>CITY COUNCILMEMBERS</u>		
Jewel Edson Deputy Mayor / Councilmember District 3	Lesa Heebner Mayor	Kristi Becker Councilmember District 2
Jill MacDonald Councilmember District 4		David A. Zito Councilmember District 1
Alyssa Muto City Manager	Johanna Canlas City Attorney	Angela Ivey City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 5:00 p.m.

Present: Lesa Heebner, Jewel Edson, Kristi Becker, Jill MacDonald, David A. Zito
 Absent: None
 Also Present: Alyssa Muto, City Manager
 Johanna Canlas, City Attorney

PUBLIC COMMENT ON CLOSED SESSION ITEMS (ONLY): None

CLOSED SESSION:

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
 Pursuant to Government Code Section 54956.9(d)(2)
 One (1) Potential case.
- 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 Pursuant to Government Code Section 54957
 City Attorney

No reportable action.

ADJOURN:

Mayor Heebner adjourned the meeting at 6:00 p.m.



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

MINUTES

Joint REGULAR Meeting

Wednesday, October 09, 2024 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California



Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

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CITY COUNCILMEMBERS

Lesa Heebner
Mayor

Jewel Edson
Deputy Mayor / Councilmember District 3

Kristi Becker
Councilmember District 2

Jill MacDonald
Councilmember District 4

David A. Zito
Councilmember District 1

Alyssa Muto
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:08 p.m.

Present: Lesa Heebner, Jewel Edson, Kristi Becker, Jill MacDonald, David A. Zito

Absent: None

Also Alyssa Muto, City Manager

Present: Johanna Canlas, City Attorney
Megan Bavin, Deputy City Clerk
Dan King, Assistant City Manager
Mo Sammak, City Engineer/Public Works Dir.
Rachel Jacobs, Finance Dir.
Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT: None

FLAG SALUTE:

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Zito and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

None at the posting of this agenda

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction.
None at the posting of this agenda

ORAL COMMUNICATIONS:

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

Chris Maulik spoke about his children walking to school along Cliff Street, safety concerns for pedestrians on this route, the need for mitigation measures such as a red-striped no-parking zone on one side of the street, as well as increased code enforcement against illegally parked vehicles, especially construction vehicles that occupy entire lanes and reduce visibility.

CITY COUNCIL COMMUNITY ANNOUNCEMENTS - COMMENTARY:

An opportunity for City Council to make brief announcements or report on various activities. These items are not agendaized for official City business with no action or substantive discussion.

CITY MANAGER / CITY ATTORNEY REPORTS:

An opportunity for the City Manager and City Attorney to make brief announcements or report on various activities. These items are not agendaized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.3.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on September 11, 2024.

Approved Minutes <https://www.cityofsolanabeach.org/en/government/public-meetings/agendas-minutes-videos>

Motion: Moved by Councilmember Zito and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for September 07, 2024 – September 20, 2024.

[Item A.2. Report \(click here\)](#)

Motion: Moved by Councilmember Zito and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

A.3. Purchase of Air Purifiers for South Bay Coastal Communities. (File 0230-20)

Recommendation: That the City Council

1. Approve **Resolution 2024-102:**
 - a. Joining the North Coastal Clean Air Partnership and allocating \$10,000 for the purchase of air purifiers for South Bay coastal communities.
 - b. Approving a budget amendment of \$10,000.
 - c. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

[Item A.3. Report \(click here\)](#)

Motion: Moved by Councilmember Zito and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)

C. STAFF REPORTS: (C.1. – C.2.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. Climate Action Plan Update. (File 0410-05)

Recommendation: That the City Council

1. Adopt **Resolution 2024-099** adopting the Climate Action Plan Update.

[Item C.1. Report \(click here\)](#)

[Item C.1. Updated Report #1 \(added 10-09-24 at 5:00pm\)](#)

[Item C.1. Supplemental Docs \(updated 10-09-24 at 5:30pm\)](#)

Alyssa Muto, City Manager, introduced the item.

Nicole Gucky, Senior Management Analyst, presented a PowerPoint (on file).

Lane Sharman, Peter Zahn, Michelle Buchanan, and Ken Flagg spoke regarding the Climate Action Plan Update.

Council and Staff Discussion.

Motion: Moved by Councilmember Zito and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

C.2. City Council Monthly Compensation Consideration - Ordinance 535 Introduction (1st Reading). (File 0520-10)

Recommendation: That the City Council

1. Discuss and consider changes, if any, to Councilmember and Mayoral compensation.
2. If desired, introduce **Ordinance 535** amending Solana Beach Municipal Code (SBMC) section 2.04.020 to reflect the compensation adjustment to take effect when a new term of office commences in December 2024.

[Item C.2. Report \(click here\)](#)

Johanna Canlas, City Attorney, introduced the item.

Council Discussion.

Motion: Moved by Councilmember Zito and second by Councilmember Heebner to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

WORK PLAN COMMENTS:

Adopted June 26, 2024

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

STANDING COMMITTEES: (All Primary Members) (*Permanent Committees*)

CITIZEN COMMISSION(S)

ADJOURN:

Mayor Heebner adjourned the meeting at 7:42 p.m.



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: November 13, 2024
ORIGINATING DEPT: Finance – Rachel Jacobs, Finance Director
SUBJECT: Register of Demands

BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands: 10/05/2024 through 10/25/2024

Check Register - Disbursement Fund (Attachment 1)		\$	369,591.72
Net Payroll Council	October 10, 2024		4,551.54
Net Payroll Staff P08	October 11, 2024		275,429.25
Net Payroll Staff P09	October 25, 2024		224,464.92
TOTAL		\$	<u>874,037.43</u>

DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The register of demands for October 5, 2024 through October 25, 2024 reflects total expenditures of \$874,037.43 from various City sources.

WORK PLAN: N/A

OPTIONS:

- Ratify the register of demands.
- Do not ratify and provide direction.

CITY COUNCIL ACTION: _____

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council ratify the above register of demands.



Alyssa Muto, City Manager

Attachments:

1. Check Register – Disbursement Fund



City of Solana Beach

Register of Demands

10/5/2024 - 10/25/2024

Department Vendor	Description	Date	Check/EFT Number	Amount
100 - GENERAL FUND				
MISSION SQUARE PLAN 302817	Payroll Run 1 - Warrant P08	10/10/2024	9001721	\$11,842.06
MISSION SQUARE PLAN 302817	Payroll Run 2 - Warrant PC04	10/10/2024	9001721	\$3,283.93
MISSION SQUARE PLAN 302817	Payroll Run 1 - Warrant P09	10/24/2024	9001749	\$10,662.69
SOLANA BEACH FIREFIGHTERS ASSOC	Payroll Run 1 - Warrant P09	10/24/2024	9001754	\$900.00
SOLANA BEACH FIREFIGHTERS ASSOC	Payroll Run 1 - Warrant P08	10/10/2024	9001723	\$900.00
CALPERS	PC04 457 CONT	10/11/2024	990120326	\$1,358.00
CALPERS	P08 457 CONT	10/11/2024	990120327	\$3,683.61
STERLING HEALTH SERVICES, INC.	PC04 FSA CONTRIBUTIONS	10/18/2024	9001739	\$266.67
STERLING HEALTH SERVICES, INC.	P08 FSA/DCA CONTRIBUTIONS	10/18/2024	9001739	\$2,113.98
STERLING HEALTH SERVICES, INC.	P08 FSA/DCA CONTRIBUTIONS	10/18/2024	9001739	\$1,825.04
SELF INSURED SERVICES COMPANY	NOV 24-LIFE&ADD INS/SUPP LIFE INS/LTD	10/24/2024	9001745	\$1,298.33
SELF INSURED SERVICES COMPANY	NOV 24-LIFE&ADD INS/SUPP LIFE INS/LTD	10/24/2024	9001745	\$350.75
SELF INSURED SERVICES COMPANY	NOV 24-LIFE&ADD INS/SUPP LIFE INS/LTD	10/24/2024	9001745	\$1,195.51
PAYMENTUS CORPORATION	SEPTEMBER 24	10/18/2024	107367	\$744.62
CONSTRUCTION TESTING & ENGINEERING, INC.	SEP 24-GRD22-0011 LAS BRISAS BLUFF INS/RVW	10/18/2024	9001741	\$910.00
ROGER & KRISTIN BRINNER	RFND:SBGR-358 INTEREST	10/10/2024	107343	\$6,172.46
COLORADO DEPARTMENT OF LABOR AND	FAMLI ID:1054221200-07/01/24-09/30/24	10/10/2024	107339	\$168.62
YVONNE GOLLIN	RFND:FCCC-10/11/24 & 10/13/24	10/24/2024	107396	\$1,000.00
JANE BORDEN	RFND:CC2302301	10/24/2024	107386	\$100.00
LEWIS NICHOLA REID	RFND:SB0648506	10/24/2024	107387	\$22.50
MARISOL CASTRO	RFND:SB0648102 & SB0649459	10/24/2024	107388	\$45.00
TOTAL GENERAL FUND				\$48,843.77
1005100 - CITY COUNCIL				
US BANK	CLOSED SESSION	10/18/2024	107351	\$142.23
TOTAL CITY COUNCIL				\$142.23
1005150 - CITY CLERK				
KFORCE INC.	TEMP SERVICE-08/29/24-CLK	10/18/2024	9001731	\$840.00
KFORCE INC.	TEMP SERVICE-09/05/24-CLK	10/18/2024	9001731	\$420.00
KFORCE INC.	TEMP SERVICE-09/12/24-CLK	10/18/2024	9001731	\$760.00
KFORCE INC.	TEMP SERVICE-09/19/24-CLK	10/18/2024	9001731	\$750.00
KFORCE INC.	TEMP SERVICE-09/26/24-CLK	10/18/2024	9001731	\$1,033.20
TOTAL CITY CLERK				\$3,803.20
1005200 - CITY MANAGER				
THE CENTRE FOR ORGANIZATION EFFECT	STRENGTHS TRAINING-AUG 24	10/24/2024	107392	\$3,800.00
US BANK	CLOSED SESSION	10/18/2024	107351	\$23.77
US BANK	LUNCH MS CANIDATE	10/18/2024	107351	\$43.07
US BANK	FS POPSICLES	10/18/2024	107351	\$32.94
US BANK	EXECUTIVE RETREAT SUPPLIES/BEVERAGES	10/18/2024	107351	\$66.26
TOTAL CITY MANAGER				\$3,966.04
1005250 - LEGAL SERVICES				
BURKE WILLIAMS & SORENSEN	96-0006-PROF SVC	10/10/2024	9001719	\$462.40
BURKE WILLIAMS & SORENSEN	96-0014-PROF SVC	10/10/2024	9001719	\$2,619.40

