



**CITY OF SOLANA BEACH**  
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT  
AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

# AGENDA

## Joint REGULAR Meeting

Wednesday, September 11, 2024 \* 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).



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### PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

### WATCH THE MEETING

- Live web-streaming: Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- Live Broadcast on Local Govt. Channel: Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- Archived videos online: The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

### AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org). Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

### PUBLIC COMMENTS

Written correspondence (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at [clerkoffice@cosb.org](mailto:clerkoffice@cosb.org) with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.

- Correspondence received after the official posting of the agenda, but two hours prior to the meeting start time, on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.

And/Or

#### Verbal Comment Participation:

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports. Public speakers have 3 minutes each to speak on each topic. Time may be donated by another

individual who is present at the meeting to allow an individual up to 6 minutes to speak. Group: Time may be donated by two individuals who are present at the meeting allowing an individual up to 10 minutes to speak. Group Hearings: For public hearings only, time may be donated by two individuals who are present at the meeting allowing an individual up to 15 minutes to speak.

**SPECIAL ASSISTANCE NEEDED**

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set all electronic devices to silent mode and engage in conversations outside the Council Chambers.

**CITY COUNCILMEMBERS**

**Lesa Heebner**  
Mayor

**Jewel Edson**  
Deputy Mayor / Councilmember District 3

**Kristi Becker**  
Councilmember District 2

**Jill MacDonald**  
Councilmember District 4

**David A. Zito**  
Councilmember District 1

Alyssa Muto  
City Manager

Johanna Canlas  
City Attorney

Angela Ivey  
City Clerk

**SPEAKERS:**

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

**READING OF ORDINANCES AND RESOLUTIONS:**

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

**CALL TO ORDER AND ROLL CALL:**

**CLOSED SESSION REPORT:**

**FLAG SALUTE:**

**APPROVAL OF AGENDA:**

**PROCLAMATIONS/CERTIFICATES:** *Ceremonial*

None at the posting of this agenda

**PRESENTATIONS:** Ceremonial items that do not contain in-depth discussion and no action/direction.

- CEA (Clean Energy Alliance)

**ORAL COMMUNICATIONS:**

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City

Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

**COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:**

*An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.*

**A. CONSENT CALENDAR:** (Action Items) (A.1. - A.12.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

*All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.*

**A.1. Minutes of the City Council.**

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on June 26, 2024, July 10, 2024, and August 21, 2024.

**[Item A.1. Report \(click here\)](#)**

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.2. Register Of Demands.** (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for June 22, 2024 – August 16, 2024.

**[Item A.2. Report \(click here\)](#)**

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.3. Quarterly Investment Report.** (File 0350-44)

Recommendation: That the City Council

1. Accept and file the Cash and Investment Report for the quarter ended June 30, 2024.

**[Item A.3. Report \(click here\)](#)**

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#### **A.4. Climate Action Plan Update Services.** (File 0220-15)

Recommendation: That the City Council

1. Adopt **Resolution 2024-089** authorizing the City Manager to execute the Agreement for Climate Action Plan Update Services between the City of Solana Beach and Energy Policy Initiative Center for an 18-month term from July 13, 2023 through January 12, 2025.

#### [Item A.4. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

#### **A.5. Conflict of Interest Code Required Update.** (File 0440-00)

Recommendation: That the City Council

1. Adopt **Resolution 2024-091** adopting an amended Solana Beach Conflict of Interest Code.

#### [Item A.5. Report \(click here\)](#)

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#### **A.6. HVAC (Heating, Ventilation, and Air Conditioning) Unit Replacement Services.** (File 0700-25)

Recommendation: That the City Council

1. Adopt **Resolution 2024-093** authorizing the City Manager to execute an Amendment to the Professional Services Agreement with Seaside Heating and Air for Fiscal Year 2024/25 that would include a one-time purchase and installation of two rooftop HVAC units at City Hall, one rooftop HVAC unit at the La Colonia Community Center, and one mini-split unit for at the Public Works Maintenance Facility, at an amount of \$50,780, and a \$5,000 contingency for unforeseen costs associated with the rooftop installations, which will be added to the current contract amount of \$11,460 for a total not to exceed amount of \$67,240 for FY 2024/25.

#### [Item A.6. Report \(click here\)](#)

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**A.7. HVAC (Heating, Ventilation, and Air Conditioning) Unit Replacements and Repairs Project – Notice of Completion.** (File 0700-25)

Recommendation: That the City Council

1. Adopt **Resolution 2024-096**:
  - a. Authorizing the City Council to accept, as complete, the HVAC Unit Replacements.
  - b. Authorizing the City Clerk to file a Notice of Completion.

[Item A.7. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.8. Fletcher Cove Community Center and Marine Safety Center Roof Replacement Project – Notice of Completion.** (File 0700-25)

Recommendation: That the City Council

1. Adopt **Resolution 2024-094**:
  - a. Authorizing the City Council to accept as complete the Fletcher Cove Community Center and Marine Safety Center Roof Replacement Project, Bid No. 2022-008, performed by Preman Roofing.
  - b. Authorizing the City Clerk to file a Notice of Completion.

[Item A.8. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.9. Fire and Burglary Alarm Systems Upgrade and Alarm Monitoring Services.** (File 0700-40)

Recommendation: That the City Council

1. Adopt **Resolution 2024-092**:
  - a. Authorizing the City Manager to execute Amendment No.1 to the Professional Services Agreement with Rancho Santa Fe Security for fire and burglary alarm system upgrade in Fiscal Year 2024/25 in an amount of \$5,799, and a recommended contingency amount of \$1,000, for a total amount of \$6,799 for Fiscal Year 2024/25 to be charged to Facilities CIP.
  - b. Authorizing the City Manager to increase the PSA contract amount by \$1,324.80 for alarm monitoring services, for each year of the contract.

[Item A.9. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.10. City's Safety Element Update.** (File 0610-10)

Recommendation: That the City Council

1. Adopt **Resolution 2024-097** authorizing the City Manager to extend the Professional Services Agreement with Kimley-Horn and Associates Inc. through September 30, 2024.

[Item A.10. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.11. League of California Cities' 2024 Annual Business Meeting Voting Delegates Designees.** (File 0140-10)

Recommendation: That the City Council

1. Appoint Councilmember MacDonald, primary voting delegate, and City Manager Alyssa Muto, alternate, as the voting delegates for the 2024 Annual Business Meeting of the League of California Cities Annual Conference.
2. Authorize the City Clerk to attest to the appointments and submit the Official Voting Form to the League of California Cities.

[Item A.11. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.12. Crossing Guard Services.** (File 0860-35)

Recommendation: That the City Council

1. Adopt **Resolution 2024-090** authorizing the City Manager to sign a Memorandum of Understanding with the Solana Beach School District and the San Dieguito Union High School District for crossing guard services.

[Item A.12. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)**

**C. STAFF REPORTS: (C.1.)**

*Submit speaker slips to the City Clerk.*

*All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.*



**C.1. Joint Resolution (Solana Beach, Del Mar, San Diego, 22<sup>nd</sup> District Agricultural Association) – LOSSAN Rail Realignment.** (File 0820-48)

Recommendation: That the City Council

1. Consider adoption of the joint **Resolution 2024-098** between the cities of Del Mar, Solana Beach, San Diego and the 22<sup>nd</sup> District Agricultural Association regarding the San Diego Association of Governments LOSSAN Rail Realignment Project.

[Item C.1. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**WORK PLAN COMMENTS:**

*Adopted June 26, 2024*

**COMPENSATION & REIMBURSEMENT DISCLOSURE:**

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

**COUNCIL COMMITTEE REPORTS:** [Council Committees](#)

**REGIONAL COMMITTEES: (outside agencies, appointed by this Council)**

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary-MacDonald, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker / Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-MacDonald, Alternate-Becker. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-MacDonald, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-MacDonald, Alternate-Becker
- h. North County Dispatch JPA: Primary-MacDonald, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-MacDonald
- j. Regional Solid Waste Association (RSWA): Primary-Zito, Alternate-MacDonald
- k. SANDAG: Primary-Heebner, 1<sup>st</sup> Alternate-Zito, 2<sup>nd</sup> Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-MacDonald, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- o. 22<sup>nd</sup> Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

**STANDING COMMITTEES: (All Primary Members) (Permanent Committees)**

- a. Business Liaison Committee – Zito, Edson
- b. Fire Dept. Management Governance & Organizational Evaluation – Edson, MacDonald
- c. Highway 101 / Cedros Ave. Development Committee – Heebner, Edson
- d. Parks and Recreation Committee – Zito, Edson
- e. Public Arts Committee – Edson, Heebner
- f. School Relations Committee – Becker, MacDonald

- g. Solana Beach-Del Mar Relations Committee – Heebner, Edson
- CITIZEN COMMISSION(S)**
- a. Climate Action Commission – Zito, Becker

**ADJOURN:**

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**Next Regularly Scheduled Meeting is September 25, 2024**  
*Always refer to the City’s website Event Calendar for an updated schedule or contact  
City Hall. [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org) 858-720-2400*

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**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA }  
COUNTY OF SAN DIEGO } §  
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the September 11, 2024 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on September 4, 2024 at 3:45 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., September 11, 2024, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk  
City of Solana Beach, CA

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**UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:**

*Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission’s Agenda webpage. See the [Citizen Commission’s Agenda webpages](#) or the City’s Events [Calendar](#) for updates.*

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**





**CITY OF SOLANA BEACH**  
**SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT**  
**AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY**

**MINUTES**

**Joint Meeting - Closed Session**  
**Wednesday, June 26, 2024 4:00 p.m.**

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California



**CITY COUNCILMEMBERS**

**Lesa Heebner**  
Mayor

**Jewel Edson**  
Deputy Mayor / Councilmember District 3

**Kristi Becker**  
Councilmember District 2

**Jill MacDonald**  
Councilmember District 4

**David A. Zito**  
Councilmember District 1

**Alyssa Muto**  
City Manager

**Johanna Canlas**  
City Attorney

**Angela Ivey**  
City Clerk

**CALL TO ORDER AND ROLL CALL:**

Mayor Heebner called the meeting to order at 4:00 p.m.

Present: Lesa Heebner, Jewel Edson, Kristi Becker, Jill MacDonald, David A. Zito  
 Absent: None  
 Also Present: Alyssa Muto, City Manager  
 Johanna Canlas, City Attorney

**PUBLIC COMMENT ON CLOSED SESSION ITEMS (ONLY):** None

*Report to Council Chambers and submit speaker slips to the City Clerk before the meeting recesses to closed session.*

**CLOSED SESSION:**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Pursuant to Government Code section 54956.8  
 Property: APN 298-010-63-00  
 City Negotiators: City Manager Alyssa Muto and City Attorney Johanna Canlas  
 Negotiating Parties: Marc R. Brutton  
 Under negotiation: Lease Price and Terms

**2. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION**

Pursuant to Government Code Section 54956.9(d)(4)  
 One (1) Potential case(s).

**No reportable action.**

**ADJOURN:**

Mayor Heebner adjourned the meeting at 5:45 p.m.

Angela Ivey, City Clerk

Approved:



**CITY OF SOLANA BEACH**  
**SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT**  
**AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY**

# MINUTES

## Joint REGULAR Meeting

**Wednesday, June 26, 2024 \* 6:00 p.m.**

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

Teleconference Location: 7457 Lake Rd E, Madison OH. 44057 (Zito)



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**CITY COUNCILMEMBERS**

**Lesa Heebner**  
Mayor

**Jewel Edson**  
Deputy Mayor / Councilmember District 3

**Kristi Becker**  
Councilmember District 2

**Jill MacDonald**  
Councilmember District 4

**David A. Zito**  
Councilmember District 1

Alyssa Muto  
City Manager

Johanna Canlas  
City Attorney

Angela Ivey  
City Clerk

**CALL TO ORDER AND ROLL CALL:**

Mayor Heebner called the meeting to order at 6: 00 p.m.

Present: Lesa Heebner, Jewel Edson, Kristi Becker, Jill MacDonald, David A. Zito

Absent: None

Also Alyssa Muto, City Manager

Present: Johanna Canlas, City Attorney  
 Angela Ivey, City Clerk  
 Dan King, Deputy City Manager  
 Mo Sammak, City Engineer/Public Works Dir.  
 Rachel Jacobs, Finance Dir.  
 Joseph Lim, Community Development Dir.

**CLOSED SESSION REPORT:**

**FLAG SALUTE:**

**APPROVAL OF AGENDA:**

**Motion:** Moved by Councilmember Becker and second by Councilmember Zito to approve and remove Item C.3. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**ORAL COMMUNICATIONS:** None

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

**COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:**

*An opportunity for City Council to make brief announcements or report on their activities. These items are not agendaized for official City business with no action or substantive discussion.*

**A. CONSENT CALENDAR:** (Action Items) (A.1. - A.8.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

*All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.*

**A.1. Register Of Demands.** (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for May 18, 2024 – June 07, 2024.

[Item A.1. Report \(click here\)](#)

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember MacDonald to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**A.2. Appropriations Limit Fiscal Year (FY) 2024/25.** (File 0330-60)

Recommendation: That the City Council

1. Adopt **Resolution 2024-053** establishing the FY 2024/25 Appropriations Limit in accordance with Article XIII B of the California Constitution and Government Code Section 7910 and choosing the County of San Diego's change in population growth to calculate the Appropriations Limit.

[Item A.2. Report \(click here\)](#)

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember MacDonald to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**A.3. Annual Investment Policy.** (File 0350-30)

Recommendation: That the City Council

1. Adopt **Resolution 2024-052** approving the City's Investment Policy for Fiscal Year 2024/25.

[Item A.3. Report \(click here\)](#)

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember MacDonald to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**A.4. Fire Benefit Fee – Fiscal Year 2024-25.** (File 0495-20)

Recommendation: That the City Council

1. Adopt **Resolution 2024-054:**
  - a. Setting the FY 2024/25 Fire Benefit Fee at \$10.00 per unit
  - b. Approving the Fee for levying on the tax roll.

[Item A.4. Report \(click here\)](#)

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember MacDonald to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**A.5. Municipal Improvement Districts Benefit (MID) Fees – FY 2024-25.** (File 0495-20)

Recommendation: That the City Council

1. Approve **Resolution 2024-055**, setting the Benefit Charges for MID No. 9C, Santa Fe Hills, at \$232.10 per unit for FY 2024/25.
2. Approve **Resolution 2024-056**, setting the Benefit Charges for MID No. 9E, Isla Verde, at \$68.74 per unit for FY 2024/25.
3. Approve **Resolution 2024-057**, setting the Benefit Charges for MID No. 9H, San Elijo Hills #2, at \$289.58 per unit for FY 2024/25.
4. Approve **Resolution 2024-058** setting the Benefit Charges for MID No. 33, Highway 101/Railroad Right-of-Way, at \$3.12 per unit for FY 2024/25.

[Item A.5. Report \(click here\)](#)

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember MacDonald to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**A.6. Work Plan Adoption – Fiscal Year (FY) 2024/25.** (File 0410-08)

Recommendation: That the City Council

1. Consider and adopt the final Fiscal Year 2024/2025 Work Plan.

[Item A.6. Report \(click here\)](#)

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember MacDonald to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**A.7. 2024 Street Maintenance & Repairs Project.** (File 0820-35)

Recommendation: That the City Council

1. Adopt **Resolution 2024-076:**
  - a. Awarding a construction contract to Quality Construction & Engineering in the amount of \$927,487.60, for the 2024 Street Maintenance & Repairs Project, Bid 2024-06.
  - b. Approving an amount of \$172,512.40 for construction contingency.
  - c. Authorizing the City Manager to execute the construction contract on behalf of the City.
  - d. Authorizing the City Manager to approve cumulative change orders up to the amount of the construction contingency.

[Item A.7. Report \(click here\)](#)

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember MacDonald to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**A.8. Citywide Street Sweeping Services.** (File 0820-35)

Recommendation: That the City Council

1. Adopt **Resolution 2024-070:**
  - a. Authorizing the City Manager to execute a Professional Services Agreement, on behalf of the City, with Sweeping Corporation of America of California, LLC., for Citywide street sweeping services in Fiscal Year 2024/25 in an amount not to exceed \$99,681 for Fiscal Year 2024/25.
  - b. Authorizing the City Manager to extend the agreement for up to four additional years at the City's option, at an amount not to exceed the amount budgeted in each subsequent year.
  - c. Authorizing the City Manager to increase the annual not to exceed base contract amount by 3% for FY 2025/26, 3% for FY 2026/27, 3% for FY 2027/28, and 3% for FY 2028/29.

[Item A.8. Report \(click here\)](#)

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember MacDonald to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**C. STAFF REPORTS: (C.1.)**

*Submit speaker slips to the City Clerk.*

*All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.*

### **C.1. SANDAG NOP – LOSSAN Rail Realignment Update.** (File 0820-48)

Recommendation: That the City Council

1. Receive the presentation from SANDAG, ask questions of SANDAG staff, provide feedback regarding the proposed Project and alternatives, and allow the public to provide comment on the NOP.

[Item C.1. Report \(click here\)](#)

[Item C.1. Supplemental Docs \(updated 6-26-24 at 3:30pm\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

Alyssa Muto, City Manager, introduced the item.

Mario Orso, Chief Executive Officer, introduced the item.

Peter Casellini, AICP, Senior Planner, Rail Planning, and Keith Greer, Manager of Environmental Compliance, presented a PowerPoint (on file). They spoke about the update to the San Diego Lossan Rail Realignment Project, emphasizing its importance and the current stage of the project, that the project overview was to address the need to realign the Lossan Rail due to instability and erosion of the Del Mar Bluff, that the realignment aimed to provide a permanent solution to ensure the rail line's stability and future functionality. They said that the project was in its early stages and that a Notice of Preparation (NOP) had been released, marking the beginning of the environmental review process required under the California Environmental Quality Act (CEQA), which involved gathering public comments and technical studies to assess potential impacts. They stated that the rail line is crucial for regional transportation, being one of the busiest in the country, and that it supports significant trade and provides essential connectivity for passengers and freight. They reviewed the environmental and community goals being the relocation of the rail tracks away from the bluffs to prevent further erosion, minimize impacts on surrounding communities and maintain service throughout construction, enhance rail service frequency and efficiency, improve coastal access and safety, and be environmentally responsible, particularly regarding wetlands and sensitive resources. They said that several alignment alternatives had been proposed and were open for discussion, that the process includes evaluating these alternatives against project objectives and environmental impacts, and that public input was crucial for refining these options. They presented the alternatives, Alternative A being 7 miles long consisting of 3.8 miles of bored tunnel (deep tunnel using a boring machine) and 1.2 miles of cut-and-cover tunnel (tunnel with a cover over it) beginning in Sorrento Valley, moving towards Los Penasquitos Lagoon and lying predominantly on public lands (95%) with minimal impact on private property (5%) and then going underground from the southern end to the Del Mar Fairgrounds, transitioning to cut-and-cover near Solana Beach; Alternative B is 5 miles long consisting of 3.3 miles of bored tunnel and limited cut-and-cover sections starting from the Knoll, proceeding to a portal under Jimmy Durante Boulevard and connecting with existing double track platforms but stopping short of the San Dieguito Lagoon; and Alternative C is 5 miles long consisting of 2 miles of tunnel and elevated bridge structure through Los

Penasquitos Lagoon to minimize wetland impact and from the elevated bridge through the lagoon ending at a new tunnel portal at Torrey Pines Road. They stated that the project would proceed with detailed technical studies and public consultations to finalize the best alignment, that a draft Environmental Impact Report (EIR) would be prepared, summarizing technical findings and incorporating public feedback, that the project is highlighted as one of the largest and most complex undertaken by SANDAG, with significant implications for infrastructure and regional development, and that engagement and public feedback are crucial for navigating the complexity of the process.

Council and presenters discussed the fact that the SANDAG board, as the lead agency, has ultimate authority to approve or reject the project, that various federal, state, and local agencies will need to issue permits, including those related to endangered species and wetlands, that the scoping process had begun and agencies are being consulted for their input, that all alternatives aim to meet the project objectives with varying degrees of trade-offs, that Alternative A had minimal engineering analysis thus far at 1% complete, that Alternatives B & C had more advanced engineering analysis (about 10% complete) and lower cost estimates, that Alternative A is the most expensive at \$4.14 billion, compared to \$2.28 billion for Alternative B and \$1.85 billion for Alternative C, and that the cost estimates did not yet include right-of-way costs, which could significantly impact the final figures. Discussion continued regarding the project proceeding through further environmental analysis and public consultations, that a preferred alternative be identified in the draft EIR, and that considerations will include potential uses for areas above the new rail alignment and additional costs for mitigation.

Dave Clemons stated that he proposed an adjustment to Alternative A with an elevated rail track route, dubbed "Alternative L," which uses the southern half of the original Alternative A routing, crossing under Via de la Valle, included new double tracking, and passed over Jimmy Durante Boulevard before entering a tunnel, and that this proposal would meet most project objectives, reduce tunnel distance, and anticipate future sea level rise.

Council and Mr. Clemons discussed Alternative L's key benefits, particularly regarding minimizing impacts on surrounding communities and ensuring continuity of rail service during construction, that construction work, including the 45-degree turn and elevated sections, would occur south of the river and east of the existing tracks, allowing rail service to continue uninterrupted. He clarified that the investment in the new bridge and fairground platform would not be wasted, as construction would avoid affecting these facilities. Additionally, he confirmed that Alternative L would not impact the fairgrounds, preserving their potential for affordable housing and other developments.

Tina Zucker reflected on the significant impact of the previous Solana Beach grade separation construction on local businesses, particularly in the Cedros Design District, where they experienced severe disruptions with no compensation or support. They emphasized the need for SANDAG to consider reparations for businesses affected by the current project. The speaker expressed frustration over a lack of communication and clarity about the project's decisions. They urged that any decision made should have long-term benefits, considering the past failures, and the importance of addressing the needs of affected businesses and residents.



Kimberly Jones, Executive Director of the Solana Beach Chamber of Commerce, stated the Chamber's opposition for Alternative A of the rail project for the severe impact it would have on the local business community and the broader regional economy, the concerns that the proposed tunnel would affect the downtown business area, particularly the Cedros Design District, and complicate post-COVID recovery efforts, and the crucial role of events at the Del Mar Fairgrounds on local businesses, which drive significant revenue and contribute to city income through sales and transient occupancy taxes. She said that Alternative A would lead to prolonged closures, restricted access, and substantial economic and environmental damage and that the Solana Beach Chamber's letter to SANDAG called for the immediate dismissal of Alternative A affirming their commitment to actively oppose this option.

Lisa Montes expressed her opposition to Alternative A of the rail project, shared personal connections to the railroad and her grandfather's work at the Del Mar train station, and said the need to collaborate on finding a solution, given the significant environmental and economic impacts of Alternative A on both cities, was critical due to the negative effects on local businesses, walking, and biking communities, and described Alternative A as costly and impactful. She urged that alternatives B or C be considered instead of A, for the benefit of both cities.

Tara Hernandez expressed her opposition to Alternative A of the rail project and stated that the proposal was irresponsible due to its significant environmental and economic impacts on both Solana Beach and Del Mar, as well as the negative effects on businesses in Solana Beach.

Kelly Harless expressed opposition to Option A of the rail project and shared her past experience with the disruption caused by the trenching of the rail line at Lomas Santa Fe, which, despite the inconvenience, ultimately benefited the community without negatively impacting Del Mar. She said she has been deeply involved in the community, including serving as a Councilmember and Deputy Mayor, and was shocked to learn about Option A, which would impose significant negative impacts on Solana Beach residents, businesses, and the environment. She said it would disproportionately harm Solana Beach, a 3 ½ square mile City with 13,000 people, and described it as an unreasonable and fiscally irresponsible proposal, that the alternative solutions would be less costly and less detrimental to Solana Beach while still addressing the needs of the region. She urged SANDAG to discard Option A and instead pursue a smarter, more cost-effective, and less harmful solution that would benefit all residents of the region.

Carla Hayes expressed opposition to Alternative A of the rail project and the significant disruptions it would cause and said that she was disturbed to learn that the infrastructure from the past undergrounding of the railway would be removed, further impacting the community once again. She emphasized that this would severely impact the Coastal Rail Trail, a valued community resource built with regional funding, which she considers one of Solana Beach's "jewels." She said that she first heard about Alternative A at a Fairgrounds meeting earlier in the year, where there was strong opposition to using the fairgrounds as a construction staging area. She highlighted the broader economic consequences, referencing a San Diego State University economic report that estimated \$680 million in annual revenue was generated by fairground events pointing out that the economic impact would extend beyond Solana Beach and Del Mar, affecting Flower Hill Mall, rental properties during racing season, and the entire

region. She said that she strongly rejected Alternative A, citing the potential for economic devastation.

Spencer Gobar expressed concerns about several key issues facing the community and North County Coastal San Diego including the north bluff at Dog Beach, the disruption to natural habitats and neighborhoods, and that it did not seem like a logical or financially sound solution. She pointed to the success of San Diego's public transit connecting UTC La Jolla to Old Town, which was elevated along the freeway, as a simpler alternative compared to tunneling under the San Dieguito Lagoon. She said that the City should continue to prevent unnecessary overdevelopment of green spaces and miscellaneous lots and stated the importance of supporting business and landowners, particularly in the wake of COVID-19, by avoiding excessive red tape that could hinder growth. She called for a collaborative approach to address these issues, seeking "win-win" outcomes for all.

Andrea Freund spoke about the importance of preserving public spaces in the community, the strong sense of community and the accessibility of public areas, like the Coastal Rail Trail, which she uses daily. She said that Option A of the rail project would negatively impact these vital community areas. She emphasized that for those who cannot afford expensive real estate in the area, public spaces are essential for everyone to enjoy the natural beauty of Solana Beach. She urged Council to consider options that protect and preserve these public lands.

Peggy Walker expressed opposition to Alternative A of the rail track project and said that she was shocked to learn about Alternative A which could subject the community to 7 to 12 years of construction, take an extended construction timeline, and would have potentially severe environmental and economic impacts. She said that there would be disruption to Solana Beach's main traffic routes, Highway 101 and Lomas Santa Fe, which would affect residents' daily lives, have negative effects on local businesses, particularly the Cedros Design District and commercial establishments along Highway 101, and that other alternatives should be considered, including new ideas.

Ann Maria Grace stated the need to reconsider the current approach, that freight trains, which cause most of the damage to the rail infrastructure, should be rerouted inland, following a more direct path from Long Beach to Escondido, and that passenger trains, like Amtrak, could continue to serve the coast, while light rail could be used for local travel around San Diego County. She advocated for exploring existing resources and infrastructure, as this approach would likely reduce costs, minimize impact, and still meet transportation needs. She highlighted that the Bay Area rail system had a similar model that was successfully implemented, separating freight from passenger routes, and she recommended considering that type of alternative.

Tracy Richmond said that he supported Option B of the rail track project, considering it the best of the two viable options, which was less disruptive to both Del Mar and Solana Beach and meets all six project objectives, whereas Option A only meets four objectives and causes significant impacts, including disruption to the Coastal Rail Trail, traffic on Highway 101, and nearby homes. He shared his frustration over the lack of outreach to Solana Beach residents in the decision-making process, which he believes led to widespread dissatisfaction with Option A, and said that Option A was the most expensive and damaging choice for both communities.

Andrew Menshek, a board member of the Santa Fe Irrigation District (speaking as a resident, not on behalf of the district), spoke of his opposition to Option A for the potential impact on critical infrastructure, his concerns about the lack of communication and transparency from SANDAG, noting that he first heard about Option A from the Mayor, not through official channels, and his critique of SANDAG's community outreach process as a "complete abject failure." He voiced his distrust in SANDAG due to past instances of mismanagement, fraud, and ongoing investigations, expressing doubt about the feasibility and cost-effectiveness of Option A.

Mark Beherbaum urged the communities of Del Mar and Solana Beach to come together to address common concerns regarding the rail track project, noting that both communities share similar fears and concerns, and said that he encouraged fact-checking and warned against dismissing potential solutions, such as Option A, without considering the implications of the remaining options (B and C). He said that there were risks associated with tunnels under homes, such as hazardous materials, and advocated for finding a solution that avoids the use of eminent domain.

Council and presenters discussed the strong opposition expressed by speakers for Alternative A due to its potential environmental and economic impacts on Solana Beach and Del Mar including concerns of disruption to businesses, residents, and the environment, a request for better communication, transparency, and support for affected businesses. Council discussed Alternative A's involving a tunnel that could disrupt both cities, causing significant negative impacts, concerns about hazardous materials, construction noise, and vibrations, the additional costs and impacts related to the tunnel's length and the need for potential midpoints or venting structures. They continued discussion regarding SANDAG's process with an environmental review process (EIR/EIS) being funded with \$300 million from the state, but the timeline for the NEPA (National Environmental Policy Act) analysis was not yet clear due to the need to identify a federal lead agency, and the EIR/EIS (Environmental Impact Statement) process aims to document impacts and design specifics thoroughly. They discussed SANDAG's communication and transparency calling for clearer communication about the impacts of each alternative, particularly how they affect local communities and businesses, and concerns that were raised about the accuracy and clarity of project descriptions and maps, especially regarding Solana Beach's involvement.

Council discussed Option A's construction period that could last 7 to 12 years, with possible extensions depending on complexity where Options B and C have shorter estimated times, that the construction impacts in Solana Beach were expected to be significant, potentially affecting infrastructure, the Coastal Rail Trail, and businesses, that the environmental and economic impacts being analyzed in the NEPA process should include impacts on recreational resources, business areas, and the city's sales tax revenue. They discussed the significant impacts anticipated at the fairgrounds where construction will intersect with events and operations due to noise, dust, and vibrations.

Council discussed concerns about the Fairgrounds limited parking capacity and the impact of potential construction on residential neighborhoods, details on construction access for different project alternatives, and expressed concerns about potential disruptions, including impacts on existing infrastructure and private properties. Discussion continued about the project's phasing, the impacts on public and recreational lands, and how alternative alignments affect adjacent private lands, the potential obsolescence of existing infrastructure

and whether it represents a wise use of taxpayer dollars, the need for comprehensive analysis and stakeholder coordination throughout the project, and the importance of addressing cumulative effects and coordination with other regional projects.

Council discussed the criticism of SANDAG for including Alternative A without adequate consultation with key stakeholders like Solana Beach, the Santa Fe Irrigation District, North County Transit District (NCTD), the Port of San Diego, and others, that this lack of consultation was seen as undermining transparency and common sense, the request for improved communication regarding updates and changes to the project, and a suggestion that SANDAG should set up routine meetings and office hours in Solana Beach to better engage with residents and businesses.

Council stated that Mario Orso had just stepped into this job at a time when SANDAG is going through many controversies, with this issue being one of them, that this Alternative A is a mistake that was made by SANDAG since it only meets three of the six objectives of the project, that there would be recreational impacts from the loss of use and access to the Fairgrounds, the destruction of half of the City's Coastal Rail Trail that was already paid for, the impact on the homes along S. Cedros, the lack of rail line operations, the tragic results to workers using the rail line to get work, the biological impacts under the lagoon, the local Stevens Creek and its issues within a FEMA designated flood zone that would either have to be diverted or pumped, the decision to put Alternative A into this NOP was a wrong decision that needed to be corrected, and that SANDAG needs to do the right thing going forward on this project.

Mr. Orso, SANDAG CEO, stated that they would make a robust effort of communication with all cities, agencies, and that there is always room for improvement on their part. He said that the Board would have a conversation about next steps and opportunities and considering the spending of public funds, review any corrective actions to be considered, ensure an equal evaluation of all alternatives and, if there is a need for corrections and whether an NOP can be reissued, and the need for a robust analysis and stakeholder engagement, especially as the project progresses through the NEPA process.

Mayor Heebner thanked them for coming and listening to the community and emphasized the need for improved stakeholder engagement, public communications, careful consideration of alternative impacts, and timely decision-making to address community concerns and project challenges.

Mayor Heebner recessed the meeting for a break at 8:28 p.m. and reconvened at 8:34 p.m.

**B. PUBLIC HEARINGS:** (B.1.- B.3.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

**B.1. Public Hearing: Solana Beach Coastal Rail Trail (CRT) Maintenance District Annual Assessments.** (File 0495-20)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Adopt **Resolution 2024-071**, approving the Engineer's Report regarding the Coastal Rail Trail Maintenance District.
3. Adopt **Resolution 2024-072**, ordering the levy and collection of the annual assessments regarding the Coastal Rail Trail Maintenance District for Fiscal Year 2024/25.

[Item B.1. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

Alyssa Muto, City Manager, introduced the item.

Mo Sammak, Engineering/Public Works Dir., spoke about the Coastal Rail Trail Maintenance District being established in 2006 for the funding of the maintenance and operation of the Coastal Rail Trail park area, that the upcoming fiscal year's proposed assessment was \$8.36 per equivalent benefit unit (EBU), an increase of 18 cents from the previous year, and that the district, which aligns with city boundaries, is divided into three zones with varying base rates for assessments: Zone 1 (\$25/year), Zone 2 (\$16/year), and Zone 3 (\$4.18/year).

Mayor Heebner opened the public hearing

Council disclosures.

Angela Ivey, City Clerk, stated that no protests were received by the City.

**Motion:** Moved by Councilmember Zito and second by Mayor Heebner to close the public hearing. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**Motion:** Moved by Councilmember Zito and second by Deputy Mayor Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**B.2. Public Hearing: Solana Beach Lighting Maintenance District Annual Assessments.** (File 0495-20)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.

2. Adopt **Resolution 2024-073** confirming the diagram and assessment and approving the City of Solana Beach Lighting Maintenance District Engineer's Report.
3. Adopt **Resolution 2024-074** ordering the levy and collection of annual assessments for FY 2024/25 and ordering the transmission of charges to the County Auditor for collection.

[Item B.2. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

Alyssa Muto, City Manager, introduced the item.

Mo Sammak, Engineering/Public Works Dir., spoke about the Solana Beach Lighting Maintenance District being established in 1987 for funding of the operation and maintenance of public lighting within the City, that the proposed assessment for the upcoming fiscal year would not exceed the maximum rate set at the district's formation, that the district, which mirrors the city's boundaries, is divided into two zones: Zone A (outside the Dark Sky Zone) with an assessment of \$8.80 per year, and Zone B (the Dark Sky Zone) with an assessment of \$1.62 per year.

Mayor Heebner opened the public hearing.

Council disclosures.

Angela Ivey, City Clerk, stated there were no written protests received by the City.

**Motion:** Moved by Councilmember Zito and second by Mayor Heebner to close the public hearing. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**Motion:** Moved by Councilmember Zito and second by Deputy Mayor Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**B.3. Public Hearing: 446 Seabright Lane, Applicant: Levitt, Case: MOD24-005, APN: 263-061-14.** (File 0600-40)

The proposed project meets the minimum objective requirements under the SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings to approve a Modification to the approved DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 (Existing Facilities) of the State CEQA Guidelines.
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2024-075** conditionally approving a Modification to the approved DRP, for a replacement single-family residence at 446 Seabright Lane, Solana Beach.

[Item B.3. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

Councilmember Zito recused himself from the item due to property interests within 500 ft. of the project.

Alyssa Muto, City Manager, introduced the item.

Katie Benson, Senior Planner, presented a PowerPoint (on file).

Mayor Heebner opened the public hearing.

Council disclosures.

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to close the public hearing. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, MacDonald. Noes: None. Absent: Zito (Recused). Motion carried unanimously.

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, MacDonald. Noes: None. Absent: Zito (Recused). Motion carried unanimously.

**C. STAFF REPORTS:** (C.2. – C.3.)

*Submit speaker slips to the City Clerk.*

*All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.*

**C.2. Community Grant Program Awards – Fiscal Year (FY) 2024/25.** (File 0330-25)

Recommendation: That the City Council

1. Select the FY 2024/25 Community Grant Program recipients and identify an award amount to each recipient.
2. Adopt **Resolution 2024-077** authorizing the funding for the selected community grant applicants for financial assistance under the FY 2024/25 Community Grant Program.

[Item C.2. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

Alyssa Muto, City Manager, introduced the item.

Dan King, Assistant City Manager, presented a PowerPoint (on file) to outline initial allocations provided by individual Councilmembers to select the 2024-2025 Community Grant recipients and stated that three applicants are proposed for different funding sources due to Bike Walk Solana having excess funds from this year's grant and the Jaliscience Folkloric Academy and North Coast Repertory receiving funds from the Public Arts Reserve account.



Council and Staff discussed that two other groups were reviewed for possible TOT funds, but they did not provide enough information to meet the criteria to encourage visitors to visit Solana Beach.

Council discussed applicants and made funding allocations.

**Motion:** Moved by Councilmember Zito and second by Mayor Heebner to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**C.3. Budget Update Amendments - Fiscal Year (FY) 2025.** (File 0330-30)

Removed from this agenda.

**COMPENSATION & REIMBURSEMENT DISCLOSURE:** None

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

**COUNCIL COMMITTEE REPORTS:** [Council Committees](#)

**REGIONAL COMMITTEES:** (outside agencies, appointed by this Council)

**STANDING COMMITTEES:** (All Primary Members) (*Permanent Committees*)

**CITIZEN COMMISSION(S)**

**ADJOURN:**

Mayor Heebner adjourned the meeting at 9:10 p.m.

Angela Ivey, City Clerk

Approved: \_\_\_\_\_



**CITY OF SOLANA BEACH**  
**SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT**  
**AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY**

**MINUTES**

**Joint Meeting - Closed Session**  
**Wednesday, July 10, 2024 5:00 p.m.**

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California



**CITY COUNCILMEMBERS**

**Lesa Heebner**  
Mayor

**Jewel Edson**  
Deputy Mayor / Councilmember District 3

**Kristi Becker**  
Councilmember District 2

**Jill MacDonald**  
Councilmember District 4

**David A. Zito**  
Councilmember District 1

**Alyssa Muto**  
City Manager

**Johanna Canlas**  
City Attorney

**Angela Ivey**  
City Clerk

**CALL TO ORDER AND ROLL CALL:**

Mayor Heebner called the meeting to order at 5:00 p.m.

Present: Lesa Heebner, Jewel Edson, Kristi Becker, David A. Zito  
 Absent: Jill MacDonald  
 Also Present: Alyssa Muto, City Manager  
 Johanna Canlas, City Attorney

**PUBLIC COMMENT ON CLOSED SESSION ITEMS (ONLY): None**

*Report to Council Chambers and submit speaker slips to the City Clerk before the meeting recesses to closed session.*

**CLOSED SESSION:**

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9(d)(1)  
 - MacDonald v. City of Solana Beach (37-2023-00038867-CU-PO-CTL)

**2. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION**

Pursuant to Government Code Section 54956.9(d)(4)  
 One (1) Potential case(s).

**No reportable action.**

**ADJOURN:**

Mayor Heebner adjourned the meeting at 5:49 p.m.

Angela Ivey, City Clerk

Approved:



**CITY OF SOLANA BEACH**  
**SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT**  
**AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY**

# MINUTES

**Joint REGULAR Meeting**  
**Wednesday, July 10, 2024 \* 6:00 p.m.**

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California



**Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.**

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

<u><a href="#">CITY COUNCILMEMBERS</a></u>		
<p><b>Jewel Edson</b> Deputy Mayor / Councilmember District 3</p> <p><b>Jill MacDonald</b> Councilmember District 4</p>	<p><b>Lesa Heebner</b> Mayor</p> <p><b>Johanna Canlas</b> City Attorney</p>	<p><b>Kristi Becker</b> Councilmember District 2</p> <p><b>David A. Zito</b> Councilmember District 1</p> <p><b>Angela Ivey</b> City Clerk</p>
<p><b>Alyssa Muto</b> City Manager</p>		

**CALL TO ORDER AND ROLL CALL:**

Mayor Heebner called the meeting to order at 6:00 p.m.

- Present: Lesa Heebner, Jewel Edson, Kristi Becker, David A. Zito  
 Absent: Jill MacDonald  
 Also Alyssa Muto, City Manager  
 Present: Johanna Canlas, City Attorney  
 Angela Ivey, City Clerk  
 Dan King, Deputy City Manager  
 Mo Sammak, City Engineer/Public Works Dir.  
 Rachel Jacobs, Finance Dir.  
 Joseph Lim, Community Development Dir.