BURKE WILLIAMS & SORENSEN	96-0040.002-PROF SVC	10/10/2024	9001719	\$285.30
BURKE WILLIAMS & SORENSEN	96-0040.004-PROF SVC	10/10/2024	9001719	\$119.00
BURKE WILLIAMS & SORENSEN	RETAIN-AUG 24	10/10/2024	9001719	\$13,441.00
BURKE WILLIAMS & SORENSEN	96-0019-PROF SVC	10/10/2024	9001719	\$23.80
BURKE WILLIAMS & SORENSEN	96-0020-PROF SVC	10/10/2024	9001719	\$1,071.00
BURKE WILLIAMS & SORENSEN	96-0023.002-PROF SVC	10/10/2024	9001719	\$40.95
BURKE WILLIAMS & SORENSEN	96-0037.003-PROF SVC	10/10/2024	9001719	\$788.80
BURKE WILLIAMS & SORENSEN	96-0037.004-PROF SVC	10/10/2024	9001719	\$2,203.20
BURKE WILLIAMS & SORENSEN	96-0038-PROF SVC	10/10/2024	9001719	\$3,916.80
US BANK	CLOSED SESSION	10/18/2024	107351	\$23.23

TOTAL LEGAL SERVICES**\$24,994.88****1005300 - FINANCE**

WILLDAN	SEP 24-USER FEE STUDY & COST ALLOCATION PLAN	10/24/2024	9001758	\$3,002.00
DIAMOND MMP, INC.	CY25 BC RENEWALS	10/18/2024	9001734	\$1,966.35
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-KLEENEX/HIGHLIGHTERS	10/18/2024	9001726	\$15.19
DAVIS FARR, LLP	FY24 AUDIT SERVICES	10/18/2024	107355	\$3,900.00
TRAVELATOR INC	TRAVELBANK SUBSCRIPTION-11/01/24-10/31/25	10/24/2024	9001756	\$5,148.00

TOTAL FINANCE**\$14,031.54****1005350 - SUPPORT SERVICES**

XEROX CORPORATION	SEP 24-XEROX -CLK	10/18/2024	107379	\$101.21
XEROX CORPORATION	SEP 24-XEROX -CLK	10/18/2024	107379	\$271.68
XEROX CORPORATION	SEP 24-XEROX -PLN/ENG	10/18/2024	107379	\$230.85
XEROX CORPORATION	SEP 24-XEROX -PLN/ENG	10/18/2024	107379	\$546.78
XEROX CORPORATION	SEP 24-XEROX -UPSTAIRS	10/18/2024	107379	\$129.43
XEROX CORPORATION	SEP 24-XEROX -UPSTAIRS	10/18/2024	107379	\$298.25
XEROX CORPORATION	SEP 24-XEROX FIERY -UPSTAIRS	10/18/2024	107379	\$132.61
XEROX CORPORATION	SEP 24-XEROX FIERY -PLN/ENG	10/18/2024	107379	\$132.61
XEROX CORPORATION	SEP 24-XEROX FIERY -CLK	10/18/2024	107379	\$122.84
CULLIGAN OF SAN DIEGO	OCT 24-EQUIPMENT-PW	10/18/2024	107354	\$83.00
CULLIGAN OF SAN DIEGO	SEP 24-WATER / OCT 24-EQUIPMENT	10/18/2024	107354	\$189.05
CULLIGAN OF SAN DIEGO	SEP 24-WATER / OCT 24-EQUIPMENT	10/18/2024	107354	\$26.50
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-COFFEE	10/18/2024	9001726	\$39.06
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-BATTERIES	10/18/2024	9001726	\$14.87
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-LYSOL SPRAY	10/18/2024	9001726	\$31.53
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-LYSOL WIPES	10/18/2024	9001726	\$32.56
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-KLEENEX/HIGHLIGHTERS	10/18/2024	9001726	\$27.31
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-CREAMER/FILE FOLDERS	10/18/2024	9001726	\$43.81
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-BOWLS	10/18/2024	9001726	\$38.64

TOTAL SUPPORT SERVICES**\$2,492.59****1005400 - HUMAN RESOURCES**

SHARP REES-STEALY MEDICAL GROUP	SHC:700000690 - PRE-EMPLOYMENT SCREENING	10/18/2024	9001738	\$5,700.00
DEPARTMENT OF JUSTICE	SEP 24-FINGERPRINT APPS	10/24/2024	107384	\$32.00
US BANK	WEBINAR PUB AGENCY LEG ROUNDUP	10/18/2024	107351	\$75.00
US BANK	SR CIVIL ENG PANEL LUNCH	10/18/2024	107351	\$101.80
US BANK	SR CIVIL ENG PANEL SNACKS	10/18/2024	107351	\$31.48
US BANK	ACA FORMS	10/18/2024	107351	\$108.57
US BANK	BEREAVEMENT FLOWERS	10/18/2024	107351	\$127.74
US BANK	FAX SERVICES	10/18/2024	107351	\$49.99
US BANK	STAR AWARD	10/18/2024	107351	\$111.23
US BANK	HR DOOR SIGNS	10/18/2024	107351	\$21.18
US BANK	SAFETY AWARD	10/18/2024	107351	\$10.00

US BANK	EMPLOYEE APPRECIATION	10/18/2024	107351	\$312.00
US BANK	MS CAPTAIN INTERVIEW REFRESHMENTS	10/18/2024	107351	\$13.83
ALTA LANGUAGE SERVICES, INC	LANGUAGE TEST	10/10/2024	107338	\$68.00
PRISM	OCT-DEC 24-PEPM 67 EMPLOYEES	10/10/2024	107342	\$737.67
COASTAL LIVE SCAN AND INSURANCE	SEP 24-LIVE SCAN	10/18/2024	107353	\$30.00
DANIEL WELTE	FY 24-CA STATE FIRE INSPECTOR 2 SERIES	10/24/2024	9001746	\$906.85
TOTAL HUMAN RESOURCES				\$8,437.34
1005450 - INFORMATION SERVICES				
VERIZON WIRELESS-SD	670601022-00001-08/24/24-09/23/24	10/18/2024	107376	\$128.05
COX COMMUNICATIONS INC	0013410039730701-10/19/24-11/18/24	10/24/2024	107382	\$321.95
CDW GOVERNMENT INC	MS SUR PRO-4YR-SOFTWARE	10/18/2024	9001728	\$309.22
CDW GOVERNMENT INC	SUR PRO11-DEVICE & RECYCLING FEE	10/18/2024	9001728	\$1,401.19
CDW GOVERNMENT INC	AGOV ACADLT 1YR-ENG SOFTWARE	10/18/2024	9001728	\$1,521.09
US BANK	MEALS MAISC CONF	10/18/2024	107351	\$23.41
US BANK	CONSTANT CONTACT	10/18/2024	107351	\$98.00
TING FIBER INC.	JUL 24-FIBER OPTICS-CITY FACILITIES	10/10/2024	9001725	\$3,249.00
TING FIBER INC.	AUG 24-FIBER OPITIC-CITY FACILITIES	10/10/2024	9001725	\$3,249.00
TING FIBER INC.	SEP 24-FIBER OPITIC-CITY FACILITIES	10/10/2024	9001725	\$3,249.00
TING FIBER INC.	OCT 24-FIBER OPITIC-CITY FACILITIES	10/10/2024	9001725	\$3,249.00
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-HEAVY DUTY TAPE	10/18/2024	9001726	\$31.85
360 GLOBAL TECHNOLOGY LLC	AUG 24-WEBSITE HOSTING	10/10/2024	9001716	\$600.00
360 GLOBAL TECHNOLOGY LLC	SEP 24-WEBSITE HOSTING	10/10/2024	9001716	\$600.00
360 GLOBAL TECHNOLOGY LLC	OCT 24-WEBSITE HOSTING	10/10/2024	9001716	\$600.00
360 GLOBAL TECHNOLOGY LLC	NOV 24-WEBSITE HOSTING	10/10/2024	9001716	\$600.00
TOTAL INFORMATION SERVICES				\$19,230.76
1005550 - PLANNING				
UT SAN DIEGO - NRTH COUNTY	PH NTC: MOD24-001	10/24/2024	107394	\$614.16
BUSINESS PRINTING COMPANY INC	BUSINESS CARDS	10/24/2024	107380	\$106.56
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-PENS/CLNG CLOTH/SIGN HOLDER	10/18/2024	9001726	\$13.78
TOTAL PLANNING				\$734.50
1005560 - BUILDING SERVICES				
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-PENS/CLNG CLOTH/SIGN HOLDER	10/18/2024	9001726	\$40.74
TOTAL BUILDING SERVICES				\$40.74
1005590 - CODE ENFORCEMENT				
VERIZON WIRELESS-SD	442224168-00001-08/24/24-09/23/24	10/18/2024	107376	\$141.37
1 STOP TONER & INKJET, LLC	TONER	10/18/2024	9001736	\$119.28
BUSINESS PRINTING COMPANY INC	BUSINESS CARDS	10/24/2024	107380	\$106.56
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$130.98
TOTAL CODE ENFORCEMENT				\$498.19
1006120 - FIRE DEPARTMENT				
NAPA AUTO PARTS INC	ANTIFREEZE/TIRE SHINE	10/10/2024	107341	\$269.14
ENTENMANN-ROVIN CO. INC	RETIREMENT GIFT	10/24/2024	9001748	\$204.87
US BANK	TRAINING MEALS	10/18/2024	107351	\$358.23
US BANK	OVEN THERMOMETER/CAR WASH KIT	10/18/2024	107351	\$48.88
US BANK	GARDEN HOSE	10/18/2024	107351	\$17.39
US BANK	PAPER TOWELS/BATH TISSUE/CLEANING SUPPLIES	10/18/2024	107351	\$672.92
US BANK	DUCT TAPE	10/18/2024	107351	\$30.44
US BANK	SCBA HARNESS STRAPS	10/18/2024	107351	\$670.04
US BANK	KEY RINGS FOR SCBA	10/18/2024	107351	\$130.40