**CLOSED SESSION REPORT:** None

**FLAG SALUTE:**

**APPROVAL OF AGENDA:**

**Motion:** Moved by Councilmember Zito and second by Deputy Mayor Edson to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**PRESENTATIONS:** Ceremonial items that do not contain in-depth discussion and no action/direction.

- Fire Update & Genasys Protect Overview

Deputy Chief Jose Sanchez presented a PowerPoint (on file) on the FY 2024 2<sup>nd</sup> quarter statistics reviewing a total of 728 incidents involving Solana Beach and its resources reviewing aid exchange, turnout times, travel times, and response times.

Marie Jones Kirk, Emergency Manager of the City of Encinitas, presented a PowerPoint (on file) on the Genasys Emergency Management. AlertSanDiego + Genasys Protect, which are San Diego County's alerting tools and a new evacuation application, which significantly enhance how emergency information is disseminated to the public. She reviewed Alert San Diego, a location-based alerting system that requires users to register to receive notifications for specific addresses such as home, work, or school; Wireless Emergency Alerts (WEAs), a broadcast from cell towers that are automatically received by WA-enabled mobile devices within the targeted area, similar to Amber Alerts; and Genasys Protect, offering a public-facing website and app that provide geographical information on evacuation areas, shelter locations, and road closures. She said that Genasys Protect assigns zones based on the county code, which helps in providing targeted and timely information, so everyone should register and update your information at [alerts.d.org](https://alerts.d.org), download the SD Emergency app and Genasys Protect, follow City and Sheriff's Department social media for current updates

Discussion ensued regarding data privacy and that entered information is not used for targeted marketing, are ensured privacy and managed with strict security measures, safeguarded against unauthorized access, including data scraping by third parties; accessibility including colorblind accessibility and various accessibility needs; community outreach to engage with the community directly and helping them set up their devices to enhance the adoption of these tools; sign-up data can be obtained from the County of San Diego's Office of Emergency Services; and helicopter announcements one might hear from helicopters are part of the San Diego County Sheriff's ASTREA system, which operates independently from the Genasys Protect and Alert San Diego systems, and used for different types of alerts, such as shelter-in-place orders or searches for missing persons.

Council, Staff, and Chief Gordon discussed beach fires enforcement patrolling and addressing illegal beach fires to ensure that fires are contained in proper rings and that coals are disposed of correctly which is crucial for safety, fire threats and community preparedness creating defensible space around homes and being cautious with activities that could spark a fire, resource allocation and collaboration reassuring that San Diego County's fire departments are working collaboratively and that resources are being managed efficiently and balancing the deployment of strike teams to other areas while keeping local resources in place. This helps ensure both local and statewide fire needs are met, and community events and outreach by attending community events like beach blanket movie night to provide increasing

awareness and helping residents sign up for emergency alerts and learn more about fire safety.

### **ORAL COMMUNICATIONS:**

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

John LaGrange spoke about the beach and the recent beach sand project outlining the impact on beach experience with the changes brought by the project which altered the natural and recreational qualities of the beach, the transition from a naturally shaped beach to a more artificial one impacting its usability and aesthetic appeal, the importance of comprehensive monitoring for marine life ensuring that environmental impacts being thoroughly assessed and that monitoring programs are implemented and publicly accessible, comparison to other projects such as the more conservative project at Encinitas and potential improvements for future projects, and public communication and transparency regarding monitoring reports, and the outcomes of such projects and their effects on the environment.

### **COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:**

*An opportunity for City Council to make brief announcements or report on their activities. These items are not agendaized for official City business with no action or substantive discussion.*

#### **A. CONSENT CALENDAR:** (Action Items) (A.1. - A.9.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

*All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.*

#### **A.1. Minutes of the City Council.**

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on May 22, 2024 and June 12, 2024.

Approved Minutes <https://www.cityofsolanabeach.org/en/government/public-meetings/agendas-minutes-videos>

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**A.2. Register Of Demands.** (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for June 08, 2024 – June 21, 2024.

[Item A.2. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**A.3. General Fund Adopted Budget for Fiscal Year 2023/2024 Changes.** (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the FY 2023-2024 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**A.4. Lomas Santa Fe Corridor- East Improvement Project.** (File 0820-15)

Recommendation: That the City Council

1. Adopt **Resolution 2024-079:**
  - a. Authorizing the City Manager to execute an amendment to the Professional Services Agreement, for an increase of \$41,000, with Michael Baker International for the completion of the bid documents for the Lomas Santa Fe – East Improvement Project, which would extend from Santa Helena to Highland Drive.
  - b. Appropriating \$41,000 to the Lomas Santa Fe Corridor Improvement CIP project from Gas Tax.
  - c. Authorizing the City Treasurer to amend the Fiscal Year 2024/25 Adopted Budget accordingly.

[Item A.4. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**A.5. New City Street Banners.** (File 0910-42)

Recommendation: That the City Council

1. Adopt **Resolution 2024-078** approving the five themes to be represented, the release of an RFP for new City Street Banner designs with an artist stipend of \$5,000, and a projected printing and installation costs of \$20,000.

[Item A.5. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**A.6. Fiscal Year 2024/2025 Compensation Plans and Classification Updates.**

(File 0530-30)

Recommendation: That the City Council

1. Adopt **Resolution 2024-080** approving the FY 2024/2025 Salary and Compensation Plans to include the following:
  - a. Approval of a 3% adjustment to the FY 2024/2025 Management Salary Schedule.
  - b. Approval of a 3% adjustment to the FY 2024/2025 Confidential Salary Schedule.
  - c. Approval of a 3% adjustment to the FY 2024/2025 SBEA Miscellaneous Salary Schedule.
  - d. Approval of a 3% adjustment to the FY 2024/2025 Marine Safety Salary Schedule.
  - e. Approval of a 3% adjustment to the FY 2024/2025 Fire Salary Schedule.
  - f. Approval of a 3% adjustment to the FY 2024/2025 Part-Time/Temporary/Seasonal Salary Schedule.
  - g. Approval of an additional 3% adjustment to the FY 2024/2025 Part-Time/Temporary/Seasonal Salary Schedule, effective January 1, 2025.
  - h. Approval of an adjustment to the Principal Civil Engineer pay grade, from pay grade M4-A to pay grade M6 on the FY 2024/2025 Management Employees' Salary Schedule 1.
  - i. Approval of an adjustment to the Senior Civil Engineer pay grade, from pay grade M3 to pay grade M4-A on the FY 2024/2025 Management Employees' Salary Schedule 1.
  - j. Approval for creating a new Deputy Director of Engineering classification and incorporating the new position into the FY 2024/2025 Management Employees' Salary Schedule 1 at pay grade M7.
2. Authorize the City Treasurer to amend the FY 2024/2025 Adopted Budget accordingly.

[Item A.6. Report \(click here\)](#)

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**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.



**A.7. Crossing Guard Services.** (File 0860-35)

Recommendation: That the City Council

1. Adopt **Resolution 2024-086**:
  - a. Awarding the crossing guard services to ACMS for one year with the option to extend the agreement for up to four additional one-year terms.
  - b. Authorizing the City Manager to execute a PSA with ACMS to provide these services.
  - c. Appropriating \$231,912 to the Traffic Safety Professional Services account 1006540.65300.

[Item A.7. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**A.8. Parking Right-of-Entry and Reciprocal License Agreement.** (File 870-60)

Recommendation: That the City Council

1. Adopt **Resolution 2024-083** authorizing the City Manager to execute a First Amended Right-of-Entry and Reciprocal License Agreement for Parking, in a form acceptable to the City Attorney, with Brixton Cove, LLC effective August 16, 2024 with an annual fee of \$35,000 per year and CPI adjustment effective August 16, 2026.

[Item A.8. Report \(click here\)](#)

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**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**A.9. Fire Station SCBA Air Compressor.** (File 0260-40)

Recommendation: That the City Council

1. Adopt **Resolution 2024-085**:
  - a. Awarding a construction contract to Autolift Services in the amount of \$109,933 for the Fire Station SCBA Air compressor, Bid No. 2024-07.
  - b. Approving an amount of \$11,000 for construction contingency.
  - c. Authorizing the City Manager to execute the construction contract on behalf of the City.

- d. Authorizing the City Manager to approve cumulative change orders up to the construction contingency amount.
- e. Appropriating \$120,933, with \$64,000 of that carried over from FY 2023/24, from the Fire Asset Replacement Account 1356120.66400.
- f. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

[Item A.9. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 4/0/1.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**B. PUBLIC HEARINGS:** (B.1.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

**B.1. Public Hearing: 529 Pacific Ave., Applicant: Pollock, Case No.: MOD24-004, APN: 236-041-02.** (File 0600-40)

The proposed project meets the minimum objective requirements under the SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings to approve a Modification to the approved DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 (Existing Facilities) of the State CEQA Guidelines.
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2024-082** conditionally approving a Modification to the approved DRP, for the approval of modified landscaping and a water efficient landscape plan at 529 Pacific Avenue, Solana Beach.

[Item B.1. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

Alyssa Muto, City Manager, introduced the item.

Corey Andrews, Principal Planner, presented a PowerPoint (on file).

Mayor Heebner opened the public hearing.

Council disclosures.

George Mercer, Landscape Architect, said that he chose the Primrose for a privacy hedge, for its height, salt tolerance, and ability to thrive near the ocean, and that he never experienced any issues with it.

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

**Motion:** Moved by Councilmember Zito and second by Mayor Heebner to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

### **C. STAFF REPORTS:** (C.1. – C.3.)

*Submit speaker slips to the City Clerk.*

*All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.*

#### **C.1. Fiscal Year 2025 Budget Update Amendments & New Positions.** (File 0330-30)

Recommendation: That the City Council

1. Adopt **Resolution 2024-059:**

- a. Approving revised appropriations to the Fiscal Year 2025 Adopted Budget.
- b. Authorize the addition and hiring of a full-time, benefited Public Works employee at the Maintenance Worker II level within the Public Works Department.
- c. Authorize the addition and hiring of a temporary/part-time employee at the Temporary Parking Enforcement Officer level within the Code Compliance Division.
- d. Authorize the addition of up to three paid temporary/part-time Management Interns within the City to support various departments with projects and ad-hoc assignments.
- e. Authorize the City Treasurer to amend the FY 2025 Adopted Budget accordingly.

#### [Item C.1. Report \(click here\)](#)

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Alyssa Muto, City Manager, introduced the item.

Rachel Jacobs, Finance Director, presented a PowerPoint (on file) of updates to the FY 2025 budget including revenue increases, expenditure increases, new positions, projected surplus, Measure S funds, and capital improvement plans.

Council and Staff discussed the expansion of an internship program, a reduction in the sanitary sewer rehabilitation expenditure due to the inability to gather enough lining projects at that same time, with future expenditures expected to return to normal levels, conducting a sewer rate study in the fall due to a projected \$1.2 million loss in the sewer operating fund for Fiscal Year 2025, asset replacement planning for expensive items like fire trucks and unexpected expenditures, a fleet conversion study to better understand and plan for future vehicle needs, including the transition to electric vehicles, and appreciation of the clarity of the budget presentation and proactive approach to financial planning.

**Motion:** Moved by Councilmember Zito and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald. Motion carried.

## **C.2. Santa Helena Neighborhood Trail Project Update.** (File 0820-46)

Recommendation: That the City Council

1. Receive a report for the reduced scope (Phase 1) of the Santa Helena Neighborhood Trail Project and, if appropriate, direct Staff to conduct a community workshop to receive official feedback from the community.

### [Item C.2. Report \(click here\)](#)

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Alyssa Muto, City Manager, introduced the item.

Mo Sammak, Engineering/Public Works Dir., presented a PowerPoint (on file).

Sharon Griswold and Amy Simms spoke about original plans to build lower but questioned whether it was going to be done at all.

Council and public speakers discussed that the surrounding neighbors had expressed concern with the plans, that the street markings were necessary to define bike lanes, multi-path lanes, stop signs, a modified option of the plan, the old fire hydrant, rusted light posts, that the state has defined bikes to include ebikes and how to add safety and education options to riders, and how to stay in the loop on future discussions or updates on this project.

Council discussed feedback on proposed street reconfigurations, particularly concerns about aesthetics, bike lanes, and safety measures, the need for effective communication and outreach and the public's access to the Solana Beach app for reporting issues and considering community preferences for landscaping, the width of bike and walking paths and a preference for a wider path to accommodate both cyclists and pedestrians, the timing of implementing a four-way stop, the importance of irrigation and landscaping with a focus on ensuring proper water access for any new plantings, and considering more community feedback in the planning process.

Captain Josh Gordon addressed the fire hydrants stating they are maintained by the Santa Fe Irrigation District however, the City also opens and tests them annually to ensure they

function properly, and that any issues identified are coordinated with the water district for repairs.

No action needed.

### **C.3. Fire Truck Purchase.** (File 0260-40)

Recommendation: That the City Council

#### 1. Adopt **Resolution 2024-084**:

- a. Approving the pre-payment and purchase of a fire truck from Pierce Manufacturing in the amount of \$1,744,602.34.
- b. Authorizing the City Manager to enter into an agreement with South Coast Fire Equipment, a Pierce representative, for the purchase of a Pierce Enforcer 107' Aerial Truck.
- c. Approving the increased appropriation of \$733,00 using Measure S Funds along with the \$733,000 FY 2023/24 carryover for a total of \$2,199,000 to Fire Department Vehicles in Asset Replacement Fund.
- d. Authorizing the City Treasurer to amend the FY2024/25 Adopted Budget accordingly.

#### [Item C.3. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

Alyssa Muto, City Manager, introduced the item.

Chief Josh Gordon presented a PowerPoint (on file) reviewing the current truck which is 16 years old and frequently out of service, leading to reliance on less specialized equipment, which affects the effectiveness and safety of firefighting operations, and the new proposed truck at a cost of \$1.7 million meeting specific community needs, including cliff rescues and access to certain areas. He said that Pierce was chosen as the manufacturer because their design best matched the City's requirements, ensuring that firefighters can perform specialized tasks that other vehicles cannot, that it features modern technology, including battery-powered equipment and clean cab features to reduce cancer risks among firefighters, and that benefits of sticking with the same manufacturer for consistency in training and operation, which is critical for firefighters during emergencies.

Council discussed support for the Fire Department's request to purchase a new fire truck, the \$200k cash discount prepayment, issues with the current truck possibly being a "lemon" and Pierce's reputation, that Pierce was a reputable manufacturer widely used in the county, they had good relationship with the company's representative, who has been responsive to their needs, the potential resale value of the current truck and the future need to replace the other fire engine, which is nearing the end of its lifespan for which the City had already begun setting aside funds for the engine's replacement, considering the long build times, and the possibility of an electric engine, noting that it would be more expensive than traditional ones.

**Motion:** Moved by Councilmember Zito and second by Deputy Mayor Edson to approve.  
**Approved 5/0.** Ayes: Heebner, Edson, Becker, Zito. Noes: None. Absent: MacDonald.  
Motion carried.

**COMPENSATION & REIMBURSEMENT DISCLOSURE: None**

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

**COUNCIL COMMITTEE REPORTS:** [Council Committees](#)

**REGIONAL COMMITTEES:** (outside agencies, appointed by this Council)

**STANDING COMMITTEES:** (All Primary Members) (*Permanent Committees*)

**CITIZEN COMMISSION(S)**

**ADJOURN:**

Mayor Heebner adjourned the meeting at 8:24 p.m.

Angela Ivey, City Clerk

Approved: \_\_\_\_\_



**CITY OF SOLANA BEACH**  
**SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT**  
**AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY**

# AGENDA

**Joint SPECIAL Meeting**

**Wednesday, August 21, 2024 \* 6:30 p.m.**

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

Teleconference: Becker – 436 S. Granados, Solana Beach, CA. 92075



- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

**CITY COUNCILMEMBERS**

**Lesa Heebner**  
Mayor

**Jewel Edson**  
Deputy Mayor / Councilmember District 3

**Kristi Becker**  
Councilmember District 2

**Jill MacDonald**  
Councilmember District 4

**David A. Zito**  
Councilmember District 1

Alyssa Muto  
City Manager

Johanna Canlas  
City Attorney

Angela Ivey  
City Clerk

**CALL TO ORDER AND ROLL CALL:**

Mayor Heebner called the meeting to order at 6:30 p.m.

- Present: Lesa Heebner, Jewel Edson, Kristi Becker, Jill MacDonald, David A. Zito  
 Absent: None  
 Also Alyssa Muto, City Manager  
 Present: Johanna Canlas, City Attorney  
 Angela Ivey, City Clerk  
 Dan King, Deputy City Manager

**FLAG SALUTE:**

**APPROVAL OF AGENDA:**

**Motion:** Moved by Deputy Mayor Edson and second by Councilmember Zito to approve.  
**Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**ORAL COMMUNICATIONS:**

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by



the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

**COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:**

*An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.*

**C. STAFF REPORTS: (C.1.)**

*Submit speaker slips to the City Clerk.*

*All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.*

**C.1. November 5, 2024 General Municipal Election – Consideration of the Certificate of Facts.** (File 0430-20)

Recommendation: That the City Council

1. Review the Certification of Facts and choose an option:
  - a. Adopt **Resolution 2024-087** appointing the nominees to elected offices.
  - b. Elect to hold the November 5, 2024 General Municipal Election as planned.

[Item C.1. Report \(click here\)](#)

Alyssa Muto, City Manager, introduced the item.

Angela Ivey, City Clerk, stated that the November 5<sup>th</sup> General Municipal Election was called at the July 10<sup>th</sup> Council meeting outlining the candidate nomination period for potential candidates to pull and file nomination papers. She said that following the August 9<sup>th</sup> deadline the number of qualified candidates did not exceed the number of seats available for each race and therefore a Certification of Facts was posted, published, and sent to Council for consideration of whether to make appointments of the candidates or hold an election.

Allen Frisch congratulated the City Council and thanked them for all they have done for the City.

Council and Staff discussed the cost savings was more significant than in the past and the history of the City never having a write-in candidate.

**Motion:** Moved by Councilmember Becker and second by Councilmember MacDonald to approve making the appointments of qualified candidates, Lesa Heebner for Mayor, David A. Zito for Council District 1, and Jewel Edson for Council District 3. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

**ADJOURN:**

Mayor Heebner adjourned the meeting at 6:36 p.m.

Angela Ivey, City Clerk

Approved: \_\_\_\_\_



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** Register of Demands

## **BACKGROUND:**

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

### **Register of Demands: 06/22/2024 through 08/16/2024**

Check Register - Disbursement Fund (Attachment 1)		\$	5,120,210.06
Net Payroll Retiree Health	July 10, 2024		2,975.00
Net Payroll Retiree Health	August 7, 2024		2,975.00
Net Payroll Council	July 11, 2024		4,409.86
Net Payroll Council	August 8, 2024		4,551.54
Net Payroll Staff P01	July 5, 2024		258,009.51
Net Payroll Staff P02	July 19, 2024		296,263.62
Net Payroll Staff P03	August 2, 2024		320,628.81
Net Payroll Staff P04	August 16, 2024		253,524.95
Net Payroll Staff PM01	July 15, 2024		120.15
Net Payroll Staff PM02	August 8, 2024		2,528.28
<b>TOTAL</b>		<b>\$</b>	<b><u>6,266,196.78</u></b>

## **DISCUSSION:**

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

## **CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

## **FISCAL IMPACT:**

The register of demands for June 22, 2024, through August 16, 2024, reflects total expenditures of \$6,266,196.78 from various City sources.

CITY COUNCIL ACTION: \_\_\_\_\_  
 \_\_\_\_\_


**WORK PLAN:** N/A

**OPTIONS:**

- Ratify the register of demands.
- Do not ratify and provide direction.

**CITY STAFF RECOMMENDATION:**

Staff recommends that the City Council ratify the above register of demands.



Alyssa Muto, City Manager

**Attachments:**

1. Check Register – Disbursement Fund



# City of Solana Beach

## Register of Demands

6/22/2024 - 8/16/2024

Department Vendor	Description	Date	Check/EFT Number	Amount
<b>100 - GENERAL FUND</b>				
MISSION SQUARE PLAN 302817	Payroll Run 1 - Warrant P04	08/15/2024	9001632	\$11,938.04
MISSION SQUARE PLAN 302817	P03 MISSION SQUARE CONTRIBUTIONS	08/01/2024	9001609	\$13,207.90
MISSION SQUARE PLAN 302817	Payroll Run 2 - Warrant PC02	08/09/2024	9001621	\$3,283.93
MISSION SQUARE PLAN 302817	PAYROLL RUN - P02 07/19/24 PD	07/18/2024	9001574	\$12,411.33
MISSION SQUARE PLAN 302817	P01 CONTRIBUTIONS	07/03/2024	9001551	\$12,982.38
MISSION SQUARE PLAN 302817	Payroll Run 2 - Warrant PC01	07/11/2024	9001561	\$3,283.93
SOLANA BEACH FIREFIGHTERS ASSOC	P01 FF DUES	07/03/2024	9001553	\$900.00
SOLANA BEACH FIREFIGHTERS ASSOC	P02 07/17/24 PD	07/18/2024	9001583	\$900.00
SOLANA BEACH FIREFIGHTERS ASSOC	P03 FF DUES	08/01/2024	9001614	\$900.00
SOLANA BEACH FIREFIGHTERS ASSOC	Payroll Run 1 - Warrant P04	08/15/2024	9001635	\$900.00
DEPARTMENT OF CONSERVATION	APR-JUN 24-SMIP FEE	07/18/2024	106952	\$1,431.86
SAN DIEGO COUNTY SHERIFF'S DEPT.	JUN 24-LAW ENFORCEMENT/TC FEE/SB OVERTIME	07/26/2024	107007	(\$294.71)
SAN DIEGO COUNTY SHERIFF'S DEPT.	MAY 24-LAW ENFORCEMENT	07/18/2024	106970	(\$109.42)
CALPERS	O26 PERS 06/21/24 PD (06/27/24 PERS)	06/27/2024	9062724	\$65,252.98
CALPERS	P01 457 CONTRIBUTION	07/03/2024	990120312	\$6,346.76
CALPERS	P03 PERS 08/02/24 PD (08/13/24 PERS)	08/13/2024	9081324	\$69,133.67
CALPERS	OC12 PERS 06/13/24 PD (07/01/24 PERS)	07/01/2024	9070124	\$766.93
CALPERS	PC01 PERS 07/11/24 PD (08/06/24 PERS)	08/06/2024	9080624	\$772.92
CALPERS	ADJ PERS 07/05/24 PD (07/10/24 PERS)	07/10/2024	90710242	\$169.95
CALPERS	P01 PERS 07/05/24 (07/10/24 PERS)	07/10/2024	9071024	\$65,689.56
CALPERS	P02 PERS 07/19/24 PD (08/01/24 PERS)	08/01/2024	9080124	\$67,691.40
CALPERS	FY24 PERS UNIFORM COST REPORTING	07/11/2024	9071124	\$941.54
CALPERS	PERS HEALTH JULY FY24	07/01/2024	90701242	\$64,625.60
US BANK	CALCITIES CONF 10/16-18	08/01/2024	107020	\$725.00
US BANK	CALCITIES CONF 10/16-18	08/01/2024	107020	\$650.00
US BANK	CALCITIES CONF 10/16-18	08/01/2024	107020	\$650.00
US BANK	EMPLOYEE REIMBURSE	08/01/2024	107020	\$69.48
PRE-PAID LEGAL SERVICES, INC	MAY 24-PPD LEGAL	06/28/2024	106888	\$25.90
PRE-PAID LEGAL SERVICES, INC	JUNE 24-PDD LEGAL	06/28/2024	106888	\$25.90
AFLAC	JULY 24	08/01/2024	107017	\$914.88
AFLAC	JUNE 24	07/11/2024	106901	\$914.88
CALIFORNIA BUILDING STANDARDS CMSN	APR-JUN 24-BUILDING STANDARDS	07/26/2024	106991	\$292.50
LAND HOLDINGS, LLC & AFFILIATED ENTITIES	RFND: DRP19-008	07/11/2024	106920	\$45.00
STERLING HEALTH SERVICES, INC.	PC01 FSA CONTRIBUTION	07/18/2024	9001584	\$266.67
STERLING HEALTH SERVICES, INC.	P02 FSA/DCA CONTRIBUTIONS	07/26/2024	9001599	\$2,106.98
STERLING HEALTH SERVICES, INC.	P02 FSA/DCA CONTRIBUTIONS	07/26/2024	9001599	\$1,325.04
STERLING HEALTH SERVICES, INC.	O25 FSA CONTRIBUTION A	06/28/2024	9001546	\$127.00
STERLING HEALTH SERVICES, INC.	O26 FSA/DCA CONTRIBUTIONS	06/28/2024	9001546	\$2,106.98
STERLING HEALTH SERVICES, INC.	O26 FSA/DCA CONTRIBUTIONS	06/28/2024	9001546	\$1,325.04
STERLING HEALTH SERVICES, INC.	P01 FSA/DCA CONTRIBUTIONS	07/11/2024	9001564	\$2,106.98
STERLING HEALTH SERVICES, INC.	P01 FSA/DCA CONTRIBUTIONS	07/11/2024	9001564	\$1,325.04
STERLING HEALTH SERVICES, INC.	P03 FSA/DCA CONTRIBUTIONS	08/09/2024	9001622	\$2,106.98
STERLING HEALTH SERVICES, INC.	P03 FSA/DCA CONTRIBUTIONS	08/09/2024	9001622	\$1,825.04

SELF INSURED SERVICES COMPANY	AUG 24-LIFE&ADD INS	08/09/2024	9001617	\$1,275.40
SELF INSURED SERVICES COMPANY	AUG 24-SUPP LIFE INS	08/09/2024	9001617	\$350.75
SELF INSURED SERVICES COMPANY	AUG 24-LTD	08/09/2024	9001617	\$1,166.79
SELF INSURED SERVICES COMPANY	AUG 24-DENTAL	08/01/2024	9001602	\$3,109.50
SELF INSURED SERVICES COMPANY	JUL 24-LIFE&ADD INS	07/11/2024	9001558	\$1,237.25
SELF INSURED SERVICES COMPANY	JUL 24-SUPP LIFE INS	07/11/2024	9001558	\$350.75
SELF INSURED SERVICES COMPANY	JUL 24-LTD	07/11/2024	9001558	\$1,135.40
SELF INSURED SERVICES COMPANY	JUL 24-DENTAL	07/11/2024	9001558	\$3,003.50
INSTATAX	P01 TAX PAYMENT	07/05/2024	990120314	\$33,063.91
INSTATAX	P01 TAX PAYMENT	07/05/2024	990120314	\$7,550.12
INSTATAX	P01 TAX PAYMENT	07/05/2024	990120314	\$9,651.54
INSTATAX	P01 TAX PAYMENT	07/05/2024	990120314	\$12,448.22
INSTATAX	P01 TAX PAYMENT	07/05/2024	990120314	\$3,082.16
INSTATAX	PC01 PR TAXES	07/09/2024	990120317	\$78.50
INSTATAX	PC01 PR TAXES	07/09/2024	990120317	\$270.16
INSTATAX	PC01 PR TAXES	07/09/2024	990120317	\$50.00
INSTATAX	P02 PR TAXES	07/18/2024	990120318	\$45,524.48
INSTATAX	P02 PR TAXES	07/18/2024	990120318	\$7,973.70
INSTATAX	P02 PR TAXES	07/18/2024	990120318	\$11,267.92
INSTATAX	P02 PR TAXES	07/18/2024	990120318	\$17,698.51
INSTATAX	P02 PR TAXES	07/18/2024	990120318	\$3,140.33
PAYMENTUS CORPORATION	MAY 24	06/28/2024	106887	\$669.12
PAYMENTUS CORPORATION	JUNE 24	07/18/2024	106965	\$717.53
FIDELITY SECURITY LIFE INSURANCE COMPANY	JUL 24-VISION	07/11/2024	106914	\$512.74
FIDELITY SECURITY LIFE INSURANCE COMPANY	JUN 24-VISION	07/11/2024	106914	\$502.62
FIDELITY SECURITY LIFE INSURANCE COMPANY	AUG 24-VISION	08/01/2024	107032	\$521.32
STATE OF COLORADO	JUNE CO TAXES	06/27/2024	990120315	\$388.76
IAFF-MERP	JUNE 24-FF TRUST PAYMENT	06/28/2024	9001550	\$4,975.00
JASON FLORES	RFND-EVNT24-0014-07/27/24 CANCELLED	06/28/2024	106875	\$103.53
JASON FLORES	RFND-EVNT24-0014-07/27/24 CANCELLED	06/28/2024	106875	\$270.00
SEA BREEZE PROPERTIES LLC	RFND-B23-0875	06/28/2024	106894	\$3,761.37
IRIS HIRSCH	RFND:06/15/24-FCCC	07/11/2024	106917	\$500.00
PAIGE HOEL	RFND:06/14/24-FCCC	07/11/2024	106928	\$500.00
STEPHANIE SRAMEK	RFND-FCCC 12/14/24	07/11/2024	106932	\$103.53
STEPHANIE SRAMEK	RFND-FCCC 12/14/24	07/11/2024	106932	\$999.00
CHRISTOPHER HEIN	RFND-FCCC 07/06/24	07/18/2024	106948	\$500.00
LAS BRISAS CONDOMINIUM ASSOCIATION	RFND-17-10-08	07/18/2024	106960	\$330.00
DESIGN BUILD GENERAL CONTRACTORS	RFND-17-07-08	07/18/2024	106953	\$291.05
DESIGN BUILD GENERAL CONTRACTORS	RFND-17-07-08	07/18/2024	106953	\$43.66
BRENT GORDON & JENNIFER SAYLES	RFND-SBGR-433	08/01/2024	107019	\$7,155.00
BENNET BLOOM	RFND-CUP 17-08-08	08/01/2024	107018	\$30.00
BENNET BLOOM	RFND-CUP 17-08-08	08/01/2024	107018	\$4.50
PHOENIX JASMINE	RFND-BC-012185	08/09/2024	107078	\$249.00
PHOENIX JASMINE	RFND-BC-012185	08/09/2024	107078	\$4.00
TOM & MARTI BERTOLINO	RFND-DRP21-009	08/09/2024	107056	\$17.93
STEVEN CONNOR & ESTHER SETIADI	RFND-DRP22-026/SDP22-021	08/09/2024	107062	\$83.63
ENGE0 INCORPORATED	RFND-MOD24-002	08/09/2024	107069	\$132.00
MARINA GREEN	RFND-DAY CAMP/AFTER CARE-WK 7	08/09/2024	107074	\$222.00
<b>TOTAL GENERAL FUND</b>				<b>\$609,078.02</b>

**1005100 - CITY COUNCIL**

SAN DIEGO ASSOC OF GOVERNMENTS	FY 25-SANDAG Agency Dues	07/18/2024	106972	\$5,279.00
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SOLANA BEACH CIVIC & HISTORICAL SOC	FY 25 COMMUNITY GRANT	07/18/2024	106974	\$5,000.00
US BANK	COUNCIL DINNER	08/01/2024	107020	\$207.26
US BANK	CM MEETING	08/01/2024	107021	\$5.55
US BANK	COUNCIL DINNER	08/01/2024	107020	\$186.26
FRIENDS OF SOLANA BEACH LIBRARY	FY 24 LIBRARY MATERIALS	06/28/2024	9001536	\$10,000.00
CASA DE AMISTAD	FY 25 COMMUNITY GRANT	07/18/2024	106945	\$6,000.00
COMMUNITY RESOURCE CENTER	FY 25 COMMUNITY GRANT	07/18/2024	106950	\$5,000.00
BOYS & GIRLS CLUB OF SAN DIEGUITO	FY 25 COMMUNITY GRANT	07/18/2024	106942	\$5,000.00
ASSISTANCE LEAG RNCHO SAN DIEGITO	FY 25 COMMUNITY GRANT	07/18/2024	9001567	\$5,000.00
COUNTY OF SAN DIEGO_5210	FY 24/25 LAFCO COST	07/26/2024	106995	\$9,777.33
N. C. IMMIGRATION & CITIZENSHIP CTR	FY 25 COMMUNITY GRANT	07/18/2024	106962	\$5,000.00
DISCONNECT COLLECTIVE, INC.	FY 25 COMMUNITY GRANT	07/18/2024	9001571	\$2,500.00
LA COLONIA COMMUNITY FOUNDATION	FY 25 COMMUNITY GRANT	07/18/2024	106959	\$6,000.00
CALIFORNIA WESTERN SCHOOL OF LAW	FY 25 COMMUNITY GRANT	07/18/2024	106944	\$5,000.00
SANDPIPERS SQUARE DANCE CLUB	FY 25-COMMUNITY GRANT	08/01/2024	107046	\$2,500.00

**TOTAL CITY COUNCIL****\$72,455.40****1005150 - CITY CLERK**

PITNEY BOWES GLOBAL FINANCIAL SVC	ACCT. 29312709-REFILL	06/28/2024	9001543	\$1,500.00
PITNEY BOWES GLOBAL FINANCIAL SVC	LEASE-04/30/24-07/29/24	06/28/2024	9001544	\$794.45
REGIONAL TRAINING CENTER	SUPERVISOR ACADEMY	08/01/2024	107033	\$625.00
IRON MOUNTAIN	JUN 24 - OFFSITE STORAGE/SHREDDING	07/11/2024	106918	\$980.41
IRON MOUNTAIN	JUL 24-STORAGE	07/11/2024	106918	\$384.64
IRON MOUNTAIN	JUL 24-SHREDDING	08/15/2024	107121	\$1,578.80
STAPLES CONTRACT & COMMERCIAL	BINDER	07/11/2024	106931	\$128.81
STAPLES CONTRACT & COMMERCIAL	BINDERS	07/11/2024	106931	\$104.77
STAPLES CONTRACT & COMMERCIAL	PURELL/POST ITS/MASKS	06/28/2024	106896	\$64.11
STAPLES CONTRACT & COMMERCIAL	PAPER/PURELL/TAPE/PENS/MASKS	06/28/2024	106896	\$213.22
STAPLES CONTRACT & COMMERCIAL	SHEET MAGNIFIER	06/28/2024	106896	\$25.33
STAPLES CONTRACT & COMMERCIAL	BINDERS/TISSUE PAPER	08/01/2024	107049	\$96.50
US BANK	IIMC REGION IX DINNER	06/28/2024	106861	\$40.00
US BANK	TRANSCRIPTION SERVICE	06/28/2024	106861	\$52.25
US BANK	IIMC CONF HOTEL	08/01/2024	107020	\$993.08
US BANK	IIMC CONF DINNER	08/01/2024	107020	\$78.58
US BANK	HISTORY OF COUNCIL PHOTOS	08/01/2024	107020	\$369.01
US BANK	MINUTES TRANSLATION	08/01/2024	107021	\$31.25
US BANK	MINUTES TRANSLATION	08/01/2024	107021	\$22.00
US BANK	IIMC MEMBERSHIP	08/01/2024	107020	\$140.00
US BANK	MINUTES TRANSLATION	08/01/2024	107021	\$24.25
TIENG VIET SAN DIEGO NEWS	NOTICE OF ELECTION	08/01/2024	107051	\$50.00
FILIPINO PRESS	ELECTION NOTICE	07/26/2024	107002	\$200.00
CORODATA RECORDS MANAGEMENT, INC	JUN 24-STORAGE	08/01/2024	107022	\$1,188.86
CORODATA RECORDS MANAGEMENT, INC	MAY 24-STORAGE	06/28/2024	106865	\$1,454.26
THE EPOCH TIMES	NOTICE OF ELECTION	08/01/2024	107050	\$220.00

**TOTAL CITY CLERK****\$11,359.58****1005200 - CITY MANAGER**

REGIONAL TRAINING CENTER	FY 25-CCMA ANNUAL FEE	08/15/2024	107120	\$1,000.00
US BANK	CCMA LODGING	06/28/2024	106861	\$213.84
US BANK	FAX TONER	06/28/2024	106861	\$133.04
US BANK	FAX TONER	06/28/2024	106861	\$50.99
US BANK	CAPIO MEAL	06/28/2024	106861	\$37.25
US BANK	CAPIO ANNUAL CONFERENCE LODGING	06/28/2024	106861	\$883.05

US BANK	CLOSED SESSION	06/28/2024	106861	\$224.46
US BANK	CM BUSINESS CARDS	06/28/2024	106861	\$33.69
US BANK	CM DINNER - MEETING NIGHT	06/28/2024	106861	\$11.33
US BANK	COFFEE STATION SHELVES	08/01/2024	107020	\$54.34
US BANK	NCTD LUNCH MTG	08/01/2024	107020	\$135.36
US BANK	LUNCH MTG	08/01/2024	107021	\$26.29
US BANK	PENS	08/01/2024	107021	\$19.69
NICOLE GRUCKY	REIMB: CLIMATE COLLABORATION ANNUAL CONF	07/26/2024	9001598	\$182.73
NICOLE GRUCKY	TRAINING-GREEN CITIES CONVENTION-05/14/24	07/18/2024	106963	\$18.00
EMANUELS JONES & ASSOCIATES, LLC	JUN 24-LEGISLATIVE LOBBYING	06/28/2024	9001534	\$2,704.00

**TOTAL CITY MANAGER****\$5,728.06****1005250 - LEGAL SERVICES**

BURKE WILLIAMS & SORENSEN	96-0001-JUN 24-PROF SVC	08/15/2024	9001628	\$2,633.40
BURKE WILLIAMS & SORENSEN	96-0002-JUN 24-PROF SVC	08/15/2024	9001628	\$132.00
BURKE WILLIAMS & SORENSEN	96-0006-JUN 24-PROF SVC	08/15/2024	9001628	\$2,534.40
BURKE WILLIAMS & SORENSEN	96-0014-JUN 24-PROF SVC	08/15/2024	9001628	\$4,235.20
BURKE WILLIAMS & SORENSEN	96-0019-JUN 24-PROF SVC	08/15/2024	9001628	\$947.10
BURKE WILLIAMS & SORENSEN	96-0020-JUN 24-PROF SVC	08/15/2024	9001628	\$300.30
BURKE WILLIAMS & SORENSEN	96-0023.002-JUN 24-PROF SVC	08/15/2024	9001628	\$573.75
BURKE WILLIAMS & SORENSEN	96-0037.003-JUN 24-PROF SVC	08/15/2024	9001628	\$211.20
BURKE WILLIAMS & SORENSEN	96-0037.004-JUN 24-PROF SVC	08/15/2024	9001628	\$19,509.60
BURKE WILLIAMS & SORENSEN	96-0038-JUN 24-PROF SVC	08/15/2024	9001628	\$369.60
BURKE WILLIAMS & SORENSEN	96-0040.004-JUN 24-PROF SVC	08/15/2024	9001628	\$69.30
BURKE WILLIAMS & SORENSEN	JUN 24-RETAIN	08/15/2024	9001628	\$13,024.00
BURKE WILLIAMS & SORENSEN	96-0020-MAY 24-PROF SVC	06/28/2024	9001532	\$92.40
BURKE WILLIAMS & SORENSEN	96-0023.002-MAY 24-PROF SVC	06/28/2024	9001532	\$94.20
BURKE WILLIAMS & SORENSEN	96-0037.003-MAY 24-PROF SVC	06/28/2024	9001532	\$3,854.40
BURKE WILLIAMS & SORENSEN	96-0038-MAY 24-PROF SVC	06/28/2024	9001532	\$1,504.80
BURKE WILLIAMS & SORENSEN	96-0040.002-MAY 24-PROF SVC	06/28/2024	9001532	\$483.35
BURKE WILLIAMS & SORENSEN	RETAIN-MAY 24	06/28/2024	9001532	\$13,024.00
BURKE WILLIAMS & SORENSEN	96-0001-MAY 24-PROF SVC	06/28/2024	9001532	\$14,830.20
BURKE WILLIAMS & SORENSEN	96-0002.001-MAY 24-PROF SVC	06/28/2024	9001532	\$660.00
BURKE WILLIAMS & SORENSEN	96-0006-MAY 24-PROF SVC	06/28/2024	9001532	\$3,432.00
BURKE WILLIAMS & SORENSEN	96-0006.002-MAY 24-PROF SVC	06/28/2024	9001532	\$2,666.40
BURKE WILLIAMS & SORENSEN	96-0014-MAY 24-PROF SVC	06/28/2024	9001532	\$3,550.80
BURKE WILLIAMS & SORENSEN	96-0019-MAY 24-PROF SVC	06/28/2024	9001532	\$4,550.70

**TOTAL LEGAL SERVICES****\$93,283.10****1005300 - FINANCE**

1 STOP TONER & INKJET, LLC	TONER/DRUM KIT	07/11/2024	9001563	\$193.93
HDL-HINDERLITER, DE LLAMAS & ASSOC	APR-JUN 24- TRANSACTION TAX	07/11/2024	106916	\$600.00
HDL-HINDERLITER, DE LLAMAS & ASSOC	APR-JUN 24- SALES TAX	07/11/2024	106916	\$1,771.61
STAPLES CONTRACT & COMMERCIAL	FILE CABINETS	07/11/2024	106931	\$1,318.66
STAPLES CONTRACT & COMMERCIAL	DESK CHAIR/PLANNERS	07/11/2024	106931	\$286.67
STAPLES CONTRACT & COMMERCIAL	RFND: INV-6005729970-PLANNERS	07/11/2024	106931	(\$47.44)
STAPLES CONTRACT & COMMERCIAL	PENS/PLANNERS/STAPLES	07/11/2024	106931	\$43.87
US BANK	IIA TESTING	06/28/2024	106861	\$599.00
US BANK	CSMFO MEMBERSHIP	06/28/2024	106861	\$55.00
US BANK	INTER ACCOUNTING	06/28/2024	106861	\$200.00
US BANK	LUCIDCHART SOFTWARE	06/28/2024	106861	\$9.95
US BANK	SD MTG	08/01/2024	107021	\$25.00
US BANK	CPA EXAM FEES	08/01/2024	107020	\$1,019.20



WILLDAN	JUN 24-USER FEE STUDY & COST ALLOCATION PLAN	07/18/2024	9001587	\$6,089.00
KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 24-CRT ADMIN	07/18/2024	9001575	\$612.62
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24- ANNUAL ADMIN SERVICE	07/11/2024	9001562	\$612.62
SUPERIOR PRESS	DEPOSIT SLIPS	08/09/2024	107084	\$122.97
TYLER TECHNOLOGIES, INC.	FY25 BUSINESS LICENSES SUB	07/26/2024	107012	\$2,976.00
TYLER TECHNOLOGIES, INC.	FY2025 MUNIS ANNUAL MAINTENANCE	07/26/2024	107012	\$69,127.75
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-DESK CHAIR	07/11/2024	9001557	\$196.12
DAVIS FARR, LLP	FY24 AUDIT SERVICES	07/11/2024	106910	\$6,300.00

**TOTAL FINANCE****\$92,112.53****1005350 - SUPPORT SERVICES**

XEROX CORPORATION	JUN 24--XEROX UPSTAIRS	07/18/2024	106978	\$150.25
XEROX CORPORATION	JUN 24--XEROX UPSTAIRS	07/18/2024	106978	\$298.25
XEROX CORPORATION	JUN 24-XEROX PLN/ENG	07/18/2024	106978	\$92.54
XEROX CORPORATION	JUN 24-XEROX PLN/ENG	07/18/2024	106978	\$546.78
XEROX CORPORATION	JUN 24-XEROX CLERK	07/18/2024	106978	\$316.33
XEROX CORPORATION	JUN 24-XEROX CLERK	07/18/2024	106978	\$271.68
XEROX CORPORATION	JUN 24-XEROX FIERY-PLANNING	07/18/2024	106978	\$132.61
XEROX CORPORATION	JUN 24-XEROX FIERY-UPSTAIRS	07/18/2024	106978	\$132.61
XEROX CORPORATION	JUN 24-XEROX FIERY-CLERK	07/18/2024	106978	\$122.84
STAPLES CONTRACT & COMMERCIAL	PAPER	07/11/2024	106931	\$448.54
STAPLES CONTRACT & COMMERCIAL	POST IT/AIR DUSTERS	07/18/2024	106975	\$73.69
CULLIGAN OF SAN DIEGO	AUG 24-CULLIGAN WATER-PW	08/15/2024	107117	\$73.00
CULLIGAN OF SAN DIEGO	JUL 24-CULLIGAN WATER/AUG 24-EQUIPMENT-CH	08/15/2024	107117	\$150.18
CULLIGAN OF SAN DIEGO	JUL 24-CULLIGAN WATER/AUG 24-EQUIPMENT-LC	08/15/2024	107117	\$12.50
CULLIGAN OF SAN DIEGO	JUL 24-EQUIPMENT-PW	07/18/2024	106951	\$73.00
CULLIGAN OF SAN DIEGO	JUN 24-WATER- CH	07/18/2024	106951	\$150.18
CULLIGAN OF SAN DIEGO	JUN 24- WATER-LC	07/18/2024	106951	\$47.50
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-POST ITS/HIGHLIGHTERS	07/11/2024	9001557	\$61.83
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-WHITE OUT/BINDER CLIPS	07/11/2024	9001557	\$61.08
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-COFFEE	07/11/2024	9001557	\$54.62
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-COFFEE CREAMER	07/11/2024	9001557	\$41.43
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-COFFEE STATION	07/11/2024	9001557	\$21.52
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-LYSOL SPRAY	07/11/2024	9001557	\$14.65
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-KLEENEX	07/11/2024	9001557	\$20.42
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-STENO PADS	07/11/2024	9001557	\$25.56
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-LEGAL PADS/COFFEE	07/11/2024	9001557	\$136.49

**TOTAL SUPPORT SERVICES****\$3,530.08****1005400 - HUMAN RESOURCES**

LIEBERT CASSIDY INC	FY 25-ERC MEMBERSHIP	07/11/2024	106922	\$900.00
EMPLOYMENT DEVELOPMENT DEPARTMENT	932-0244-8-SUI PE 03/31/24	07/11/2024	106913	\$1,554.38
REGIONAL TRAINING CENTER	FY 25 SD EMPLOYMENT RELATIONS CONSORTIUM FEES	08/01/2024	107033	\$672.00
DEPARTMENT OF JUSTICE	REMAINING BALANCE FROM INV-733504	07/26/2024	106999	\$17.00
DEPARTMENT OF JUSTICE	JUN 24-FINGERPRINT APPS	07/11/2024	106911	\$64.00
CALPERS	PERS HEALTH JULY FY24	07/01/2024	90701242	\$206.80
CPS HUMAN RESOURCE SERVICES	WRITING SKILL ANALYSTS	07/26/2024	106996	\$150.00
US BANK	AIR PURIFIER	06/28/2024	106861	\$71.00
US BANK	PROFESSIONAL ADMIN DAY SUPPLIES	06/28/2024	106861	\$449.51
US BANK	TONER	06/28/2024	106861	\$115.25
US BANK	FLOWERS FOR NEW CM	06/28/2024	106861	\$41.41
US BANK	WELCOME BREAKFAST FOR NEW CM	06/28/2024	106861	\$311.78

US BANK	RETURN POSTAGE - INTERIM CM GIFT	06/28/2024	106861	\$12.67
US BANK	FAX SERVICES	08/01/2024	107021	\$49.99
US BANK	COVID TESTS	08/01/2024	107020	\$184.87
PRISM	JUL-SEP 24-PEPM 67 EMPLOYEES	07/11/2024	106929	\$737.67
COASTAL LIVE SCAN AND INSURANCE	JUN 24-FINGERPRINTS	07/11/2024	106907	\$60.00
COASTAL LIVE SCAN AND INSURANCE	JUL 24-FINGERPRINTS	08/09/2024	107061	\$60.00
STERLING HEALTH SERVICES, INC.	COBRA RENEWAL 9/1/24-08/31/24	07/03/2024	9001554	\$910.00
CECILIO CANSECO	FIRE INSPECTOR	07/18/2024	106947	\$813.00
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-CLASSIFICATION FOLDERS	07/11/2024	9001557	\$30.03
JOHN MORGAN	TUITION REIMB	07/11/2024	106919	\$845.00
EMANUEL TAU	ONSITE TRAINING-WORKPLACE VIOLENCE	08/01/2024	107031	\$1,500.00
ANDREW CONCORDS	WORK STATION EVALUATIONS	08/01/2024	107025	\$960.00

**TOTAL HUMAN RESOURCES****\$10,716.36****1005450 - INFORMATION SERVICES**

VERIZON WIRELESS-SD	670601022-00001-04/24/24-05/23/24	06/28/2024	106899	\$128.05
VERIZON WIRELESS-SD	670601022-00001 - 05/24/24-06/23/24	07/26/2024	107013	\$128.05
COX COMMUNICATIONS INC	001341039730701 - 07/19/24-08/18/24	08/01/2024	107024	\$321.77
COX COMMUNICATIONS INC	0013410039730701-06/19-07/18/24	06/28/2024	106866	\$321.49
CDW GOVERNMENT INC	FIREWALL SOFTWARE LICENSE	08/01/2024	9001604	\$296.65
CDW GOVERNMENT INC	TAPE SERVER BACKUP-RENEWAL	08/01/2024	9001604	\$2,670.00
CDW GOVERNMENT INC	FIREWALL HARDWARE UPGRADE	08/01/2024	9001604	\$3,653.21
US BANK	HR DIGITAL FAX	06/28/2024	106861	\$15.00
US BANK	CANVA TEAMS MEMBERSHIP	06/28/2024	106861	\$73.10
US BANK	CONSTANT CONTACT	06/28/2024	106861	\$86.00
US BANK	WEB DOMAIN RENEWAL	06/28/2024	106861	\$36.00
US BANK	CONSTANT CONTACT	08/01/2024	107020	\$86.00
US BANK	WEBSITE RENEWAL	08/01/2024	107020	\$116.22
BOB HOFFMAN VIDEO PRODUCTIONS	JUL 23-JUN 24-COUNCIL VIDEO PRODUCTION	07/26/2024	9001589	\$15,162.00
WESTERN AUDIO VISUAL	JUN 24-AV MAINTENANCE	06/28/2024	106900	\$499.00
AT&T CALNET 3	9391012278 - 05/24/24-06/23/24	07/26/2024	106986	\$3,965.57
AT&T CALNET 3	9391012282 - 05/24/24-06/23/24	07/26/2024	106987	\$30.07
AT&T CALNET 3	9391053641 - 05/24/24-06/23/24	07/26/2024	106988	\$155.55
AT&T CALNET 3	9391062899 - 05/24/24-06/23/24	07/26/2024	106989	\$155.55
AT&T CALNET 3	9391012278-04/24/24-05/23/24	06/28/2024	106856	\$3,961.66
AT&T CALNET 3	9391012282-04/24/24-05/23/24	06/28/2024	106857	\$39.13
AT&T CALNET 3	9391053641-04/24/24-05/23/24	06/28/2024	106858	\$155.55
AT&T CALNET 3	9391062899-04/24/24-05/23/24	06/28/2024	106859	\$155.55
MANAGED SOLUTION	MAY 24-PROF SVC	06/28/2024	9001539	\$450.00
MANAGED SOLUTION	JUN 24-PROF SVC	06/28/2024	9001539	\$2,470.70
MANAGED SOLUTION	JUN 24- PROF SVC	07/26/2024	9001596	\$400.00
MALWAREBYTES	ANTIVIRUS RENEWAL	08/01/2024	9001611	\$1,824.70
FISHER INTEGRATED, INC.	JUN 24-STREAMING SVC	07/26/2024	9001593	\$800.00
FISHER INTEGRATED, INC.	MAY 24-WEB STREAMING SVC	06/28/2024	9001535	\$500.00
FISHER INTEGRATED, INC.	MAY 24-WEB STREAMING SVC	06/28/2024	9001535	\$300.00
TING FIBER INC.	JUN 24-Fiber Optic-CITY FACILITIES	07/26/2024	9001601	\$3,249.00
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-TAPE/HDMI SWITCH	07/11/2024	9001557	\$102.16
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-FLASH DRIVE/EXTERNAL HRD DRV	07/11/2024	9001557	\$124.82
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-CABLE TESTER	07/11/2024	9001557	\$56.54
360 GLOBAL TECHNOLOGY LLC	JUL 24-WEB HOSTING	07/11/2024	9001555	\$600.00

**TOTAL INFORMATION SERVICES****\$43,089.09**

**1005550 - PLANNING**

1 STOP TONER & INKJET, LLC	TONER	07/18/2024	9001579	\$381.33
UT SAN DIEGO - NRTH COUNTY	PUB NTC-MOD24-005	08/01/2024	107052	\$607.48
UT SAN DIEGO - NRTH COUNTY	PUB NTC-MOD24-004	08/01/2024	107052	\$625.33
CENTRAL SQUARE	JUL 24-ETRAKIT CITIZEN PORTAL	08/09/2024	9001618	\$720.00
CENTRAL SQUARE	JUN 24-ETRAKIT CITIZEN PORTAL	08/09/2024	9001618	\$270.00
CENTRAL SQUARE	FY25 TRAKIT ANNUAL SUBSCRIPTION	07/11/2024	9001559	\$29,998.68
CENTRAL SQUARE	ETRAKIT CITIZEN PORTAL & API	07/11/2024	9001559	\$1,305.00
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-CHAIR CUSHION/PENS/FILE FOLDERS	07/11/2024	9001557	\$17.93
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-STENO PADS/KLEENEX/WALL STRIPS	07/11/2024	9001557	\$37.53
JOHN DELMER	RIEMB-AMERICAN PLANNING ASSC MMBSH	08/01/2024	107036	\$107.65

**TOTAL PLANNING****\$34,070.93****1005560 - BUILDING SERVICES**

1 STOP TONER & INKJET, LLC	TONER	07/18/2024	9001579	\$341.33
ESGIL CORPORATION	JUN 24-BLDG AND SAFETY PLAN REVIEW	07/18/2024	106956	\$37,342.97
ESGIL CORPORATION	APR 24-BUILDING AND PLANNING REVIEW	06/28/2024	106871	\$36,987.02
ESGIL CORPORATION	MAY 24-BUILDING AND PLANNING REVIEW	06/28/2024	106871	\$34,401.27
BUSINESS PRINTING COMPANY INC	BUSINESS CARDS	06/28/2024	106860	\$128.32
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-CHAIR CUSHION/PENS/FILE FOLDERS	07/11/2024	9001557	\$110.60

**TOTAL BUILDING SERVICES****\$109,311.51****1005590 - CODE ENFORCEMENT**

VERIZON WIRELESS-SD	442224168-00001 - 05/24/24-06/23/24	07/18/2024	106977	\$141.27
DATATICKET INC.	JUN 24-PARKING CITATION SERVICES	08/01/2024	107026	\$35.00
DATATICKET INC.	JUN 24-PARKING CITATION SERVICES	08/01/2024	107026	\$911.53
DATATICKET INC.	MAY 24-PARKING CITATION	06/28/2024	106867	\$1,253.86
DATATICKET INC.	MAY 24-PARKING CITATION	06/28/2024	106867	\$1,395.89
US BANK	CAR WASH	06/28/2024	106861	\$16.00
US BANK	OFFICE CHAIR	08/01/2024	107020	\$204.85
US BANK	CAR WASHES	08/01/2024	107021	\$16.00
COUNTY OF SAN DIEGO_5210	APR-JUN 24-PARKING CITE ADMIN	08/09/2024	107063	\$8,652.50
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$44.29
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$148.11
DANIEL WELTE	REIMB: PHONE CHARGER FOR CITY VEHICLE	07/18/2024	9001570	\$72.83
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-STENO PADS/KLEENEX/WALL STRIPS	07/11/2024	9001557	\$16.63

**TOTAL CODE ENFORCEMENT****\$12,908.76****1006110 - LAW ENFORCEMENT**

SAN DIEGO ASSOC OF GOVERNMENTS	FY 25-SANDAG AGENCY DUES	07/18/2024	106972	\$800.00
SAN DIEGO COUNTY SHERIFF'S DEPT.	JUN 24-LAW ENFORCEMENT/TC FEE/SB OVERTIME	07/26/2024	107007	\$358,118.66
SAN DIEGO COUNTY SHERIFF'S DEPT.	JUN 24-LAW ENFORCEMENT/TC FEE/SB OVERTIME	07/26/2024	107007	\$691.13
SAN DIEGO COUNTY SHERIFF'S DEPT.	MAY 24-LAW ENFORCEMENT	07/18/2024	106970	\$399,200.40
SAN DIEGO COUNTY SHERIFF'S DEPT.	MAY 24-LAW ENFORCEMENT	07/18/2024	106970	\$14,502.88
ARJIS	FY 25-ARJIS FEES	08/15/2024	9001627	\$16,776.04

**TOTAL LAW ENFORCEMENT****\$790,089.11****1006120 - FIRE DEPARTMENT**

VERIZON WIRELESS-SD	962428212-00001-04/29/24-05/28/24	06/28/2024	106899	\$723.04
VERIZON WIRELESS-SD	962428212-0001 - 05/29/24-06/28/24 & PAST DUE	07/26/2024	107013	\$1,618.19
TRAUMA INTERVENTION PROGRAMS INC	FY 25 VOLUNTEER RESPONSE SVCS	08/09/2024	107086	\$1,941.15
TRAUMA INTERVENTION PROGRAMS INC	FY 24-VOLUNTEER RESPONSE SVCS	07/11/2024	106934	\$1,941.15

LAWNMOWERS PLUS	TRAINING-BUMPER SPIKS/36RDR 84DR	07/11/2024	106921	\$3,273.73
LAWNMOWERS PLUS	TRAINING PARTS	07/26/2024	107005	\$3,273.73
SANTA FE IRRIGATION DISTRICT	005512-000 - 05/02/24-07/01/24	07/26/2024	107008	\$918.87
NAPA AUTO PARTS INC	COOLANT/TRANSMISSION FLUID/ENGINE PAINT	07/11/2024	106926	\$296.08
CITY OF ENCINITAS	FIRE MANAGEMENT-04/09/24	08/09/2024	107060	\$1,729.30
CITY OF ENCINITAS	FIRE MANAGEMENT FY24	08/15/2024	107115	\$195,548.00
CITY OF ENCINITAS	FIRE MANAGEMENT FY24	08/15/2024	107115	\$82,009.00
FIRE ETC.	HOSE VALVE/NOZZLES	08/09/2024	107070	\$2,847.08
FIRE ETC.	HOSE EQUIP	08/09/2024	107070	\$4,241.25
FIRE ETC.	ALL PURPOSE CLEANER/DEGREASER	08/09/2024	107070	\$39.13
FIRE ETC.	TURNOUT CLEANER/TURNOUT DECON FLUID	08/09/2024	107070	\$416.51
COUNTY OF SAN DIEGO, DEH	FY 25 RENEWAL-RCD# DEH2003-HUPFP-201333	08/01/2024	107023	\$603.00
REGIONAL COMMS SYS, MS 056 - RCS	JUN 24-RADIOS	08/09/2024	107080	\$1,254.00
REGIONAL COMMS SYS, MS 056 - RCS	JUN 24- SHERIFF RADIOS	08/09/2024	107080	\$769.50
REGIONAL COMMS SYS, MS 056 - RCS	JUN 24-CAP CODE	08/09/2024	107080	\$32.50
CALPERS	FY24 SURVIVOR BILLING	06/27/2024	90627242	\$591.25
MOTOROLA SOLUTIONS INC	RADIOS	07/11/2024	106924	\$968.96
DAY WIRELESS SYSTEMS (20)	PAGERS	07/26/2024	106998	\$1,169.93
US BANK	OFFICE SUPPLIES	06/28/2024	106861	\$109.31
US BANK	DRAWER SLIDES	08/01/2024	107021	\$21.74
US BANK	FOOD SLICER & EGG STEAMER	08/01/2024	107020	\$134.80
US BANK	KITCHEN KNIVES	08/01/2024	107020	\$163.07
US BANK	PYREX BOWLS	08/01/2024	107021	\$39.14
US BANK	PYREX BOWLS	08/01/2024	107021	\$39.14
US BANK	AIR FRYER	08/01/2024	107020	\$206.61
US BANK	CUT BOARD BLENDER	08/01/2024	107020	\$171.13
US BANK	CAN OPENER	08/01/2024	107021	\$21.74
US BANK	CHEFS KNIFE	08/01/2024	107020	\$108.70
US BANK	ROASTER OVEN	08/01/2024	107020	\$108.64
US BANK	SCOTCH TAPE	08/01/2024	107021	\$42.36
US BANK	PENS STAPLES	08/01/2024	107020	\$90.28
US BANK	STAPLER INK	08/01/2024	107020	\$231.90
US BANK	MARKERS INK PENS	08/01/2024	107020	\$256.93
US BANK	FIRE HOUSE SUPPLIES	08/01/2024	107020	\$1,975.38
US BANK	STRICKLAND SPRINKLER TRN	08/01/2024	107020	\$100.00
US BANK	FIRE HOUSE SUPPLIES	08/01/2024	107020	\$711.75
US BANK	FIRE HOUSE KITCHEN SUPPLIES	08/01/2024	107020	\$126.13
US BANK	FIRE HOUSE KITCHEN SUPPLIES	08/01/2024	107020	\$59.80
US BANK	FIRE HOUSE KITCHEN SUPPLIES	08/01/2024	107020	\$443.69
US BANK	SMALL TOOLS	08/01/2024	107020	\$116.27
US BANK	SMALL TOOLS	08/01/2024	107020	\$163.56
US BANK	NOISE CANCELLING HEADPHONES	08/01/2024	107020	\$65.22
US BANK	ROPE TIE DOWNS	08/01/2024	107021	\$46.45
US BANK	TIRE INFLATOR	08/01/2024	107020	\$162.05
US BANK	FOG MACHINE	08/01/2024	107020	\$304.49
US BANK	COOLERS/UTILITY CART	08/01/2024	107020	\$381.31
US BANK	MOBILE CABINETS	08/01/2024	107020	\$618.45
US BANK	PRACTICE FIRE SHELTER	08/01/2024	107020	\$665.16
NORTH COUNTY EVS, INC	FIRE APPARATUS MAINT/REPAIR	08/01/2024	107041	\$15,241.55
NORTH COUNTY EVS, INC	FIRE APPARATUS MAINT/REPAIR	08/01/2024	107041	\$10,742.24
NORTH COUNTY EVS, INC	FIRE APPARATUS MAINT/REPAIR	06/28/2024	106884	\$2,435.48

TARGET SOLUTIONS LEARNING LLC	FY 25 MEMBERSHIP	07/11/2024	106933	\$1,573.56
ACE UNIFORMS LLC	BOOTS	07/11/2024	9001556	\$378.86
ACE UNIFORMS LLC	PANTS	07/11/2024	9001556	\$368.03
ACE UNIFORMS LLC	PANTS	08/15/2024	9001626	\$368.03
ACE UNIFORMS LLC	BELT	08/15/2024	9001626	\$25.97
ACE UNIFORMS LLC	SHIRTS/EMB	08/09/2024	9001616	\$136.37
FIRE STATS, LLC	MAY 24-MAINT & OPER DATA ANALYSIS	07/11/2024	106915	\$212.50
FIRE STATS, LLC	JUN 24-MAINT & OPERATIONS DATA	08/09/2024	107071	\$212.50
WEX BANK	MAY 24-FUEL/CR TAX	07/11/2024	106937	\$2,273.67
WEX BANK	JUN 24-FUEL & CR TAX	08/15/2024	107126	\$1,606.74
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$100.97
LINEGEAR FIRE & RESCUE EQUIPMENT	WILDLAND GEAR	07/11/2024	106923	\$7,963.80
AFECO INC	6 MONTH MAINT	08/09/2024	107083	\$100.00
AFECO INC	CLEANING/REPAIR/PREPLACEMENTS/RESTICING	08/09/2024	107083	\$329.50
AFECO INC	TURNOUT CLEANING/REPAIR/REPLACEMENTS	08/09/2024	107083	\$1,137.75
CROSS CONNECTIONS EMERGENCY SERVICES,	BATTERIES/CHARGER/HARD WIRE KIT/ANTENNA	07/26/2024	9001591	\$4,128.78
4IMPRINT INC	FIRE UNIFORM SHIRTS	06/28/2024	9001530	\$3,359.73
SSC PROPERTY INVESTMENTS	ELEVATOR RESCUE TOOLS W/CASE	06/28/2024	106895	\$1,642.83

**TOTAL FIRE DEPARTMENT****\$368,229.41****1006130 - ANIMAL CONTROL**

HABITAT PROTECTION, INC	JUL 24-DEAD ANIMAL REMOVAL	08/09/2024	9001620	\$160.00
SAN DIEGO HUMANE SOCIETY & S.P.C.A.	JULY 24	08/01/2024	107043	\$7,603.00
SAN DIEGO HUMANE SOCIETY & S.P.C.A.	AUG 24-ANIMAL SERVICES	08/15/2024	107124	\$7,603.00

**TOTAL ANIMAL CONTROL****\$15,366.00****1006170 - MARINE SAFETY**

VERIZON WIRELESS-SD	962428212-00001-04/29/24-05/28/24	06/28/2024	106899	\$152.04
VERIZON WIRELESS-SD	962428212-0001 - 05/29/24-06/28/24 & PAST DUE	07/26/2024	107013	\$304.08
CAMEO PAPER & JANITORIAL SUPPLY INC	CLEANSER/TOWELS	07/11/2024	106905	\$114.43
CAMEO PAPER & JANITORIAL SUPPLY INC	TOWELS	07/11/2024	106905	\$68.95
MYERS & SONS HI-WAY SAFETY INC.	CONES/STENCILING	07/11/2024	9001560	\$390.12
MYERS & SONS HI-WAY SAFETY INC.	CONES	07/18/2024	9001573	\$390.12
GOLDEN TELECOM, INC.	REFURB BACKLIT PHONES	08/09/2024	107072	\$565.69
US BANK	SUNGLASSES	06/28/2024	106861	\$132.28
US BANK	KEY FOB BATTERY	06/28/2024	106861	\$7.38
US BANK	KEYS MADE	06/28/2024	106861	\$9.10
US BANK	HOSE BIB	06/28/2024	106861	\$27.18
US BANK	TRAINING MEALS 05/14-05/17	06/28/2024	106861	\$93.54
US BANK	STORAGE BIN	06/28/2024	106861	\$26.41
US BANK	FIRST AID TRAINING SUPPLIES	06/28/2024	106861	\$116.06
US BANK	PICTURE FRAMES	06/28/2024	106861	\$22.38
US BANK	INTERVIEW PANEL LUNCH	06/28/2024	106861	\$92.14
US BANK	PWC SPARK PLUGS	06/28/2024	106861	\$42.63
US BANK	PADLOCKS	08/01/2024	107020	\$123.81
US BANK	RECERT BLS CPR	08/01/2024	107020	\$325.00
US BANK	RECERT EMR FIRST AID	08/01/2024	107020	\$258.00
US BANK	DIVE FIN REPL STRAP	08/01/2024	107021	\$20.65
US BANK	SCHEDULING SOFTWARE	08/01/2024	107020	\$233.00
US BANK	BATHING SUITS	08/01/2024	107020	\$491.77
US BANK	HOTEL FOR TRAINING	08/01/2024	107020	\$136.74
US BANK	HOTEL FOR TRAINING	08/01/2024	107020	\$410.22
US BANK	AIR FILL	08/01/2024	107021	\$15.09

US BANK	REPORTER TRAINING	08/01/2024	107021	\$7.99
US BANK	LUNCH FIRST AID TRAINING	08/01/2024	107020	\$154.36
US BANK	DRYSUITS	08/01/2024	107020	\$969.48
US BANK	SCHEDULING SOFTWARE	08/01/2024	107020	\$238.00
US BANK	SCHEDULING SOFTWARE	08/01/2024	107021	\$3.36
US BANK	PPE DRY SUIT	08/01/2024	107020	\$1,152.97
US BANK	RESCUE BOARD FINS	08/01/2024	107020	\$330.40
US BANK	GRIP TAPE	08/01/2024	107021	\$21.74
US BANK	HQ PHONE CORDS	08/01/2024	107021	\$14.13
US BANK	BEACH SIGNAGE STAKES	08/01/2024	107021	\$43.48
US BANK	US FLAG FOR HQ	08/01/2024	107021	\$13.91
US BANK	IIPP CHECKLIST SUPPLIES HQ	08/01/2024	107020	\$197.73
US BANK	BATTERIES	08/01/2024	107021	\$24.46
US BANK	SWIFTWATER GEAR	08/01/2024	107020	\$1,995.52
US BANK	ANNUAL MEMORIAL TROPHY	08/01/2024	107020	\$253.21
US BANK	STAFF TRAINING SUPPLIES	08/01/2024	107021	\$28.23
US BANK	STAFF TRAINING SUPPLIES	08/01/2024	107020	\$68.00
US BANK	TRUCK BOARD STRAPS	08/01/2024	107020	\$288.23
US BANK	OFFICE SUPPLIES	08/01/2024	107020	\$166.04
CULLIGAN OF SAN DIEGO	JUL 24-EQUIPMENT	07/26/2024	106997	\$56.89
CULLIGAN OF SAN DIEGO	JUN 24-EQUIPMENT	07/26/2024	106997	\$56.89
CULLIGAN OF SAN DIEGO	FEB 24-EQUIPMENT	07/26/2024	106997	\$56.89
EVAN MASON	REIMB-RFRT 0164-05/13/24-05/17/24	06/28/2024	106878	\$75.00
AT&T CALNET 3	9391019469 - 05/20/24-06/19/24	07/26/2024	106981	\$30.31
AT&T CALNET 3	9391053651 - 04/25/24-05/24/24	07/26/2024	106982	\$292.99
AT&T CALNET 3	9391053651 - 05/25/24-06/24/24	07/26/2024	106983	\$296.77
AT&T CALNET 3	9391012281 - 04/25/24-05/24/24	07/26/2024	106984	\$90.04
AT&T CALNET 3	9391012281 - 05/25/24-06/24/24	07/26/2024	106985	\$94.68
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$1,222.09
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$1,545.12
DOOR DORKS, INC	GARAGE DOOR MAINT	07/11/2024	106912	\$320.00
DIVE RESCUE INC.	RESCUE DIVING GEAR	07/26/2024	107000	\$1,919.62
BATTERY UNIVERSE SALES LLC	RADIO BATTERIES	07/11/2024	106903	\$1,482.00

**TOTAL MARINE SAFETY****\$18,079.34****1006510 - ENGINEERING**

VERIZON WIRELESS-SD	362455526-00001 - 06/02/24-07/01/24	07/26/2024	107013	\$53.19
UNDERGROUND SVC ALERT OF SOCAL INC	FY 23 CA ST REGLTRY	08/15/2024	9001637	\$350.02
UNDERGROUND SVC ALERT OF SOCAL INC	JUL 24-DIG ALERT	08/15/2024	9001637	\$121.00
DEL MAR BLUE PRINT COMPANY, INC.	RECORD PLAN SCANNING	08/01/2024	107028	\$372.58
AMERICAN PUBLIC WORKS ASSOCIATION	FY25 MEMBERSHIP	08/15/2024	107111	\$1,000.00
AMERICAN PUBLIC WORKS ASSOCIATION	FY25 MEMBERSHIP	08/15/2024	107111	\$637.00
COUNTY OF SAN DIEGO, DEH	NEW CONSTRUCTION & IRRIGATION	08/15/2024	107116	\$3,495.00
US BANK	DG-ARC GIS SUBSCRIPTION	06/28/2024	106861	\$41.29
US BANK	DG-APWA LUNCH MEETING 05/09/24	06/28/2024	106861	\$90.00
US BANK	DH - TOWING	08/01/2024	107020	\$175.00
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$148.61
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$186.05
PASCO LARET SUITER & ASSOCIATES, INC.	MAY 24-SB TRAIN STATION TOPO/BOUNDRY SURVEY	06/28/2024	106886	\$2,540.61
WEST COAST CIVIL, INC	JUN 24-WEST COAST CIVIL ENGINEERING SVC	07/26/2024	107015	\$9,260.00
NASLAND ENGINEERING	MAY 24- AS-NEEDED	06/28/2024	106882	\$1,089.80
NASLAND ENGINEERING	JUN 24- AS-NEEDED	06/28/2024	106882	\$28,319.50

INTERNATIONAL MUNICIPAL SIGNALS	TRAFFIC SIGNAL TECH CLASS	08/01/2024	107034	\$300.00
AMERICAN TRAINCO LLC	ELECTRICAL TRAINING	08/15/2024	107125	\$1,495.00
<b>TOTAL ENGINEERING</b>				<b>\$49,674.65</b>
<b>1006520 - ENVIRONMENTAL SERVICES</b>				
VERIZON WIRELESS-SD	362455526-00001 - 06/02/24-07/01/24	07/26/2024	107013	\$53.17
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	06/28/2024	106879	\$37.69
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	06/28/2024	106879	\$18.43
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	07/26/2024	107006	\$18.43
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	08/01/2024	107040	\$18.43
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	08/09/2024	107076	\$8.00
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	08/09/2024	107076	\$15.14
SANTA FE IRRIGATION DISTRICT	005506-014 MOVABLE	07/18/2024	106973	\$270.06
SAN ELIJO JPA	Q1-FY25 OPERATIONS & MAINTENANCE	08/01/2024	107045	\$3,139.00
CITY OF SAN MARCOS	FY 24-CWMA MNTRNG & ASSESSMENT SRV/MGMNT FEE	08/09/2024	107081	\$4,114.00
BEST BEST & KRIEGER LLP	MAY 24-STORMWATER MANDATES	08/09/2024	107057	\$1,255.97
US BANK	AP-TIRES - RAV 4	06/28/2024	106861	\$896.74
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-SOLID WASTE RATES	06/28/2024	106898	\$666.97
MIKHAIL OGAWA ENGINEERING, INC.	JUN 24-STORMWATER	07/18/2024	9001576	\$4,135.94
DOG WASTE DEPOT	DOG WASTE BAGS	06/28/2024	106870	\$1,525.48
DOG WASTE DEPOT	DOG WASTE BAGS	08/15/2024	107119	\$2,415.55
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$432.31
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$541.26
CLEAN EARTH ENVIROMENTAL SOLUTIONS	MAY 24- HHW COLLECTION	06/28/2024	106863	\$1,287.64
CLEAN EARTH ENVIROMENTAL SOLUTIONS	JUN 24-HHW COLLECTION	07/26/2024	106994	\$1,401.42
<b>TOTAL ENVIRONMENTAL SERVICES</b>				<b>\$22,251.63</b>

**1006530 - STREET MAINTENANCE**

VERIZON WIRELESS-SD	362455526-00001 - 06/02/24-07/01/24	07/26/2024	107013	\$53.17
NORTH COUNTY DISPATCH (JPA)	Q1-PW NORTH COUNTY DISPATCH JPA	08/15/2024	107122	\$342.65
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	06/28/2024	106879	\$61.22
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	06/28/2024	106879	\$29.95
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	07/26/2024	107006	\$29.95
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	08/01/2024	107040	\$29.95
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	08/09/2024	107076	\$13.01
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	08/09/2024	107076	\$24.60
DIXIELINE LUMBER CO INC	MORTAR/CONCERT FORM TUBE	08/15/2024	107118	\$43.48
DIXIELINE LUMBER CO INC	DRILL BIT SET/RATCHET CUTTER	08/15/2024	107118	\$63.60
DIXIELINE LUMBER CO INC	SCREWDRIVER SET/BRUSH/ROLLER/AEROSOL	08/15/2024	107118	\$62.10
DIXIELINE LUMBER CO INC	GLOVES	08/01/2024	107030	\$64.56
DIXIELINE LUMBER CO INC	BOLTS/HEX NUT/WASHER/GLOVES/CUT WHEEL	07/18/2024	106954	\$134.05
DIXIELINE LUMBER CO INC	BOLTS/SPADE BIT SET	07/26/2024	107001	\$28.02
DIXIELINE LUMBER CO INC	GLOVES/SAFETY VEST	06/28/2024	106869	\$39.13
DIXIELINE LUMBER CO INC	GLOVES	06/28/2024	106869	\$43.04
DIXIELINE LUMBER CO INC	STEEL T-POST	06/28/2024	106869	\$10.56
SANTA FE IRRIGATION DISTRICT	011695-000 CIA DE LA VALLE	07/18/2024	106973	\$91.05
SDG&E CO INC	UTILITIES-06/06/24-07/08/24	08/09/2024	107082	\$1,085.74
SDG&E CO INC	UTILITIES-06/01/24-07/08/24	08/09/2024	107082	\$497.85
SDG&E CO INC	UTILITIES - 05/07/24-06/06/24	06/28/2024	106893	\$965.22
SDG&E CO INC	UTILITIES - 05/01/24-06/06/24	06/28/2024	106893	\$411.43
W.W. GRAINGER, INC	TOTE TRAY	08/15/2024	9001630	\$99.10
W.W. GRAINGER, INC	TOTE TRAY	08/09/2024	9001619	\$99.10



W.W. GRAINGER, INC	PUBLIC WORKS SAW/TAMPING RAM	06/28/2024	9001537	\$5,994.07
W.W. GRAINGER, INC	SNAKE GAITERS	07/26/2024	9001595	\$173.79
WEST COAST ARBORISTS, INC.	JUN 24- CITY-WIDE TREE MAINTENANC	08/09/2024	107089	\$11,236.00
US BANK	ROAD BASE	06/28/2024	106861	\$196.00
US BANK	YARD FLAT REPAIR	06/28/2024	106861	\$44.87
US BANK	SPARK PLUG	08/01/2024	107021	\$4.56
AA FARNSWORTH'S BACKFLOW SERVICES	ANNUAL BACKFLOW TEST	07/18/2024	106939	\$390.25
NISSHO OF CALIFORNIA	MAY 24-LANDSCAPE MAINTENANCE SERVICES	06/28/2024	9001542	\$2,288.53
NISSHO OF CALIFORNIA	JUN 24-LANDSCAPE MAINTENANCE SERVICES	08/15/2024	9001633	\$2,916.06
BILL SMITH FOREIGN CAR SERVICE INC	OIL-F150	07/11/2024	106904	\$57.03
BILL SMITH FOREIGN CAR SERVICE INC	OIL/FILTER	07/18/2024	106941	\$51.65
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$391.79
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$490.53
ARTURO ZERMENO	MILEAGE-06/14/24	06/28/2024	106854	\$17.42
INTERNATIONAL MUNICIPAL SIGNALS	TRAFFIC SIGNAL TECH CLASS	08/01/2024	107034	\$1,000.00

**TOTAL STREET MAINTENANCE****\$29,575.08****1006540 - TRAFFIC SAFETY**

VERIZON WIRELESS-SD	362455526-00001 - 06/02/24-07/01/24	07/26/2024	107013	\$37.98
SDG&E CO INC	UTILITIES-06/06/24-07/08/24	08/09/2024	107082	\$1,370.17
SDG&E CO INC	UTILITIES-06/01/24-07/08/24	08/09/2024	107082	\$609.56
SDG&E CO INC	UTILITIES - 05/07/24-06/06/24	06/28/2024	106893	\$1,241.32
SDG&E CO INC	UTILITIES - 05/01/24-06/06/24	06/28/2024	106893	\$590.03
W.W. GRAINGER, INC	HOT/COLD CARTRIDGE	07/18/2024	9001572	\$205.13
DEPARTMENT OF TRANSPORTATION	APR-JUN 24-COST SHARE AGMT I-5 TRAFFIC SI	08/09/2024	107066	\$153.83
DEPARTMENT OF TRANSPORTATION	APR-JUN 24-COST SHARE AGMT I-5 TRAFFIC SI	08/09/2024	107066	\$814.09
REDFLEX TRAFFIC SYSTEMS, INC	JUN 24- RED LIGHT CAMERA ENFORCEMENT	07/18/2024	9001580	\$7,879.50
CHEN RYAN ASSOCIATES	JUN 24-ON-CALL TRAFFIC CONSULTING	07/26/2024	106993	\$2,870.00
TRAFFIC SUPPLY, INC	POST/SIGNS/MATERIAL	06/28/2024	9001548	\$873.85
TRAFFIC SUPPLY, INC	SIGN/RUBBER CAR STOPS/MATERIALS	06/28/2024	9001548	\$372.30
TRAFFIC SUPPLY, INC	SOLAR SIGNS/MATERIALS	06/28/2024	9001548	\$4,191.48
TRAFFIC SUPPLY, INC	STREET NAME SIGNS	06/28/2024	9001548	\$1,554.12
AT&T CALNET 3	9391012279-06/24/24-07/23/24	08/15/2024	107112	\$63.98
AT&T CALNET 3	9391012279-05/24/24-06/23/24	06/28/2024	106855	\$62.44
STC TRAFFIC, INC	DEC 23- ON-CALL TRAFFIC CONSULTING	06/28/2024	9001545	\$10,810.00
STC TRAFFIC, INC	APR 24- ON-CALL TRAFFIC CONSULTING	06/28/2024	9001545	\$440.00
ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARD SERVICES-05/26/24-06/08/24	06/28/2024	9001531	\$4,756.80
YUNEX LLC	MAY 24-TRAFFIC SIGNAL AND SAFETY	07/18/2024	9001588	\$1,618.50
YUNEX LLC	JUN 24- TRAFFIC SIGNAL AND SAFETY	07/18/2024	9001588	\$1,120.00
YUNEX LLC	JUN 24-9330.01 TRAFFIC SIGNAL IMPROVE	08/09/2024	9001625	\$1,191.05