US BANK	KEY RINGS FOR SCBA	10/18/2024	107351	\$10.20
US BANK	WALL MOUNT FOR TOOLS	10/18/2024	107351	\$73.92
US BANK	SCREWDRIVER/BITS	10/18/2024	107351	\$55.17
US BANK	SCBA NUMBERS	10/18/2024	107351	\$8.69
WEX BANK	AUG 24-FUEL & CR TAX	10/10/2024	107345	\$2,196.15
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$119.93
AMAZON.COM SALES, INC	INV#-1TTX-79NT-D3KG-INK CARTRIDGES	10/18/2024	9001726	\$127.12
TOTAL FIRE DEPARTMENT				\$4,993.49
1006130 - ANIMAL CONTROL				
HABITAT PROTECTION, INC	OCT 24-ANIMAL RECOVERY	10/18/2024	9001730	\$50.00
SAN DIEGO HUMANE SOCIETY & S.P.C.A.	OCT 24-ANIMAL SERVICES	10/10/2024	107344	\$7,603.00
TOTAL ANIMAL CONTROL				\$7,653.00
1006170 - MARINE SAFETY				
ONE DAY SIGNS	DOG SIGNS	10/18/2024	107366	\$484.88
US BANK	SCHEDULING SOFTWARE	10/18/2024	107351	\$246.40
US BANK	ANT ABATEMENT	10/18/2024	107351	\$16.92
US BANK	DAILY LOGBOOK	10/18/2024	107351	\$57.40
US BANK	OUTDOOR CHAIR CUSHIONS	10/18/2024	107351	\$108.72
US BANK	DISH SOAP/DISH BRUSH	10/18/2024	107351	\$13.90
US BANK	2485 FUEL	10/18/2024	107351	\$100.01
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$992.55
TOTAL MARINE SAFETY				\$2,020.78
1006510 - ENGINEERING				
UNDERGROUND SVC ALERT OF SOCAL INC	JUN 24-DIG ALERT	10/18/2024	9001742	\$74.75
UNDERGROUND SVC ALERT OF SOCAL INC	SEP 24-DIG ALERT	10/18/2024	9001742	\$96.95
US BANK	COUNTY MAPS	10/18/2024	107351	\$12.00
US BANK	AWPA LUNCHEON (3)	10/18/2024	107351	\$180.00
US BANK	MSA MEETING	10/18/2024	107351	\$31.20
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$194.52
WEST COAST CIVIL, INC	SEP 24- WEST COAST CIVIL ENGINEERING SERVICES	10/18/2024	107378	\$2,625.00
TOTAL ENGINEERING				\$3,214.42
1006520 - ENVIRONMENTAL SERVICES				
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$14.80
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$14.80
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$14.80
SANTA FE IRRIGATION DISTRICT	005506-014 - 09/04/24-10/01/24	10/18/2024	107371	\$229.63
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$565.90
IDRAINS LLC	H- SEWER-STORMDRAIN MAINT	10/18/2024	107347	\$1,700.00
TOTAL ENVIRONMENTAL SERVICES				\$2,539.93
1006530 - STREET MAINTENANCE				
NORTH COUNTY DISPATCH (JPA)	FY 25 Q2- PW NORTH COUNTY DISPATCH JPA	10/18/2024	107364	\$244.75
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$24.07
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$24.07
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$24.07
DIXIELINE LUMBER CO INC	PAINT ROLLER/ROLLER FRAME/GRID SCREEN	10/18/2024	107357	\$46.00
DIXIELINE LUMBER CO INC	GLOVES/PAINT ROLLER	10/18/2024	107357	\$92.12
DIXIELINE LUMBER CO INC	SPRAY PAINT	10/18/2024	107357	\$18.18
DIXIELINE LUMBER CO INC	BROOMS/RAKE/SHOVEL/BUCKET/CONCRETE MIX	10/18/2024	107357	\$220.69
SANTA FE IRRIGATION DISTRICT	011695-000 - 09/04/24-10/01/24	10/18/2024	107371	\$91.05
SDG&E CO INC	UTILITIES-08/01/24-09/06/24	10/18/2024	107372	\$667.29
SDG&E CO INC	UTILITIES-08/06/24-09/06/24	10/18/2024	107372	\$994.74

BOOT WORLD, INC.	BOOTS	10/18/2024	107350	\$200.00
US BANK	TRAILER TIRES	10/18/2024	107351	\$287.84
NISSHO OF CALIFORNIA	AUG 24- CITY-WIDE LANDSCAPE MAINT SVC	10/18/2024	9001735	\$2,268.38
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$512.85
ROAD SOUP OF CALIFORNIA	ASPHALT REPAIR BAG	10/18/2024	107370	\$269.38

TOTAL STREET MAINTENANCE**\$5,985.48****1006540 - TRAFFIC SAFETY**

SDG&E CO INC	UTILITIES-08/01/24-09/06/24	10/18/2024	107372	\$580.89
SDG&E CO INC	UTILITIES-08/06/24-09/06/24	10/18/2024	107372	\$1,281.13
AT&T CALNET 3	9391012279-08/24/24-09/23/24	10/18/2024	107349	\$65.06
ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARDS-09/15/24-09/25/24	10/10/2024	9001717	\$12,642.50
ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARDS-09/29/24-10/12/24	10/24/2024	9001744	\$12,851.56
YUNEX LLC	AUG 24-TRAFFIC SIGNAL & SAFETY LIGHT MAINT/REPAI	10/18/2024	9001743	\$1,037.90
YUNEX LLC	AUG 24- TRAFFIC SIGNAL & SAFETY LIGHT MAINT/REPAI	10/18/2024	9001743	\$1,155.84

TOTAL TRAFFIC SAFETY**\$29,614.88****1006550 - STREET CLEANING**

SANTA FE IRRIGATION DISTRICT	011695-000 - 09/04/24-10/01/24	10/18/2024	107371	\$53.48
PRIDE INDUSTRIES	SEP 24-TRASH ABATEMENT SERVICES	10/18/2024	107368	\$1,909.00

TOTAL STREET CLEANING**\$1,962.48****1006560 - PARK MAINTENANCE**

MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$17.59
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$17.59
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$17.59
DIXIELINE LUMBER CO INC	LUMBER	10/18/2024	107357	\$18.96
DIXIELINE LUMBER CO INC	RATCHET/LIGHT BULB	10/18/2024	107357	\$41.63
SANTA FE IRRIGATION DISTRICT	005979-005 - 08/02/24-10/01/24	10/18/2024	107371	\$529.76
SANTA FE IRRIGATION DISTRICT	005506-015 - 07/16/24-09/16/24	10/18/2024	107371	\$157.11
SANTA FE IRRIGATION DISTRICT	005506-016 - 07/16/24-09/16/24	10/18/2024	107371	\$713.91
SANTA FE IRRIGATION DISTRICT	005979-003 - 07/16/24-09/16/24	10/18/2024	107371	\$1,121.42
SANTA FE IRRIGATION DISTRICT	005506-018 - 09/04/24-10/01/24	10/18/2024	107371	\$306.96
SANTA FE IRRIGATION DISTRICT	005506-019 - 09/04/24-10/01/24	10/18/2024	107371	\$144.53
SANTA FE IRRIGATION DISTRICT	005506-021 - 09/04/24-10/01/24	10/18/2024	107371	\$2,386.46
W.W. GRAINGER, INC	HEX LAG SCREWS	10/18/2024	9001729	\$25.34
WEST COAST ARBORISTS, INC.	CITY-WIDE TREE MAINT SVC	10/18/2024	107377	\$724.50
RANCHO SANTA FE SECURITY SYS INC	OCT 24-SECURITY PTRL	10/18/2024	107369	\$695.00
RANCHO SANTA FE SECURITY SYS INC	CODES ADDED	10/18/2024	107369	\$40.00
RANCHO SANTA FE SECURITY SYS INC	OCT 24-ALARM MONITORING	10/18/2024	107369	\$331.20
US BANK	STRING TRIMMER LINE	10/18/2024	107351	\$40.23
DIAMOND ENVIRONMENTAL SERVICES	HAND WASH BASIN/PAN/PORTA POTTYS	10/18/2024	107356	\$718.71
NISSHO OF CALIFORNIA	AUG 24- CITY-WIDE LANDSCAPE MAINT SVC	10/18/2024	9001735	\$9,055.76
NISSHO OF CALIFORNIA	SEP 24- AS NEEDED LANDSCAPING SERVICES	10/18/2024	9001735	\$945.39
TRAFFIC SUPPLY, INC	SEMI GLOSS PAINT	10/18/2024	9001740	\$332.17
TRAFFIC SUPPLY, INC	CUSTOM SIGNS	10/18/2024	9001740	\$399.43
TRAFFIC SUPPLY, INC	CUSTOM SIGNS	10/18/2024	9001740	\$374.54
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$106.10
BJS&T ENTERPRISES, INC.	POWDER COAT BECHES/ENVIRO COMPLC FEE	10/18/2024	9001737	\$707.11
HD SUPPLY, INC.	TRASH LINERS/BLEACH	10/18/2024	107359	\$1,406.06

TOTAL PARK MAINTENANCE**\$21,375.05****1006570 - PUBLIC FACILITIES**

DIXIELINE LUMBER CO INC	PAINT BRUSH/TOILET KIT/CLOTH/PLIERS	10/18/2024	107357	\$128.11
DIXIELINE LUMBER CO INC	TOOL TOTE	10/18/2024	107357	\$107.66
DIXIELINE LUMBER CO INC	JOBSITE SCISSORS/TAPE/PUTTY KNIFE	10/18/2024	107357	\$34.69
DIXIELINE LUMBER CO INC	BLANK KEY	10/18/2024	107357	\$15.62
DIXIELINE LUMBER CO INC	SQUEEGEE/GLOVES/SCRUBBER/SPRAYER	10/18/2024	107357	\$98.98
DIXIELINE LUMBER CO INC	DOORSTOP/SPRAY PAINT/PEST CONTROL/SWITCH	10/18/2024	107357	\$105.68
DIXIELINE LUMBER CO INC	SANDING DISKS/TRAY LINER/PAIL LINER	10/18/2024	107357	\$46.03
DIXIELINE LUMBER CO INC	COMPRESSION PULLER/STOP BALL VALVE	10/18/2024	107357	\$62.39
DIXIELINE LUMBER CO INC	SANDING DISKS	10/18/2024	107357	\$24.45
DIXIELINE LUMBER CO INC	TAPE/SANDING DISKS	10/18/2024	107357	\$35.96
DIXIELINE LUMBER CO INC	RFND-INV#06-0571691	10/18/2024	107357	(\$23.47)
SDG&E CO INC	UTILITIES-08/01/24-09/06/24	10/18/2024	107372	\$3,856.60
SDG&E CO INC	UTILITIES-08/06/24-09/06/24	10/18/2024	107372	\$10,384.05
LEE'S LOCK & SAFE INC	BATHROOM LOCK REPAIR	10/18/2024	107360	\$200.08
LEE'S LOCK & SAFE INC	BATHROOM LOCK REPAIR	10/18/2024	107360	\$156.81
W.W. GRAINGER, INC	BATTERY	10/18/2024	9001729	\$21.27
US BANK	STAINLESS STEEL PAPER DISPENSERS (3)	10/18/2024	107351	\$210.96
US BANK	WALL MOUNT	10/18/2024	107351	\$70.01
US BANK	FILTRATION FAUCET	10/18/2024	107351	\$26.64
US BANK	FIRE DOOR - KEEP DOOR CLOSED SIGNS	10/18/2024	107351	\$91.28
US BANK	BATHROOM SIGNS	10/18/2024	107351	\$14.15
US BANK	BATHROOM SIGNS	10/18/2024	107351	\$65.61
US BANK	HEX BIT SOCKET SET	10/18/2024	107351	\$43.49
US BANK	ECO FRIENDLY RODENT REPELLENT	10/18/2024	107351	\$29.35
US BANK	BATHROOM SIGNS	10/18/2024	107351	\$46.49
US BANK	SOAP DISPENSER	10/18/2024	107351	\$42.84
US BANK	KEEP DOOR CLOSED SIGNS	10/18/2024	107351	\$39.12
SYMONS FIRE PROTECTION	FY25 FIRE SUPPRESSION EQUIPMENT SERVICES	10/18/2024	107374	\$474.00
NISSHO OF CALIFORNIA	AUG 24- CITY-WIDE LANDSCAPE MAINT SVC	10/18/2024	9001735	\$3,063.55
CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES-PW	10/18/2024	107352	\$103.33
HABITAT PROTECTION, INC	SEP 24-PEST/RODENT CONTROL-PW	10/18/2024	9001730	\$71.00
HABITAT PROTECTION, INC	SEP 24- PEST/RODENT CONTROL-LCCC	10/18/2024	9001730	\$71.00
HABITAT PROTECTION, INC	SEP 24- PEST/RODENT CONTROL-FS	10/18/2024	9001730	\$42.00
HABITAT PROTECTION, INC	SEP 24- PEST/RODENT CONTROL-TIDE PARK BEACH	10/18/2024	9001730	\$65.00
HABITAT PROTECTION, INC	SEP 24- PEST/RODENT CONTROL-FCCC	10/18/2024	9001730	\$71.00
HABITAT PROTECTION, INC	SEP 24- PEST/RODENT CONTROL-FC	10/18/2024	9001730	\$43.00
HABITAT PROTECTION, INC	SEP 24- PEST/RODENT CONTROL-CH	10/18/2024	9001730	\$89.00
HABITAT PROTECTION, INC	SEP 24-PEST/RODENT CONTROL-MS	10/18/2024	9001730	\$71.00
HABITAT PROTECTION, INC	SEP 24- PEST/RODENT CONTROL-DEL MAR SHORES BEACH	10/18/2024	9001730	\$43.00
HABITAT PROTECTION, INC	SEP 24- PEST/RODENT CONTROL-SEASCAPE SUR BEACH	10/18/2024	9001730	\$43.00
STANDARD PLUMBING SUPPLY COMPANY	SGLMNT ELCTRNC TRANS M-POWER/DECKPLATE UPRIGHT	10/18/2024	107373	\$489.39
STANDARD PLUMBING SUPPLY COMPANY	CLOSET VALVE/STOP CAPS/CLOSET SPUD	10/18/2024	107373	\$211.74
STANDARD PLUMBING SUPPLY COMPANY	CLOSET SPUD/SGLMNT ELCTRNC TRANS M-POWER	10/18/2024	107373	\$1,124.47
CALIFORNIA OFFICE CLEANING, INC	SEP 24-JANITORIAL/CUSTODIAL SVC	10/18/2024	9001727	\$8,155.00
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$176.84
PRIDE INDUSTRIES	SEP 24-TRASH ABATEMENT SERVICES	10/18/2024	107368	\$1,909.00
OASIS INTERIORS, INC	CONFERENCE ROOM SCREEN SHADES	10/18/2024	107363	\$1,400.65

TOTAL PUBLIC FACILITIES**\$33,651.82**

US BANK	RFP ADVERTISING	10/18/2024	107351	\$80.00
US BANK	CH GALLERY OPENING SUPPLIES	10/18/2024	107351	\$5.49
US BANK	CH GALLERY OPENING FLOWERS	10/18/2024	107351	\$31.19
US BANK	CH GALLERY OPENING REFRESHMENTS	10/18/2024	107351	\$102.18
US BANK	SKYLINE STUDENT TOUR KINDNESS PRJ	10/18/2024	107351	\$106.45
TOTAL COMMUNITY SERVICES				\$325.31
1007110 - GF-RECREATION				
1 STOP TONER & INKJET, LLC	TONER-LC	10/24/2024	9001752	\$156.22
US BANK	CLOCK FOR LCCC	10/18/2024	107351	\$21.74
US BANK	TREE LIGHTING ORNAMENTS	10/18/2024	107351	\$773.87
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$52.82
TOTAL GF-RECREATION				\$1,004.65
1205460 - SELF INSURANCE RETENTION				
US BANK	PARMA REGISTRATION	10/18/2024	107351	\$449.00
US BANK	PARMA HOTEL HOLD	10/18/2024	107351	\$349.83
YUNEX LLC	STREETLIGHT REPLACEMENT	10/18/2024	9001743	\$6,705.00
DEAN GAZZO ROISTACHER LLP	SEP 24-2308.MACDONALD PROF SVC	10/24/2024	107383	\$1,057.50
TOTAL SELF INSURANCE RETENTION				\$8,561.33
1255465 - WORKERS COMPENSATION				
PINNACOL ASSURANCE	FY25 Q2-POLICY 4236357	10/24/2024	107389	\$496.00
CORVEL ENTERPRISE COMP INC.	AUG 24- CLAIMS SERVICES	10/24/2024	107381	\$110.00
CORVEL ENTERPRISE COMP INC.	SEP 24- CLAIMS SERVICES	10/24/2024	107381	\$2,909.00
CORVEL ENTERPRISE COMP INC.	SEP 24- CLAIMS SERVICES	10/24/2024	107381	\$250.00
CORVEL ENTERPRISE COMP INC.	AUG 24- CLAIMS SERVICES	10/24/2024	107381	\$76.00
TOTAL WORKERS COMPENSATION				\$3,841.00
1355200 - ASSET REPLACEMENT-CTY MNGR				
TYLER TECHNOLOGIES, INC.	SEP 24-BUSINESS LICENSE & TYLER PAYMENTS	10/24/2024	107393	\$506.66
TOTAL ASSET REPLACEMENT-CTY MNGR				\$506.66
1355300 - ASSET REPLACEMENT-FINANCE				
TYLER TECHNOLOGIES, INC.	SEP 24-BUSINESS LICENSE & TYLER PAYMENTS	10/24/2024	107393	\$193.34
TOTAL ASSET REPLACEMENT-FINANCE				\$193.34
1356170 - ASSET REPLACEMENT-MARN SFTY				
SAN DIEGO OCEAN ENTERPRISES, INC.	REGULATORS/GAUGES/TANKS	10/24/2024	107390	\$2,398.52
TOTAL ASSET REPLACEMENT-MARN SFTY				\$2,398.52
1605360 - OPEB OBLIGATION				
MIDAMERICA	NOVEMBER 24	10/24/2024	9001751	\$8,805.00
TOTAL OPEB OBLIGATION				\$8,805.00
2026510 - GAS TAX-ENGINEERING				
MICHAEL BAKER INTERNATIONAL, INC	SEPT 24-LSF CORRIDOR III DESIGN & PO225-66	10/18/2024	9001733	\$5,474.71
MICHAEL BAKER INTERNATIONAL, INC	SEPT 24-LSF CORRIDOR III DESIGN & PO225-66	10/18/2024	9001733	\$3,371.48
TOTAL GAS TAX-ENGINEERING				\$8,846.19
2037510 - HIGHWAY 101 LANDSC #33				
SANTA FE IRRIGATION DISTRICT	005979-004 - 07/16/24-09/16/24	10/18/2024	107371	\$667.51
SANTA FE IRRIGATION DISTRICT	007732-000 - 07/16/24-09/16/24	10/18/2024	107371	\$208.86
SDG&E CO INC	UTILITIES-08/06/24-09/06/24	10/18/2024	107372	\$3,028.87
NISSHO OF CALIFORNIA	AUG 24- CITY-WIDE LANDSCAPE MAINT SVC	10/18/2024	9001735	\$3,464.41
TOTAL HIGHWAY 101 LANDSC #33				\$7,369.65
2047520 - MID 9C SANTA FE HILLS				
SANTA FE IRRIGATION DISTRICT	005979-029-08/16/24-10/15/24	10/24/2024	107391	\$1,034.42
SANTA FE IRRIGATION DISTRICT	005979-006 - 08/02/24-10/01/24	10/18/2024	107371	\$2,032.02