**TOTAL TRAFFIC SAFETY****\$42,826.13****1006550 - STREET CLEANING**

SANTA FE IRRIGATION DISTRICT	011695-000 CIA DE LA VALLE	07/18/2024	106973	\$53.48
PRIDE INDUSTRIES	JUN 24-TRASH ABATEMENT SERVICES	07/18/2024	106967	\$1,012.00
PRIDE INDUSTRIES	APR 24-TRASH ABATEMENT SERVICES	06/28/2024	106889	\$1,224.75
SCA OF CA, LLC	JUN 24- STREET SWEEPING	07/18/2024	9001582	\$3,988.39

**TOTAL STREET CLEANING****\$6,278.62****1006560 - PARK MAINTENANCE**

VERIZON WIRELESS-SD	362455526-00001 - 06/02/24-07/01/24	07/26/2024	107013	\$75.97
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	06/28/2024	106879	\$44.74
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	06/28/2024	106879	\$21.88
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	07/26/2024	107006	\$21.88

MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	08/01/2024	107040	\$21.88
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	08/09/2024	107076	\$9.51
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	08/09/2024	107076	\$17.98
DIXIELINE LUMBER CO INC	GLOVES	08/15/2024	107118	\$28.37
DIXIELINE LUMBER CO INC	GLOVES/SAFETY GLASSES	08/15/2024	107118	\$50.86
DIXIELINE LUMBER CO INC	PAINT BRUSH/PAINT/LIGHT BULBS	08/15/2024	107118	\$78.94
DIXIELINE LUMBER CO INC	COUPLING NUT	08/01/2024	107030	\$1.95
DIXIELINE LUMBER CO INC	STUCCO MIX/STUCCO WIRE	08/09/2024	107067	\$145.17
DIXIELINE LUMBER CO INC	GLOVES	07/26/2024	107001	\$43.04
DIXIELINE LUMBER CO INC	HOSE/WRECKING BAR	06/28/2024	106869	\$91.79
SANTA FE IRRIGATION DISTRICT	STEVENS AVE	07/18/2024	106973	\$195.17
SANTA FE IRRIGATION DISTRICT	LA COLONIA PARK	07/18/2024	106973	\$465.25
SANTA FE IRRIGATION DISTRICT	715 VALLEY AVE	07/18/2024	106973	\$899.26
SANTA FE IRRIGATION DISTRICT	005506-000-LSF-GRAN-NARDO	07/18/2024	106973	\$156.51
SANTA FE IRRIGATION DISTRICT	005506-001-LSF-GRAN-NARDO	07/18/2024	106973	\$98.51
SANTA FE IRRIGATION DISTRICT	005506-002-715 VALLEY AVE	07/18/2024	106973	\$499.12
SANTA FE IRRIGATION DISTRICT	005506-004-PLAZA ST	07/18/2024	106973	\$98.51
SANTA FE IRRIGATION DISTRICT	005506-005-PLAZA ST	07/18/2024	106973	\$267.31
SANTA FE IRRIGATION DISTRICT	005506-006-PLAZA ST	07/18/2024	106973	\$157.11
SANTA FE IRRIGATION DISTRICT	005506-007-721 S SIERRA AVE	07/18/2024	106973	\$127.26
SANTA FE IRRIGATION DISTRICT	005506-009-550 S SIERRA AVE	07/18/2024	106973	\$98.51
SANTA FE IRRIGATION DISTRICT	005506-010-501 S SIERRA AVE	07/18/2024	106973	\$236.51
SANTA FE IRRIGATION DISTRICT	005506-011-140 S SIERRA AVE	07/18/2024	106973	\$384.12
SANTA FE IRRIGATION DISTRICT	005506-013-302 SOLANA VISTA DR	07/18/2024	106973	\$138.76
SANTA FE IRRIGATION DISTRICT	005979-001-133 PACIFIC AVE	07/18/2024	106973	\$121.88
SANTA FE IRRIGATION DISTRICT	012448-000-STEVENS AVE	07/18/2024	106973	\$157.11
SANTA FE IRRIGATION DISTRICT	012448-001-700 STEVENS AVE	07/18/2024	106973	\$103.53
SANTA FE IRRIGATION DISTRICT	005506-012 - 111 S SIERRA AVE	07/18/2024	106973	\$1,787.12
SANTA FE IRRIGATION DISTRICT	005506-015 - 05/16/24-07/15/24	08/01/2024	107047	\$168.71
SANTA FE IRRIGATION DISTRICT	005506-016 - 05/16/24-07/15/24	08/01/2024	107047	\$592.11
SANTA FE IRRIGATION DISTRICT	005979-003 - 05/16/24-07/15/24	08/01/2024	107047	\$669.02
SHURLOCK FENCE COMPANY	FENCE REPAIRS	07/26/2024	107010	\$1,570.00
WEST COAST ARBORISTS, INC.	JUN 24- CITY-WIDE TREE MAINTENANC	08/09/2024	107089	\$5,086.25
RANCHO SANTA FE SECURITY SYS INC	JUL 24-SECURITY PTRL/ALARM MONITORING	08/09/2024	107079	\$331.20
RANCHO SANTA FE SECURITY SYS INC	AUG 24- SECURITY PTRL/ALARM MONITORING	08/09/2024	107079	\$331.20
RANCHO SANTA FE SECURITY SYS INC	CPU REPLACED/RESET SYSTEM	08/09/2024	107079	\$174.00
RANCHO SANTA FE SECURITY SYS INC	JUL 24-SECURITY PTRL	08/09/2024	107079	\$695.00
RANCHO SANTA FE SECURITY SYS INC	AUG 24-SECURITY PTRL	08/09/2024	107079	\$695.00
RANCHO SANTA FE SECURITY SYS INC	REPAIR/REPLACE BATTERY	08/15/2024	107123	\$50.00
RANCHO SANTA FE SECURITY SYS INC	ON SITE SERVICE	06/28/2024	106891	\$171.25
RANCHO SANTA FE SECURITY SYS INC	CODE ADDED	06/28/2024	106891	\$40.00
RANCHO SANTA FE SECURITY SYS INC	MAY 24- SECURITY PTRL/RESTROOM LKUP	07/18/2024	106969	\$661.10
RANCHO SANTA FE SECURITY SYS INC	JUN 24-SECURITY PTRL/RESTROOM LKUP	07/18/2024	106969	\$661.10
ONE DAY SIGNS	SIGNS	08/09/2024	107077	\$431.00
US BANK	SAND FLEA RAKE	06/28/2024	106861	\$82.64
US BANK	STRING TRIMMER	06/28/2024	106861	\$21.63
US BANK	RECHARGABLE BATTERY	06/28/2024	106861	\$43.49
US BANK	SPARK PLUG	06/28/2024	106861	\$4.56
US BANK	FC PORTA POTTY	08/01/2024	107020	\$263.60
US BANK	LC PORTA POTTY	08/01/2024	107020	\$263.60
US BANK	LC PORTA POTTY PICKUP	08/01/2024	107020	\$77.06

US BANK	WOOD BLINDS	08/01/2024	107020	\$689.44
NISSHO OF CALIFORNIA	JUN 24- LANDSCAPING SERVICES	07/18/2024	9001578	\$4,683.79
NISSHO OF CALIFORNIA	JUN 24- LANDSCAPING SERVICES	07/18/2024	9001578	\$1,083.53
NISSHO OF CALIFORNIA	JUN 24- LANDSCAPING SERVICES	07/18/2024	9001578	\$300.00
NISSHO OF CALIFORNIA	JUN 24- LANDSCAPING SERVICES	07/18/2024	9001578	\$5,822.87
NISSHO OF CALIFORNIA	MAY 24-LANDSCAPE MAINTENANCE SERVICES	06/28/2024	9001542	\$17,238.01
NISSHO OF CALIFORNIA	JUL 24-AS NEEDED LANDSCAPING SERVICES	08/15/2024	9001633	\$784.81
NISSHO OF CALIFORNIA	JUN 24-LANDSCAPE MAINTENANCE SERVICES	08/15/2024	9001633	\$8,133.79
NISSHO OF CALIFORNIA	JUL 23-JUN 24- INTEGRATED PEST MNGMT PLAN	08/15/2024	9001633	\$2,772.00
NISSHO OF CALIFORNIA	JUN 24- LC POC INSPECTION REPAIRS	08/15/2024	9001633	\$7,807.29
TRAFFIC SUPPLY, INC	CUSTOM SIGNS	08/09/2024	9001623	\$849.18
TRAFFIC SUPPLY, INC	CUSTOM SIGNS/POLES	07/18/2024	9001585	\$4,245.89
LUDWIG MASONRY	CMU & BRICK REPAIR	08/01/2024	107039	\$1,900.00
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$81.05
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$101.49
CHRISTIAN COMPANY	TIDE PARK TOWER REPAIR	08/09/2024	107058	\$345.47
LULU FARMS, LLC	PLANTS FOR LANDSCAPING	06/28/2024	106880	\$659.96
HD SUPPLY, INC.	CLOROX / LINERS	06/28/2024	106873	\$846.49
HD SUPPLY, INC.	CLOROX/LINERS	07/26/2024	107004	\$1,189.93

**TOTAL PARK MAINTENANCE****\$79,264.02****1006570 - PUBLIC FACILITIES**

DIXIELINE LUMBER CO INC	ANT KILLER	08/15/2024	107118	\$20.96
DIXIELINE LUMBER CO INC	RECEPTACLE/PLATE/TAPE/WIREGARD	08/15/2024	107118	\$84.11
DIXIELINE LUMBER CO INC	BACK SUPPORT BELTS	08/01/2024	107030	\$60.88
DIXIELINE LUMBER CO INC	LIGHTBULBS	08/01/2024	107030	\$11.73
DIXIELINE LUMBER CO INC	SWITCH/SWITCH PLATE/RECPT BOX	08/09/2024	107067	\$40.74
DIXIELINE LUMBER CO INC	PAINT ROLLER COVERS/BLANK COVER	08/09/2024	107067	\$19.02
DIXIELINE LUMBER CO INC	GLOVES/CORNER BRACES/SCREWS	07/26/2024	107001	\$35.13
DIXIELINE LUMBER CO INC	CLOSET KIT	07/26/2024	107001	\$35.66
DIXIELINE LUMBER CO INC	BATTERY/WET/DRY VACUUM	07/26/2024	107001	\$216.41
DIXIELINE LUMBER CO INC	TAPE/STAKE FLAG/TRASH CAN/MULCH	06/28/2024	106869	\$173.16
DIXIELINE LUMBER CO INC	ACTUATOR/PLASTIC SHEETING/ROLLER/CLOTH/TAPE	06/28/2024	106869	\$307.85
DIXIELINE LUMBER CO INC	TAPE/WEATHERSTRIP	06/28/2024	106869	\$31.18
DIXIELINE LUMBER CO INC	BATTERIES/SNIPPERS	06/28/2024	106869	\$36.98
DIXIELINE LUMBER CO INC	DRANO	06/28/2024	106869	\$58.04
DIXIELINE LUMBER CO INC	CORNER BRACE/CAUTION TAPE/STUD FINDER/TIE DOWNS	06/28/2024	106869	\$81.44
DIXIELINE LUMBER CO INC	CIRCUIT BREAKER/OUTLET BOX/RECEPTACLES	06/28/2024	106869	\$53.11
DIXIELINE LUMBER CO INC	PAINT BRUSHS/PIPE ELBOW/SANDING SPONGE	06/28/2024	106869	\$47.71
DIXIELINE LUMBER CO INC	SIGN	06/28/2024	106869	\$12.71
SANTA FE IRRIGATION DISTRICT	005506-008-635 S HWY 101	07/18/2024	106973	\$533.62
SDG&E CO INC	UTILITIES-06/06/24-07/08/24	08/09/2024	107082	\$8,734.01
SDG&E CO INC	UTILITIES-06/01/24-07/08/24	08/09/2024	107082	\$3,323.27
SDG&E CO INC	UTILITIES - 05/07/24-06/06/24	06/28/2024	106893	\$6,348.51
SDG&E CO INC	UTILITIES - 05/01/24-06/06/24	06/28/2024	106893	\$2,285.83
W.W. GRAINGER, INC	CORDLESS DRAIN GUN KIT	08/15/2024	9001630	\$563.23
W.W. GRAINGER, INC	ENGINE OIL	08/15/2024	9001630	\$12.22
W.W. GRAINGER, INC	CREDIT MEMO-HOT/COLD CARTRIDGE	08/15/2024	9001630	(\$205.13)
CONSOLIDATED ELECTRICAL DIST INC	LAMPS	08/01/2024	9001605	\$454.92
SAN ELIJO JPA	Q1-FY25 OPERATIONS & MAINTENANCE	08/01/2024	107045	\$4,389.00
WEST COAST ARBORISTS, INC.	JUN 24- CITY-WIDE TREE MAINTENANC	08/09/2024	107089	\$3,400.00
WEST COAST ARBORISTS, INC.	JUN 24- CITY-WIDE TREE MAINTENANC	08/09/2024	107089	\$1,249.75

US BANK	DOOR SIGNAGE	06/28/2024	106861	\$22.81
US BANK	FCCC PAINT	06/28/2024	106861	\$196.14
US BANK	LED LIGHT	06/28/2024	106861	\$86.17
US BANK	REFUND RETURNED ITEM	06/28/2024	106861	(\$53.84)
US BANK	LED LIGHTS/GLOVES	06/28/2024	106861	\$83.23
US BANK	REFUND RETURNED ITEM	06/28/2024	106861	(\$165.87)
US BANK	BLINDS	06/28/2024	106861	\$162.64
US BANK	MOUNTING POSTS	08/01/2024	107020	\$61.50
US BANK	OUTDOOR LIGHTS	08/01/2024	107021	\$37.18
US BANK	HANDICAP PUSH BUTTON	08/01/2024	107020	\$75.04
LALLEY CONSTRUCTION	TOT LOT WIRING REPAIR SERVICES	08/09/2024	107073	\$440.00
LALLEY CONSTRUCTION	SECOND PAYMENT-KITCHENETTE REMODEL	08/09/2024	107073	\$7,020.00
SYMONS FIRE PROTECTION	Q1- FIRE SUPPRESSION EQUIPMENT SERVICES	08/09/2024	107085	\$1,110.00
NISSHO OF CALIFORNIA	MAY 24-LANDSCAPE MAINTENANCE SERVICES	06/28/2024	9001542	\$10,284.11
NISSHO OF CALIFORNIA	JUN 24-LANDSCAPE MAINTENANCE SERVICES	08/15/2024	9001633	\$3,623.70
24 HOUR ELEVATOR, INC	JUL 24- ELEVATOR PREVENTATIVE MAINT/REPAIR	08/09/2024	107054	\$204.20
CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	06/28/2024	106862	\$270.11
CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES-PW	08/15/2024	107114	\$106.05
CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES-PW	08/15/2024	107114	\$208.94
CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES-CH	08/09/2024	107059	\$453.17
HABITAT PROTECTION, INC	JUL 24- PEST/RODENT CONTROL-FS	08/01/2024	9001608	\$42.00
HABITAT PROTECTION, INC	JUL 24- PEST/RODENT CONTROL-PW	08/01/2024	9001608	\$39.00
HABITAT PROTECTION, INC	JUL 24-PEST/RODENT CONTROL-TIDE PARK ACCESS	08/01/2024	9001608	\$65.00
HABITAT PROTECTION, INC	JUL 24- PEST/RODENT CONTROL-FCCC	08/01/2024	9001608	\$39.00
HABITAT PROTECTION, INC	JUL 24- PEST/RODENT CONTROL-MS	08/01/2024	9001608	\$71.00
HABITAT PROTECTION, INC	JUL 24- PEST/RODENT CONTROL-FC	08/01/2024	9001608	\$43.00
HABITAT PROTECTION, INC	JUL 24- PEST/RODENT CONTROL-DEL MAR SHR ACCESS	08/01/2024	9001608	\$43.00
HABITAT PROTECTION, INC	JUL 24- PEST/RODENT CONTROL-CH	08/01/2024	9001608	\$57.00
HABITAT PROTECTION, INC	JUL 24- PEST/RODENT CONTROL-SEASCAPE SUR ACCESS	08/01/2024	9001608	\$43.00
HABITAT PROTECTION, INC	JUL 24-PEST/RODENT CONTROL-LCCC	08/01/2024	9001608	\$71.00
HABITAT PROTECTION, INC	JUN 24- PEST/RODENT CONTROL-CH	06/28/2024	9001538	\$52.00
HABITAT PROTECTION, INC	JUN 24- PEST/RODENT CONTROL-PW	06/28/2024	9001538	\$35.00
HABITAT PROTECTION, INC	JUN 24- PEST/RODENT CONTROL-MS	06/28/2024	9001538	\$64.00
HABITAT PROTECTION, INC	JUN 24- PEST/RODENT CONTROL-FC	06/28/2024	9001538	\$39.00
HABITAT PROTECTION, INC	JUN 24- PEST/RODENT CONTROL-FCCC	06/28/2024	9001538	\$35.00
HABITAT PROTECTION, INC	JUN 24- PEST/RODENT CONTROL-FS	06/28/2024	9001538	\$38.00
HABITAT PROTECTION, INC	JUN 24- PEST/RODENT CONTROL-LCCC	06/28/2024	9001538	\$64.00
HABITAT PROTECTION, INC	JUL 24-DEAD ANIMAL REMOVAL	08/15/2024	9001631	\$160.00
HABITAT PROTECTION, INC	JUN 24-DEAD ANIMAL PICKUP	08/15/2024	9001631	\$145.00
CALIFORNIA OFFICE CLEANING, INC	06/25/24- JANITORIAL/CUSTODIAL SVC	07/18/2024	9001568	\$125.00
CALIFORNIA OFFICE CLEANING, INC	JUN 24-JANITORIAL/CUSTODIAL SVC	07/18/2024	9001568	\$7,460.00
CALIFORNIA OFFICE CLEANING, INC	JUL 24-JANITORIAL/CUSTODIAL SVC	08/15/2024	9001629	\$12,515.00
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$135.10
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$169.15
PRIDE INDUSTRIES	JUN 24-TRASH ABATEMENT SERVICES	07/18/2024	106967	\$1,012.00
PRIDE INDUSTRIES	APR 24-TRASH ABATEMENT SERVICES	06/28/2024	106889	\$1,224.75
JT LEWIS INC.	FY24 DOOR MAINT-CH	06/28/2024	106883	\$1,500.00
JT LEWIS INC.	FY24 DOOR MAINT-FS	06/28/2024	106883	\$2,400.00
JT LEWIS INC.	FY24 DOOR MAINT-PW	06/28/2024	106883	\$2,000.00

**TOTAL PUBLIC FACILITIES****\$86,327.33**

**1007100 - COMMUNITY SERVICES**

US BANK	MMASC EVENT	08/01/2024	107020	\$60.00
SAN DIEGO COUNTY BICYCLE COALITION	JUN 24-BIKE EDUCATION PROGRAM	07/26/2024	106990	\$750.00
<b>TOTAL COMMUNITY SERVICES</b>				<b>\$810.00</b>

**1007110 - GF-RECREATION**

ONE DAY SIGNS	LC PICKLEBALL SIGN	08/09/2024	107077	\$37.71
US BANK	WALL CLOCK/BATTERIES	06/28/2024	106861	\$27.17
US BANK	TOT LOT OPENING SUPPLIES	06/28/2024	106861	\$143.98
US BANK	TOT LOT OPENING SUPPLIES	06/28/2024	106861	\$127.80
US BANK	FIESTA DEL SOL WATER FLAGS	06/28/2024	106861	\$162.56
US BANK	FIESTA DEL SOL CLEAR FLYER HOLDERS	06/28/2024	106861	\$26.09
US BANK	SURVEY MONKEY SUBSCRIPTION	06/28/2024	106861	\$468.00
US BANK	KONA ICE	08/01/2024	107020	\$1,085.00
US BANK	MEM DAY REFRESH	08/01/2024	107020	\$223.28
US BANK	LEADERSHIP WORKSHOP	08/01/2024	107020	\$61.74
US BANK	TABLECLOTHS	08/01/2024	107020	\$58.70
US BANK	BEVERAGE DISPENSERS	08/01/2024	107020	\$304.44
ABLE PATROL & GUARD, INC	JUN 24-FCCC GUARD SVC	06/28/2024	106852	\$270.00
ABLE PATROL & GUARD, INC	JUL 24-FCCC	08/01/2024	107016	\$162.00
CALIFORNIA OFFICE CLEANING, INC	JUN 24-FCCC EVENT CLEANING	06/28/2024	9001533	\$180.00
CALIFORNIA OFFICE CLEANING, INC	FCCC-07/06/24	08/01/2024	9001603	\$90.00
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$77.55
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$125.37
ULTIMATE ENTERTAINMENT, LLC	SCREEN-LC MOVIE NIGHT-08/24/24	08/09/2024	107087	\$1,050.00
LINDSAY CARSTAIRS	RIEMB-CPR CERT TRAINING	06/28/2024	106877	\$102.60
<b>TOTAL GF-RECREATION</b>				<b>\$4,783.99</b>

**1205460 - SELF INSURANCE RETENTION**

ALLIANT INSURANCE SVCS INC	FY25 ADWRP INSURANCE PREMIUM	07/26/2024	106980	\$6,189.77
US BANK	SAFETY LAPEL PINS	08/01/2024	107020	\$76.07
GEORGE HILLS COMPANY, INC.	GL CLAIMS SERVICES	07/26/2024	9001594	\$376.20
GEORGE HILLS COMPANY, INC.	GL CLAIMS SERVICES	07/26/2024	9001594	\$1,136.50
GEORGE HILLS COMPANY, INC.	GL CLAIMS SERVICES	08/01/2024	9001607	\$1,740.00
PRISM	FY25 INSURANCE PREMIUMS	07/18/2024	106968	\$347,312.00
PRISM	FY25 INSURANCE PREMIUMS	07/18/2024	106968	\$3,284.00
PRISM	FY25 INSURANCE PREMIUMS	07/18/2024	106968	\$4,636.00
PRISM	FY25 INSURANCE PREMIUMS	07/18/2024	106968	\$61,027.00
PRISM	FY25 INSURANCE PREMIUMS	07/18/2024	106968	\$7,585.00
PRISM	FY25 INSURANCE PREMIUMS	07/18/2024	106968	\$136,220.00
DEAN GAZZO ROISTACHER LLP	JUN 24-2308.MACDONALD PROF SVC	08/01/2024	107027	\$6,535.65
EMANUEL TAU	ONSITE TRAINING-WORKPLACE VIOLENCE	08/01/2024	107031	\$1,500.00
LAWRENCE J HAMILTON	CLM.2308-PROF SVC	06/28/2024	106876	\$2,556.25
IMAGINE REPORTING / LEXITAS	CLM.2308-65300	08/01/2024	107029	\$1,200.60
<b>TOTAL SELF INSURANCE RETENTION</b>				<b>\$581,375.04</b>

**1255465 - WORKERS COMPENSATION**

WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/12/2024	1000623	\$344.50
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/05/2024	1000599	\$580.00
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/19/2024	1000630	\$580.00
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000619	\$4,454.58
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000673	\$146.19
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000651	\$963.67
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000671	\$334.36

WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000655	\$122.22
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/12/2024	1000625	\$1,435.00
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000650	\$2,458.20
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/05/2024	1000600	\$1,864.89
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/01/2024	1000592	\$826.81
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000666	\$130.47
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000667	\$130.47
PRISM	FY25 INSURANCE PREMIUMS	07/18/2024	106968	\$260,781.00
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000621	\$189.26
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000653	\$14,693.02
CORVEL ENTERPRISE COMP INC.	JUN 24- CLAIMS SERVICES	07/11/2024	106909	\$3,540.00
CORVEL ENTERPRISE COMP INC.	MAY 24- CLAIMS SERVICES	07/11/2024	106909	\$37.00
CORVEL ENTERPRISE COMP INC.	JUN 24-CLAIMS SERVICES	07/11/2024	106909	\$250.00
CORVEL	GENERAL WC CLAIMS EXPENSES	06/25/2024	1000589	\$82.98
CORVEL	GENERAL WC CLAIMS EXPENSES	06/25/2024	1000590	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	06/24/2024	1000582	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	06/24/2024	1000588	\$12.15
CORVEL	GENERAL WC CLAIMS EXPENSES	06/24/2024	1000584	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	06/28/2024	1000591	\$159.00
CORVEL	GENERAL WC CLAIMS EXPENSES	06/24/2024	1000585	\$28.91
CORVEL	GENERAL WC CLAIMS EXPENSES	07/30/2024	1000643	\$82.98
CORVEL	GENERAL WC CLAIMS EXPENSES	07/30/2024	1000644	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/01/2024	1000596	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000668	\$35.03
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000669	\$35.03
CORVEL	GENERAL WC CLAIMS EXPENSES	07/01/2024	1000593	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000652	\$258.14
CORVEL	GENERAL WC CLAIMS EXPENSES	07/10/2024	1000605	\$31.77
CORVEL	GENERAL WC CLAIMS EXPENSES	07/10/2024	1000606	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/25/2024	1000639	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000675	\$43.00
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000674	\$12.48
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000654	\$9,000.00
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000658	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000659	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/24/2024	1000637	\$43.00
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000672	\$63.92
CORVEL	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000612	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000614	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000615	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000617	\$172.09
CORVEL	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000622	\$36.95
CORVEL	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000620	\$7,797.06
CORVEL	GENERAL WC CLAIMS EXPENSES	07/05/2024	1000601	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/24/2024	1000636	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000661	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000663	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000665	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/08/2024	1000604	\$13.75
CORVEL	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000608	\$43.98
CORVEL	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000610	\$18.04

CORVEL	GENERAL WC CLAIMS EXPENSES	07/23/2024	1000633	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/16/2024	1000629	\$563.78
CORVEL	GENERAL WC CLAIMS EXPENSES	07/02/2024	1000598	\$13.25
CORVEL	GENERAL WC CLAIMS EXPENSES	07/08/2024	1000602	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/26/2024	1000641	\$82.94
CORVEL	GENERAL WC CLAIMS EXPENSES	07/26/2024	1000642	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/22/2024	1000631	\$53.00
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000670	\$9.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000648	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000656	\$13.50
CORVEL	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000646	\$9.83
CORVEL	GENERAL WC CLAIMS EXPENSES	07/23/2024	1000634	\$43.00
CORVEL	GENERAL WC CLAIMS EXPENSES	07/25/2024	1000640	\$43.00
CORVEL	GENERAL WC CLAIMS EXPENSES	07/12/2024	1000628	\$9.50
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/24/2024	1000635	\$66.56
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/08/2024	1000603	\$230.04
WC VENDOR	GENERAL WC CLAIMS EXPENSES	06/24/2024	1000583	\$172.89
WC VENDOR	GENERAL WC CLAIMS EXPENSES	06/24/2024	1000581	\$145.69
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000664	\$164.64
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000662	\$164.64
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000618	\$164.64
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000613	\$164.64
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/25/2024	1000638	\$164.64
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000660	\$172.89
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000657	\$254.39
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/12/2024	1000627	\$145.69
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000645	\$145.69
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000647	\$145.69
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000611	\$164.64
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/23/2024	1000632	\$486.30
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/01/2024	1000594	\$145.69
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/01/2024	1000595	\$145.69
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/12/2024	1000626	\$40.69
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/12/2024	1000624	\$245.50
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/31/2024	1000649	\$68.00
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/02/2024	1000597	\$198.99
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000609	\$196.42
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000607	\$329.20
WC VENDOR	GENERAL WC CLAIMS EXPENSES	07/11/2024	1000616	\$6.62
WC VENDOR	GENERAL WC CLAIMS EXPENSES	06/24/2024	1000586	\$112.84
WC VENDOR	GENERAL WC CLAIMS EXPENSES	06/24/2024	1000587	\$261.48

**TOTAL WORKERS COMPENSATION****\$317,590.29****1355450 - ASSET REPLACEMENT-INFO SYS**

DELL MARKETING L.P.	COMPUTER REFRESH - DELL	08/09/2024	107065	\$29,076.72
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**TOTAL ASSET REPLACEMENT-INFO SYS****\$29,076.72****1355590 - Asset Replacement- Codes**

DAY WIRELESS SYSTEMS (20)	UPFITS FOR THE NEW CODE ENFORCEMENT TRUCKS	08/09/2024	107064	\$6,134.01
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**TOTAL Asset Replacement- Codes****\$6,134.01****1356120 - ASSET REPLACEMENT-FIRE**

L. N. CURTIS & SONS INC	FIRE HOSE REPLACEMENTS	08/01/2024	107038	\$28,166.97
FIRE ETC.	HOSE ASSET REPLACEMENT	06/28/2024	106872	\$4,180.35



UT SAN DIEGO - NRTH COUNTY	BID-2024-07	08/09/2024	107088	\$821.64
MUNICIPAL EMERGENCY SERVICES, INC	LOCKERS	06/28/2024	106881	\$10,287.92
<b>TOTAL ASSET REPLACEMENT-FIRE</b>				<b>\$43,456.88</b>
<b>1356170 - ASSET REPLACEMENT-MARN SFTY</b>				
DAY WIRELESS SYSTEMS (20)	SIREN/SPEAKER/TINT/RADIO TRANSFER	06/28/2024	106868	\$3,738.95
DAY WIRELESS SYSTEMS (20)	UTV OUTFITTING	06/28/2024	106868	\$5,281.79
US BANK	DIVE GEAR	06/28/2024	106861	\$1,446.00
US BANK	SCUBA GEAR	06/28/2024	106861	\$1,127.34
US BANK	SCUBA GEAR	06/28/2024	106861	\$129.30
DIVE RESCUE INC.	DIVE RESCUE GEAR	07/26/2024	107000	\$1,919.62
ENDURANT SPORTS, LLC	RESCUE BOARDS	07/11/2024	106927	\$4,540.00
<b>TOTAL ASSET REPLACEMENT-MARN SFTY</b>				<b>\$18,183.00</b>
<b>1605360 - OPEB OBLIGATION</b>				
CALPERS	PERS HEALTH JULY FY24	07/01/2024	90701242	\$54.62
CALPERS	PERS HEALTH JULY FY24	07/01/2024	90701242	\$3,611.00
MIDAMERICA	AUGUST 24	08/01/2024	9001612	\$8,515.00
MIDAMERICA	JULY 2024	07/03/2024	9001552	\$8,515.00
<b>TOTAL OPEB OBLIGATION</b>				<b>\$20,695.62</b>
<b>2026510 - GAS TAX-ENGINEERING</b>				
MICHAEL BAKER INTERNATIONAL, INC	MAY 24-LSF CORRIDOR III DESIGN	06/28/2024	9001540	\$21,259.11
MICHAEL BAKER INTERNATIONAL, INC	JUN 24-LSF CORRIDOR III DESIGN	07/26/2024	9001597	\$6,476.67
YUNEX LLC	JUN 24-9330.01 TRAFFIC SIGNAL IMPROVE	08/09/2024	9001625	\$675.25
<b>TOTAL GAS TAX-ENGINEERING</b>				<b>\$28,411.03</b>
<b>2037510 - HIGHWAY 101 LANDSC #33</b>				
SANTA FE IRRIGATION DISTRICT	005979-000-S HWY 101	07/18/2024	106973	\$551.51
SANTA FE IRRIGATION DISTRICT	005979-004 - 05/16/24-07/15/24	08/01/2024	107047	\$638.51
SANTA FE IRRIGATION DISTRICT	007732-000 - 05/16/24-07/15/24	08/01/2024	107047	\$237.61
SDG&E CO INC	UTILITIES-06/06/24-07/08/24	08/09/2024	107082	\$3,381.55
SDG&E CO INC	UTILITIES - 05/07/24-06/06/24	06/28/2024	106893	\$2,885.19
KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 24-CRT ADMIN	07/18/2024	9001575	\$803.40
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24- ANNUAL ADMIN SERVICE	07/11/2024	9001562	\$803.40
NISSHO OF CALIFORNIA	MAY 24-LANDSCAPE MAINTENANCE SERVICES	06/28/2024	9001542	\$12,570.97
NISSHO OF CALIFORNIA	JUN 24-LANDSCAPE MAINTENANCE SERVICES	08/15/2024	9001633	\$16,283.13
<b>TOTAL HIGHWAY 101 LANDSC #33</b>				<b>\$38,155.27</b>
<b>2047520 - MID 9C SANTA FE HILLS</b>				
SANTA FE HILLS HOA	MAY 24-SANTA FE HILLS HOA	07/18/2024	9001581	\$18,250.00
SANTA FE HILLS HOA	APR 24-SANTA FE HILLS HOA	07/18/2024	9001581	\$18,250.00
SANTA FE HILLS HOA	JUN 24-SANTA FE HILLS HOA	08/01/2024	9001613	\$18,250.00
SANTA FE IRRIGATION DISTRICT	005979-029-04/16/24-06/14/24	06/28/2024	106892	\$895.22
SANTA FE IRRIGATION DISTRICT	Santa Alicia/Rosita	07/18/2024	106973	\$743.77
SANTA FE IRRIGATION DISTRICT	855 Santa Rosita	07/18/2024	106973	\$448.37
SANTA FE IRRIGATION DISTRICT	617 Santa Helena	07/18/2024	106973	\$638.27
SANTA FE IRRIGATION DISTRICT	Santa Inez	07/18/2024	106973	\$48.81
SANTA FE IRRIGATION DISTRICT	732 Santa Florencia	07/18/2024	106973	\$116.33
SANTA FE IRRIGATION DISTRICT	773 Santa Florencia	07/18/2024	106973	\$323.11
SANTA FE IRRIGATION DISTRICT	801 Santa Florencia	07/18/2024	106973	\$760.65
SANTA FE IRRIGATION DISTRICT	Santa Florencia	07/18/2024	106973	\$798.63
SANTA FE IRRIGATION DISTRICT	Santa Rosita	07/18/2024	106973	\$718.45
SANTA FE IRRIGATION DISTRICT	803 Santa Rosita	07/18/2024	106973	\$549.65
SANTA FE IRRIGATION DISTRICT	Santa Rosita	07/18/2024	106973	\$718.45
SANTA FE IRRIGATION DISTRICT	STA FLORENCIA/QUETA	07/18/2024	106973	\$1,456.95

SANTA FE IRRIGATION DISTRICT	SANTA FLORENCIA	07/18/2024	106973	\$1,043.39
KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 24-CRT ADMIN	07/18/2024	9001575	\$53.62
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24- ANNUAL ADMIN SERVICE	07/11/2024	9001562	\$53.62
<b>TOTAL MID 9C SANTA FE HILLS</b>				<b>\$64,117.29</b>
<b>2057530 - MID 9E ISLA VERDE</b>				
ISLA VERDE HOA	JUN 24-ISLA VERDE HOA	08/01/2024	107035	\$433.33
ISLA VERDE HOA	APR 24-ISLA VERDE HOA	07/18/2024	106957	\$433.33
ISLA VERDE HOA	MAY 24-ISLA VERDE HOA	07/18/2024	106957	\$433.33
KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 24-CRT ADMIN	07/18/2024	9001575	\$27.57
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24- ANNUAL ADMIN SERVICE	07/11/2024	9001562	\$27.57
<b>TOTAL MID 9E ISLA VERDE</b>				<b>\$1,355.13</b>
<b>2077550 - MID 9H SAN ELIJO #2</b>				
SAN ELIJO HILLS II HOA	APR 24-SAN ELIJO HILLS HOA	07/18/2024	106971	\$10,850.00
SAN ELIJO HILLS II HOA	MAY 24-SAN ELIJO HILLS HOA	07/18/2024	106971	\$10,850.00
SAN ELIJO HILLS II HOA	JUN 24-SAN ELIJO HILLS HOA	08/01/2024	107044	\$10,850.00
KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 24-CRT ADMIN	07/18/2024	9001575	\$29.10
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24- ANNUAL ADMIN SERVICE	07/11/2024	9001562	\$29.10
<b>TOTAL MID 9H SAN ELIJO #2</b>				<b>\$32,608.20</b>
<b>2087580 - COASTAL RAIL TRAIL MAINT</b>				
SANTA FE IRRIGATION DISTRICT	VIA DE LA VALLE/HWY 101	07/18/2024	106973	\$1,605.40
SANTA FE IRRIGATION DISTRICT	005506-003-HWY 101 (CRT)	07/18/2024	106973	\$162.91
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24 CRT ADMIN	07/18/2024	9001575	\$2,300.00
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24-ST LIGHT ADMIN	07/18/2024	9001575	\$330.00
<b>TOTAL COASTAL RAIL TRAIL MAINT</b>				<b>\$4,398.31</b>
<b>2117600 - STREET LIGHTING DISTRICT</b>				
VERIZON WIRELESS-SD	362455526-00001 - 06/02/24-07/01/24	07/26/2024	107013	\$15.20
SDG&E CO INC	UTILITIES-06/01/24-07/08/24	08/09/2024	107082	\$9,195.44
SDG&E CO INC	UTILITIES - 05/01/24-06/06/24	06/28/2024	106893	\$9,238.67
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24-ST LIGHT ADMIN	07/18/2024	9001575	\$749.65
YUNEX LLC	MAY 24- STREETLIGHT MAINTENANCE	07/18/2024	9001588	\$1,188.75
YUNEX LLC	DEC 23 - STREETLIGHT MAINTENANCE/R	08/09/2024	9001625	\$149.00
YUNEX LLC	JUN 24- STREETLIGHT MAINTENANCE/R	08/09/2024	9001625	\$589.75
<b>TOTAL STREET LIGHTING DISTRICT</b>				<b>\$21,126.46</b>
<b>213 - DEVELOPER PASSTHRU</b>				
LAND HOLDINGS, LLC & AFFILIATED ENTITIES	RFND-DRP19-008	07/11/2024	106920	\$300.00
TOM & MARTI BERTOLINO	RFND-DRP21-009	08/09/2024	107056	\$119.54
STEVEN CONNOR & ESTHER SETIADI	RFND-DRP22-026/SDP22-021	08/09/2024	107062	\$557.50
ENGEO INCORPORATED	RFND-MOD24-002	08/09/2024	107069	\$880.00
<b>TOTAL DEVELOPER PASSTHRU</b>				<b>\$1,857.04</b>
<b>2135550 - DEVELOPER PASS-THRU- PLANNING</b>				
HELIX ENVIRONMENTAL	JUN 24- REVIEW OF BIO-STUDY/ESHA	06/28/2024	106874	\$1,591.95
TELECOM LAW FIRM	DUP24-002-THIRD PARTY REVIEW	06/28/2024	106897	\$2,645.00
CONSTRUCTION TESTING & ENGINEERING, INC.	JUL 24-GEOTECH REVIEW	08/09/2024	9001624	\$280.00
CONSTRUCTION TESTING & ENGINEERING, INC.	JUN 24-GEOTECHNICAL REVIEW	07/11/2024	9001565	\$650.00
LAURIE LEVINE	MAY-JUN 24-LANDSCAPE REVIEW & INSPECTION	08/01/2024	107037	\$7,743.75
<b>TOTAL DEVELOPER PASS-THRU- PLANNING</b>				<b>\$12,910.70</b>
<b>2146120 - FIRE MITIGATION FEES</b>				
FIRE ETC.	BOOTS	07/26/2024	107003	\$2,106.69
<b>TOTAL FIRE MITIGATION FEES</b>				<b>\$2,106.69</b>
<b>2196110 - COPS PROGRAM</b>				