SANTA FE IRRIGATION DISTRICT	005979-007 - 08/02/24-10/01/24	10/18/2024	107371	\$1,846.42
SANTA FE IRRIGATION DISTRICT	005979-009 - 08/02/24-10/01/24	10/18/2024	107371	\$1,295.42
SANTA FE IRRIGATION DISTRICT	005979-010 - 08/02/24-10/01/24	10/18/2024	107371	\$795.11
SANTA FE IRRIGATION DISTRICT	005979-011 - 08/02/24-10/01/24	10/18/2024	107371	\$812.51
SANTA FE IRRIGATION DISTRICT	005979-012 - 08/02/24-10/01/24	10/18/2024	107371	\$157.11
SANTA FE IRRIGATION DISTRICT	005979-014 - 09/04/24-10/01/24	10/18/2024	107371	\$1,141.06
SANTA FE IRRIGATION DISTRICT	005979-015 - 09/04/24-10/01/24	10/18/2024	107371	\$644.99
SANTA FE IRRIGATION DISTRICT	005979-016 - 09/04/24-10/01/24	10/18/2024	107371	\$728.40
SANTA FE IRRIGATION DISTRICT	005979-017 - 09/04/24-10/01/24	10/18/2024	107371	\$48.81
SANTA FE IRRIGATION DISTRICT	005979-018 - 09/04/24-10/01/24	10/18/2024	107371	\$145.39
SANTA FE IRRIGATION DISTRICT	005979-019 - 09/04/24-10/01/24	10/18/2024	107371	\$487.81
SANTA FE IRRIGATION DISTRICT	005979-020 - 09/04/24-10/01/24	10/18/2024	107371	\$921.56
SANTA FE IRRIGATION DISTRICT	005979-021 - 09/04/24-10/01/24	10/18/2024	107371	\$1,817.12
SANTA FE IRRIGATION DISTRICT	005979-022 - 09/04/24-10/01/24	10/18/2024	107371	\$1,299.10
SANTA FE IRRIGATION DISTRICT	005979-023 - 09/04/24-10/01/24	10/18/2024	107371	\$1,101.55
SANTA FE IRRIGATION DISTRICT	005979-024 - 09/04/24-10/01/24	10/18/2024	107371	\$1,110.33
SANTA FE IRRIGATION DISTRICT	005979-025 - 09/04/24-10/01/24	10/18/2024	107371	\$868.88
SANTA FE IRRIGATION DISTRICT	005979-026 - 09/04/24-10/01/24	10/18/2024	107371	\$1,013.75
TOTAL MID 9C SANTA FE HILLS				\$19,301.76
2087580 - COASTAL RAIL TRAIL MAINT				
SANTA FE IRRIGATION DISTRICT	005506-020 - 09/04/24-10/01/24	10/18/2024	107371	\$2,307.31
KOPPEL & GRUBER PUBLIC FINANCE	JUL-SEP 24-CRT ADMIN	10/18/2024	9001732	\$330.00
NISSHO OF CALIFORNIA	AUG 24- CITY-WIDE LANDSCAPE MAINT SVC	10/18/2024	9001735	\$6,723.93
TOTAL COASTAL RAIL TRAIL MAINT				\$9,361.24
2117600 - STREET LIGHTING DISTRICT				
SDG&E CO INC	UTILITIES-08/01/24-09/06/24	10/18/2024	107372	\$9,142.76
KOPPEL & GRUBER PUBLIC FINANCE	JUL-SEP 24-CRT ADMIN	10/18/2024	9001732	\$749.65
YUNEX LLC	AUG 24- STREETLIGHT MAINTENANCE/REPAIRS	10/18/2024	9001743	\$2,601.00
TOTAL STREET LIGHTING DISTRICT				\$12,493.41
2135550 - DEVELOPER PASS-THRU- PLANNING				
HELIX ENVIRONMENTAL	DRP24-001-SEP 24-ESHA THIRD PARTY REVIEW	10/24/2024	107385	\$1,506.25
LAURIE LEVINE	1716.18-SEP 24- REVIEW AND INSPECTIONS	10/24/2024	9001750	\$393.75
TOTAL DEVELOPER PASS-THRU- PLANNING				\$1,900.00
2465200 - MISC GRANTS - CM				
SOLANA CENTER FOR ENVIRONMENTAL	SEP 24-SB1383 FOOD RECOVERY TA AND OUTREACH	10/24/2024	9001755	\$4,326.41
US BANK	RSWA-SB1383 EDUCATION VIDEO VOLUNTEER LUNCH	10/18/2024	107351	\$118.43
TOTAL MISC GRANTS - CM				\$4,444.84
2505570 - COASTAL BUSINESS/VISITORS				
SOLANA BEACH CHAMBER OF COMMERCE	Q2-CHAMBER OF COMMERCE SERVICE	10/10/2024	9001722	\$7,500.00
EMBROIDERY IMAGE	COMMISSIONER EVENT SHIRTS	10/10/2024	107340	\$289.14
TOTAL COASTAL BUSINESS/VISITORS				\$7,789.14
2706120 - PUBLIC SAFETY- FIRE				
US BANK	REFLECTIVE LETTERS - GEAR	10/18/2024	107351	\$400.00
US BANK	REFLECTIVE LETTERS - GEAR	10/18/2024	107351	\$401.43
ZOLL MEDICAL CORPORATION	CSA.17-BATTERIES	10/10/2024	107346	\$721.34
THE COUNSELING TEAM INTERNATIONAL	OCT 24-MENTAL WELLNESS SVC - FIRE	10/18/2024	107362	\$468.00
TOTAL PUBLIC SAFETY- FIRE				\$1,990.77
4506190 - SAND REPLNSHMNT/RETENTION				
WARWICK GROUP CONSULTANTS, LLC	SEP 24- CONSULTING SERVICES	10/24/2024	9001757	\$5,833.00
TING FIBER INC.	JUL 24-FIBER OPTIC-DEL MAR SHORE LG TOWER	10/10/2024	9001725	\$450.00

TING FIBER INC.	JUL 24-FIBER OPITIC-TIDE BEACH PARK LG TOWER	10/10/2024	9001725	\$450.00
TING FIBER INC.	AUG 24-FIBER OPITIC-TIDE BEACH PARK LG TOWER	10/10/2024	9001725	\$450.00
TING FIBER INC.	AUG 24-FIBER OPITIC-DEL MAR SHORES LG TOWER	10/10/2024	9001725	\$450.00
TING FIBER INC.	SEP 24-FIBER OPITIC-DEL MAR SHORES LG TOWER	10/10/2024	9001725	\$450.00
TING FIBER INC.	SEP 24-FIBER OPITIC-TIDE BEACH PARK LG TOWER	10/10/2024	9001725	\$450.00
TING FIBER INC.	OCT 24-FIBER OPITIC-TIDE BEACH PARK LG TOWER	10/10/2024	9001725	\$450.00
TING FIBER INC.	OCT 24-FIBER OPITIC-DEL MAR SHORES LG TOWER	10/10/2024	9001725	\$450.00
SUMMIT ENVIROMENTAL GROUP, INC.	SEP 24-9926 PROF SVC	10/10/2024	9001724	\$1,400.00
TOTAL SAND REPLNSHMNT/RETENTION				\$10,833.00
4596510 - MISC.CAPITALPROJECTS-ENG				
VAN DYKE LANDSCAPE ARCHITECTS	AUG 24-LA COLONIA MASTER PLAN UPDATE	10/18/2024	107375	\$677.50
DOMUSSTUDIO ARCHITECTURE	AUG 24- 9449.02 MS CENTR	10/18/2024	107358	\$730.00
TOTAL MISC.CAPITALPROJECTS-ENG				\$1,407.50
4728520 - PACIFIC UNDERGROUNDNG-CIP				
NV5, INC.	AUG 24-PROF SVC - PACIFIC AVENUE-PHASE	10/18/2024	107365	\$750.00
TOTAL PACIFIC UNDERGROUNDNG-CIP				\$750.00
5097700 - SANITATION				
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$9.26
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$9.26
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	10/18/2024	107361	\$9.26
SANTA FE IRRIGATION DISTRICT	005506-014 - 09/04/24-10/01/24	10/18/2024	107371	\$688.91
SANTA FE IRRIGATION DISTRICT	005979-008 - 08/02/24-10/01/24	10/18/2024	107371	\$98.51
AT&T CALNET 3	9391012277-08/24/24-09/23/24	10/18/2024	107348	\$19.23
WEX FLEET UNIVERSAL	09/08/24-10/07/24-AUTO FUEL	10/24/2024	107395	\$212.22
IDRAINS LLC	J- SEWER-STORMDRAIN MAINT	10/18/2024	107347	\$675.00
IDRAINS LLC	C- SEWER CLEANING-20574	10/18/2024	107347	\$12,961.62
TOTAL SANITATION				\$14,683.27
6527810 - SUCCESSOR AGENCY				
DAVIS FARR, LLP	FY24 AUDIT SERVICES	10/18/2024	107355	\$2,100.00
TOTAL SUCCESSOR AGENCY				\$2,100.00
6768560 - SO SOLANA SEWER DISTR-DS				
KOPPEL & GRUBER PUBLIC FINANCE	JUL-SEP 24-ANNUAL ADMIN SERVICE	10/18/2024	9001732	\$458.03
TOTAL SO SOLANA SEWER DISTR-DS				\$458.03
REPORT TOTAL:				\$369,591.72



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: November 13, 2024
ORIGINATING DEPT: IT Department – Michael Manriquez, IT Director
SUBJECT: **City Council Consideration of Resolution 2024-107 Authorizing an Agreement with Salient Solutions for Unified Telecommunications Services**

BACKGROUND:

Unified Communication (UC) systems are the convergence of voice and data networks, advancing digital communication tools, and increasing the effectiveness of mobile devices. It addresses the inefficiencies of managing separate communication channels by integrating various tools like voice calls, email, instant messaging, and video conferencing into a unified platform. Cloud computing has further facilitated the deployment of UC solutions. Today, UC is essential for organizations, promoting seamless communication, collaboration, and adaptability in a dynamic work environment.

The City's current phone system operates on an on-premises model, with various components managed by the Information Technology (IT) department. These components include end-user phone hardware, call processing, setting up of extensions or direct-inward-dialing (DID) connections, voicemail, interactive voice recording (IVR), and the management of phone-line providers. Additionally, the servers supporting these critical functions are either reaching or have already reached the end-of-life support phase, posing potential risks and limitations to the system's performance and security. To address these challenges, Staff initiated a Request for Proposals (RFP) and selected a qualified vendor, Salient Networks, that is capable of delivering a reliable, integrated communication solution.

This item is before the City Council to consider approval of Resolution 2024-107 (Attachment 1) authorizing the City Manager to execute an Agreement for Unified Telecommunications Services with Salient Solution.

DISCUSSION:

Since the City's phone system is on-premises, there are limitations to its capabilities. Upgrading the City's phone system from Cisco's Call Manager to the cloud offers scalability, flexibility, and cost efficiency over time. Cloud-based systems reduce upfront capital expenses associated with purchase of equipment, allow easy scalability, and support remote work. Automatic updates, disaster recovery, and enhanced features for the environment are additional benefits. Maintenance overhead is reduced as tasks are outsourced. The cloud enables seamless

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integration with other services and is more efficient, allowing the City to consolidate the voicemail vendor (Xmedius), phone system support (Salient), phone service provider (AT&T – CalNet), Paging/Broadcasting (Quicklert) and call center system (Akaddian). Overall, this migration enhances efficiency, reduces costs, and enhances communication for the City.

Staff performed a needs assessment and developed the RFP to retain specified services that can meet the City's current and future needs. These services involve upgrading and consolidating the telephone system into a cloud-based service. The RFP for these service needs was advertised for a total of four (4) weeks. Staff advertised on August 25, 2023, and provided the RFP to all service providers that it could identify that may be capable of performing the work. Five (5) service providers submitted proposals: CallTower, NTS Communications, Salient Solutions, Spectrum, and Vonage. Below we have provided a cost breakdown as identified by each service provider.

During the evaluation of the proposals submitted, CallTower was initially selected as the top-rated vendor based on the panel's assessment of their cost-effective solution. However, after further negotiations, CallTower was unable to meet key contract terms related to service level agreements and implementation timelines, which resulted in their disqualification. As a result, City staff has chosen to recommend the second-rated vendor, Salient Networks. While Salient Networks' proposal had a higher cost compared to CallTower's, they offer a similar solution and have demonstrated the ability to meet all contract requirements.

In addition to their compliance with all contract requirements, Salient Networks brings a distinct advantage due to their long-standing partnership with the City. Over the course of several years, Salient Networks has consistently demonstrated their in-depth knowledge of our telecommunications infrastructure, ensuring seamless integration and minimal disruption during system upgrades. Their familiarity with the unique nuances of our network architecture, operational needs, and technical environment positions them to deliver a highly efficient and customized solution. This expertise will not only expedite the implementation process but also ensure superior long-term support, minimizing future downtime and optimizing system performance. Given their proven track record and strong understanding of the City's technology landscape, Salient Networks is uniquely qualified to deliver this critical telecommunications upgrade.

Vendor	Monthly Recurring	Non-Recurring Cost	Total for 5 years
CallTower	\$2,044.70	\$2,944.41	\$125,626.41
Salient Solutions	\$4,097.33*	N/A	\$225,839.88
Spectrum	\$2,257.50	\$2,250.00	\$137,700.00
Vonage	\$2,017.74	\$2,250.00	\$123,314.40
NTS Communications	Did not specify	Did not specify	Did not specify

**Salient's monthly recurring cost decreases to \$3,264, after the initial 36 months. This decrease is reflected in the total for 5 years.*

Pursuant to Solana Beach Municipal Code (SBMC) section 3. 08. 140, because of their unique nature, it is in the best interest of the public, as allowed by state law, that contracts for professional services such as computer consultants, engineers, or other professional or

consultant services of a similar nature, or at the discretion of the purchasing officer, be selected on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, negotiated between parties rather than on the basis of cost alone. Therefore, the City is not limited to awarding professional services contracts to the lowest responsible bidder, but rather on the basis of demonstrated competence and qualifications for the types of service to be performed at a fair and reasonable price.

The RFP for these service needs were advertised for a total of four (4) weeks. Staff advertised on August 25, 2023, and provided the RFP to all service providers that it could identify that may be capable of performing the work. Five (5) service providers submitted proposals: CallTower, NTS Communications, Salient Solutions, Spectrum, and Vonage. Staff provided a cost breakdown of each service provider above.

The proposed agreement with Salient Networks will streamline and consolidate several services currently provided by multiple vendors, resulting in significant cost savings for the City. Currently, the City incurs approximately \$67,000 in annual expenditures from the IT General Fund (100-5450) for the following services and vendors: voicemail services (Xmedius), phone system support (Salient), phone service provider (AT&T – CalNet), paging/broadcasting system (Quicklert), and call center system (Akaddian).

By transitioning to a single, comprehensive solution provided by Salient Networks, these vendors will be phased out, reducing the City's overall expenditures. This consolidation is expected to generate an estimated annual savings of \$67,000. These savings will offset the cost of the new agreement in future fiscal years, ensuring that the consolidation will not only enhance operational efficiency but also remain fiscally responsible for the City.

In addition to their compliance with all contract requirements, Salient Networks brings a distinct advantage due to their long-standing partnership with the City. Over the course of several years, Salient Networks has consistently demonstrated their in-depth knowledge of our telecommunications infrastructure, ensuring seamless integration and minimal disruption during system upgrades. Their familiarity with the unique nuances of our network architecture, operational needs, and technical environment positions them to deliver a highly efficient and customized solution. This expertise will not only expedite the implementation process but also ensure superior long-term support, minimizing future downtime and optimizing system performance. Given their proven track record and strong understanding of the City's technology landscape, Salient Networks is uniquely qualified to deliver exceptional service.

Staff is recommending that Council authorize the City Manager to execute an agreement with Salient for 3 years with two 1-year allowable extensions.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The total cost of the agreement is \$225,839.88 for 3 years with two 1-year allowable extensions. The impact of this agreement for Fiscal Year 2024/25 will be \$24,583.98, as is outlined below. There is sufficient fund balance available in the IT Asset Replacement Budget.

<u>Fiscal Year</u>	<u>Total Yearly Cost</u>
2024-25	\$ 24,583.98
2025-26	\$ 49,167.96
2026-27	\$ 49,167.96
2027-28	\$ 44,170.98
2028-29	\$ 39,168.00
<u>2029-30*</u>	<u>\$ 19,584.00</u>
Total contract Cost	\$225,839.88

**FY2028-29 reflects a 6-month cost to be consistent with a 60-month agreement.*

As mentioned above, this agreement will consolidate the costs associated with other services/ vendors originally proposed for FY 2024/25 budget. The costs associated with the City’s voicemail vendor (Xmedium), phone system support (Salient), phone service provider (AT&T – CalNet), Paging/Broadcasting system (Quicklert), and call center system (Akaddian) result in nearly \$67,000 of expenditures to the IT General Fund (100-5450) per fiscal year. Therefore, the cost reduction to the IT General Fund Budget (100-5450) due to consolidation of services/ vendors are sufficient to cover the expense of this agreement in each future Fiscal Year.

WORK PLAN:

Organizational Effectiveness – Communications & Technology Priority Item 3 - Unified Communications.

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with modifications.
- Deny Staff recommendation and provide direction, as needed.

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2024-107:

1. Authorizing the City Manager to execute an agreement with Salient for 3 years with two allowable 1-year extensions for a total contract amount of \$225,839.88.

2. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget by increasing the Information Technology Asset Replacement expenditure account 1355450.66400 by \$24,583.98, utilizing their available fund balance.



Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-107

RESOLUTION 2024-107

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING AND AUTHORIZING AN AGREEMENT WITH SALIENT NETWORKS FOR UNIFIED TELECOMMUNICATIONS SERVICES

WHEREAS, the City's current phone system operates on an on-premises model, with various components managed by the Information Technology (IT) department and limitations to its capabilities, including servers that are either reaching or have already reached the end-of-life support phase, posing potential risks and limitations to the system's performance and security; and

WHEREAS, upgrading the City's phone system to the cloud offers scalability, flexibility, and greater efficiency; and

WHEREAS, pursuant to Solana Beach Municipal Code (SBMC) section 3.08.140, because of their unique nature, it is in the best interest of the public, as allowed by state law, that contracts for professional services such as computer consultants, engineers, or other professional or consultant services of a similar nature, or at the discretion of the purchasing officer, be selected on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, negotiated between parties rather than on the basis of cost alone. Therefore, the City is not limited to awarding professional services contracts to the lowest responsible bidder, but rather on the basis of demonstrated competence and qualifications for the types of service to be performed at a fair and reasonable price; and

WHEREAS, to improve the current phone system, the purchasing officer determined and City Council confirms that it is in the best interest of the public that a service provider be selected pursuant to SBMC 3.08.140. City Staff developed a needs assessment, prepared a Request for Proposal (RFP) dated August 25, 2023, and advertised for selection of a unified communications service provider. The RFP was posted and distributed to all service providers that Staff was able to identify and allowed for a duration of 4 weeks to submit proposals, resulting in submissions from five service providers; and

WHEREAS, City Staff carefully evaluated all proposals and originally selected the proposal submitted by CallTower, however CallTower could not meet the City's contractual terms ; and

WHEREAS, City Staff seeks to contract with the proposal that came in second, Salient Networks. Salient Networks' proposal demonstrates competence and the professional qualifications necessary for reliable performance of the services required by the City. Further, Salient Network represents the most efficient solution among all proposals received; and

WHEREAS, funding for a unified communications system is available in the Information Technology Asset Replacement Fund Balance.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolves as follows:

1. That the above recitations are true and correct.
2. That Salient Networks has demonstrated competence and the professional qualifications for the reliable performance of the services required by the City.
3. The proposal submitted by Salient Networks has been evaluated as offering the most efficient solution among all the proposals received.
4. That the City Council authorizes the City Manager to execute an Agreement with Salient Networks for unified communication services at a total contract amount not to exceed \$225,839.88 during an initial 3 year term with two 1-year allowable extensions.
5. That the City Council authorizes the City Treasurer to amend the Fiscal Year 2024/25 Adopted Budget by increasing Information Technology Asset Replacement Account 1355450.66400 by \$24,583.98 utilizing their available fund balance.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 13th day of November 2024, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, City Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: November 13, 2024
ORIGINATING DEPT: Engineering Department - Mo Sammak, Director of Public Works/City Engineer
SUBJECT: **Public Hearing: City Council Consideration of Resolution 2024-106 for Fiscal Year 2025/26 Community Development Block Grant Funds – Americans with Disabilities Act (ADA) Pedestrian Ramp Improvements**

BACKGROUND:

The City of Solana Beach (City) is eligible to apply for Federal Community Development Block Grant (CDBG) funding administered locally through the County of San Diego Department of Housing and Community Development (County). The County has recommended that the City target Americans with Disabilities Act (ADA) improvements to improve the accessibility and safety for persons living with disabilities, which is one of the CDBG goals. The City Council has approved previous annual CDBG applications to construct ADA compliant pedestrian ramps at public street intersections throughout the City.

For the upcoming application, Staff prepared for Council's consideration a new list of street intersections that may be improved with ADA compliant pedestrian ramps (Attachment 1, Exhibit A). This item is before the City Council for the consideration of Resolution 2024-106 (Attachment 1), which would approve the list of ramps and authorize Staff to apply for the Fiscal Year (FY) 2025/26 CDBG funding program.

DISCUSSION:

The County has indicated that the City's anticipated CDBG funding will be approximately \$52,814 for this annual grant application. Staff developed a list of locations consistent with the anticipated funding. The ramps listed in Attachment 1, Exhibit A, are at locations either with no existing pedestrian ramp or with an existing ramp that does not meet current standards. All ramps are located along the right of way segments identified in the City's

CITY COUNCIL ACTION:

Safe Routes to School Program. The number of ramps to be constructed will be adjusted to match the available funding. Since this possible Council action has been advertised as a public hearing, any information, comments, and testimony received on this item will be attached to this report and sent to the County along with the City's application.