SAN DIEGO COUNTY SHERIFF'S DEPT.	JUN 24-LAW ENFORCEMENT/TC FEE/SB OVERTIME	07/26/2024	107007	\$53,109.50
SAN DIEGO COUNTY SHERIFF'S DEPT.	MAY 24-LAW ENFORCEMENT	07/18/2024	106970	\$12,027.76
<b>TOTAL COPS PROGRAM</b>				<b>\$65,137.26</b>
<b>2465200 - MISC GRANTS - CM</b>				
US BANK	NG-RSWA-EEP FIESTA DEL SOL SUPPLIES	06/28/2024	106861	\$3,005.54
US BANK	NG - LED BIKE LIGHTS	08/01/2024	107020	\$399.96
<b>TOTAL MISC GRANTS - CM</b>				<b>\$3,405.50</b>
<b>2505570 - COASTAL BUSINESS/VISITORS</b>				
SOLANA BEACH CHAMBER OF COMMERCE	Q1-CHAMBER OF COMMERCE SERVICES	08/15/2024	9001634	\$7,500.00
EXTERIOR PRODUCTS INC	DEL MAR RACES BANNERS FY24	07/26/2024	9001592	\$4,350.00
EXTERIOR PRODUCTS INC	STREET BANNERS	08/01/2024	9001606	\$316.90
NORTH COAST REPERTORY THEATER	FY 25 COMMUNITY GRANT	07/18/2024	106964	\$6,000.00
SAM CASTELLANO	SOUND EQUIP/TECH-CONCERT @ COVE 07/11-08/08	07/18/2024	106946	\$3,200.00
JALISCIENCE FOLKLODIC ACADEMY	FY 25 COMMUNITY GRANT	07/18/2024	106958	\$5,000.00
SULLY ENTERTAINMENT GROUP LLC	CONCERT @ COVE - 08/01/24	07/26/2024	107011	\$1,500.00
LOREN LEE SMITH	MOVIE NIGHT-08/10/24	07/18/2024	106961	\$800.00
ULTIMATE ENTERTAINMENT, LLC	MOVIE NIGHT RENTAL-08/10/24	07/18/2024	106976	\$1,050.00
BRIAN WITKIN	CONCERT @ COVE-07/25/24	07/18/2024	106943	\$500.00
PLATINUM EVENTS INC	MOVIE NIGHT RENTAL EQUIP-08/10/24	07/18/2024	106966	\$2,030.27
CORONADO COMMUNITY BAND, INC	CONCERT @ COVE-07/11/24	07/11/2024	106908	\$750.00
CHRISTOPHER J MADDOX	CONCERT @ COVE-07/18/24	07/11/2024	106906	\$750.00
<b>TOTAL COASTAL BUSINESS/VISITORS</b>				<b>\$33,747.17</b>
<b>2556180 - CAMP PROGRAMS</b>				
MYERS & SONS HI-WAY SAFETY INC.	JG ACCESS CONES	07/11/2024	9001560	\$390.12
US BANK	FIELD TRIP DEPOSIT	06/28/2024	106861	\$125.00
US BANK	TRAILER PMT	08/01/2024	107020	\$1,730.70
US BANK	RACKS FOR TRAILER	08/01/2024	107020	\$237.04
US BANK	PATCH SEWING JG'S	08/01/2024	107021	\$54.00
US BANK	MONTHLY CALENDAR	08/01/2024	107021	\$12.00
US BANK	JG STICKERS	08/01/2024	107020	\$718.84
US BANK	JG STORAGE CONTAINER	08/01/2024	107020	\$730.41
US BANK	DAY CAMP SUPPLIES	08/01/2024	107021	\$48.65
US BANK	DAY CAMP SUPPLIES	08/01/2024	107021	\$49.69
US BANK	DAY CAMP SUPPLIES	08/01/2024	107020	\$82.91
US BANK	DAY CAMP SUPPLIES	08/01/2024	107021	\$51.58
US BANK	CAMP STAFF ORIENTATION	08/01/2024	107020	\$67.28
US BANK	DAY CAMP FIELD TRIP	08/01/2024	107020	\$518.00
US BANK	POPUPTENT JGS	08/01/2024	107020	\$391.43
US BANK	JG TRAILER AIR FRESHENER	08/01/2024	107021	\$33.98
US BANK	JG TRAILER AIR FRESHENER	08/01/2024	107021	\$17.93
US BANK	JG STORE SUPPLIES	08/01/2024	107020	\$102.07
US BANK	JG PROGRAM SUPPLIES	08/01/2024	107020	\$103.02
US BANK	PRINTER INK	08/01/2024	107020	\$127.12
US BANK	JG PROGRAM SUPPLIES	08/01/2024	107020	\$194.66
US BANK	TOWER LOCKS	08/01/2024	107020	\$114.13
US BANK	JG BOARDS	08/01/2024	107020	\$347.96
US BANK	JG TRAILER RENTAL	08/01/2024	107020	\$401.29
US BANK	JG CERTIFICIATE PAPER	08/01/2024	107021	\$43.49
US BANK	JG MEGAPHONE	08/01/2024	107021	\$21.74
US BANK	JG INSERVICE SUPPLIES	08/01/2024	107020	\$186.49
US BANK	JG SUNSCREEN	08/01/2024	107020	\$73.95

US BANK	JG CLIP BOARDS	08/01/2024	107020	\$78.03
US BANK	JG MEDICAL SUPPLIES	08/01/2024	107020	\$70.68
US BANK	JG PROGRAM SUPPLIES	08/01/2024	107020	\$113.10
US BANK	JG CALENDLY FEE	08/01/2024	107021	\$12.00
WESS TRANSPORTATION SERVICES	DAY CAMP FIELD TRIP-07/02/24	08/01/2024	107053	\$691.88
WESS TRANSPORTATION SERVICES	06/25/24 -CAMP TRANSPORTATION	07/26/2024	107014	\$908.44
WESS TRANSPORTATION SERVICES	06/19/24-CAMP TRANSPORTATION	07/11/2024	106935	\$691.88
AGNA CORP	JG BOARDS	07/18/2024	9001566	\$2,364.14
WEST MARINE PRODUCTS, INC.	SWIVEL-JAW	07/11/2024	106936	\$23.90
WEST MARINE PRODUCTS, INC.	SWIVEL-JAWS	07/11/2024	106936	\$23.91
WEST MARINE PRODUCTS, INC.	TUFF END ROUND FENDER	07/11/2024	106936	\$106.06
WEST MARINE PRODUCTS, INC.	TUFF END ROUND FENDER	07/11/2024	106936	\$340.97
PARROT SCREEN PRINTING & EMBROIDERY, LLC	DAY CAMP STAFF UNIFORMS	06/28/2024	106885	\$968.89
O5 BNG LLC	JR GUARD HATS	06/28/2024	106890	\$3,237.32
O5 BNG LLC	JR GUARD HATS	06/28/2024	106890	\$2,843.27
O5 BNG LLC	JR GRD-UNIFORMS	08/01/2024	107042	\$252.00

**TOTAL CAMP PROGRAMS****\$19,701.95****2706120 - PUBLIC SAFETY- FIRE**

VERIZON WIRELESS-SD	962428212-00001-04/29/24-05/28/24	06/28/2024	106899	\$114.03
VERIZON WIRELESS-SD	962428212-0001 - 05/29/24-06/28/24 & PAST DUE	07/26/2024	107013	\$228.06
US BANK	EPIPEN TRAINER CSA17	08/01/2024	107021	\$24.46
US BANK	NALOXKIT CSA17	08/01/2024	107021	\$36.97
US BANK	SAFETY VESTS	08/01/2024	107020	\$60.80
US BANK	LOCK BOX CSA 17	08/01/2024	107020	\$218.31
US BANK	ALERT TV	08/01/2024	107020	\$310.49
US BANK	ALERT TV PROTECTION	08/01/2024	107020	\$65.24
US BANK	SP RAM MOUNT FOR MDC IPAD	08/01/2024	107020	\$247.72
MUNICIPAL EMERGENCY SERVICES, INC	CSA.17-FACEPIECE BRACKET/STRAP	07/11/2024	106925	\$2,007.32
AMR	CSA.17-NITRO SPRAY	07/11/2024	106902	\$905.57
AMR	NASAL ASPIRATION DEVICES	08/09/2024	107055	\$134.69
RANCHO SANTA FE FIRE PROTECTION DISTRICT	RQI CLASS	07/11/2024	106930	\$1,780.54
EKLIPSE SOLUTIONS INC	DEPLOYMENT TRAUMA KITS	08/09/2024	107068	\$2,260.25
MISSION CRITICAL PROTOCOLS INC.	FY 25-CSA-17-BASIC PLAN	08/09/2024	107075	\$432.00

**TOTAL PUBLIC SAFETY- FIRE****\$8,826.45****2706170 - PUBLIC SAFETY- MARINE SAFETY**

US BANK	HQ MED SUPPLIES	08/01/2024	107020	\$411.13
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**TOTAL PUBLIC SAFETY- MARINE SAFETY****\$411.13****3207220 - CAPITAL LEASE FUND**

CITY NATIONAL BANK	CHVRON #12-015:06/08	07/18/2024	106949	\$30,687.45
CITY NATIONAL BANK	CHVRON #12-015:06/08	07/18/2024	106949	\$4,499.56

**TOTAL CAPITAL LEASE FUND****\$35,187.01****4506190 - SAND REPLNSHMNT/RETENTION**

COASTAL FRONTIERS INC	SHORELINE MNTRNG-01/31/24-06/14/24-CFC-1199	06/28/2024	106864	\$12,957.00
SIEMENS INDUSTRY, INC	CITY HALL CAMERA MOISTURE	08/01/2024	107048	\$4,706.53
WARWICK GROUP CONSULTANTS, LLC	JUN 24- CONSULTING SERVICES	07/18/2024	9001586	\$5,833.00
TING FIBER INC.	JUN 24-Fiber Optic-DEL MAR SHORE LG TOWER	07/26/2024	9001601	\$450.00
TING FIBER INC.	JUN 24-Fiber Optic-TIDE BEACH PK LG TWR	07/26/2024	9001601	\$450.00
SUMMIT ENVIROMENTAL GROUP, INC.	JUN 24-9926 PROV SVC	06/28/2024	9001547	\$2,500.00

**TOTAL SAND REPLNSHMNT/RETENTION****\$26,896.53****4506510 - SANDREPLNSHMNT/RETNTN-CIP**

DOMUSSTUDIO ARCHITECTURE	MAY 24-19-144 9449 MS CENTR	07/18/2024	106955	\$2,532.49
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**TOTAL SANDREPLNSHMNT/RETNTN-CIP****\$2,532.49****459 - MISC. CAPITAL PROJECTS**

A PREMAN ROOFING INC	FCCC ROOF REPLACEMENT RETENTION	08/15/2024	107109	(\$1,208.25)
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**TOTAL MISC. CAPITAL PROJECTS****(\$1,208.25)****4595450 - MISC.CAPITALPROJECTS-IS**

AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-DATA HUB	07/11/2024	9001557	\$53.28
AMAZON.COM SALES, INC	INV:1C4M-XVDQ-4V11-PRESENTATION REMOTE	07/11/2024	9001557	\$274.00

**TOTAL MISC.CAPITALPROJECTS-IS****\$327.28****4596510 - MISC.CAPITALPROJECTS-ENG**

DOMUSSTUDIO ARCHITECTURE	MAY 24-19-144 9449 MS CENTR	07/18/2024	106955	\$1,219.78
A PREMAN ROOFING INC	FCCC ROOF REPLACEMENT CONTINGE	08/15/2024	107109	\$24,165.00

**TOTAL MISC.CAPITALPROJECTS-ENG****\$25,384.78****5096510 - SANITATION-CIP-ENG**

SAN ELIJO JPA	Q1-FY25 OPERATIONS & MAINTENANCE	08/01/2024	107045	\$567,926.00
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**TOTAL SANITATION-CIP-ENG****\$567,926.00****5097700 - SANITATION**

VERIZON WIRELESS-SD	362455526-00001 - 06/02/24-07/01/24	07/26/2024	107013	\$15.20
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	06/28/2024	106879	\$23.55
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	06/28/2024	106879	\$11.52
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	07/26/2024	107006	\$11.52
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	08/01/2024	107040	\$11.52
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	08/09/2024	107076	\$5.00
MISSION LINEN & UNIFORM INC	UNIFORM SERVICES FOR PUBLIC WORKS	08/09/2024	107076	\$9.46
SANTA FE IRRIGATION DISTRICT	005506-014 MOVABLE	07/18/2024	106973	\$810.20
AT&T CALNET 3	9391012277-06/24/24-07/23/24	08/15/2024	107113	\$18.54
AT&T CALNET 3	9391012277-05/24/24-06/23/24	06/28/2024	106855	\$18.46
BILL SMITH FOREIGN CAR SERVICE INC	BATTERY/FUSE BOX/FUSE	07/18/2024	106941	\$695.75
WEX FLEET UNIVERSAL	06/08/24-07/07/24-AUTO FUEL	07/11/2024	106938	\$162.12
WEX FLEET UNIVERSAL	07/08/24-08/07/24-AUTO FUEL	08/15/2024	107127	\$202.97
PRISM	FY25 INSURANCE PREMIUMS	07/18/2024	106968	\$74,294.00
US BANK	2017 SEJPA INTEREST 09/01/24	08/01/2024	9001615	\$207,143.75
IDRAINS LLC	N & O- SEWER-STORMDRAIN MAINT	07/18/2024	106940	\$3,140.00
IDRAINS LLC	C-SEWER CLEANING	07/18/2024	106940	\$24,883.11
IDRAINS LLC	O- SEWER-STORMDRAIN MAINT	07/18/2024	106940	\$2,720.00
IDRAINS LLC	D- SEWER-STORMDRAIN MAINT	07/18/2024	106940	\$12,822.35
IDRAINS LLC	H-STORMDRAIN MAINT -JUN 24	06/28/2024	106853	\$1,700.00
IDRAINS LLC	O-STORMDRAIN MAINT-JUN 24	06/28/2024	106853	\$2,040.00
IDRAINS LLC	J- SEWER CLEANING	06/28/2024	106853	\$675.00
IDRAINS LLC	PREVENTIVE- JETTER SVC	07/26/2024	106979	\$525.00
IDRAINS LLC	R-DRAIN CLEANING	07/26/2024	106979	\$525.00
IDRAINS LLC	PREVENTIVE JETTER SVC	07/26/2024	106979	\$525.00
IDRAINS LLC	PREVENATIVE JETTER SERVICE	07/26/2024	106979	\$525.00
IDRAINS LLC	PREVENTIVE JETTER SVC	07/26/2024	106979	\$525.00
IDRAINS LLC	O-SEWER-STORMDRAIN MAINT	08/15/2024	107110	\$1,340.00
SD COUNTY ASSESSOR/RECORDER/COUNTY	2024 MPR EXTRACT	07/26/2024	107009	\$125.00

**TOTAL SANITATION****\$335,504.02****6718510 - BARBARA UNDERGROUNDING-DS**

WILLDAN	FY 24 Q4 - LOCAL IMPROVEMENT DISTRICT	06/28/2024	9001549	\$307.65
COMPUTERSHARE CORPORATE TRUST	PACIFIC/BARBARA BOND PRIN/INT 9/2	07/26/2024	9001590	\$55,000.00
COMPUTERSHARE CORPORATE TRUST	PACIFIC/BARBARA BOND PRIN/INT 9/2	07/26/2024	9001590	\$24,250.00

**TOTAL BARBARA UNDERGROUNDING-DS****\$79,557.65****6728520 - PACIFIC UNDERGROUNDING-DS**

WILLDAN	FY 24 Q4 - LOCAL IMPROVEMENT DISTRICT	06/28/2024	9001549	\$266.99
COMPUTERSHARE CORPORATE TRUST	PACIFIC/BARBARA BOND PRIN/INT 9/2	07/26/2024	9001590	\$20,000.00
COMPUTERSHARE CORPORATE TRUST	PACIFIC/BARBARA BOND PRIN/INT 9/2	07/26/2024	9001590	\$8,125.00

**TOTAL PACIFIC UNDERGROUNDING-DS****\$28,391.99****6738530 - MARSOLAN UNDERGROUNDING-DS**

WILLDAN	FY 24 Q4 - LOCAL IMPROVEMENT DISTRICT	06/28/2024	9001549	\$263.35
COMPUTERSHARE CORPORATE TRUST	MARSOLN BOND PRIN/INT 9/2	07/26/2024	9001590	\$8,422.50
COMPUTERSHARE CORPORATE TRUST	MARSOLN BOND PRIN/INT 9/2	07/26/2024	9001590	\$15,000.00
COMPUTERSHARE CORPORATE TRUST	FY 25 ADMIN FEE	07/18/2024	9001569	\$450.00

**TOTAL MARSOLAN UNDERGROUNDING-DS****\$24,135.85****6768560 - SO SOLANA SEWER DISTR-DS**

KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 24-ANNUAL ADMIN-SSBS	07/18/2024	9001575	\$453.17
KOPPEL & GRUBER PUBLIC FINANCE	APR-JUN 24-ANNUAL ADMIN-SSBS	07/11/2024	9001562	\$453.17
COMPUTERSHARE CORPORATE TRUST	SSSWR BOND INT/PRIN 9/2	07/26/2024	9001590	\$8,682.50
COMPUTERSHARE CORPORATE TRUST	SSSWR BOND INT/PRIN 9/2	07/26/2024	9001590	\$20,000.00

**TOTAL SO SOLANA SEWER DISTR-DS****\$29,588.84****REPORT TOTAL:****\$5,120,210.06**



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** Finance – Rachel Jacobs, Finance Director  
**SUBJECT:** **Quarterly Investment Report**

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## **BACKGROUND:**

California Government Code Section 53600 *et seq.* requires timely reporting of local agency investment transactions and portfolio to the agency’s legislative body.

This item is before City Council to receive a presentation and to accept and file the Cash and Investment Report for the quarter ended June 30, 2024.

## **DISCUSSION:**

The investment objectives for the City of Solana Beach are 1) to provide safety to ensure the preservation of capital in the overall portfolio, 2) to provide sufficient liquidity for cash needs and 3) to generate a market rate of return consistent with the Investment Policy. The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark yield. In order to achieve this objective, the portfolio invests in high-quality fixed income securities that comply with the Investment Policy and all applicable regulations governing the funds.

The attached Quarterly Cash and Investment Report ensures that the City complies with Section 53600 *et seq.* The City’s investment portfolio complies with the City’s Investment Policy that is approved annually by the City Council. The majority of City funds are invested in Chandler Asset Management (Chandler), Public Agency Retirement Services (PARS), and Local Agency Investment Fund (LAIF).

## **CEQA COMPLIANCE STATEMENT:**

Provision of this quarterly financial report is not a “project” as defined by CEQA because it is not an activity that will cause a direct or indirect physical change in the environment.

CITY COUNCIL ACTION:

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**FISCAL IMPACT:** N/A


**WORK PLAN:** N/A

**OPTIONS:**

- Receive the report as complete.
- Do not receive the report as complete and provide direction to staff.

**CITY STAFF RECOMMENDATION:**

Staff recommends that the City Council accepts and files the attached Cash and Investment Report for the quarter ending June 30, 2024.



Alyssa Muto, City Manager

Attachments:

1. Cash and Investment Report – June 30, 2024
2. Chandler Asset Quarterly Investment Report – June 30, 2024
3. PARS Trust Monthly Statement – June 30, 2024



**City of Solana Beach  
Cash and Investment Report  
June 30, 2024**

Type of Investment	Custodian	Maturity	Percent of Portfolio	Cost Value (Rounded)	Market Value (Rounded)	Quarter Interest Earned (Rounded)	Fiscal Year to Date Interest Earned (Rounded)
General Checking Account	US Bank	On Demand <sup>(1)</sup>	19.01%	\$ 13,401,188	\$ 13,401,188	N/A	N/A
Payroll Account	US Bank	On Demand <sup>(1)</sup>	0.57%	399,888	399,888	N/A	N/A
Worker's Comp - Checking	US Bank	On Demand <sup>(1)</sup>	0.06%	44,551	44,551	N/A	N/A
Successor Agency - Checking	US Bank	On Demand <sup>(1)</sup>	0.38%	267,465	267,465	N/A	N/A
SEA Lockbox	River City Bank	On Demand <sup>(1)</sup>	0.00%	-112	(112)	N/A	N/A
SEA Reserve	River City Bank	On Demand <sup>(1)</sup>	0.00%	674	674	2,832	11,443
Local Agency Investment Fund	State of CA	On Demand <sup>(1)</sup>	23.86%	16,819,561	16,819,561 <sup>(2)</sup>	189,806	637,250
Chandler Asset Management (CMA) Investment Portfolio	US Bank	1 to 3 years	45.76%	32,265,458	32,012,196 <sup>(5)</sup>	202,495 <sup>(6)</sup>	589,401 <sup>(6)</sup>
Public Agency Retirement Services (PARS)	US Bank	Varied	10.36%	7,304,559	7,304,559 <sup>(3)</sup>	96,699 <sup>(6)</sup>	774,689 <sup>(6)</sup>
<b>Total Cash and Investments</b>			<b>100.00%</b>	<b>\$ 70,503,231</b>	<b>\$ 70,249,969</b>	<b>\$ 491,832</b>	<b>\$ 2,012,783</b>

<sup>(1)</sup> Funds may be withdrawn with 24 hours notice

<sup>(2)</sup> Source: Monthly Pooled Money Investment Account Market Valuation as reported by LAIF (if available)

<sup>(3)</sup> Source: US Bank Asset Summary

<sup>(4)</sup> Source: fiscal agent month-end statements.

<sup>(5)</sup> Source: US Bank

<sup>(6)</sup> Includes realized investment gains/losses of current quarter

I certify that this report accurately reflects all pooled investments and is in compliance with Government Code Section 53640-53646 as amended January 1, 1996, as well as the investment policy of the City of Solana Beach as approved annually by the City Council.

Furthermore, I certify that sufficient investment liquidity and anticipated revenues are available to meet the City's budgeted expenditure requirements for the next six months.

Date 7/23/2024

*Rachel E. Jacobs*  
Approved by:  
Rachel Jacobs  
Finance Director/Treasurer

# INVESTMENT REPORT

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City of Solana Beach | As of June 30, 2024

CHANDLER ASSET MANAGEMENT | [chandlerasset.com](http://chandlerasset.com)

**Chandler Team:**

For questions about your account, please call (800) 317-4747,  
or contact [clientservice@chandlerasset.com](mailto:clientservice@chandlerasset.com)

**ATTACHMENT 2**

**SECTION 1**

**Economic Update**

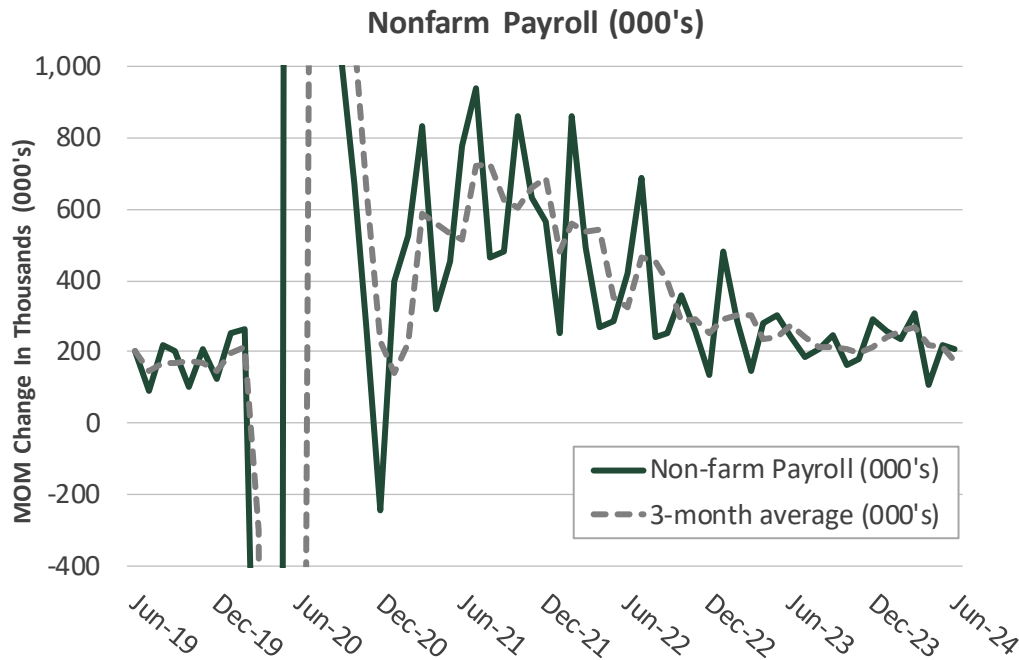
**SECTION 2**

**Account Profile**

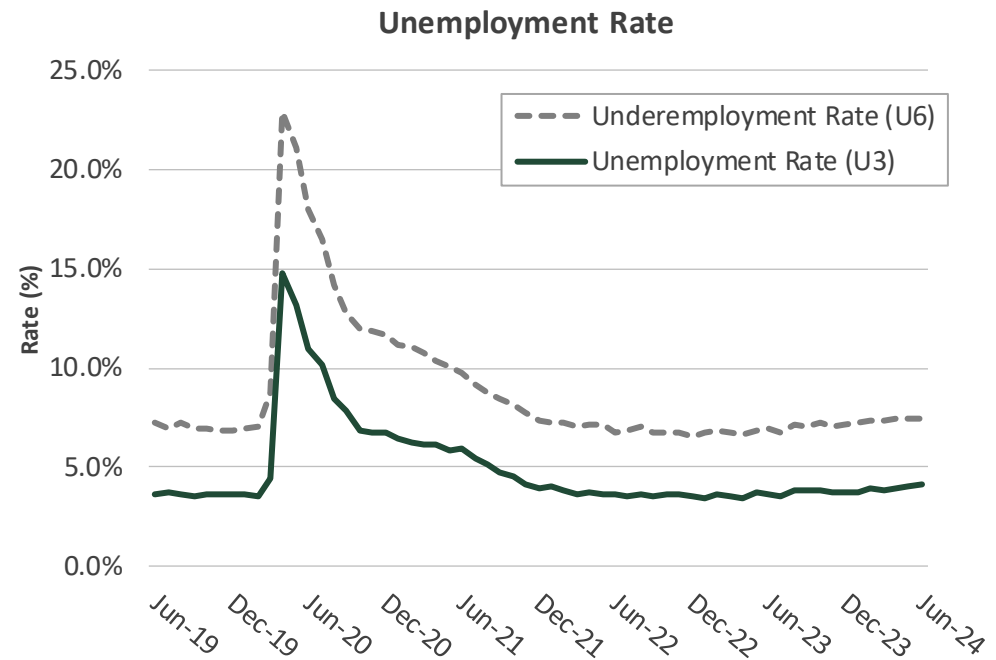
# ECONOMIC UPDATE

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- Recent economic data suggests positive but slower growth this year fueled by consumer spending. While the consumer has been resilient, growing credit card debt, higher delinquencies, and a moderating labor market pose potential headwinds to future economic growth. Inflationary trends are subsiding, but core levels remain above the Fed's target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we believe the economy will gradually soften and the Fed will loosen monetary policy in 2024.
- As expected at the June meeting, the Federal Open Market Committee voted unanimously to leave the federal funds rate unchanged at a target range of 5.25-5.50%, emphasizing the need to see sustained evidence of easing inflation before considering any rate cuts. The FOMC's latest projections now suggest only one interest rate cut in 2024, with four more cuts expected in 2025 and a slightly higher long-term neutral rate. Additionally, the Fed continues to reduce its holdings of U.S. Treasury securities and agency mortgage-backed securities as per its predefined schedule of \$25 billion and \$35 billion per month.
- The US Treasury yield curve shifted lower in June as economic data moderated. The 2-year Treasury yield fell 12 basis points to 4.76%, the 5-year Treasury dropped 13 basis points to 4.38%, and the 10-year Treasury yield declined 10 basis points to 4.40%. The inversion between the 2-year Treasury yield and 10-year Treasury yield remained relatively stable at -36 basis points at June month-end versus -37 basis points at May month-end. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was -106 basis points. The inversion between 3-month and 10-year Treasuries widened to -96 basis points in June from -91 basis points in May.



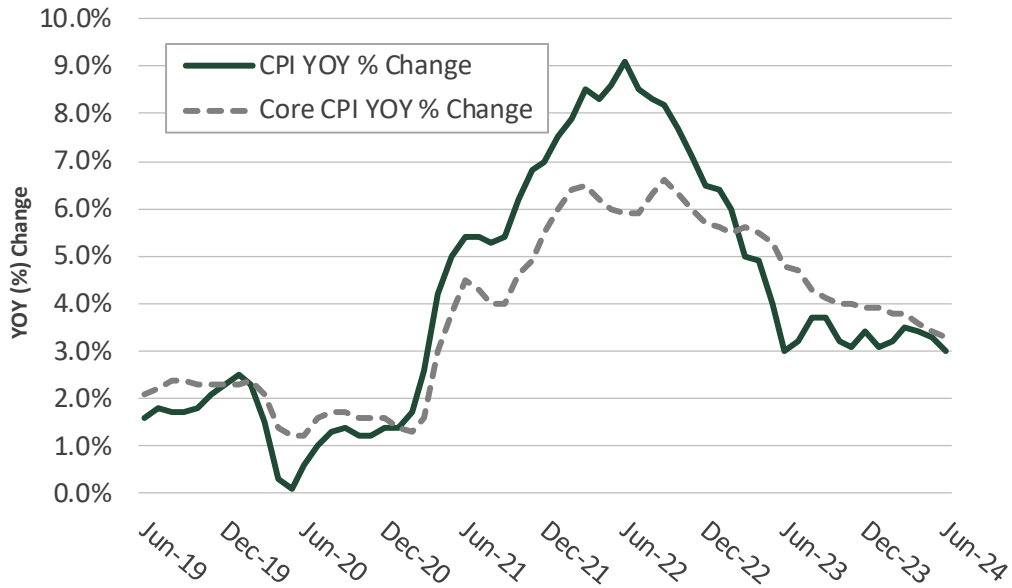
Source: US Department of Labor



Source: US Department of Labor

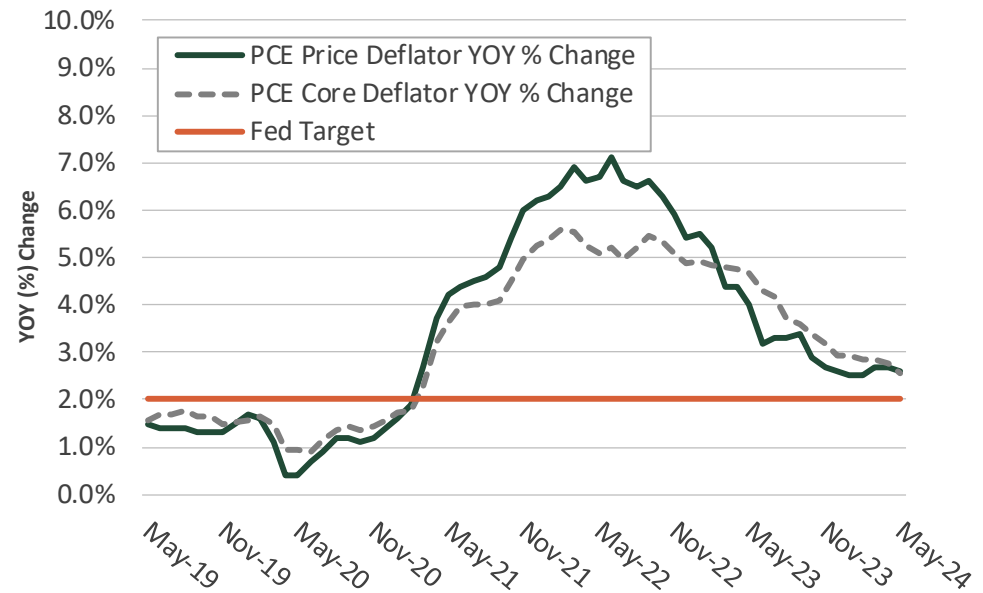
The U.S. economy added 206,000 jobs in June, remaining ahead of consensus expectations of 190,000 jobs. The gains were broad based, with government, health care, and social assistance posting the largest gains. The three-month moving average and six-month moving average payrolls have weakened from the first quarter to 177,000 and 222,000 respectively. The unemployment rate edged up to 4.1% in June, and the labor participation rate inched up to 62.6%, remaining below the pre-pandemic level of 63.3%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons held steady at 7.4%. Average hourly earnings rose 3.9% year-over-year in June, down from 4.1% year-over-year in May. The labor markets continue to show signs of cooling in line with the Federal Reserve’s view that there has been “substantial” progress towards better balance in the labor market between demand and supply for workers.

### Consumer Price Index (CPI)



Source: US Department of Labor

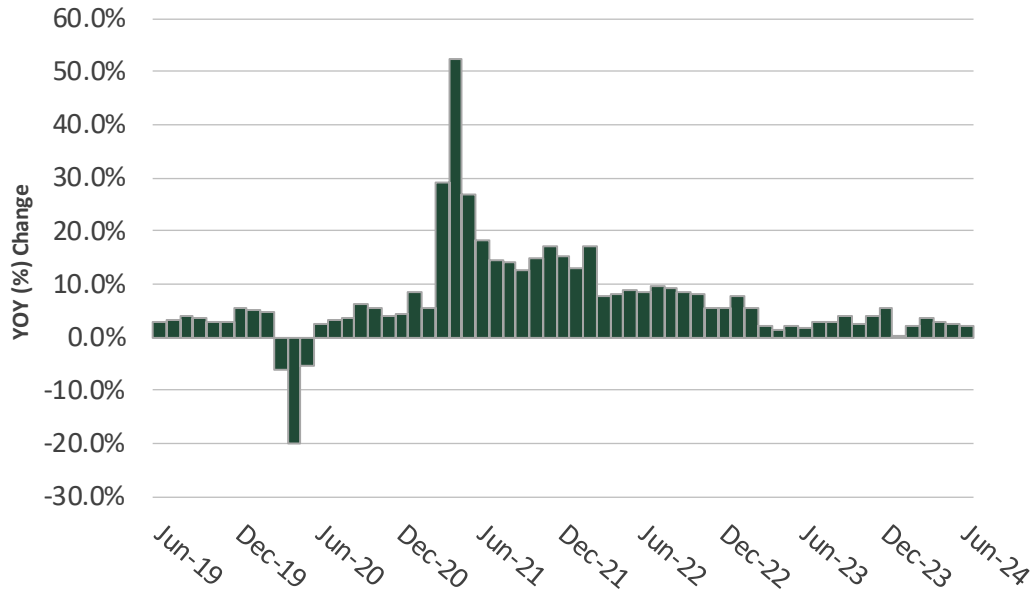
### Personal Consumption Expenditures (PCE)



Source: US Department of Commerce

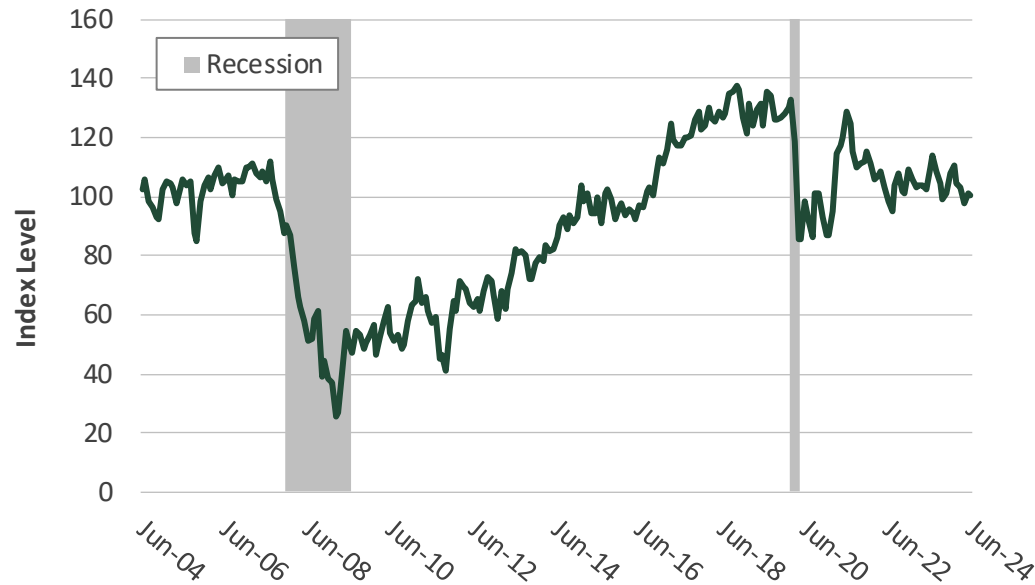
In June, the Consumer Price Index (CPI) declined 0.1% month-over-month and rose 3.0% year-over-year, reflecting broad-based cost reductions. The month-over-month drop was the first deflationary data point since the pandemic. The Core CPI, which excludes volatile food and energy components, was up just 0.1% month-over-month and 3.3% year-over-year in June, down from 3.4% in May and lower than expected. The Personal Consumption Expenditures (PCE) Index decelerated in May as expected. The headline PCE deflator was unchanged in May from April versus up 0.3% in the prior month. Year-over-year, the PCE deflator rose 2.6%. The Core PCE deflator (the Fed’s preferred gauge) increased 0.1% in May from the prior month versus up 0.3% in April. The Core PCE deflator also rose 2.6% year-over-year, still above the Fed’s 2% inflation target. Much of the lingering inflation has been driven by shelter costs and demand for services.

### Retail Sales YOY % Change



Source: US Department of Commerce

### Consumer Confidence



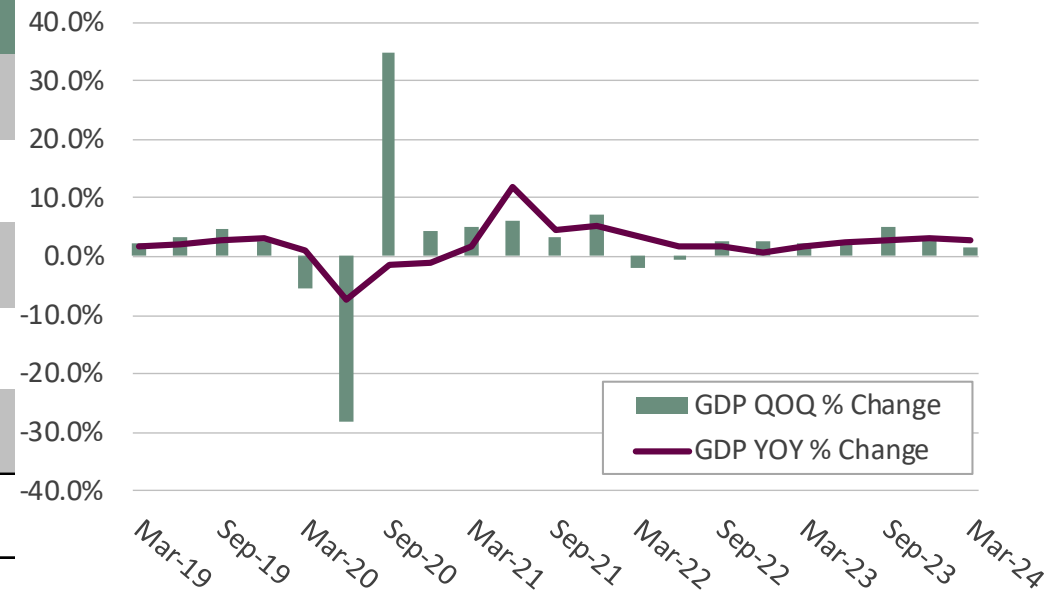
Source: The Conference Board  
All time high is 144.70 (1/31/00); All time low is 25.30 (2/28/09)

Retail Sales were unchanged month-over-month in June after an upwardly revised 0.3% gain in May. On a year-over-year basis, Retail Sales growth further slowed to 2.3% in June from 2.6% in May. Nonstore retailers were a bright spot in June, while motor vehicle and gasoline sales declined. The Conference Board’s Consumer Confidence Index fell to 100.4 in June from 101.3 in May. While the present situation component rose marginally, consumers are less optimistic about future expectations for business conditions and potential income increases. While the consumer has been resilient, consumption has begun to moderate in the face of higher interest rates, rising credit card balances, and growing delinquencies.



# Gross Domestic Product (GDP)

Gross Domestic Product (GDP)



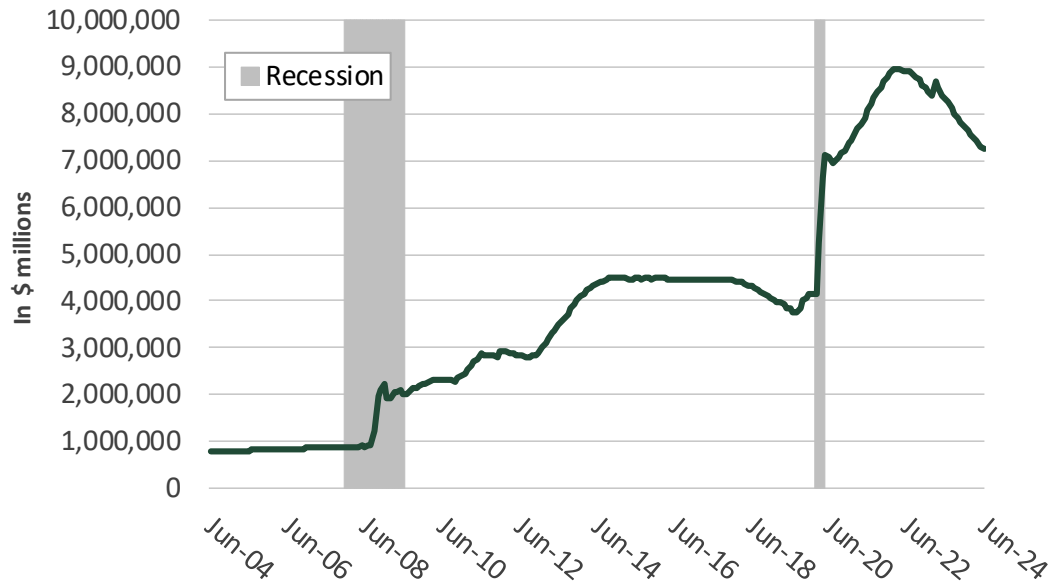
Components of GDP	6/23	9/23	12/23	3/24
Personal Consumption Expenditures	0.6%	2.1%	2.2%	1.0%
Gross Private Domestic Investment	0.9%	1.7%	0.2%	0.8%
Net Exports and Imports	0.0%	0.0%	0.3%	-0.7%
Federal Government Expenditures	0.1%	0.5%	0.2%	0.0%
State and Local (Consumption and Gross Investment)	0.5%	0.5%	0.6%	0.3%
<b>Total</b>	<b>2.1%</b>	<b>4.9%</b>	<b>3.4%</b>	<b>1.4%</b>

Source: US Department of Commerce

Source: US Department of Commerce

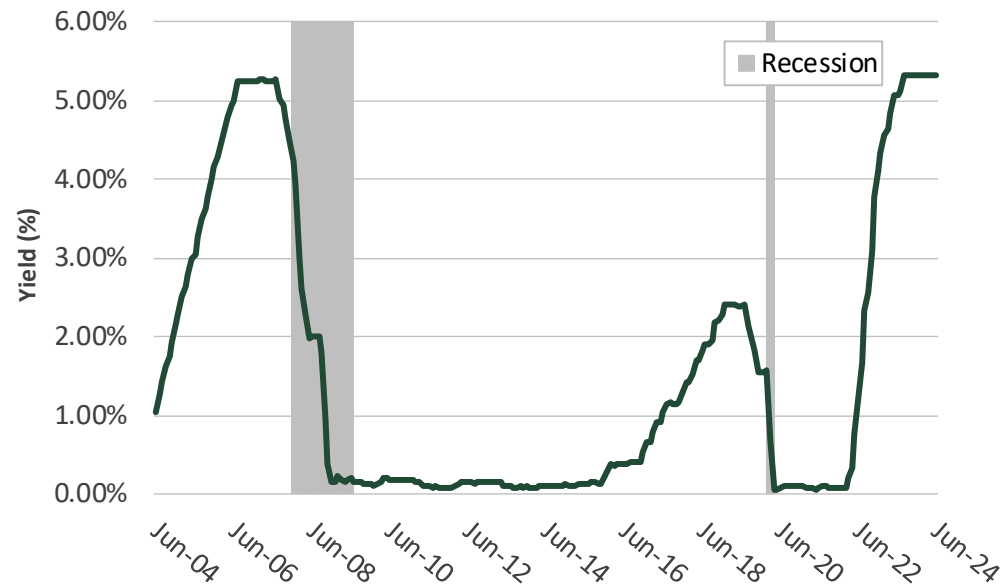
The third and final estimate of first quarter GDP came in as expected with growth up 1.4%, a small upward revision from 1.3% in the second estimate. Notably, the personal consumption expenditures component was revised down substantially to +1.5% in the final estimate from +2.0% in the second estimate. Weaker growth in consumer spending was offset by upward revisions in other major categories, particularly gross fixed investment. The consensus projection calls for 2.0% growth in the second quarter and 2.3% growth for the full year 2024.

### Federal Reserve Balance Sheet Assets



Source: Federal Reserve

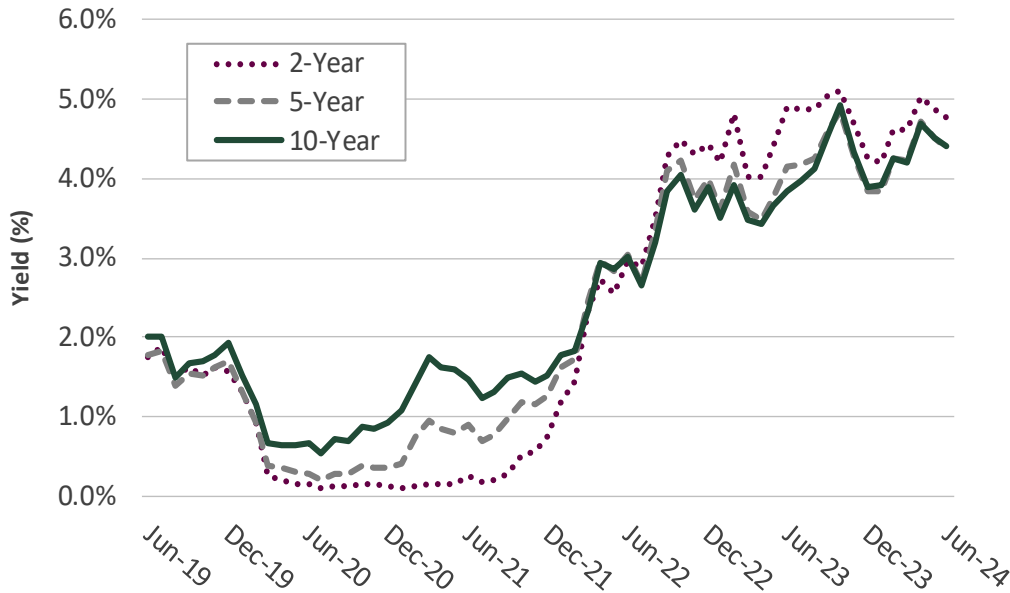
### Effective Federal Funds Rate



Source: Bloomberg

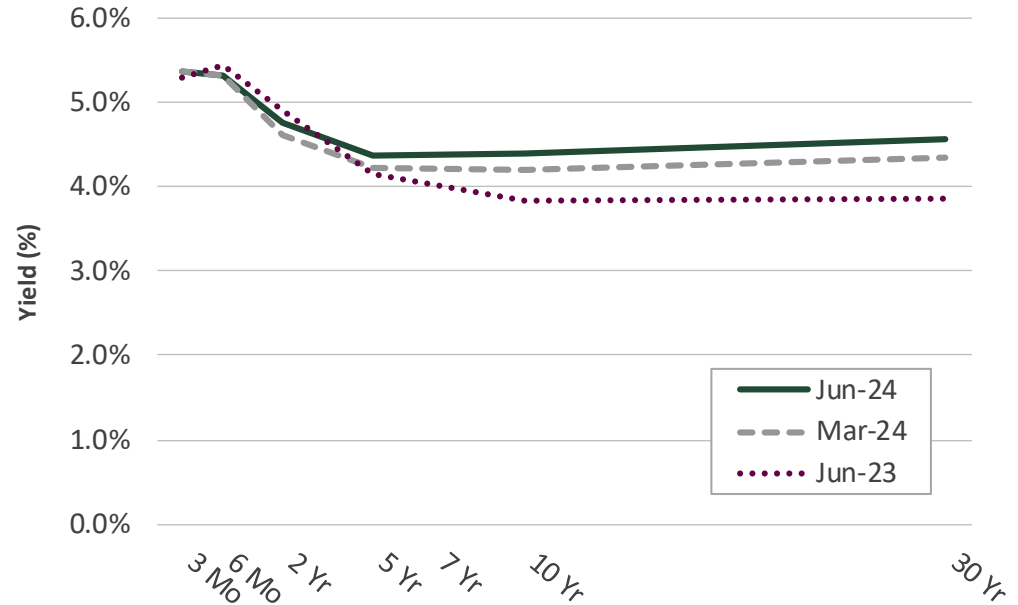
As expected at the June meeting, the Federal Open Market Committee voted unanimously to leave the federal funds rate unchanged at a target range of 5.25-5.50%, emphasizing the need to see sustained evidence of easing inflation before considering any rate cuts. The FOMC's latest projections now suggest only one interest rate cut in 2024, with four more cuts expected in 2025 and a slightly higher long-term neutral rate. The Fed's inflation projections ticked up marginally, while unemployment and GDP growth forecasts remained steady. Additionally, the Fed continues to reduce its holdings of U.S. Treasury securities and agency mortgage-backed securities as per its predefined schedule of \$25 billion and \$35 billion per month. Since the Fed began its Quantitative Tightening campaign in June 2022, securities holdings have declined by approximately \$1.7T to approximately \$7.3T.

### US Treasury Note Yields



Source: Bloomberg

### US Treasury Yield Curve



Source: Bloomberg

At the end of June, the 2-year Treasury yield was 15 basis points lower, and the 10-Year Treasury yield was 56 basis points higher, year-over-year. The inversion between the 2-year Treasury yield and 10-year Treasury yield remained relatively stable at -36 basis points at June month-end versus -37 basis points at May month-end. The inversion has occurred since July 2022 and remains historically long. The average historical spread (since 2003) is about +130 basis points. The inversion between 3-month and 10-year Treasuries widened to -96 basis points in June from -91 basis points in May.

## ACCOUNT PROFILE

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### Investment Objectives

The investment objectives for the City of Solana Beach, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs, and a market rate of return consistent with the investment program.

### Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

### Strategy

In order to achieve this objective, the portfolio invests in high-quality fixed income securities that comply with the investment policy and all regulations governing the funds.

# STATEMENT OF COMPLIANCE



City of Solana Beach | As of June 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
<b>AGENCY MORTGAGE SECURITIES (CMOS)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
<b>ASSET-BACKED SECURITIES (ABS)</b>				
Max % (MV)	20.0	7.5	Compliant	
Max % Issuer (MV)	5.0	1.3	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>BANKERS' ACCEPTANCES</b>				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
<b>CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)</b>				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
<b>COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
<b>COMMERCIAL PAPER</b>				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
<b>CORPORATE MEDIUM TERM NOTES</b>				
Max % (MV)	30.0	18.8	Compliant	
Max % Issuer (MV)	5.0	1.7	Compliant	
Max Maturity (Years)	5	2	Compliant	

# STATEMENT OF COMPLIANCE



City of Solana Beach | As of June 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Min Rating (A- by 1)	0.0	0.0	Compliant	
<b>FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
<b>FEDERAL AGENCIES</b>				
Max % (MV)	100.0	26.2	Compliant	
Max % Issuer (MV; Agencies & Agency CMOs)	30.0	12.6	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
<b>LOCAL AGENCY INVESTMENT FUND (LAIF)</b>				
Max Concentration (MV)	75.0	0.0	Compliant	
<b>MONEY MARKET MUTUAL FUNDS</b>				
Max % (MV)	20.0	0.1	Compliant	
Max % Issuer (MV)	20.0	0.1	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
<b>MORTGAGE-BACKED SECURITIES (NON-AGENCY)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>MUNICIPAL SECURITIES (CA, LOCAL AGENCY)</b>				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
<b>MUNICIPAL SECURITIES (OTHER STATES)</b>				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	

# STATEMENT OF COMPLIANCE



City of Solana Beach | As of June 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
<b>MUTUAL FUNDS</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
<b>NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)</b>				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
<b>REPURCHASE AGREEMENTS</b>				
Max Maturity (Years)	1.0	0.0	Compliant	
<b>SRI PROHIBITED INVESTMENTS</b>				
Prohibited Investment - Fossil Fuels	0.0	0.0	Compliant	
<b>SUPRANATIONAL OBLIGATIONS</b>				
Max % (MV)	30.0	3.8	Compliant	
Max % Issuer (MV)	10.0	1.5	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>U.S. TREASURIES</b>				
Max % (MV)	100.0	43.5	Compliant	
Max Maturity (Years)	5	4	Compliant	



## PORTFOLIO CHARACTERISTICS



City of Solana Beach | As of June 30, 2024

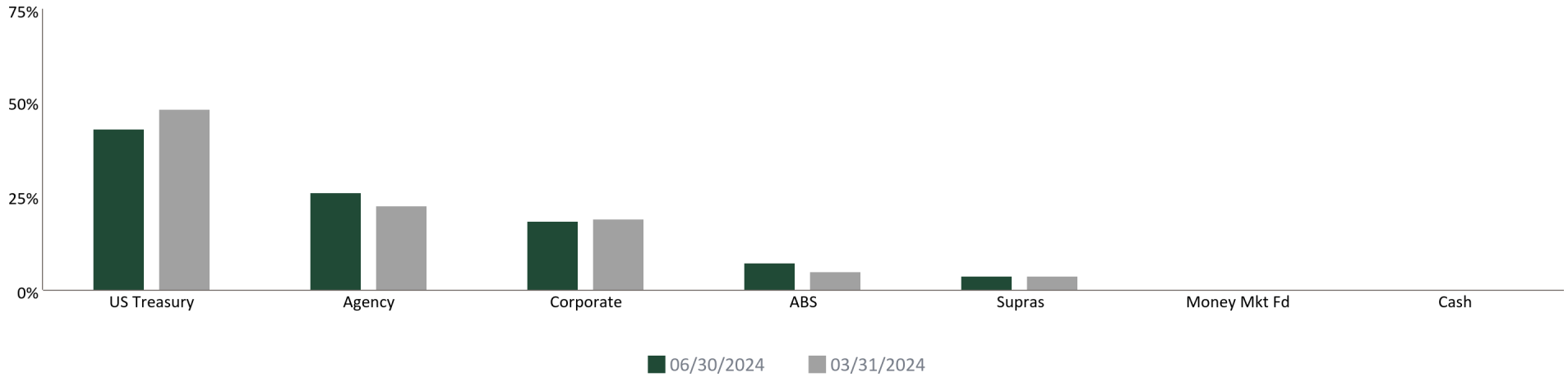
	Benchmark*	6/30/2024 Portfolio	3/31/2024 Portfolio
Average Maturity (yrs)	1.84	2.10	2.01
Average Modified Duration	1.75	1.82	2.08
Average Purchase Yield		3.22%	2.79%
Average Market Yield	4.81%	4.94%	4.90%
Average Quality**	AA+	AA+	AA+
Total Market Value		32,232,304	31,913,160

\*Benchmark: ICE BofA 1-3 Year US Treasury & Agency Index

\*\*The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.

# SECTOR DISTRIBUTION

City of Solana Beach | As of June 30, 2024

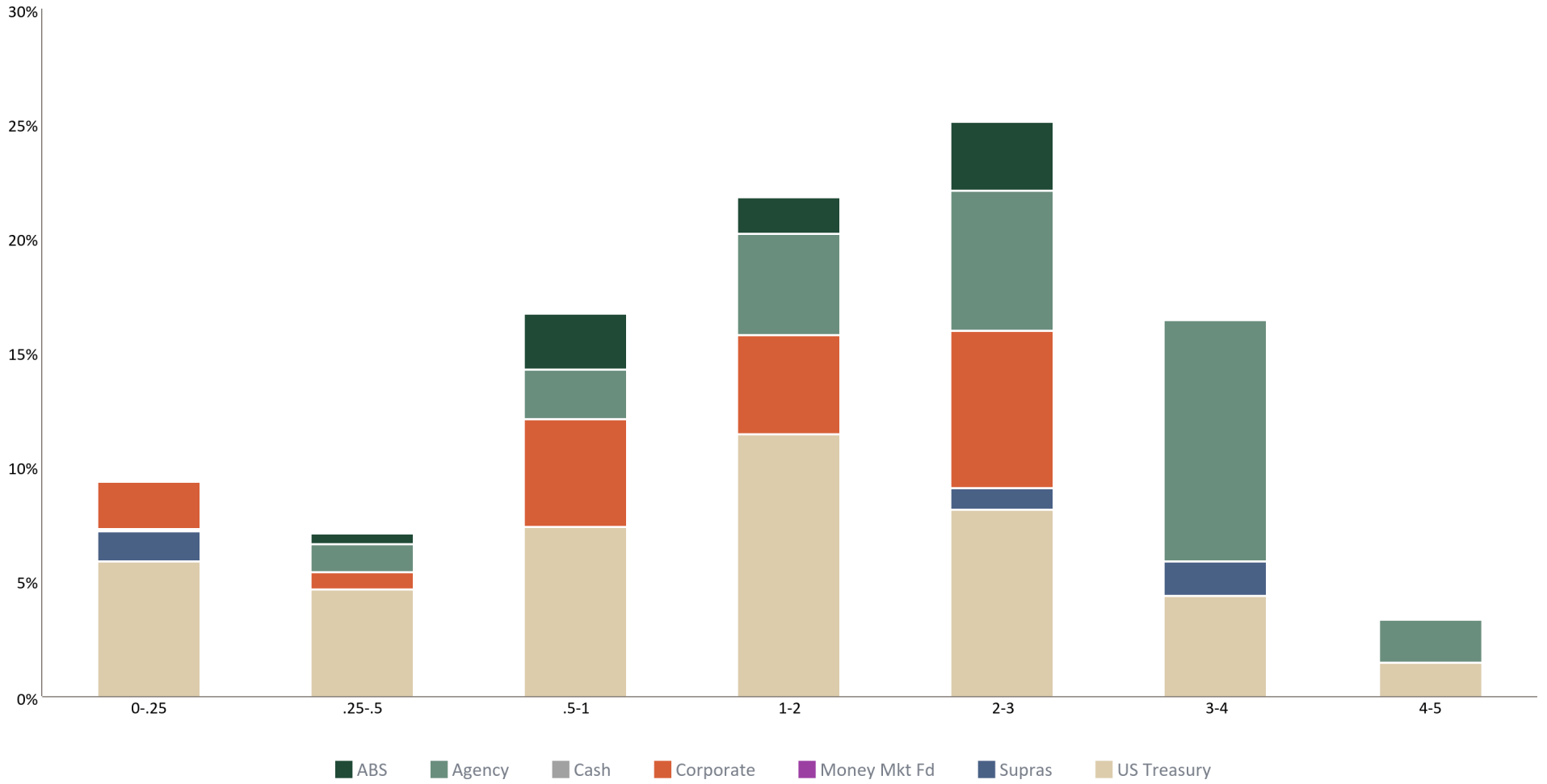


## Sector as a Percentage of Market Value

Sector	06/30/2024	03/31/2024
US Treasury	43.6%	48.4%
Agency	26.2%	22.7%
Corporate	18.7%	19.3%
ABS	7.5%	5.3%
Supras	3.8%	3.9%
Money Mkt Fd	0.1%	0.4%
Cash	0.1%	0.1%

# DURATION ALLOCATION

City of Solana Beach | As of June 30, 2024



	0-25	.25-.5	.5-1	1-2	2-3	3-4	4-5	5-7	7+
06/30/2024	9.5%	7.2%	16.7%	21.8%	25.1%	16.4%	3.4%	0.0%	0.0%

## ISSUERS

City of Solana Beach | As of June 30, 2024

Issuer	Investment Type	% Portfolio
United States	US Treasury	43.60%
Federal Home Loan Banks	Agency	12.55%
Farm Credit System	Agency	12.16%
Royal Bank of Canada	Corporate	1.70%
International Bank for Recon and Dev	Supras	1.50%
FNMA	Agency	1.48%
Inter-American Development Bank	Supras	1.34%
American Express Credit Master Trust	ABS	1.32%
Caterpillar Inc.	Corporate	1.25%
The Home Depot, Inc.	Corporate	1.25%
Cisco Systems, Inc.	Corporate	1.25%
Northern Trust Corporation	Corporate	1.22%
Chubb Limited	Corporate	1.21%
John Deere Owner Trust	ABS	1.21%
Toyota Motor Corporation	Corporate	1.19%
Walmart Inc.	Corporate	1.17%
Chase Issuance Trust	ABS	1.08%
State Street Corporation	Corporate	1.04%
International Finance Corporation	Supras	0.98%
Bank of Montreal	Corporate	0.94%
U.S. Bancorp	Corporate	0.93%
Honeywell International Inc.	Corporate	0.90%
Bank of America Corporation	Corporate	0.79%
BMW Vehicle Lease Trust	ABS	0.78%
Deere & Company	Corporate	0.78%
Morgan Stanley	Corporate	0.77%
Apple Inc.	Corporate	0.75%
BMW Vehicle Owner Trust	ABS	0.65%

## ISSUERS

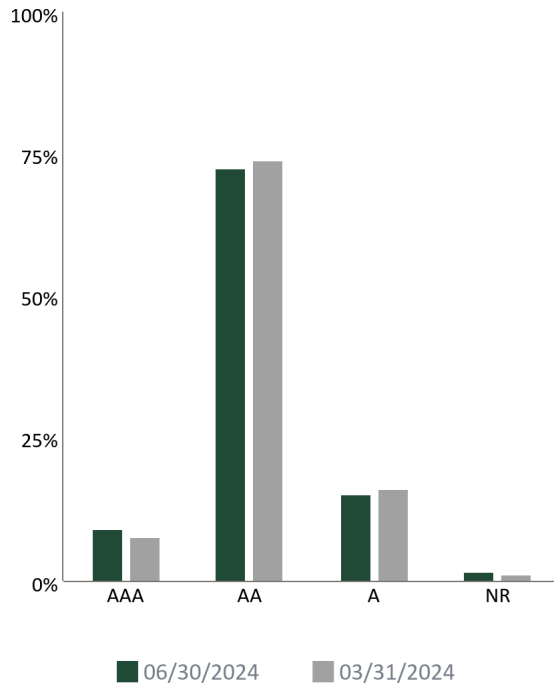
City of Solana Beach | As of June 30, 2024

Issuer	Investment Type	% Portfolio
PACCAR Inc	Corporate	0.52%
Honda Auto Receivables Owner Trust	ABS	0.51%
Bank of America Credit Card Trust	ABS	0.50%
The Toronto-Dominion Bank	Corporate	0.50%
Hyundai Auto Receivables Trust	ABS	0.46%
GM Financial Securitized Term	ABS	0.46%
PepsiCo, Inc.	Corporate	0.39%
Toyota Auto Receivables Owner Trust	ABS	0.30%
Mercedes-Benz Auto Lease Trust	ABS	0.27%
Salesforce, Inc.	Corporate	0.17%
First American Govt Oblig fund	Money Mkt Fd	0.08%
Cash	Cash	0.06%
<b>TOTAL</b>		<b>100.00%</b>

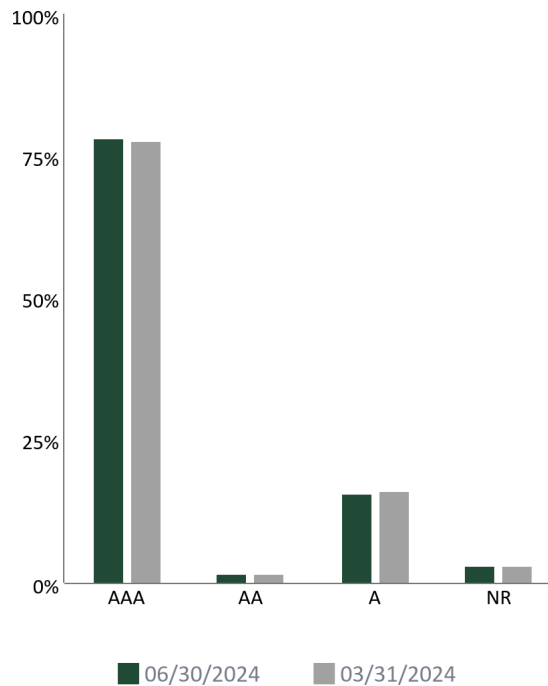
# QUALITY DISTRIBUTION

City of Solana Beach | As of June 30, 2024

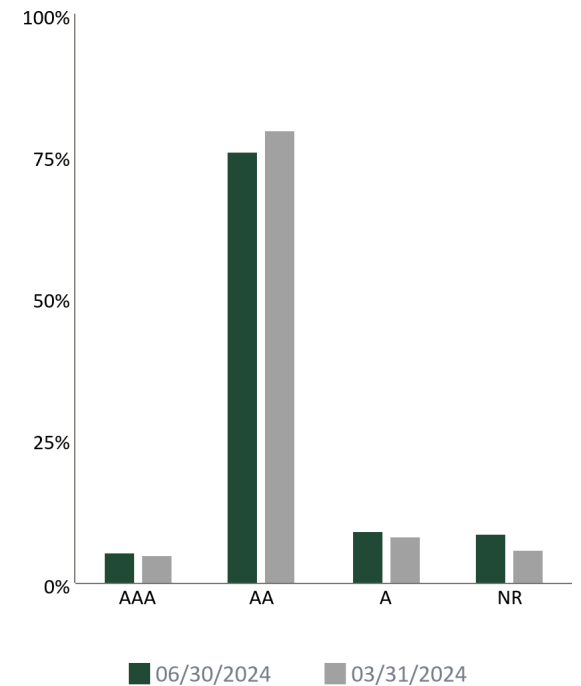
## S&P Rating



## Moody's Rating



## Fitch Rating



Rating	06/30/2024	03/31/2024
AAA	9.4%	8.0%
AA	72.9%	74.1%
A	15.6%	16.3%
NR	2.1%	1.6%

Rating	06/30/2024	03/31/2024
AAA	78.6%	78.1%
AA	2.0%	2.0%
A	16.0%	16.6%
NR	3.4%	3.3%

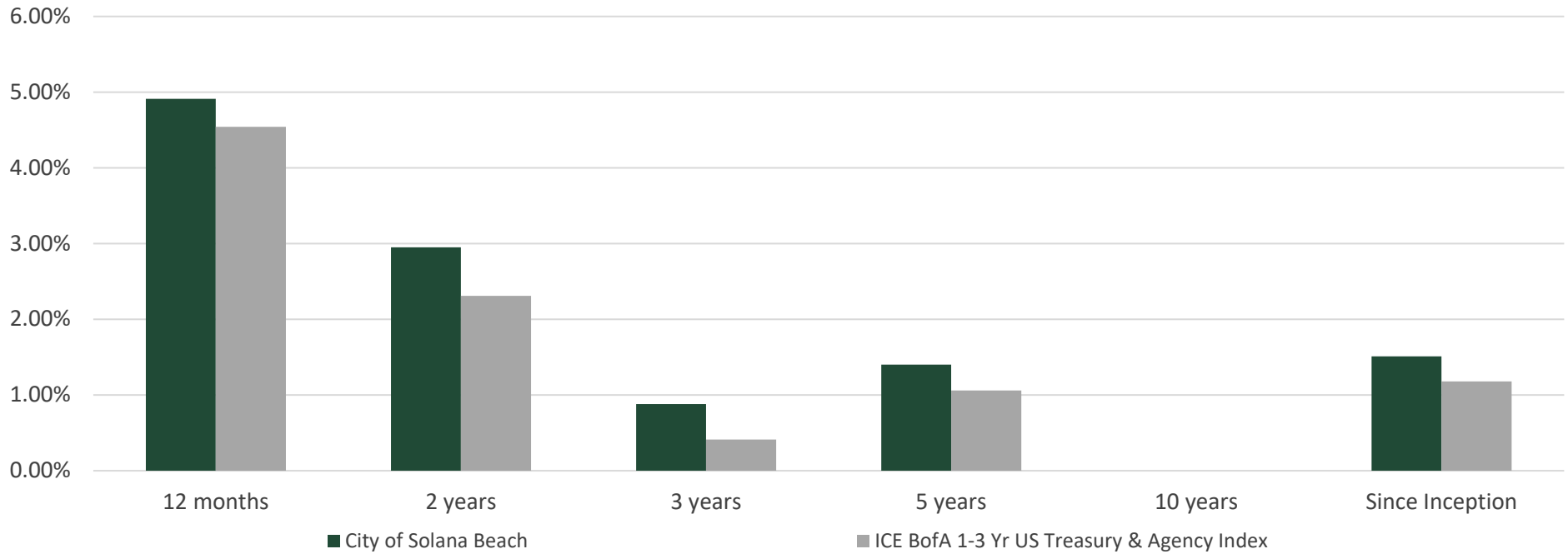
Rating	06/30/2024	03/31/2024
AAA	5.6%	5.4%
AA	75.9%	80.0%
A	9.5%	8.5%
NR	9.0%	6.1%

# INVESTMENT PERFORMANCE



City of Solana Beach | As of June 30, 2024

Total Rate of Return : Inception | 04/01/2016



	3 Months	12 Months	2 Years	3 Years	5 Years	10 Years	Since Inception
<b>TOTAL RATE OF RETURN</b>							
City of Solana Beach	1.03%	4.91%	2.95%	0.88%	1.40%		1.51%
Benchmark	0.94%	4.54%	2.31%	0.41%	1.06%		1.18%

\*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-3 Year US Treasury & Agency Index

Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending market value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

# INVESTMENT COMPARISON



City of Solana Beach | As of June 30, 2024

	LAIF EARNINGS ESTIMATE*	GROSS INCOME EARNED CHANDLER-MANAGED PORTFOLIO	INCOME EARNED CHANDLER-MANAGED PORTFOLIO**
<b>Apr 2016 - Dec 2016</b>	\$113,770	\$185,849	\$169,455
<b>2017</b>	\$327,563	\$439,162	\$410,891
<b>2018</b>	\$628,152	\$553,633	\$524,542
<b>2019</b>	\$716,012	\$600,606	\$573,809
<b>2020</b>	\$339,385	\$513,751	\$488,476
<b>2021</b>	\$78,472	\$361,519	\$336,824
<b>2022</b>	\$323,555	\$327,223	\$301,127
<b>2023</b>	\$1,009,794	\$516,542	\$489,439
<b>Jan 2024</b>	\$109,751	\$76,739	\$74,425
<b>Feb 2024</b>	\$105,493	\$62,170	\$59,855
<b>Mar 2024</b>	\$116,136	\$45,327	\$43,011
<b>Apr 2024</b>	\$113,215	\$91,121	\$43,011
<b>May 2024</b>	\$119,350	\$72,573	\$43,011
<b>Jun 2024</b>	\$120,069	\$59,124	\$56,791
<b>Total:</b>	<b>\$4,220,717</b>	<b>\$3,905,339</b>	<b>\$3,614,667</b>

\*LAIF earnings estimate calculated using daily yield

\*\*Income earned net of Chandler fees



## IMPORTANT DISCLOSURES

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City of Solana Beach | As of June 30, 2024

2024 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc (“IDS”), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client’s Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Source ICE Data Indices, LLC (“ICE”), used with permission. ICE permits use of the ICE indices and related data on an “as is” basis; ICE, its affiliates and their respective third party suppliers disclaim any and all warranties and representations, express and/or implied, including any warranties of merchantability or fitness for a particular purpose or use, including the indices, index data and any data included in, related to, or derived therefrom. Neither ICE data, its affiliates or their respective third party providers guarantee the quality, adequacy, accuracy, timeliness or completeness of the indices or the index data or any component thereof, and the indices and index data and all components thereof are provided on an “as is” basis and licensee’s use it at licensee’s own risk. ICE data, its affiliates and their respective third party do not sponsor, endorse, or recommend chandler asset management, or any of its products or services.

This report is provided for informational purposes only and should not be construed as a specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody’s, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities (“MBS”) reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody’s and Fitch respectively.

# BENCHMARK DISCLOSURES



City of Solana Beach | As of June 30, 2024

Benchmark	Disclosure
ICE BofA 1-3 Yr US Treasury & Agency Index	The ICE BofA 1-3 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than three years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.

TRUSTED SOLUTIONS. LASTING RESULTS.

Monthly Account Report for the Period  
06/01/2024 to 06/30/2024

Jill Thayer

CITY OF SOLANA BEACH  
City of Solana Beach PARS PAPEBT

### Plan Summary

Beginning Plan Value as of 06/01/2024	\$7,091,084.22
Change in Plan Value	\$213,474.39
Ending Plan Value as of 06/30/2024	\$7,304,558.61

### Activity Summary by Source

Source	Balance on 06/01/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance on 06/30/2024
OPEB	\$1,568,176.80	\$120,100.00	\$22,225.67	\$(751.30)	\$0.00	\$0.00	\$1,709,751.17
PENSION	\$5,522,907.42	\$0.00	\$74,473.35	\$(2,573.33)	\$0.00	\$0.00	\$5,594,807.44
<b>Totals</b>	<b>\$7,091,084.22</b>	<b>\$120,100.00</b>	<b>\$96,699.02</b>	<b>\$(3,324.63)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,304,558.61</b>

### Transactions for the Period

Source	Date	Description	Amount
OPEB	06/10/2024	AGENCY CONTRIBUTIONS	\$120,100.00
OPEB	06/27/2024	TRUST ADMINISTRATOR FEES	\$(326.70)
OPEB	06/30/2024	ACCOUNT GAINS/(LOSSES)	\$22,225.67
OPEB	06/30/2024	ASSET MGMT FEES	\$(424.60)
PENSION	06/27/2024	TRUST ADMINISTRATOR FEES	\$(1,150.61)
PENSION	06/30/2024	ACCOUNT GAINS/(LOSSES)	\$74,473.35
PENSION	06/30/2024	ASSET MGMT FEES	\$(1,422.72)

### Investment Selection

Source	Selected Investment
OPEB	Moderate - Strategic Blend
PENSION	Moderate - Strategic Blend

### Investment Objective

Selected Investment	Description
Moderate - Strategic Blend	The dual goals of the Moderate Strategic Blend Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally impor

TRUSTED SOLUTIONS. LASTING RESULTS.

Monthly Account Report for the Period  
06/01/2024 to 06/30/2024

Jill Thayer

CITY OF SOLANA BEACH  
City of Solana Beach PARS PAPEBT

### Investment Performance

Source	1-Month	3-Month	1-Year	Annualized Return			Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.35%	1.26%	11.42%	1.37%	5.62%	-	03/01/2016
PENSION	1.35%	1.26%	11.43%	1.37%	5.62%	-	03/01/2016

*Information as provided by US Bank, Trustee for PARS. Investments are NOT insured by the FDIC or by any other Federal Government Agency, are NOT Bank deposits, are NOT guaranteed by the Bank or any Bank affiliate, and MAY lose value, including possible loss of principal. Past performance does not guarantee future results. Account balances are inclusive of Trust Administration, Trustee and Investment Management fees if applicable. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Annualized Return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return. Information is deemed reliable but may be subject to change. The plan's Rate of Return may differ from the rate of return in the above linked document. Reasons for the difference may include the timing of transactions into and out of the plan, the duration of time the plan's funds reside in the sweep account and differences in the methodology used to calculate performance.*



# STAFF REPORT

## CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** City Manager's Department – Nicole Grucky, Senior Management Analyst  
**SUBJECT:** **Agreement with the Energy Policy Initiatives Center (EPIC) for Climate Action Plan Update Services**

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### **BACKGROUND:**

The City of Solana Beach City Council (Council) adopted a Climate Action Plan (CAP) in July of 2017 outlining the strategies and steps the City would follow to reduce greenhouse gas (GHG) emissions. The 2017 CAP calls for a revision of the document after five years. The City began the CAP Update in 2022, with Council approving Resolution 2022-090 to work with Energy Policy Initiative Center (EPIC) to prepare the CAP Update. This Resolution was for a one-year contract. Due to a variety of reasons including changes to staffing, state legislative updates and recent court decisions, the CAP Update process has taken longer than one year, requiring Council to approve a new, 18-month contract with EPIC to continue and finish the CAP Update process.

This item is before the Council to consider adoption of Resolution 2024-089 (Attachment 1) authorizing the City Manager to execute an agreement with EPIC for Climate Action Plan update services (Attachment 2).

### **DISCUSSION:**

In 2022, the City released an RFP to update the CAP. The City received three complete proposals from the following: EcoShift, Kimley-Horn, and EPIC. After a review by City Staff, the proposal from EPIC was unanimously chosen as the strongest proposal. Costs were not evaluated during this review. Subsequently, Staff reviewed the fees for the three proposals which ranged from \$82,000-\$110,000.

Council approved Resolution 2022-090 with EPIC for a one-year, \$100,000 contract, through July 12, 2023. Since July 2022, the City has been working with EPIC, and their subcontractor Ascent, to complete the CAP Update. In July 2023, the one-year agreement

CITY COUNCIL ACTION:

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expired. City Staff is asking Council to consider adoption of Resolution 2024-089 to authorize a new agreement with EPIC to complete the CAP Update. The original contract was for \$100,000. Of that \$100,000, only \$39,910.46 was spent during the FY23. The new contract will be for \$60,089.54, which is the remaining amount left of the original contract. No additional funds are being requested at this time.

A detailed outline of the tasks EPIC has undertaken and will continue to complete by January 2025, can be found in the professional services agreement (Attachment 2) Exhibit "A" Scope of Services and Fee section. The CAP update process includes the following components:

1. Regular project meetings.
2. Development and implementation of a Public Engagement Plan that incorporates equity considerations.
3. Identification of potential CAP measures.
4. Estimation of the GHG impacts of the CAP measures identified.
5. A cost analysis on draft CAP measures.
6. Evaluation of candidate CAP measures.
7. Integration of Social Equity considerations.
8. Evaluation of existing GHG reduction targets.
9. Development of CAP implementation monitoring procedures.
10. Preparation of any required CEQA documentation.
11. Prepare Draft and Final CAP Update.

EPIC, working with Ascent, will provide all these services for a not-to-exceed amount of \$60,089.54 and the agreement term will be for 18-months ending on January 12, 2025. However, the actual project timeline could be shorter or longer than this depending on a variety of factors including data collection challenges posed by other agencies where the data resides and/or depending on the level of community and stakeholder feedback which might require consideration or attention. It is anticipated that the final CAP will be brought to City Council in the Fall of 2024.

#### **CEQA COMPLIANCE STATEMENT:**

The execution of the agreement for CAP update services is not a project as defined by CEQA. However, included in the scope of work of the agreement are tasks to consider and incorporate CEQA requirements as necessary in any final Climate Action Plan document approved by City Council.

#### **FISCAL IMPACT:**

Total costs over the eighteen-month contract term will not exceed \$60,089.54 to be paid from the City's General Fund. These costs were included in the FY 2023 Budget Update that was approved by City Council on June 22, 2022, and are already encumbered.

**WORK PLAN:**

Environmental Sustainability A.1. Climate Action Plan Implementation

**OPTIONS:**

- Approve Staff recommendation.
- Deny Staff recommendation and provide direction.

**CITY STAFF RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution 2024-089 authorizing the City Manager to execute the Agreement for Climate Action Plan Update Services between the City of Solana Beach and Energy Policy Initiative Center for an 18-month term from July 13, 2023 through January 12, 2025.



Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-089
2. Agreement for Climate Action Plan Update Services between the City of Solana Beach and EPIC

## RESOLUTION 2024-089

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ENERGY POLICY INITIATIVES CENTER FOR CLIMATE ACTION PLAN UPDATE SERVICES

**WHEREAS**, the City Council adopted its first Climate Action Plan (CAP) in 2017 with the intention to update the plan in five years; and

**WHEREAS**, the City Council acknowledges that global warming is still an existential threat, declaring a Climate Emergency on August 26, 2020; and

**WHEREAS**, the City Council desires to update its Climate Action Plan (CAP) by entering into an Agreement for these services (Agreement); and

**WHEREAS**, the City Council would like robust community engagement and social equity considerations incorporated into the CAP development process; and

**WHEREAS**, the Energy Policy Initiatives Center (EPIC) at the University of San Diego, was one of three proposals received by the City to offer CAP update services; and

**WHEREAS**, EPIC's proposal demonstrated the highest competence, qualifications and specialized expertise to undertake the City's CAP update and was awarded a one-year contract on July 13, 2022, via Resolution 2022-090; and

**WHEREAS**, the original contract with EPIC was for \$100,000; however, the CAP Update was not able to be completed under the original contract and only \$39,910.46 was spent under the original contract; and

**WHEREAS**, it is proposed that Council approves an 18-month contract with EPIC at a cost not to exceed \$60,089.54 for the completion of the CAP Update.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council authorizes the City Manager to enter into a Professional Services Agreement with EPIC for CAP Update Services for an 18-month agreement term ending January 12, 2025.
3. The agreement for CAP Update services will not exceed sixty thousand, eighty-nine dollars and fifty-four cents (\$60,089.54) during the 18-month term of the agreement.



**PASSED AND ADOPTED** this 11<sup>th</sup> day of September, 2024, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

- AYES: Councilmembers –
- NOES: Councilmembers –
- ABSTAIN: Councilmembers –
- ABSENT: Councilmembers –

\_\_\_\_\_  
LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk

# City of Solana Beach

## PROFESSIONAL SERVICES AGREEMENT

### FOR A CLIMATE ACTION PLAN UPDATE

This Professional Services Agreement (“AGREEMENT”) is effective as of the 13th day of July, 2023, by and between the CITY OF SOLANA BEACH, a municipal corporation (“CITY”), and the Energy Policy Initiatives Center at the University of San Diego (EPIC), a California nonprofit corporation, (“CONSULTANT”) (collectively “PARTIES”).

**WHEREAS**, the CITY desires to employ a CONSULTANT to furnish PROFESSIONAL SERVICES (“PROFESSIONAL SERVICES”) for the update of its Climate Action Plan (“PROJECT”); and

**WHEREAS**, the CITY has determined that CONSULTANT is qualified by experience and ability to perform the services desired by CITY, and CONSULTANT is willing to perform such services; and

**WHEREAS**, CONSULTANT will conduct all the work as described and detailed in this AGREEMENT to be provided to the CITY.

**NOW, THEREFORE**, the PARTIES hereto mutually covenant and agree with each other as follows:

#### 1. PROFESSIONAL SERVICES.

- 1.1. **Scope of Services.** The CONSULTANT shall perform the PROFESSIONAL SERVICES as set forth in the written Scope of Services, attached as Exhibit “A” Scope of Services and Fee, at the direction of the CITY. CITY shall provide CONSULTANT access to appropriate staff and resources for the coordination and completion of the projects under this AGREEMENT. For all work to be performed onsite in the City, the CITY and CONSULTANT agree that the Scope of Services begins when the CONSULTANT arrives onsite and terminates when the CONSULTANT leaves the site. Travel time to and from project site shall not be considered time on the job or compensated by the CITY.
- 1.2. **Project Coordinator.** The Senior Management Analyst is hereby designated as the Project Coordinator for CITY and will monitor the progress and execution of this AGREEMENT. CONSULTANT shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this AGREEMENT for CONSULTANT. The Director of EPIC is hereby designated as the Project Director for CONSULTANT.
- 1.3. **City Modification of Scope of Services.** CITY may order changes to the Scope of Services within the general scope of this AGREEMENT consisting of additions, deletions, or other revisions. If such changes cause a change in the CONSULTANT’s cost of, or time required for, completion of the Scope of Services, an equitable adjustment to CONSULTANT’s compensation and/or contract time shall be made, subject to the CITY’S approval. All such changes shall be authorized in advance in writing, executed by CONSULTANT and CITY.

#### 2. DURATION OF AGREEMENT.

- 2.1. **Term.** The term of this AGREEMENT shall be for a period of 18 months beginning from the date of execution of the AGREEMENT, and ending on January 13th, 2025. Time is of the essence in the performance of work under this AGREEMENT, unless otherwise specified.
- 2.2. **Extensions.**  If marked, the CITY shall have the option to extend the AGREEMENT for four (4) additional one (1) year periods or parts thereof for an amount not to exceed N/A per AGREEMENT year. Extensions shall be in the sole discretion of the City Manager and shall be based upon CONSULTANT’s satisfactory past performance, CITY needs, and appropriation of

funds by the City Council. The CITY shall give written notice to CONSULTANT prior to exercising the option.

- 2.3. **Delay.** Any delay occasioned by causes beyond the control of CONSULTANT may merit an extension of time for the completion of the Scope of Services. When such delay occurs, CONSULTANT shall immediately notify the Project Coordinator in writing of the cause and the extent of the delay, whereupon the Project Coordinator shall ascertain the facts and the extent of the delay and grant an extension of time for the completion of the PROFESSIONAL SERVICES when justified by the circumstances.
- 2.4. **City's Right to Terminate for Default.** Should CONSULTANT be in default of any covenant or condition hereof, CITY may immediately terminate this AGREEMENT for cause if CONSULTANT fails to cure the default within ten (10) calendar days of receiving written notice of the default.
- 2.5. **City's Right to Terminate without Cause.** Without limiting its rights in the event of CONSULTANT's default, CITY may terminate this AGREEMENT, without cause, by giving written notice to CONSULTANT. Such termination shall be effective upon receipt of the written notice. CONSULTANT shall be compensated for all effort and material expended on behalf of CITY under the terms of this AGREEMENT, up to the effective date of termination. All personal property remaining in CITY facilities or on CITY property thirty (30) days after the expiration or termination of this AGREEMENT shall be, at CITY's election, considered the property of CITY.

### 3. COMPENSATION.

- 3.1. **Total Amount.** The total cost for all work described in the Scope of Services and Fee (Exhibit "A") shall not exceed Sixty Thousand and Eighty-Nine Dollars and Fifty-Four Cents (\$60,089.54) without prior written authorization from CITY. CONSULTANT shall bill the CITY for work provided and shall present a written request for such payment monthly.
- 3.2. **Additional Services.** CITY may, as the need arises or in the event of an emergency, request additional services of CONSULTANT. Should such additional services be required, CITY and CONSULTANT shall agree to the cost prior to commencement of these services.
- 3.3. **Costs.** Any costs billed to the CITY shall be approved in writing in advance and in accordance with any terms negotiated and incorporated herein as part of Exhibit "A" Scope of Services and Fee.

### 4. INDEPENDENT CONTRACTOR.

- 4.1. CONSULTANT is, for all purposes arising out of this AGREEMENT, an independent contractor. The CONSULTANT has and shall retain the right to exercise full control and supervision of all persons assisting the CONSULTANT in the performance of said services hereunder, the CITY only being concerned with the finished results of the work being performed. Neither CONSULTANT nor CONSULTANT's employees shall in any event be entitled to any benefits to which CITY employees are entitled, including, but not limited to, overtime, retirement benefits, workers' compensation benefits, injury leave or other leave benefits. CONSULTANT is solely responsible for all such matters, as well as compliance with social security and income tax withholding and all other regulations and laws governing such matters.
- 4.2. **PERS Eligibility Indemnification.** In the event that CONSULTANT's employee providing services under this AGREEMENT claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS of the CITY, CONSULTANT shall indemnify, defend, and hold harmless CITY for the payment of any employer and employee contributions for PERS benefits on behalf of the employee as well

as for payment of any penalties and interest on such contributions which would otherwise be the responsibility of the CITY. Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, CONSULTANT's employees providing service under this AGREEMENT shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation and benefit including but not limited to eligibility to enroll in PERS as an employee of CITY and entitlement to any contributions to be paid by CITY for employer contributions and/or employee contributions for PERS benefits.

- 4.3 Indemnification for Employee Payments.** CONSULTANT agrees to defend and indemnify the CITY for any obligation, claim, suit or demand for tax, retirement contribution including any contribution to the PERS, social security, salary or wages, overtime payment, or workers' compensation payment which the CITY may be required to make for work done under this AGREEMENT.
- 4.4** The provisions of this section 4 are continuing obligations that shall survive expiration or termination of this AGREEMENT.

## **5. STANDARD OF PERFORMANCE.**

While performing the PROFESSIONAL SERVICES, CONSULTANT shall exercise the reasonable professional care and skill customarily exercised by reputable members of CONSULTANT's profession practicing in the metropolitan Southern California Area, and will use reasonable diligence and best judgment while exercising its professional skill and expertise.

## **6. WARRANTY OF CONSULTANT'S LICENSE.**

CONSULTANT warrants that CONSULTANT is properly licensed with the applicable government agency(ies) for any PROFESSIONAL SERVICES that require a license. If the CONSULTANT lacks such license, this AGREEMENT is void and of no effect.

## **7. AUDIT OF RECORDS.**

- 7.1.** At any time during mutually convenient normal business hours and as often as may be deemed necessary the CONSULTANT shall make available to a representative of CITY for examination all of its records with respect to all matters covered by this AGREEMENT and shall permit CITY to audit, examine and/or reproduce such records. CONSULTANT shall retain such financial and program service records for at least four (4) years after termination or final payment under this AGREEMENT.
- 7.2.** The CONSULTANT shall include the CITY's right under this section in any and all of their subcontracts, and shall ensure that these sections are binding upon all subcontractors.

## **8. CONFIDENTIALITY AND SECURITY.**

- 8.1. Confidential Work Product.** All professional services performed by CONSULTANT, including but not limited to all drafts, resulting data, correspondence, proposals, reports, research and estimates compiled or composed by CONSULTANT, pursuant to this AGREEMENT, are for the sole use of the CITY, its agents and employees. CONSULTANT shall protect personal customer energy consumption data obtained pursuant to this AGREEMENT as required by California Public Utilities Commission (CPUC) Decisions 11-07-056, 12-08-045, 14-05-016, and any other relevant or subsequent decision(s), Public Utilities Code §§ 8380 and 8381, and any resulting nondisclosure or other contractual agreement between San Diego Gas & Electric (SDG&E) and CONSULTANT, including only disclosing to CITY resulting data that is aggregated and anonymized pursuant to these requirements. Neither the documents nor their contents shall be released to any third party without the prior written consent of the CITY. This provision does not apply to information that (a) was publicly known, or otherwise known to CONSULTANT, at the time that it was disclosed to CONSULTANT by the CITY, (b) subsequently becomes publicly known through no act or omission of CONSULTANT or (c) otherwise becomes known to CONSULTANT other than through disclosure by the CITY.

Except for any subcontractors that may be allowed to receive such information based upon a prior written agreement, neither the documents nor their contents shall be released to any third party without the prior written consent of the CITY. The sole purpose of this section is to prevent disclosure of CITY's confidential and proprietary information by CONSULTANT or subcontractors.

**8.2. Confidentiality.** Both parties recognize that their respective employees and agents, in the course of performance of this AGREEMENT, may be exposed to confidential information and that disclosure of such information could violate the rights of private individuals and entities, including the parties and third parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (e.g., social security numbers) and trade secrets, each as defined by applicable state law, and all other information protected by applicable law ("Confidential Information"). The party receiving Confidential Information ("Receiving Party") of the other ("Disclosing Party") shall not, and shall cause its employees and agents who are authorized to receive Confidential Information, not to use Confidential Information for any purpose except as necessary to implement, perform or enforce this AGREEMENT or comply with its legal obligations. Receiving Party will use the same reasonable efforts to protect the Confidential Information of Disclosing Party as it uses to protect its own proprietary information and data. The Receiving Party will not disclose or release Confidential Information to any third person without the prior written consent of the Disclosing Party, except for where required by law or for authorized employees or agents of the Receiving Party. Prior to disclosing the Confidential Information to its authorized employees or agents, Receiving Party shall inform them of the confidential nature of the Confidential Information and require them to abide by the terms of this AGREEMENT. Receiving Party will promptly notify Disclosing Party if Receiving Party discovers any improper use or disclosure of Confidential Information and will promptly commence all reasonable efforts to investigate and correct the causes of such improper use or disclosure. If Receiving Party believes the Confidential Information must be disclosed under applicable law, Receiving Party may do so provided that, to the extent permitted by law, the other party is given a reasonable notice and opportunity to contest such disclosure or obtain a protective order. Confidential Information does not include information that: (i) is or becomes known to the public without fault or breach of the Receiving Party; (ii) the Disclosing Party regularly discloses to third parties without restriction on disclosure; or (iii) the Receiving Party obtains from a third party without restriction on disclosure and without breach of a non-disclosure obligation. Confidential Information does not include any information that is required to be provided to the public pursuant to the laws of the United States and/or California such as the California Public Records Act, due to the nature of CITY being a local governmental agency. The non-disclosure and non-use obligations of this AGREEMENT will remain in full force with respect to each item of Confidential Information for a period of ten (10) years after the Receiving Party's receipt of that item.

**8.3. Security.**

**8.3.1. Implementation.** CONSULTANT shall implement commercially reasonable administrative, technical and physical safeguards designed to: (i) ensure the security and confidentiality of data and information provided by the CITY or used in connection with providing services under this AGREEMENT, including data or information about third parties ("CITY'S Data"); (ii) protect against any anticipated threats or hazards to the security or integrity of CITY'S Data; and (iii) protect against unauthorized access to or use of CITY'S Data. CONSULTANT shall review and test such safeguards on no less than an annual basis.

**8.3.2. Network.** If CONSULTANT makes CITY'S Data accessible through the Internet or other networked environment, CONSULTANT shall be solely responsible for all aspects of Internet use, and shall maintain, in connection with the operation or use of CITY'S Data, adequate technical and procedural access controls and system security requirements and devices, necessary for data privacy, confidentiality, integrity, authorization, authentication and non-repudiation and virus detection and eradication.

**8.3.3. Personal Data.** If CONSULTANT processes or otherwise has access to any personal data or personal information on CITY's behalf when performing CONSULTANT's services and obligations under this AGREEMENT, then: (i) CITY shall be the data controller (where "data controller" means an entity which alone or jointly with others determines purposes for which and the manner in which any personal data are, or are to be, processed) and CONSULTANT shall be a data processor (where "data processor" means an entity which processes the data only on behalf of the data controller and not for any purposes of its own); (ii) CITY shall ensure that it has obtained all necessary consents and it is entitled to transfer the relevant personal data or personal information to CONSULTANT so that CONSULTANT may lawfully use, process and transfer the personal data and personal information in accordance with this AGREEMENT on CITY's behalf in order for CONSULTANT to provide the services and perform its other obligations under this AGREEMENT; (iii) CONSULTANT shall process the personal data and personal information only in accordance with any lawful and reasonable instructions given by CITY from time to time and in accordance with the terms of this AGREEMENT; and (iv) each party shall take appropriate technical and organizational measures against unauthorized or unlawful processing of the personal data and personal information or its accidental loss, destruction or damage so that, having regard to the state of technological development and the cost of implementing any measures, the measures taken ensure a level of security appropriate to the harm that might result from such unauthorized or unlawful processing or accidental loss, destruction or damage in relation to the personal data and personal information and the nature of the personal data and personal information being protected. If necessary, the parties will cooperate to document these measures taken.

**8.3.4. Information Security.** CONSULTANT represents and warrants that its collection, access, use, storage, disposal and disclosure of Confidential Information accessed and/or collected from CITY does and will comply with all applicable federal and state privacy and data protection laws. In the event of any security breach, CONSULTANT shall: (a) Provide CITY with the name and contact information for an employee who shall serve as CITY's primary security contact and shall be available to assist CITY twenty-four (24) hours per day, seven (7) days per week as a contact in resolving obligations associated with a security breach; and (b) Notify CITY of a security breach as soon as practicable, but no later than twenty-four (24) hours after CONSULTANT becomes aware of it. Immediately following CONSULTANT's notification to CITY of a security breach, the parties shall coordinate with each other to investigate the security breach. CONSULTANT agrees to fully cooperate with CITY in CITY's handling of the matter. CONSULTANT shall use best efforts to immediately remedy any security breach and prevent any further security breach at CONSULTANT's own expense in accordance with applicable privacy rights, laws, regulations and standards. CONSULTANT agrees to provide, at its expense, up to one year of credit monitoring services to third parties impacted by any data breach involving the loss of personally identifiable information.

- 8.4. Indemnity.** CONSULTANT shall defend (with counsel acceptable to CITY), indemnify and hold CITY harmless from and against all claims, actions, proceedings, losses, costs (including attorney fees and other charges), liabilities, damages, judgments, settlements, and court awarded attorney's fees resulting from, arising out of or related to a security or data breach unless the breach is proven to be caused solely by CITY. The terms of this section shall survive termination of this AGREEMENT. For purposes of this provision, "security breach" means any act or omission that compromises either the security, confidentiality, or integrity of Confidential Information or the physical, technical, administrative or organizational safeguards put in place by CONSULTANT or any authorized persons that relate to the protection of the security, confidentiality or integrity of Confidential Information or a breach or alleged breach of this AGREEMENT relating to such privacy practices or privacy obligations imposed by any applicable law.
- 8.5. Notice and Remedy of Breaches.** Each party shall promptly give notice to the other of any actual or suspected breach by it of any of the provisions of Section 8 of this AGREEMENT, whether or not intentional, and the breaching party shall, at its expense, take all steps reasonably requested by the other party to prevent or remedy the breach.
- 8.6. Enforcement.** Each party acknowledges that any breach of any of the provisions of Section 8 of this AGREEMENT may result in irreparable injury to the other for which money damages would not adequately compensate. If there is a breach, then the injured party shall be entitled, in addition to all other rights and remedies which it may have, to have a decree of specific performance or an injunction issued by any competent court, requiring the breach to be cured or enjoining all persons involved from continuing the breach.

## 9. CONFLICTS OF INTEREST.

- 9.1.** CONSULTANT shall at all times comply with all federal, state and local conflict of interest laws, regulations, and policies applicable to public contracts and procurement practices, including but not limited to California Government Code Section 81000 *et seq.* (Political Reform Act) and Section 1090 *et seq.* CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. CONSULTANT represents that it has no knowledge of any financial interests which would require it to disqualify itself from any matter on which it might perform services for the CITY.
- 9.2.** If, in performing the PROFESSIONAL SERVICES set forth in this AGREEMENT, the CONSULTANT makes, or participates in, a "governmental decision" as described in Title 2, Section 18700.3(a) of the California Code of Regulations, or performs the same or substantially all the same duties for the CITY that would otherwise be performed by a CITY employee holding a position specified in the department's conflict of interest code, the CONSULTANT shall be subject to a conflict of interest code requiring the completion of one or more statements of economic interests disclosing the CONSULTANT's relevant financial interests.
- 9.3.**  If checked, the CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act. Specifically, the CONSULTANT shall file a Fair Political Practices Commission Form 700 (Assuming Office Statement) within thirty (30) calendar days of the CITY's determination that the CONSULTANT is subject to a conflict of interest code. The CONSULTANT shall also file a Form 700 (Annual Statement) on or before April 1 of each year of the AGREEMENT, disclosing any financial interests held during the previous calendar year for which the CONSULTANT was subject to a conflict of interest code.
- 9.4.** CITY represents that pursuant to California Government Code Section 1090 *et seq.*, none of its elected officials, officers, or employees has an interest in this AGREEMENT.

## 10. DISPOSITION AND OWNERSHIP OF DOCUMENTS.

- 10.1.** All documents, data, studies, drawings, maps, models, photographs and reports prepared by CONSULTANT under this AGREEMENT, whether paper or electronic, shall become the property of CITY for use with respect to this PROJECT, and shall be turned over to the CITY upon completion of the PROJECT or any phase thereof, as contemplated by this AGREEMENT. CONSULTANT shall retain all rights and ownership to any pre-existing works, tools or models and any works created independently of this AGREEMENT. Only RESULTS or DELIVERABLES provided by CONSULTANT under this AGREEMENT, other than those previously provided to the CITY, shall become the property of CITY for use with respect to this PROJECT, and shall be turned over to the CITY upon completion of the PROJECT or any phase thereof, as contemplated by this AGREEMENT.
- 10.2.** Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY and CONSULTANT thereby expressly waives and disclaims, any copyright in, and the right to reproduce, all written material, drawings, plans, specifications or other work prepared under this AGREEMENT, except upon the CITY's prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer.

## 11. INSURANCE

- 11.1.** CONSULTANT shall procure and maintain for the duration of the AGREEMENT insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONSULTANT, their agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A.M. Best's rating of no less than "A" and "VII" unless otherwise approved in writing by the CITY's Risk Manager.
- 11.2.** CONSULTANT's liabilities, including but not limited to CONSULTANT's indemnity obligations, under this AGREEMENT, shall not be deemed limited in any way to the insurance coverage required herein. All policies of insurance required hereunder must provide that the CITY is entitled to thirty (30) days prior written notice of cancellation or non-renewal of the policy or policies, or ten (10) days prior written notice for cancellation due to non-payment of premium. Maintenance of specified insurance coverage is a material element of this AGREEMENT.
- 11.3. Types and Amounts Required.** CONSULTANT shall maintain, at minimum, the following insurance coverage for the duration of this AGREEMENT. If CONSULTANT maintains broader coverage and/or higher limits than the minimums shown below, the CITY shall be entitled to the broader coverage and/or the higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.
- 11.3.1.**  **Commercial General Liability (CGL).** If checked the CONSULTANT shall maintain CGL Insurance written on an ISO Occurrence form or equivalent providing coverage at least as broad as CG 00 01 which shall cover liability arising from any and all personal injury or property damage, including ongoing and completed operations, in the amount no less than \$2,000,000.00 per occurrence and subject to an annual aggregate of \$4,000,000.00. If limits apply separately to this project (CG 25 03 or 25 04) the general aggregate limit shall not apply. There shall be no endorsement or modification of the CGL limiting the scope of coverage for either insured vs. insured claims or contractual liability. All defense costs shall be outside the limits of the policy.. Any excess or umbrella policies being used to meet the required limits of insurance will be evaluated separately and must meet the same qualifications as the CONSULTANT's primary policy.
- 11.3.2.**  **Commercial Automobile Liability.** If checked the CONSULTANT shall maintain Commercial Automobile Liability Insurance for all of the CONSULTANT's



automobiles including owned, hired and non-owned automobiles, automobile insurance written on an ISO form CA 00 01 12 90 or a later version of this form or an equivalent form providing coverage at least as broad for bodily injury and property damage for a combined single limit no less than \$1,000,000.00 per occurrence. Insurance certificate shall reflect coverage for any automobile (any auto).

- 11.3.3.**  **Workers' Compensation.** If checked the CONSULTANT shall maintain Worker's Compensation insurance for all of the CONSULTANT's employees who are subject to this AGREEMENT and to the extent required by applicable state or federal law, a Workers' Compensation policy providing at minimum \$1,000,000.00 employers' liability coverage. The CONSULTANT shall provide an endorsement that the insurer waives the right of subrogation against the CITY and its respective elected officials, officers, employees, agents and representatives.
- 11.3.4.**  **Professional Liability.** If checked the CONSULTANT shall also maintain Professional Liability (errors and omissions) coverage with a limit no less than \$1,000,000 per claim and \$2,000,000 annual aggregate. The CONSULTANT shall ensure both that (1) the policy retroactive date is on or before the date of commencement of the Scope of Services; and (2) the policy will be maintained in force for a period of three years after substantial completion of the Scope of Services or termination of this AGREEMENT whichever occurs last. The CONSULTANT agrees that for the time period defined above, there will be no changes or endorsements to the policy that increase the CITY's exposure to loss. All defense costs shall be outside the limits of the policy..
- 11.3.5.**  **Cyber Liability.** If checked the CONSULTANT shall also maintain Cyber Liability coverage on a claims made basis with a limit no less than \$2,000,000 per occurrence or claim and \$2,000,000 annual aggregate. The CONSULTANT shall ensure both that (1) the policy retroactive date is on or before the date of commencement of any services under this AGREEMENT; and (2) the policy will be maintained in force for a period of three years after substantial completion of the Scope of Services or termination of this AGREEMENT whichever occurs last. Coverage shall be sufficiently broad to respond to the duties and obligations as are undertaken by CONSULTANT in this AGREEMENT and shall include claims involving infringement of intellectual property, infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to such obligations. All defense costs shall be outside the limits of the policy.
- 11.3.6.**  **Fidelity and Crime Liability.** If checked, the CONSULTANT shall also maintain Fidelity and Crime coverage for theft of CITY property for an amount no less than \$1,000,000 per loss.
- 11.3.7.**  **Sexual Abuse and Molestation ("SAM") Insurance.** If checked, the CONSULTANT shall also maintain sexual abuse and molestation (SAM) insurance with limits not less than \$1,000,000 per occurrence or claim with an aggregate of not less than \$2,000,000. The policy shall provide coverage including but not limited to claims for improper sexual conduct, damages because of bodily injury, and negligent hiring and supervision. All defense costs shall be outside the limits of the policy.
- 11.3.8.**  **Contractor's Pollution Legal Liability.** If checked, the CONSULTANT shall procure and maintain contractors' pollution legal liability and/or errors and omissions with limits no less than \$1,000,000 per occurrence or claim with an aggregate of not less than \$2,000,000 to cover liability and legal expenses arising out of cleanup, removal, storage, or handling of hazardous or toxic chemicals, materials, substances, or any other pollutants by the CONSULTANT or any subcontractor

resulting from pollution conditions.

- 11.4. Self-Insured Retentions.** Any self-insured retentions are the responsibility of the CONSULTANT and must be declared to and approved by the CITY. At the option of the CITY, either (1) the insurer shall reduce or eliminate such self-insured retentions as respects the CITY, its officers, officials, employees and volunteers, or (2) the CONSULTANT shall provide a financial guarantee satisfactory to the CITY guaranteeing payment of losses and related investigations, claim administration, and defense expenses.
- 11.5. Waiver of Subrogation.** CONSULTANT hereby grants to CITY and its respective elected officials, officers, employees, agents and representatives a waiver of any right to subrogation which any insurer of said CONSULTANT may acquire against the CITY by virtue of the payment of any loss under such insurance. CONSULTANT agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the CITY has received a waiver of subrogation endorsement from the insurer.
- 11.6. Additional Required Provisions.** The commercial general liability, including any excess or umbrella policies being used to meet the required limits of insurance shall contain, or be endorsed to contain, the following provisions:
- 11.6.1.** The CITY, its officers, officials, employees, and representatives shall be named as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts, or equipment furnished in connection with such work or operations. The CITY's additional insured status must be reflected on additional insured endorsement form (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37) which shall be submitted to the CITY.
- 11.6.2.** The policies are primary and non-contributory to any insurance that may be carried by the CITY, as reflected in an endorsement at least as broad as CG 20 01 04 13 which shall be submitted to the CITY. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, or representatives shall be excess of the CONSULTANT's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.
- 11.7. Verification of Coverage.** CONSULTANT shall furnish the CITY with original certificates and amendatory endorsements effecting coverage required by this Section 11 and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. The endorsements should be on forms approved by the CITY or on other than the CITY's forms provided those endorsements conform to CITY requirements. All certificates and endorsements are to be received and approved by the CITY before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The CITY reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications, at any time if required for anticipated or filed claims, demands, costs or liabilities. The CITY shall disclose the reason for the requested insurance policies before CONSULTANT provides the requested policies. CONSULTANT shall not unreasonably withhold the requested policies and shall provide the requested policies upon receipt of CITY's disclosure of the reason for CITY's need for the policies. The CITY shall always maintain CONSULTANT's insurance policies as nonpublic confidential information subject to protection, notice and disclosure requirements of 8.2 and 8.3.
- 11.8. Excess or Umbrella Policies.** If any Excess or Umbrella Liability policies are used to meet the limits of liability required by this agreement, said policies shall meet all of the insurance requirements stated in this document, including, but not limited to, the additional insured, contractual liability, "insured contract" definition, occurrence definition, primary and non-contributory, indemnity, and defense requirements. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the CONSULTANT's primary and

excess liability policies are exhausted.

- 11.9. Special Risks or Circumstances.** CITY reserves the right to modify these requirements, including limits, based on the nature of risk, prior experience, insurer, coverage, or other special circumstances.

## **12. INDEMNIFICATION.**

CONSULTANT agrees to defend (with counsel acceptable to CITY), indemnify, and hold harmless the CITY, and its officers, officials, agents and employees from any and all claims, demands, costs or liabilities that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its employees, agents, and subcontractors in the performance of or failure to perform services or obligations under this AGREEMENT. Notwithstanding the foregoing, to the extent required by Civil Code section 2782, CONSULTANT's defense and indemnity obligations shall not apply to liability for damages for death or bodily injury to persons, injury to property, or any other loss, damage or expense arising from the gross negligence or willful misconduct of the CITY or the CITY's elected officials, officers, agents, employees, or independent contractors who are directly responsible to the CITY. CONSULTANT's indemnification obligations shall not be limited by the insurance provisions of this AGREEMENT. The PARTIES expressly agree that any payment, attorney's fees, costs or expense CITY incurs or makes to or on behalf of an injured employee under the CITY's self-administered workers' compensation is included as a loss, expense, or cost for the purposes of this section, and that this section will survive the expiration or early termination of this AGREEMENT.

## **13. SUBCONTRACTORS.**

- 13.1.** The CONSULTANT's hiring or retaining of third parties (i.e. subcontractors) to perform services related to the PROJECT is subject to prior written approval by the CITY.
- 13.2.** All contracts entered into between the CONSULTANT and its subcontractor shall also provide that each subcontractor shall obtain insurance policies which shall be kept in full force and effect during any and all work on this PROJECT and for the duration of this AGREEMENT. The CONSULTANT shall require the subcontractor to obtain, all policies described in Section 11 in the amounts required by the CITY, which shall not be greater than the amounts required of the CONSULTANT. CONSULTANT shall ensure that CITY is an additional insured on insurance required from subcontractors.
- 13.3.** In any dispute between the CONSULTANT and its subcontractor, the CITY shall not be made a party to any judicial or administrative proceeding to resolve the dispute. The CONSULTANT agrees to defend and indemnify the CITY as described in Section 12 of this AGREEMENT should the CITY be made a party to any judicial or administrative proceeding to resolve any such dispute.

## **14. NON-DISCRIMINATION.**

CONSULTANT shall not discriminate against any employee or applicant for employment because of sex, race, color, age, religion, ancestry, national origin, military or veteran status, disability, medical condition, genetic information, gender expression, marital status, or sexual orientation. CONSULTANT shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their sex, race, color, age, religion, ancestry, national origin, military or veteran status, disability, medical condition, genetic information, gender expression, marital status, or sexual orientation and shall make reasonable accommodation to qualified individuals with disabilities or medical conditions. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by CITY setting forth the provisions of this non-discrimination clause.

**15. NOTICES.**

All communications to either party by the other party shall be delivered to the persons listed below. Any such written communications by mail shall be conclusively deemed to have been received by the addressee five (5) calendar days after the deposit thereof in the United States mail, postage prepaid and properly addressed as noted below.

Nicole Grucky, Senior Management Analyst  
City of Solana Beach  
635 S. Highway 101  
Solana Beach, CA 92075

Scott J. Anders, Director  
Energy Policy Initiatives Center  
University of San Diego  
Pardee Legal Research Center  
5998 Alcalá Park  
San Diego, CA 92110

**16. ASSIGNABILITY.**

This AGREEMENT and any portion thereof shall not be assigned or transferred, nor shall any of the CONSULTANT's duties be delegated or sub-contracted, without the express written consent of the CITY.

**17. RESPONSIBILITY FOR EQUIPMENT.**

CITY shall not be responsible nor held liable for any damage to persons or property consequent upon the use, misuse, or failure of any equipment owned by CONSULTANT, which is used by CONSULTANT's employees or subcontractors.

**18. CALIFORNIA LAW; VENUE.**

This AGREEMENT shall be construed and interpreted according to the laws of the State of California. Any action brought to enforce or interpret any portion of this AGREEMENT shall be brought in the County of San Diego, California. CONSULTANT hereby waives any and all rights it might have pursuant to California Code of Civil Procedure Section 394.

**19. COMPLIANCE WITH LAWS.**

- 19.1. The CONSULTANT shall comply with all laws, ordinances, regulations, and policies of the federal, state, and local governments applicable to this AGREEMENT whether now in force or subsequently enacted. This includes maintaining a City of Solana Beach Business Certificate.
- 19.2.  If checked, CONSULTANT represents and warrants that CONSULTANT is familiar with the requirements of AB506 (Business and Professions Code section 18975) and the Child Abuse and Neglect Reporting Act (Penal Code sections 11164 - 11174.3), and that it and each and every person performing any of the PROFESSIONAL SERVICES under this AGREEMENT on CONSULTANT's behalf does and will, at all times, comply with such requirements.

**20. ENTIRE AGREEMENT.**

This AGREEMENT sets forth the entire understanding of the PARTIES with respect to the subject matters herein. There are no other understandings, terms or other agreements expressed or implied, oral or written, except as set forth herein. No change, alteration, or modification of the terms or conditions of this AGREEMENT, and no verbal understanding of the PARTIES, their officers, agents, or employees shall be valid unless agreed to in writing by both PARTIES. This Contract may be executed electronically with the same force and effect as an original ink signature.

**21. NO WAIVER.**

No failure of either the City or the Consultant to insist upon the strict performance by the other of any covenant, term or condition of this AGREEMENT, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this AGREEMENT shall constitute a waiver of any such breach of such covenant, term or condition.

**22. SEVERABILITY.**

The unenforceability, invalidity, or illegality of any provision of this AGREEMENT shall not render any other provision unenforceable, invalid, or illegal.

**23. DRAFTING AMBIGUITIES.**

The PARTIES agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this AGREEMENT, and the decision of whether or not to seek advice of counsel with respect to this AGREEMENT is a decision which is the sole responsibility of each Party. This AGREEMENT shall not be construed in favor of or against either Party by reason of the extent to which each Party participated in the drafting of the AGREEMENT.

**24. CONFLICTS BETWEEN TERMS.**

If an apparent conflict or inconsistency exists between the main body of this AGREEMENT and the Exhibits, the main body of this AGREEMENT shall control. If a conflict exists between an applicable federal, state, or local law, rule, regulation, order, or code and this AGREEMENT, the law, rule, regulation, order, or code shall control. Varying degrees of stringency among the main body of this AGREEMENT, the Exhibits, and laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement shall control. Each Party shall notify the other immediately upon the identification of any apparent conflict or inconsistency concerning this AGREEMENT.

**25. EXHIBITS INCORPORATED.**

All Exhibits referenced in this AGREEMENT are incorporated into the AGREEMENT by this reference.

**26. SIGNING AUTHORITY.**

- 26.1. The representative for each Party signing on behalf of a corporation, partnership, joint venture, association, or governmental entity hereby declares that authority has been obtained to sign on behalf of the corporation, partnership, joint venture, association, or entity and agrees to hold the other Party or PARTIES hereto harmless if it is later determined that such authority does not exist.
- 26.2.  If checked, a proper notary acknowledgement of execution by CONSULTANT must be attached.

**IN WITNESS WHEREOF**, the PARTIES hereto have executed this AGREEMENT the day and year first hereinabove written.

CITY OF SOLANA BEACH, a municipal corporation

University of San Diego, a California nonprofit corporation, for its Energy Policy Initiatives Center (EPIC)

By:

  
\_\_\_\_\_  
City Manager, Alyssa Muto


By:

  
\_\_\_\_\_  
Signature  
Truc T. Ngo, PhD  
Associate Provost for Research Administration  
\_\_\_\_\_  
Print Name and Title

ATTEST:

  
\_\_\_\_\_  
City Clerk, Angela Ivey

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Assistant City Manager, Daniel King

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney, Johanna N. Canlas

## EXHIBIT "A"

### SCOPE OF SERVICES AND FEE

The Energy Policy Initiatives Center (EPIC) at the University of San Diego will support City of Solana Beach to update its Climate Action Plan (CAP). The main tasks include developing and implementing a stakeholder outreach program, evaluating CAP measures, conducting a benefit-cost analysis, updating the CAP document, and completing a review of CEQA requirements. The following provides a detailed scope of work describing anticipated work for this project.

#### SCOPE OF WORK

##### Task 1 Attend Project Meetings

EPIC will attend the following meetings, as needed. Note that Tasks 2 and 11 include additional effort to attend public engagement and CAP adoption meetings.

##### 1.1 Attend Kick-Off Meeting

Within one week of executing the project agreement, the EPIC team will participate in kickoff meeting with City of Solana Beach staff to discuss project scope and schedule, establish roles, responsibilities, and communications protocols, and receive direction on initial tasks.

##### 1.2 Attend Regular Project Meetings or Conference Calls

Our team will participate in project update meetings or calls as determined by City staff. The purpose of the meetings includes but is not limited to review progress, discuss any challenges or pending decisions, and to plan future project activities.

##### 1.3 Conduct Meetings with Relevant Staff and City Departments

Our team will coordinate with City staff to conduct a kick off meeting with all relevant staff and sub-contractors and meetings with relevant City departments. The meetings will be used to discuss and receive feedback on CAP targets, feasibilities of candidate measures, roles and responsibilities for implementing the CAP Actions, developing detailed tasks to implement the CAP Actions. These meetings will inform the CAP measure Implementation Cost Analysis and implementation monitoring procedures.

##### 1.4 Attend Public Meetings

At the City's direction and with EPIC coordination, Ascent will attend public meetings, including public engagement events and City Council meetings as needed throughout the project, up to the allocated budget for the project. With regards to CEQA, the City has directed Ascent to work with City staff to prepare a notice of exemption. This scope of work does not include participation by Ascent CEQA specialists at public hearings to address CEQA-related questions.

##### Task 1 Deliverables:

- Kick-off meeting
- Project meetings with City staff
- Meeting with City departments
- Support of City staff in preparing reports, presenting (at up to two meetings), and obtaining approval of the CAP (limited to answering questions about technical information in the CAP)

##### Task 2 Develop and Implement Public Engagement Plan

Public engagement is an important component to nearly every aspect of the CAP Amendment No. 2 project. Feedback gathered through this process will inform CAP measure selection, target considerations, benefit-cost analysis, and the implementation monitoring tasks.

## 2.1 Develop Draft and Final Public Engagement Plan

Our team will develop a public engagement plan. Engagement plan objectives will be finalized in coordination with the City, and we recommend a process that prioritizes procedural equity, accessibility and parity, and builds on the City's strengths. The plan will consist of the following components: outreach objectives, timeline, stakeholder identification and recruitment strategies, outline of public workshops and stakeholder meetings, and a variety of other outreach methods lead through the City's communication department. The engagement plan will also include a figure and description of how the outreach, CAP update, and environmental review processes align.

Our team will develop and facilitate workshops and stakeholder meetings, including virtual events as needed. EPIC will also host creative outreach methods such as pop-up workshops, project briefings at existing meetings hosted by other organizations, and kiosks at community events at an additional cost. Implementation of the public engagement plan is detailed in Task 2.2.

## 2.2 Implement Public Engagement Plan Activities

Our team will implement the public engagement plan by preparing draft and final presentations and meeting materials for up to three City-led engagement events. These materials will be developed with key stakeholders in mind, such as City Council members, local industry and business groups, neighborhood associations, environmental organizations, and youth groups.

Our team will attend and facilitate one virtual public workshop (assumed to be one of the three City-led engagement events). The workshop structure would be determined during development of the public engagement plan under Subtask 2.1. In addition, we will develop survey questions that can be administered during City-led engagement events and workshops. The survey questions can be used to collect feedback as part of an online survey or in hard-copy format during a community fair or to guide discussions during workshops or stakeholder interviews.

### Task 2 Deliverables:

- Draft and final public engagement plan (draft includes one cycle of comments from the City and one round of review) (electronic)
- Draft and final presentations and meeting materials for up to three City-led engagement events (electronic)
- Attendance and facilitation for one virtual public workshop (assumed to be one of the three City-led engagement events)
- One draft and one final set of survey questions to administer during City-led engagement events and workshops (electronic) (draft includes one round of comments from the City and one round of review)

## Task 3 Identify CAP Measures

Based upon early public input and external CAP review, the project team will work with City staff to identify candidate measures to reduce or remove GHG emissions.

### 3.1 Review City of Solana Beach CAP Measures

EPIC will review existing CAP measures to determine if any revisions are needed based on current implementation process and the impact of latest California regulations. EPIC is familiar with Solana Beach CAP measures and measures in most other CAPs in the region.

### 3.2 Review Existing CAP Measures in the Region and State

EPIC will review CAP measures adopted in CAPs in the San Diego region and other notable cities around California, including those with similar characteristics as the City. EPIC maintains a database of measures included in CAP in the San Diego region. EPIC will use this and results from additional CAP reviews to identify candidate CAP measures.



### 3.3 Prepare a List of Candidate CAP Measures

Based on the results of the review of existing measures, EPIC's CAP measure database, other CAPs around the state, and feedback from the public and city departments, EPIC will develop a list of candidate measures for consideration by City staff. The final list of candidate measures will be evaluated in subsequent tasks.

#### Task 3 Deliverables:

- Matrix of candidate CAP measures

### Task 4 Estimate GHG Impacts of CAP Measures

Once a pool of candidate CAP measures is identified, EPIC will estimate the GHG reduction potential for each candidate measure.

#### 4.1 Collect Data

Based on previous work in the region and specifically with City of Solana Beach, EPIC will identify data needs and work with city staff, relevant city departments, and third-party agencies (e.g., SANDAG), to collect data for GHG reduction potential calculation.

#### 4.2 Calculate GHG Reduction Values

Using the methods included in SANDAG's ReCAP Appendix II: GHG Reduction Calculation Methods for CAP Measures, EPIC will estimate the GHG reduction impacts of all candidate measures.

#### 4.3 Develop Technical Document

EPIC will summarize the GHG reductions estimates and methods used for each candidate measures in a technical document.

#### Task 4 Deliverables:

- Spreadsheet of preliminary results of GHG reduction values
- Draft and final report on method to estimate GHG impacts of CAP measures

### Task 5: CAP Implementation Cost Analysis (ICA)

EPIC will work with City staff to collect relevant information to estimate the internal staffing, capital and operational, consulting, and other costs to the City that result from implementing the measures included in the draft CAP over the first 5 years. EPIC will work with City staff to determine the final list of implementation actions and associated timeline to be considered in the analysis. EPIC will also work with staff to determine the scope of the analysis, which can estimate both cost and effort (hours and full-time equivalent [FTE]), and the format for presenting results, which could be organized by department, position, CAP measure, measure category (e.g., ordinance development, education/outreach, operations, etc.), and cost type (e.g. capital personnel, consultant, etc.). The methods used to complete the CAP Implementation Cost Analysis will be consistent with the San Diego Association of Governments (SANDAG) Regional Climate Planning (ReCAP) Framework Technical Appendix IV.

#### 5.1 Review CAP Implementation Actions

EPIC will review and recommend modifications (as needed) to implementation actions for each of the CAP measures. These actions represent the steps necessary to implement the overall goals of the CAP measure. EPIC will work with City staff to identify any additional information that may be needed to complete the data collection tools described in Task 5.2.

#### 5.2 Develop Data Collection Tool

EPIC will develop a user-friendly data collection tool that City staff can use to provide estimates for the anticipated level of effort, staffing costs, and other costs to implement CAP activities. The data collection tool will be organized to the extent possible to match City of Solana Beach's internal budget categories and conventions.

### 5.3 Review Data Collection Tools with City Staff (as needed)

EPIC will meet with City staff, including representatives from departments that will be involved in implementing the CAP, to review the purpose and structure of the data collection tool and answer any questions City staff may have.

### 5.4 Conduct Analysis of Cost Data

EPIC will review the data collected from staff to validate, identify any anomalies, or need for further data, and finalize the information needed to complete the analysis. Once the data is finalized, EPIC will analyze and compile the cost data in a summary spreadsheet for City staff review and comment. Results can be grouped as needed to coincide with the City's budget forecast. Final spreadsheets (tables and figures) will be formatted and developed so that, if needed, they can be used to communicate the information to the City Council, other City departments and staff, and stakeholders.

### 5.5 Develop Draft Report

EPIC will develop a draft report outline for staff review. Based on staff feedback on the outline and the outcome of other meetings and guidance from other project tasks, EPIC will develop a draft report to summarize the implementation cost estimate findings for staff review.

### 5.6 Develop Final Report

Based on staff review of the draft ICA report, EPIC will develop a final report to summarize the implementation cost estimate findings.

#### Task 5 - Work Products:

- Draft and Final List of CAP Implementation Actions
- Department-Specific Data Collection Tools
- Preliminary Results Spreadsheets
- Draft and Final Report Outline
- Draft and Final Report

#### Task 6 Evaluate Candidate CAP Measures

Based on estimated GHG reduction potential, results of the benefit-cost analysis, potential co-benefits, and stakeholder feedback, EPIC will work with staff to evaluate candidate measures.

### 6.1 Develop Measure Selection Criteria

EPIC will evaluate candidate measures using selection criteria determined by EPIC and city staff, including stakeholder feedback gathered during the public engagement, implementation feasibility gathered during internal city department engagement, cost, number of co-benefits, and GHG reduction potential.

### 6.2 Develop Evaluation Matrix

EPIC will develop a decision making tool to help city staff understand the tradeoffs among candidate CAP measures. This matrix will include candidate measures with measure description, performance metrics, selection criteria, and GHG reduction.

#### Task 6 Deliverables:

- Potential selection criteria
- Evaluation matrix with candidate CAP measures

## Task 7 Integrate Social Equity Considerations

Social equity considerations cut across nearly all aspects of a CAP. EPIC will integrate social equity and environmental justice throughout the CAP. In EPIC's analysis of local policies for the Regional Decarbonization Framework, we identified numerous ways to integrate social equity into the climate planning process. We will draw on that initial work to help City staff integrate social equity considerations into their CAP update process and document.

### 7.1 Define Social Equity

EPIC will work with staff to develop a definition for social equity in the context of CAPs. EPIC will conduct a literature review to identify existing definitions, particularly those used in a climate action planning context.

### 7.2 Develop Social Equity Objectives

EPIC will work with City staff to develop social equity objectives for the CAP. These can include overall goals for social equity and also more specific objectives for each CAP measure. An example of an overall objective would be to prioritize certain measures in communities of concern. An example of a specific objective would be to plant 50% of the CAP tree planting goal in communities of concern.

### 7.3 Prepare a Memo Summarizing Options to Integrate Social Equity into Climate Planning Cycle

Using the definitions and objectives from the above tasks, EPIC will prepare a brief memo summarizing options to integrate social equity into each step of the climate planning cycle, including CAP development, implementation, and monitoring. Given the current scope and anticipated budget of this project, it may not be possible to conduct detailed analysis during the CAP development process to adequately develop social equity based measures and specific goals for communities of concern.

#### Task 7 Deliverables:

- Memo summarizing options to integrate social equity into the CAP
- Social equity language for CAP

## Task 8 Evaluate Existing GHG Reduction Targets

EPIC will evaluate the City's existing GHG reduction targets to determine whether it is necessary to update overall emissions targets and whether additional GHG reduction measures are needed to reach an updated target.

### 8.1 Assess Target Options

Based on EPIC's knowledge of statewide guidance, EPIC will work with staff to determine whether it is necessary to extend the GHG reduction target year beyond 2035, including whether and how to incorporate a net zero emissions goal into the City's CAP.

### 8.2 Project GHG Emissions

Projecting emissions is an important step in determining the amount reductions necessary to reach emissions targets. Based on work with SANDAG to develop inventories and collect activity data, EPIC proposes to use the 2018 Solana Beach GHG inventory and 2019 activity data developed under ReCAP as baseline for emissions projections.

### 8.3 Prepare Memo on GHG Target Options and Approaches

EPIC will develop a memo that includes data sources and methods to project business-as-usual GHG emissions projections, analysis to show the projected impact of the latest California regulations, evaluation of existing GHG reduction targets in relation to updated GHG projections, and potential new target options, if needed.

#### Task 8 Deliverables:

- Draft and final memo on GHG target options

## Task 9 Develop CAP Implementation Monitoring Procedures

EPIC will work with staff to develop implementation monitoring procedures. EPIC will integrate and leverage its work supporting SANDAG's Climate Action Data Portal, including ReCAP Snapshots, and ensure that monitoring activities are consistent with those presented in SANDAG's ReCAP Appendix VI: CAP Monitoring and Reporting.

### 9.1 Develop CAP Implementation Data Requirements

EPIC will work with City staff to identify the data information required to determine and prioritize how actions will be implemented, including the level of implementation (e.g., mandatory or voluntary), department and staff responsible for implementation, near-term and long-term steps, key performance indicators, funding opportunities, and monitoring metrics.

### 9.2 Collect Relevant Information from City Departments

EPIC will collect as much data as possible on its own to minimize the burden on City staff. Given the internal nature of much of the data, it is anticipated that much of the data will be provided by City staff. EPIC will develop processes to facilitate the data collection process, including a data collection template. EPIC will work with staff and relevant city departments to determine the best way to collect relevant data.

### 9.3 Develop Implementation Content for CAP

Once all relevant information is collected, EPIC will develop content for the implementation and monitoring section of the CAP.

### 9.4 Develop Implementation Monitoring Matrix

Based on work already completed for CAP management and similar work previously completed in the region, EPIC will develop a matrix to summarize implementation and monitoring data, including metrics for assessing progress.

#### Task 9 Deliverables:

- Draft and final data collection template.
- Draft and final Implementation Monitoring Procedures Memo.

## Task 10 Prepare Appropriate CEQA Documentation

Our team will draft a Notice of Exemption (NOE) for the CAP Update. In particular, EPIC, the City, and Ascent anticipate using a Class 8 Categorical Exemption (CEQA Guidelines Section 15308, Actions by Regulatory Agencies for Protection of the Environment). The City will be responsible for filing the NOE with the California Governor's Office of Planning and Research.

#### Task 10 Deliverables:

- Notice of Exemption – complete

## Task 11 Prepare Draft and Final CAP Update

EPIC will prepare an updated CAP document for review by City staff. The CAP document will also build off the prior efforts of the 2018 CAP according to updated policies and state mandates and the latest technology and science on climate change and greenhouse gas reductions.

### 11.1 Prepare Administrative Draft CAP Document

The organization and format of the administrative draft CAP is anticipated to build from the existing 2018 CAP document and will incorporate additional sections/chapters according to this scope. Climate adaptation was not addressed in the 2018 CAP but will be included as an additional chapter or section of this CAP update.

EPIC will prepare administrative draft documents and submit them to the City for review and comment. This version will not include the final graphic design; rather, the goal will be to receive City feedback and approval on content.

#### 11.2 Prepare Public Draft CAP Document

Following receipt of City comments on the administrative draft CAP, our team will prepare a public draft version. The CAP will be tailored to the City's preferred format and place an emphasis on providing information visually using maps, graphics, tables, and matrices in a Microsoft Word template. Explanatory text will read clearly and concisely.

#### 11.3 Prepare Final CAP Document

Following public review, our team will work with City staff to review comments received and identify any potential changes needed to the public draft CAP. EPIC will assist City staff in tracking and organizing public comments received and developing written responses to public comments. For no more than 10 hours, our team will provide technical support on preparation of responses to comments on the CAP, if desired. The City will provide direction to our team for appropriate revisions to the draft CAP in response to public comments. We will prepare and submit a final CAP to the City for the adoption process. This task assumes minimal editorial revisions to the document and no changes to the technical data. If comments necessitate substantive changes to the technical analysis, our team will work with the City to determine added costs, if any.

#### 11.4 Public Hearings

Our project team will attend and present at City public hearings and briefings as requested by City staff. This subtask assumes that project leads and appropriate technical analysts will each prepare for and attend up to one Commission meeting and one City Council meeting for CAP approval, as well as assist with preparation of one presentation. Additional hearing attendance and presentations can be supported with added costs.

#### Task 11 Deliverables:

- Administrative draft CAP in Microsoft Word (draft includes one round of comments from the City and one round of review) (electronic)
- Public draft CAP in Microsoft Word and PDF (draft includes one round of comments from the City and one round of review) (electronic)
- Final CAP (electronic)
- Support City staff in preparing one presentation (at up to two meetings) (electronic)

#### Task 12 Contract Management

##### 12.1 Budget Review and Invoice Preparation

EPIC will submit regular invoices.

##### 12.2 Progress Reports

EPIC will develop and submit project-related reports to City staff, as needed

#### Task 13: Other Technical and Policy Assistance, As Assigned

The project team will be available to support related work that is not included in the Scope of Work, including but not limited to policy development; quantitative analysis; qualitative analysis; legal and regulatory analysis; and other topics as needed based on direction from City staff. No additional work shall be performed, nor any extra costs incurred, without prior written approval from City staff.

**Project Payment Schedule**

EPIC will invoice for payment on a time and materials basis based on hourly rates listed below. EPIC's rates are listed below. Fiscal year is July 1 - June 30.

**EPIC Hourly Rates**

Position	FY 23-24 Rate	FY 24-25 Rate
Director	\$131.96	\$138.56
Assistant Director	\$103.80	\$108.99
Staff Attorney	\$83.19	\$87.34
Senior Policy Analyst	\$79.29	\$83.25
Communications Director	\$74.56	\$78.29
Technical Policy Analyst	\$70.10	\$73.61

Ascent Environmental rates are listed below:

**Ascent Environmental  
Hourly Rates**

Position	Rate
Principal-in-Charge	\$300.00
CAP Project Manager	\$175.00
Climate Change Analyst	\$145.00
Publishing Specialist	\$140.00

**Project Timeline**

The table below provides an estimated timeline for the main project tasks. The schedule is subject to change based on final contract approval and notice to proceed.

Project Tasks	2023		2024			
	Q3	Q4	Q1	Q2	Q3	Q4
<b>1.0 Attend Project Meetings</b>						
1.1 Attend Kick-Off Meeting (completed)						
1.2 Attend Regular Project Meetings or Conference Calls						
1.3 Conduct Meetings with Relevant City Departments						
1.4 Attend Public Meetings						
<b>2.0 Develop and Implement Public Engagement Plan</b>						
2.1 Develop Draft and Final Public Engagement Plan						
2.2 Implement Public Engagement Plan Activities						
<b>3.0 Identify CAP Measures</b>						
3.1 Review City of Solan Beach CAP Measures						
3.2 Review Existing CAP Measures in Region and State						
3.3 Prepare a List of Candidate CAP Measures						
<b>4.0 Estimate GHG Impacts of CAP Measures</b>						
4.1 Collect Data						
4.2 Calculate GHG Reduction Values						
4.3 Develop Technical Document						
<b>5.0 Complete a Implementation Cost Analysis</b>						
5.1 Review CAP Implementation Actions						
5.2 Develop Data Collection Tool						
5.3 Review Data Collection Tools with City Staff (as needed)						
5.4 Conduct Analysis of Cost Data						
5.5 Develop Draft Report						
5.6 Develop Final Report						
<b>6.0 Evaluate Candidate CAP Measures</b>						
6.1 Develop Measure Selection Criteria						
6.2 Develop Evaluation Matrix						
<b>7.0 Integrate Social Equity Considerations</b>						
7.1 Define Social Equity						
7.2 Develop Social Equity Objectives						
7.3 Prepare Memo Summarizing Options for Social Equity						
<b>8.0 Evaluate Existing GHG Reduction Targets</b>						
8.1 Assess Target Options						
8.2 Project GHG Emissions						
8.3 Prepare Memo on GHG Target Options and Approaches						
<b>9.0 Develop CAP Implementation Monitoring Procedures</b>						
9.1 Develop CAP Implementation Data Requirements						
9.2 Collect Relevant Information from City Departments						
9.3 Develop CAP Implementation Content for CAP						
9.4 Develop Implementation Monitoring Matrix						
<b>10.0 Prepare Appropriate CEQA Documentation</b>						
9.1 Prepare Administrative Draft Environmental Checklist and Addendum						
9.2 Preparing Final Environmental Checklist and Addendum						
<b>11.0 Prepare Draft and Final CAP</b>						
11.1 Prepare CAP Outline						
11.2 Prepare Public Draft CAP Document						
11.3 Prepare Final CAP Document						





# STAFF REPORT

## CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** City Clerk Department – Angela Ivey, City Clerk  
**SUBJECT:** **City’s Conflict of Interest Code Required Update**

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### **BACKGROUND:**

The City’s Conflict of Interest Code, is the legal instrument requiring those individuals holding designated positions to publicly disclose any applicable financial interests on an annual basis. Pursuant to Government Code Section 87306, state law requires every agency to amend its Conflict of Interest Code “when change is necessitated by changed circumstances, including the creation of new positions and relevant changes in the duties assigned to existing positions”. This review must be completed annually by October.

This item is before City Council for the purpose of complying with the annual review requirement, and adopting the proposed updates to the Solana Beach Conflict of Interest Code amending certain position titles.

### **DISCUSSION:**

Additions or modifications of positions and duties have triggered an update to the City’s Conflict of Interest Code. In addition, certain positions that have not been filled for some time have been deleted.

Pursuant to Government Code 87306, any amendments to the code must be submitted to the code reviewing body, the City Council, within 90 days once the need for an amendment has become apparent.

**CEQA COMPLIANCE STATEMENT:** N/A

**FISCAL IMPACT:** N/A

**WORK PLAN:** N/A

CITY COUNCIL ACTION:

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**OPTIONS:**

- Approve Staff recommendation.
- Deny Staff recommendation and provide direction.

**CITY STAFF RECOMMENDATION:**

Staff recommends that the City Council:

1. Adopt Resolution 2024-091 adopting an amended Solana Beach Conflict of Interest Code.



Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-091 with Exhibit A (Conflict of Interest Code)

## RESOLUTION 2024-091

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ADOPTING AN UPDATED CONFLICT OF INTEREST CODE

**WHEREAS**, pursuant to Government Code Section 87300, the Political Reform Act (PRA) requires all local governmental agencies to adopt Conflict of Interest Codes applicable to every officer, employee, member or consultant of the agency whose position entails the making, or participating in the making, of decisions which may foreseeably have a material financial effect on any financial interest, and the Code requires such designated employees to disclose and disqualify themselves from making, participating in, or attempting to influence such decisions; and

**WHEREAS**, the City adopted a Conflict of Interest Code that incorporated Fair Political Practices Commission Reg. 18730 by reference with Resolution 1987-11 and last updated the Code in 2023; and

**WHEREAS**, State Law requires local Conflict of Interest Codes to be amended when changed circumstances arise such as the creation of new positions or relevant changes in the duties assigned to existing positions; and

**WHEREAS**, the City occasionally modifies position titles and duties as necessary thereby requiring amendments to the City's current Conflict of Interest Code, as noted on Exhibit A; and

**WHEREAS**, local government agencies are required by Government Code Section 87311 to amend the code according to procedures that guarantee to officers, employees, members, consultants, and residents of the jurisdiction adequate notice and a fair opportunity to present their views.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. The above recitations are true and correct.
2. That the City's Conflict of Interest Code be amended due to reclassification of designated employee positions resulting in modified position titles and duties.

3. That the Solana Beach City Council and its related agencies (Public Financing Authority, Housing Authority, etc.) of the City of Solana Beach do hereby adopt the attached Conflict of Interest Code, Exhibit A.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of September 2024, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSENT: Councilmembers –  
ABSTAIN: Councilmembers –

\_\_\_\_\_  
LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk

**EXHIBIT A**  
Resolution 2024-091

**CITY OF SOLANA BEACH  
CONFLICT OF INTEREST CODE**

The Political Reform Act of 1974 (Government Code Sections 81000 et. seq.) requires local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict of interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions and establishing disclosure requirements shall constitute the Conflict of Interest Code for the City of Solana Beach.

Individuals holding designated positions shall file their statements with the City Clerk's Office, which will retain the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.)

## APPENDIX

### Disclosure Categories

Individuals holding designated positions must report their interests according to the following disclosure category(ies) to which their position has been assigned.

#### Category 1: All Sources

Interests in real property (not including primary residence) located within the City or within two miles of the City; and investments and business positions in business entities, and income, including loans, gifts, and travel payments *from all sources*.

#### Category 2: Agency Specific

Interests in real property (not including primary residence) located within the City or within two miles of the City; investments and business positions in business entities doing business with the City and/or located in San Diego County; and income, including but not limited to loans, gifts, and travel payments, from sources in San Diego County, and/or from sources outside the County whose economic position may be affected by decisions or recommendations made *by the agency at all levels*.

#### Category 3: Department Specific

Interests in real property (not including primary residence) located within the City or within two miles of the City; investments and business positions in business entities located in San Diego County; and income, including loans, gifts, and travel payments from sources whose economic position may be affected by the decisions or recommendations made *by the department to which the filer is assigned duties*.

#### Category 4: Property/Facilities Entitlement

Interests in real property (not including primary residence) located within the City or within two miles of the City; investments and business positions in business entities located in San Diego County; and income, including loans, gifts, and travel payments from sources *that are of the type to request an entitlement to use agency property or facilities*, including, but not limited to: a license; a facilities use permit; or a vendor permit.

#### Category 5: Commission/Consultant Specific

Interests in real property (not including primary residence) located within the City or within two miles of the City; investments and business positions in business entities doing business with the City and/or located in San Diego County; and income, including but not limited to loans, gifts, and travel payments, from sources in San Diego County, and/or from sources outside the County, whose economic position may be affected by the decisions or recommendations *of the designated commission or consultant*.

The following designated positions, when active, file according to the assigned categories associated with their title.

**Designated Positions**

**Disclosure Categories**

Legislative Bodies other than City Council:

Public Financing Authority Officers/Members ..... 1  
 Housing Authority ..... 1  
 Successor Agency for the Redevelopment Agency ..... 1  
 Oversight Board to the Successor Agency for the  
 Redevelopment Agency ..... 1

City Staff Positions:

**Accountant**..... 3  
 Assistant City Manager ..... 2  
 Assistant Civil Engineer ..... 3  
 Assistant Planner ..... 3  
~~Assistant to the City Manager~~ ..... 2  
 Associate Civil Engineer..... 3  
 Associate Planner ..... 3  
 Building Inspector ..... 3  
 Building Official(s) ..... 3  
 City Clerk ..... 1  
 City Engineer/Public Works Director ..... 2  
 Code Enforcement Specialist..... 3  
 Code Compliance Officer ..... 3, 4  
 Code Compliance Specialist ..... 3  
 Community Development Director ..... 2  
 Deputy City Attorney(s) ..... 2  
 Deputy City Clerk ..... 3  
**Deputy Director of Engineering** ..... 2  
 Fire Chief/Public Safety Director ..... 2  
 Deputy Fire Chief/Fire Marshal ..... 3, 4  
 Finance Director ..... 3  
~~Finance Manager~~ ..... 3  
 Fire Battalion Chief ..... 2  
 Fire Prevention Specialist..... 3  
 Human Resources Director..... 3  
~~Human Resources Manager~~ ..... 3  
 Information Technology Director ..... 3  
~~Information Technology Manager~~ ..... 3  
 Junior Planner ..... 3  
 Management Analyst..... 3  
 Marine Safety Captain..... 2  
 Marine Safety Lieutenant ..... 3  
 Network Systems Engineer ..... 3  
 Parking Control Officer ..... 3  
 Permit Technician..... 3  
 Principal Civil Engineer ..... 3  
 Principal Management Analyst..... 3  
 Principal Planner ..... 3  
 Public Works Operations Manager ..... 3  
 Recreation Manager ..... 3, 4  
**Recreation Programs Coordinator** ..... 3  
 Risk Manager ..... 3  
 Senior Accountant..... 3  
 Senior Code Compliance Officer..... 3, 4  
 Senior Human Resources Analyst ..... 3  
 Senior Civil Engineer ..... 3  
 Senior Management Analyst..... 3  
 Senior Planner..... 3

Non-City Employees Other Positions:

Budget and Finance Commission Members .....	2
Climate Action Commission Members .....	2
Parks and Recreation Commission Members.....	5
Public Arts Commission Members .....	5
View Assessment Commission Members .....	5
Consultants .....	5

I. Consultants shall be included in the list of designated positions and shall disclose in accordance with the disclosure requirements in this code if the consultant, pursuant to a contract either (Reg.18701(2)):

1. Makes a governmental decision whether to:
  - Approve a rate, rule or regulation;
  - Adopt or enforce a law;
  - Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement;
  - Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
  - Grant agency approval to a contract which requires agency approval and in which the agency is a party to the specifications for such a contract;
  - Grant agency approval to a plan, design, report study, or similar item;
  - Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision of the agency; or
2. Serves in a staff capacity and in that capacity participates in making governmental decisions as defined in Regulation 18702.2; or performs substantially the same functions as a position specified in the agency's Conflict of Interest Code.

II. The Department Head of the department for which the consultant provides primary services, with the approval of the City Attorney, may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this paragraph. The written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The written determination is a public record and shall be retained for public inspection in the office of the City Clerk.

**Non-Designated Positions**

The following positions are not covered by this conflict of interest code because those individuals holding these positions must file under Government Code Section 87200. These positions are listed for informational purposes only:

- City Councilmembers
- City Manager
- City Attorney
- City Treasurer
- Consultants involved in the investment of public funds\*

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\*Pursuant to 2 California Code of Regulations section 187014(b), "other public officials who manage public investments" means, members of boards and commissions, including pension and retirement boards or commissions, or of committees who exercise the responsibility for the management of public investments; high level officers and employees who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and individuals who pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials.



# STAFF REPORT

## CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** Engineering/Public Works Department – Mo Sammak, City Engineer  
**SUBJECT:** **Council Consideration of Resolution 2024-093 Amending the Professional Services Agreement with Seaside Heating and Air for the Replacement of HVAC Units**

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### **BACKGROUND:**

One element of the City’s facility maintenance responsibilities is maintenance and repairs of the Heating, Ventilation, and Air Conditioning (HVAC) system for City Hall, La Colonia Community Center, Fletcher Cove Community Center, Marine Safety Center and Fire Station. These services are provided by professional service providers hired by the Engineering and Public Works Department through a competitive selection process. The terms of the contract with the City’s current service provider, Seaside Heating and Air, will expire in June 2027 and the scope of the contract includes non-scheduled / as needed work.

This item is before the City Council for the consideration of Resolution 2024-093 (Attachment 1) to authorize the City Manager to execute an amendment to the Professional Services Agreement (PSA) with Seaside Heating and Air (Seaside), the City’s current service provider, for the replacement of two rooftop HVAC units at City Hall, one rooftop unit at La Colonia Community Center, and the purchase and installation of a new mini-split unit at the Public Works Maintenance Facility, in the amount of \$50,780 with a recommended contingency of \$5,000.

### **DISCUSSION:**

As part of the annual HVAC maintenance and as-needed repairs agreement, Seaside performs routine quarterly maintenance at City Hall, the La Colonia Community Center, the Fletcher Cove Community Center, the Marine Safety Center, and the Fire Station.

COUNCIL ACTION:

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This maintenance includes routine inspections, changing filters, as-needed minor repairs, and replacements of HVAC units. Seaside has performed preventative maintenance services and as-needed repairs at City facilities in the past and City Staff has been satisfied with the work performed by Seaside.

Two of the rooftop HVAC units at City Hall and one HVAC unit at La Colonia Community Center have exceeded their useful life. The HVAC units are approximately 15 years old, and the maintenance costs for these units make it cost prohibitive to keep in service much longer. Additionally, the Public Works Maintenance Facility does not currently have an HVAC unit. Implementing a mini-split HVAC system would significantly enhance the comfort of the office space for Staff, especially during extreme weather conditions.

Seaside conducts annual evaluations of all HVAC units throughout the City. These evaluations are comprehensive, assessing each unit's condition based on age, maintenance history, and other relevant industry standards. Following each evaluation, Seaside provides a detailed report to City Staff. This report includes recommendations for any units that may need to be replaced, ensuring we maintain optimal performance and efficiency.

For the replacement of the rooftop HVAC units at City Hall, Staff is recommending that the work be performed on a Friday when City Hall is closed to minimize the inconvenience to Staff and the public.

**FOR FISCAL YEAR 2024/25**

<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
CITY HALL: Replace Two Rooftop HVAC Units (X2)	\$27,880
INCLUDED: Coastal Corrosion Protection Coating on Entire Unit (X2)	
LA COLONIA COMMUNITY CENTER: Replace One Rooftop HVAC Unit	\$12,850
INCLUDED: Coastal Corrosion Protection Coating on Entire Unit	
PUBLIC WORKS MAINTENANCE FACILITY: One Mini-Split Unit	\$10,050
SUB-TOTAL	\$50,780
HVAC Units Replacement- Construction Contingency Amount	\$5,000
<b>TOTAL with Contingency</b>	<b>\$55,780</b>

**CEQA COMPLIANCE STATEMENT:**

All work covered by this agreement is exempt per Section 15301(a) of the State CEQA Guidelines pursuant to the California Environmental Quality Act.

**FISCAL IMPACT:**

The Adopted Budget for Fiscal Year (FY) 2024/25 appropriated \$75,000 in the Capital Improvement Program (CIP) Deferred Maintenance fund for City Hall, and \$60,000 in the CIP Deferred Maintenance fund for the La Colonia Community Center.

The FY 2024/25 Work Plan and budget process set aside adequate funding in the CIP and specific facilities budget units for the replacement of three HVAC rooftop units, and one mini-split unit. The compensation under consideration is \$50,780. When a recommended contingency amount of \$5,000 is added, the total amount is \$55,780 for FY 2024/25 for the one-time replacements of the two HVAC units at City Hall, one at La Colonia Community Center, and one mini-split unit at the Public Works Maintenance Facility.

The current agreement with Seaside Heating and Air is for an amount not to exceed \$11,460 per fiscal year. This amendment would increase compensation by \$55,780 for FY 2024/25, bringing the amount to a not to exceed amount of \$67,240 for FY 2024/25 only.

After completion of the project, a complete and more accurate construction cost accounting will be reported to the City Council as part of filing the Notice of Completion. Any remaining funds will be returned to the CIP fund for reallocation to future projects.

**WORK PLAN:**

This project is identified in the FY 2024/25 Work Plan.


**OPTIONS:**

- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments/modifications.
- Provide direction/feedback.

**CITY STAFF RECOMMENDATION:**

Staff recommends the City Council adopt Resolution 2024-093 authorizing the City Manager to execute an Amendment to the Professional Services Agreement with Seaside Heating and Air for Fiscal Year 2024/25 that would include a one-time purchase and

installation of two rooftop HVAC units at City Hall, one rooftop HVAC unit at the La Colonia Community Center, and one mini-split unit for at the Public Works Maintenance Facility, at an amount of \$50,780, and a \$5,000 contingency for unforeseen costs associated with the rooftop installations, which will be added to the current contract amount of \$11,460 for a total not to exceed amount of \$67,240 for FY 2024/25.



Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-093

## RESOLUTION 2024-093

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH SEASIDE HEATING AND AIR FOR THE PURCHASE AND INSTALLATION OF TWO HVAC UNITS FOR CITY HALL, ONE HVAC UNIT FOR LA COLONIA COMMUNITY CENTER, AND ONE MINI-SPLIT HVAC UNIT FOR THE PUBLIC WORKS MAINTENANCE FACILITY

**WHEREAS**, one element of the City's facility maintenance responsibilities is maintenance and repairs of the Heating, Ventilation, and Air Conditioning (HVAC) system for City Hall, Fire Station, La Colonia Community Center, and Fletcher Cove Community Center; and

**WHEREAS**, these services are currently provided by Seaside Heating and Air (Seaside) which was hired by the Engineering and Public Works Department through a competitive selection process. The terms of the contract with Seaside expire in June 2027 and the scope of the contract includes non-scheduled / as needed work; and

**WHEREAS**, as part of the annual HVAC maintenance and as-needed repairs agreement, Seaside is required is required to perform routine quarterly maintenance at City Hall, the La Colonia Community Center, the Fletcher Cove Community Center, the Marine Safety Center, and the Fire Station. This maintenance includes routine inspections, changing filters, as-needed minor repairs, and replacements of HVAC units; and

**WHEREAS**, two of the rooftop HVAC units at City Hall and one HVAC unit at the La Colonia Community Center have exceeded their useful life. The HVAC units are approximately 15 years old, and the maintenance costs for these units make it cost prohibitive to keep in service much longer. Additionally, the Public Works Maintenance Facility does not currently have an HVAC unit; and

**WHEREAS**, the Adopted Budget for Fiscal Year 2024/25 appropriated \$75,000 in the Capital Improvement Program fund for City Hall, and \$60,000 in the Capital Improvement Program Deferred Maintenance fund for La Colonia Community Center.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.

2. That the City Council authorizes the City Manager to execute an Amendment to the Professional Services Agreement with Seaside Heating and Air for Fiscal Year 2024/25 that would include a one-time purchase and installation of two rooftop HVAC units at City Hall, one rooftop HVAC unit at the La Colonia Community Center, and one mini-split unit for at the Public Works Maintenance Facility, at an amount of \$50,780, and a \$5,000 contingency for unforeseen costs associated with the rooftop installations, which will be added to the current contract amount of \$11,460 for a total not to exceed amount of \$67,240 for FY 2024/25.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of September 2024, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

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LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

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JOHANNA N. CANLAS, City Attorney

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ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** Public Works Department – Mo Sammak, City Engineer  
**SUBJECT:** **Accepting the HVAC Unit Replacements and Repairs Project as Complete**

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## **BACKGROUND:**

At the August 23, 2023, City Council meeting, the City Council adopted Resolution 2023-101 approving the third amendment to the Professional Services Agreement (PSA) with Seaside Heating and Air (Seaside) for Heating, Ventilation, and Air Conditioning (HVAC) Maintenance Services. This PSA included the replacement of two (2) HVAC Rooftop Units at City Hall, resealing all rooftop ductwork at City Hall, and replace ductwork, sheet metal fittings and spiral piping at the La Colonia Community Center.

This item is before the City Council for the consideration of Resolution 2024-096 (Attachment 1) to report the final project costs, accept the project as complete, and direct the City Clerk to file a Notice of Completion (NOC).

## **DISCUSSION:**

Seaside completed all work on this project in accordance with the approved plans and specifications to the satisfaction of the City Engineer.

A summary of the project accomplishments is listed below in Table 1:

CITY COUNCIL ACTION:

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**Table 1:**

<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
City Hall: Replaced two rooftop HVAC units, included coastal corrosion protection coating	\$22,685
City Hall: Re-sealed all rooftop ductwork, replaced flex connectors, replaced roof curb caps	\$7,600
La Colonia Community Center: Replaced ductwork, replaced sheet metal fittings, spiral piping, returned air can with return grille	\$3,300

**CEQA COMPLIANCE STATEMENT:**

The Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(a) of the State CEQA Guidelines.

**FISCAL IMPACT:**

As indicated in the table above, the approved construction budget was \$33,585, with a contingency amount of \$5,000. The final construction costs were \$33,585. The project was completed within the construction budget and none of the construction contingency was spent, so those funds were returned to the Facilities Replacement Fund Balance.

**WORK PLAN:**

This project was identified in the Fiscal Year 2023/24 Work Plan.

**OPTIONS:**


- Approve Staff recommendation.
- Do not approve Staff recommendation.
- Provide direction to Staff.

**CITY STAFF RECOMMENDATION:**

Staff recommends that the City Council adopts Resolution 2024-096:

1. Authorizing the City Council to accept, as complete, the HVAC Unit Replacements and Repairs Project, pursuant to Amendment No. 3 to the Professional Services Agreement, with Seaside Heating and Air.

2. Authorizing the City Clerk to file a Notice of Completion.



Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-096



**RESOLUTION 2024-096**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ACCEPTING AS COMPLETE THE HVAC UNIT REPLACEMENTS AND REPAIRS PROJECT, AND AUTHORIZING THE CITY CLERK TO FILE A NOTICE OF COMPLETION**

**WHEREAS**, at the August 23, 2023, City Council meeting, the City Council adopted Resolution 2023-101 approving the third amendment the Professional Services Agreement with Seaside Heating and Air (Seaside) for Heating, Ventilation, and Air Conditioning (HVAC) Maintenance Services. This PSA included the replacement of the two HVAC Rooftop Units at City Hall, re-seal all rooftop ductwork at City Hall, and replace ductwork, sheet metal fittings, spiral piping at La Colonia Community Center; and

**WHEREAS**, Seaside completed all work on this project on time and on budget in accordance with the approved plans and specifications to the satisfaction of the City Engineer.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council accepts, as complete, the HVAC Unit Replacements and Repairs Project, pursuant to Amendment No. 3 to the Professional Services Agreement, with Seaside Heating and Air.
3. That the City Council authorizes the City Clerk to file a Notice of Completion for the project.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of September 2024, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT

## CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** Engineering/Public Works Department – Mo Sammak, City Engineer  
**SUBJECT:** **Accepting the Fletcher Cove Community Center and Marine Safety Center Roof Replacement Project as Complete**

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### **BACKGROUND:**

On January 25, 2023, the City Council awarded a construction contract for the Fletcher Cove Community Center and Marine Safety Center Roof Replacements Project, Bid No. 2022-08, to Preman Roofing.

This item is before the City Council for the consideration of Resolution 2024-094 (Attachment 1) to report the final project costs, accept the project as complete and direct the City Clerk to file a Notice of Completion (NOC).

### **DISCUSSION:**

Preman Roofing completed all work on this project in accordance with the approved plans and specifications of Bid No. 2022-08 to the satisfaction of the City Engineer. The City will release the retention, in the amount of \$19,459.88, 35 days after the Notice of Completion is approved by the City Council.

A summary of the project accomplishments is listed below:

**Table 1: Roof Replacement Project**

<b>Work Performed</b>	<b>Amount</b>
Marine Safety Center	\$35,000
Fletcher Cove Community Center	\$313,000

CITY COUNCIL ACTION:

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Two change orders were executed in the amount of \$41,197.73 for additional roof repairs at various City facilities and unforeseen repairs at the Marine Safety Center and Fletcher Cove Community Center as described below in Table 2 and 3.

**Table 2: Change Order No. 1**

<b>Facility</b>	<b>Work Performed</b>	<b>Amount</b>
Marine Safety Center	Construction of approximately 200 feet of 2"x6" Prime Facia, 450 feet of 1"x6" Sheathing, 80 feet of 1"x8" Sheathing	\$6,948
City Hall	Install a TPO target around Pipe Boot, Weld Boot to New Target, Reseal Boot	\$600
Fire Station	Clean Mastic off leaking pipe, install new perma-flash with polyester to reseal pipe	\$1,275
Fire Station – Butler Building	Removal of fiberglass skylights, install new clip-loc metal panels	\$19,500
La Colonia Community Center	Remove tile at roof low point, install new 30 lb. paper, reinstall tile, replace broken tile in that area	\$2,790

Subtotal Change Order No. 1 = \$31,113

**Table 3: Change Order No. 2**

<b>Facility</b>	<b>Work Performed</b>	<b>Amount</b>
Fletcher Cove Community Center	Remove and replace damaged fascia, remove and replace wood trim around windows, remove and replace roof curbs, curb flashings, attic vents.	\$10,084.73

**CEQA COMPLIANCE STATEMENT:**

The project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(d) of the State CEQA Guidelines.

**FISCAL IMPACT:**

Funding for the Roof Replacement Projects was identified in the Capital Improvement Program section of the 2022/23 Adopted Budget. The approved contract amount is \$348,000, plus a construction contingency of approximately 15% (\$52,200), for a total amount of \$400,200.

The project was completed within the approved construction/contingency budget. Two change orders were executed in the amount of \$41,197.73 for additional roof repairs at various City facilities and unforeseen repairs, for a total contract amount of \$389,197.73. The remaining unspent funds will be returned to the Misc. CIP Fund Balance.

**WORK PLAN:**

This project was identified in the Fiscal Year 2023/24 Work Plan.


**OPTIONS:**

- Approve Staff recommendation.
- Do not approve Staff recommendation.
- Provide direction to Staff.

**CITY STAFF RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution 2024-094:

1. Authorizing the City Council to accept as complete the Fletcher Cove Community Center and Marine Safety Center Roof Replacement Project, Bid No. 2022-008, performed by Preman Roofing.
2. Authorizing the City Clerk to file a Notice of Completion.

  
Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-094

**RESOLUTION 2024-094**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ACCEPTING AS COMPLETE THE ROOF REPLACEMENT PROJECTS FOR THE MARINE SAFETY CENTER AND THE FLETCHER COVE COMMUNITY CENTER, BID NO. 2022-008, AND AUTHORIZING THE CITY CLERK TO FILE A NOTICE OF COMPLETION**

**WHEREAS**, on January 25, 2023, the City Council awarded a construction contract for the Fletcher Cove Community Center and Marine Safety Center Roof Replacements Project, Bid No. 2022-08, to