CEQA COMPLIANCE STATEMENT:

This project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) of the State CEQA Guidelines.

FISCAL IMPACT:

There is no impact to the General Fund due to the use of Federal CDBG Funds. Staff anticipates that the City will receive CDBG funding of approximately \$52,814 for FY 2025/26. Staff will program the funds for the ADA pedestrian ramps in the proposed FY 2025/26 CIP Budget.

WORK PLAN:

N/A

OPTIONS:


- Approve Staff recommendations and approve the CDBG application.
- Provide alternative direction.

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the public hearing, Report Council disclosures, receive public testimony, Close the public hearing.
2. Adopt Resolution 2024-106:
 - a. Finding that the funding request and project implementation are exempt from the California Environmental Quality Act pursuant to the State CEQA Guidelines.
 - b. Approving the list of public street ADA ramp locations.
 - c. Requesting FY 2025/26 Community Development Block Grant Funds for ADA pedestrian ramp improvements at various public street intersections listed in Attachment 1, Exhibit A.

- d. Finding that all of FY 2025/26 CDBG funds, presently estimated at a total of \$52,814, are designated to be used for ADA pedestrian ramp improvements.
- e. Authorizing the City Manager to work with the City Engineer to refine the list of ADA Ramps based on actual amounts, and execute the County contract for management and implementation of the CDBG program.



Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-106

RESOLUTION 2024-106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, REQUESTING FISCAL YEAR 2025/26 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR CONSTRUCTION OF ADA PEDESTRIAN RAMPS

WHEREAS, the City Council of the City of Solana Beach participates in the Community Development Block Grant (CDBG) Program as administered through the County of San Diego as the City is not eligible to submit as an “Entitlement City”; and

WHEREAS, the City desires to utilize the CDBG funds for ADA improvements to improve the accessibility and safety for persons living with disabilities; and

WHEREAS, on November 13, 2024, the City Council held a duly noticed public hearing to consider the application of requesting CDBG funds; and

WHEREAS, section 15301(c) of the State CEQA Guidelines categorically exempts operation, repairs, maintenance or minor alteration to existing streets, sidewalks, gutters and similar facilities.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council finds the funding request and project implementation are exempt from the California Environmental Quality Act pursuant to Section 15301(c) the State CEQA Guidelines.
3. That the City Council approves the list of public street ADA Ramp Locations (Exhibit A).
4. That the City Council requests the Fiscal Year (FY) 2025/26 Community Development Block Grant Funds for ADA pedestrian ramp improvements at various public street intersections listed in Exhibit A.
5. That the City Council finds that all of FY 2025/26 CDBG funds, presently estimated at a total of \$52,814, are designated to be used for ADA pedestrian ramp improvements.
6. That the City Council authorizes the City Manager to work with the City Engineer to refine the list of ADA Ramps based on actual amounts, and execute the County contract for management and implementation of the CDBG project.

PASSED AND ADOPTED this 13th day of November, 2024 at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

- AYES: Councilmembers –
- NOES: Councilmembers –
- ABSENT: Councilmembers –
- ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

**EXHIBIT A
Resolution 2024-106**

**City of Solana Beach
FY 2025-26 CDBG Application**

Proposed ADA Ramps Locations

No.	Cross Streets		Corner(s)
1	Stevens Ave	San Rodoifo Dr	NW/SW/SE
2	Stevens Ave	Academy Dr	NW/NE/SE

All locations listed above have either no existing pedestrian ramp or have an existing ramp that does not meet current standards.

The scope of the implemented project will be based on the available funding and may not include all the locations listed above.



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: November 13, 2024
ORIGINATING DEPT: Community Development Department/City Attorney's Office
SUBJECT: **Adopt (2nd Reading) Ordinance 537 Adding Chapter 6.40 to the Solana Beach Municipal Code to Prohibit the Sale and Distribution of Kratom Products to Persons Under the Age of 21**

BACKGROUND:

This item is before the City Council to consider adoption of Ordinance 537 which would prohibit the sale and distribution of kratom (krat-um) to persons under 21 years old in the City. If adopted, Ordinance 537 would add Chapter 6.40 to the Solana Beach Municipal Code and include enforcement mechanisms to prohibit the sale and distribution of kratom to persons under 21 years old throughout the City.

DISCUSSION:

Kratom products are derived from the *Mitragyna speciosa* tree in Southeast Asia, where the leaves of the plant are chewed and brewed in teas. The effects of ingesting kratom have been tied to chemical compounds found in the plant that contain mitragynine and 7-hydroxymitragynine. These chemicals can produce a broad range of effects on the user including psychotic symptoms, psychological and physiological dependence, addiction, hallucinations, delusion, confusion, nausea, itching, sweating, dry mouth, constipation, increased urination, loss of appetite, anorexia, weight loss, and insomnia. Its effects have been described as both a stimulant in low doses and a sedative in high doses.

Kratom products typically come in greenish powders, capsules and extracts, and are readily found in smoke shops and online. Synthetic versions of Kratom are also readily available. Because Kratom is not regulated at the federal level or by the State of

COUNCIL ACTION:

California, there is a wide variety of products with different levels of potency creating potentially hazardous situations for users of all ages.

The U. S. Drug Enforcement Administration ("DEA") has labeled kratom a "Drug and Chemical of Concern" which are substances not currently controlled by the Controlled Substances Act, but pose risks to individuals who abuse them.

Roughly 2 million Americans use kratom, often to self-treat conditions without medical supervision, despite FDA warnings that kratom is not appropriate for medical use or for use as a dietary supplement and has been found to be associated with serious health risks.

The FDA has not approved any prescription or over-the-counter drug products containing kratom or its two main chemical components, mitragynine and 7-hydroxymitragynine, which pose a high risk of abuse and can be found in higher doses in synthetic kratom products.

On April 12, 2019, the U.S. Center for Disease Control and Prevention ("CDC") published a report, "Notes from the Field: Unintentional Drug Overdose Deaths with Kratom Detected - 27 States, July 2016 - December 2017," which states that: (1) kratom use has recently increased in the United States where it is usually marketed as a dietary or herbal supplement; (2) studies suggest that kratom has the potential for creating user dependence and abuse; and (3) reports have documented several overdose deaths involving kratom.

Kratom products are not federally regulated in the United States and are not subject to government-mandated safety standards, resulting in a lack of oversight and accountability for safe use, regulation of ingredients, purity levels, and dosage.

States and local governments have prohibited the sale or possession of kratom within their respective jurisdictions including, but not limited to, the cities of San Diego and Newport Beach, and the states of Alabama, Arkansas, Indiana, Rhode Island, Vermont, and Wisconsin. Some states have prohibited the sale or possession of kratom by persons under the age of 21, including Colorado, Florida, Louisiana and Oregon. The City of Solana Beach does not currently regulate the sale or distribution of kratom in the City.

The full effects of kratom are not entirely clear, but research is continuing. In the meantime, this unregulated substance is available to individuals of all ages without restriction or safety standards. The proposed ordinance attached hereto aims to completely abolish the sale and distribution of kratom to persons under the age of 21 in the City.

OPTIONS:

- 1) Approve and Adopt Ordinance 537 as drafted.

- 2) Approve and Adopt Ordinance 537 with modifications.
- 3) Provide other direction to Staff related to kratom regulation.

CEQA COMPLIANCE STATEMENT:

The proposed City Council action is not subject to the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, Sections 15060(c)(2) and 15060(c)(3) because it will not result in a direct or reasonably foreseeable indirect physical change in the environment and is not a "project," as defined in Section 15378 of the CEQA Guidelines.

FISCAL IMPACT:

There are no direct fiscal impacts related to this item. There will be some additional costs associated with implementation related to enforcement; however, due to the limited number of establishments selling these products, the enforcement time would be relatively minimal in the scope of overall Code Enforcement Staff and Sheriff's staff resources.

WORK PLAN: N/A

STAFF RECOMMENDATION:

Staff recommends the City Council adopt Ordinance 537 adding Chapter 6.40 to the Solana Beach Municipal Code to prohibit the sale and distribution of kratom products to persons under the age of 21.



Alyssa M. Muto, City Manager

Attachment:

1. Ordinance 537

ORDINANCE 537

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ADDING CHAPTER 6.40 TO THE SOLANA BEACH MUNICIPAL CODE TO PROHIBIT THE SALE AND DISTRIBUTION OF KRATOM TO PERSONS UNDER THE AGE OF 21

WHEREAS, the U. S. Drug Enforcement Administration ("DEA") has stated that consumption of kratom produces both stimulant effects (in low doses) and sedative effects (in high doses), and can lead to psychotic symptoms, psychological and physiological dependence, addiction, hallucinations, delusion, confusion, nausea, itching, sweating, dry mouth, constipation, increased urination, loss of appetite, anorexia, weight loss, and insomnia, and has labeled kratom a "Drug of Concern;" and

WHEREAS, the U. S. Food and Drug Administration ("FDA") has stated that an estimated 1.7 million Americans used kratom in 2021, often to self-treat conditions without medical supervision, despite FDA warnings that kratom is not appropriate for use as a dietary supplement, and has been found to be associated with serious health risks including, but not limited to, seizures, vomiting, liver problems, physical dependence, substance abuse disorder, and neonatal abstinence syndrome in which newborns exposed to kratom prior to birth experienced withdrawal signs such as jitteriness, irritability, and muscle stiffness, and even death; and

WHEREAS, the FDA has not approved any prescription or over-the-counter drug products containing kratom or its two main chemical components, mitragynine and 7-hydroxymitragynine, which pose a high risk of abuse and can be found in higher doses in synthetic kratom products; and

WHEREAS, on April 12, 2019, the U. S. Center for Disease Control and Prevention ("CDC") published a report, "Notes from the Field: Unintentional Drug Overdose Deaths with Kratom Detected - 27 States, July 2016 - December 2017," which states that: (1) kratom use has recently increased in the United States where it is usually marketed as a dietary or herbal supplement; (2) studies suggest that kratom has the potential for creating user dependence and abuse; and (3) reports have documented several overdose deaths involving kratom; and

WHEREAS, kratom products are not federally regulated in the United States and are not subject to government-mandated safety checks, resulting in a lack of oversight and accepted safety standards for use, regulation of ingredients, purity levels, and dosage; and

WHEREAS, states, local governments, and municipalities have prohibited the sale or possession of kratom within their respective jurisdictions, including but not limited to, the cities of San Diego and Newport Beach, and the states of Alabama, Arkansas, Indiana, Rhode Island, Vermont, and Wisconsin; and

WHEREAS, in the interest of the health, safety, and welfare of the people of the City of Solana Beach, the City Council desires to prohibit the sale and distribution of any product containing kratom to any person under the age of 21 within the jurisdiction of the City; and

WHEREAS, Title 6 of the Solana Beach Municipal Code contains health and safety procedures for the City of Solana Beach.

The City Council of the City of Solana Beach, California, ordains as follows:

SECTION 1. All of the above recitals are true and correct and are incorporated herein as findings.

SECTION 2. The adoption of the ordinance is not subject to CEQA pursuant to Section 15060(c)(2) and 15060(c)(3) of the State CEQA Guidelines, because it will not result in a direct or reasonably foreseeable indirect physical change in the environment and is not a “project,” as defined in Section 15378 of the CEQA Guidelines.

SECTION 3. Chapter 6.40 is added to the Solana Beach Municipal Code to read as follows:

6.40 REGULATION OF THE SALE AND DISTRIBUTION OF KRATOM

6.40.010 Purpose.

The city council recognizes the inherent danger of kratom products and that the use of kratom products can have devastating health and economic consequences. The city

council further recognizes that kratom may be habit forming and is currently available to people of all ages, including children.

Allowing kratom products to be sold in the city increases access to these harmful and dangerous products. To that end, no kratom products shall be sold or distributed to any person under the age of 21 in the city as is specifically enumerated below.

6.40.020 Definitions.

For purposes of this Chapter, the following definitions shall apply:

“Distribute” or “distribution” means the transfer, by any person other than a common carrier, of a kratom product at any point from the place of manufacture or thereafter to the person who sells the kratom product to an individual for personal consumption.

“Kratom” or “Kratom Product” means the leaf of the plant *Mitragyna speciosa* or any food product, food ingredient, dietary ingredient, dietary supplement, or beverage intended for human consumption that contains any part of the leaf of the plant *Mitragyna speciosa* or any extract, synthetic alkaloid, or synthetically derived compound of such plant or its leaf including, but not limited to, any powder, capsule, pill, beverage, or other edible product intended for human consumption.

“Leaf” means any or all parts of the leaf of the plant *Mitragyna speciosa* that contains mitragynine or 7- hydroxymitragynine.

“Sell,” “sale” and “to sell” mean any transaction where, for any consideration, ownership of a kratom product is transferred from one person to another, including but not limited to any transfer or title or possession for consideration, exchange, or barter, in any manner or by any means.

6.40.030 Prohibition on Sale or Distribution of Kratom to Persons Under the Age of 21.

It is unlawful to sell, advertise for sale, offer for sale, or distribute, directly or indirectly, any Kratom Product to any person under the age of 21 in the City.

6.40.040 Posting requirement.

A. A sign with letters of not less than one inch in height shall be clearly, sufficiently and conspicuously posted at the sales counter stating that “Kratom sales are prohibited to

individuals under the age of 21” as controlled by this chapter, by the owner, operator, manager or other person having control of such building or other place.

6.40.050 Enforcement.

A. The city manager, or designee, is authorized to establish regulations and to take any and all actions reasonable and necessary to obtain compliance with this chapter, including, but not limited to, inspecting the premises of any business to verify compliance.

B. Any person, business or retailer violating this chapter shall be guilty of an infraction, which shall be punishable by a fine in accordance with Chapter 1.16 or 1.18 SBMC, or a misdemeanor, which shall be punishable by a fine not exceeding \$1,000, or by imprisonment in the county jail for a period not exceeding six months or by both such fine and imprisonment. In addition to criminal fines, any person, business or retailer violating this chapter shall also be subject to civil penalties or administrative fines or both under Chapters 1.16 and 1.18 SBMC.

C. The city attorney may seek legal, injunctive, or other equitable relief to enforce this chapter.

D. Administrative enforcement of this chapter shall proceed pursuant to Chapter 1.18 SBMC.

E. Each violation of this chapter shall be considered a separate offense.

F. The remedies and penalties provided in this section are cumulative and not exclusive, and nothing in this chapter shall preclude any person from pursuing any other remedies provided by law.

G. Notwithstanding any other provision of this chapter, this chapter may be enforced through any remedy as provided for in this section upon its effective date

6.40.060 No Conflict with Federal or State Law.

Nothing in this chapter shall be interpreted or applied so as to create any requirement, power, or duty that is preempted by federal or state law.

6.40.070 Severability.

If any section, subsection, sentence, clause, phrase, or word of this chapter, or any application thereof to any person or circumstance, is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions or applications of this chapter. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Solana Beach hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsection, sentence, clause, phrase, or portion may be declared invalid or unconstitutional.

SECTION 5. This ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk shall cause this ordinance to be published pursuant to state law.

INTRODUCED at a regular meeting of the City Council of the City of Solana Beach, California held on the 23rd day of October 2024, and thereafter,

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, on the 13th day of November, 2024, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

MEGAN BAVIN, Deputy City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: November 13, 2024
ORIGINATING DEPT: Engineering Department - Mo Sammak, Public Works Director/City Engineer
SUBJECT: **Awarding Construction Contract for the Highland Drive Median Planting Project**

BACKGROUND:

In 2023, the City Council approved construction of median curbs on Highland Drive between Lomas Santa Fe Drive and Uno Verde. During the approval of construction of the median curbs, it was decided that landscaping for the medians would be done as a separate project in the future. The medians were subsequently constructed and are ready to be planted. As part of the Work Plan FY 2024-2025 process, the City Council allocated additional funds for the landscaping and beautification of the subject medians. Staff, with the help of a local landscape architect, prepared construction plans, specifications, and cost estimate for this project and advertised for a competitive bidding process.

This item is before the City Council to consider the adoption of Resolution 2024-105 (Attachment 1) awarding a construction contract to Palm Engineering Construction Company, the lowest responsive and responsible bidder for the Highland Drive Median Planting Project, and to appropriate additional funding for the project.

DISCUSSION:

The median planting was designed by a local Solana Beach resident and construction documents were prepared by City Staff. The median landscaping will be drought tolerant planting without an irrigation system. Other features include granite boulders and a 12-inch-wide concrete perimeter walking area to allow for ongoing maintenance.

The Highland Drive Median Planting Project, Bid No. 2024-10, was prepared and advertised for construction bids. The City received four bid proposals for Bid No. 2024-10. On October 17, 2024, at 10:00 a.m., the City Clerk publicly opened the bids and read them aloud. The bids are listed below in Table 1.

CITY COUNCIL ACTION:

Table 1: Bid Results

Contractor	Bid Price
Palm Engineering Construction Company	\$ 93,782.50
A. B. Hashmi	\$ 94,415.00
Marina Landscape	\$ 117,003.00
Fordyce Construction	\$ 224,792.00

The bid submitted by Palm Engineering Construction Company was found to be complete and responsive to the bid specifications. Palm Engineering Construction Company has successfully performed other projects for the City and Staff is recommending that Palm Engineering Construction Company be awarded the construction contract. The contract amount is based on the City Engineer’s estimated unit quantities and the contractor’s bid unit prices. The final cost of the project will be based on field measurements and the actual completed quantities. The contract allows 60 working days (12 weeks) to complete the work. The project is anticipated to be started in January 2025 and be completed in March 2025.

CEQA COMPLIANCE STATEMENT:

This project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) of the State CEQA Guidelines.

FISCAL IMPACT:

The Fiscal Year (FY) 2024/25 Capital Improvement Budget includes the Highland Drive Median Improvements Project funded with \$80,000 in Measure S funding.

In addition to the \$93,782.50 construction contract, Staff is recommending a construction contingency of \$9,000 (approximately 10%) for unanticipated changes, for a total construction budget of \$102,782.50.

As the project cost exceeds the \$80,000 budget, Staff is requesting an additional appropriation of \$23,000 from the Measure S Fund Balance for a total project budget of \$103,000.

WORK PLAN:

This project is consistent with Item B.2 of the Community Character Priorities of the FY 2024/2025 Work Plan.

OPTIONS:


- Approve Staff recommendation.

- Approve Staff recommendation with alternative amendments/modifications.
- Do not approve Staff recommendations.

CITY STAFF RECOMMENDATION:

Staff recommends the City Council consider adoption of Resolution 2024-105:

1. Awarding a construction contract to Palm Engineering Construction Company in the amount of \$93,782.50, for the Highland Drive Median Planting Project, Bid No. 2024-10.
2. Approving the amount of \$9,000 for construction contingency.
3. Authorizing the City Manager to execute the construction contract on behalf of the City.
4. Authorizing the City Manager to approve cumulative change orders up to the amount of the construction contingency.
5. Appropriating \$23,000 from Measure S Fund Balance to the project account for the Highland Drive Median Improvements.
6. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.


Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-105

RESOLUTION 2024-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AWARDING A CONSTRUCTION CONTRACT TO PALM ENGINEERING CONSTRUCTION COMPANY FOR THE HIGHLAND DRIVE MEDIAN PLANTING PROJECT

WHEREAS, the current Fiscal Year (FY) 2024/25 Capital Improvement Program (CIP) budget includes funding for the Highland Drive Median Improvements; and

WHEREAS, the Engineering Department prepared construction documents and specifications and advertised the project for construction bids; and

WHEREAS, on October 17, 2024, four bids for the Highland Drive Median Planting Project, Bid No. 2024-10, were received and publicly opened and read aloud by the City Clerk. At that time, it was determined that Palm Engineering Construction Company was the apparent low bidder with a construction estimate of \$93,782.50; and

WHEREAS, Staff recommends a construction contingency of \$9,000, approximately 10%, for unanticipated extra work.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council awards a construction contract to Palm Engineering Construction Company, in the amount of \$93,782.50, for the Highland Drive Median Planting Project, Bid No. 2024-10.
3. That the City Council approves the amount of \$9,000 for construction contingency.
4. That the City Council authorizes the City Manager to execute the construction contract on behalf of the City.
5. That the City Council authorizes the City Manager to approve cumulative change orders up to the amount of the construction contingency.
6. That the City Council appropriates \$23,000 from Measure S Fund Balance to the project account for the Highland Drive Median Improvements.

7. That the City Council authorizes the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

PASSED AND ADOPTED this 13th day of November 2024, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk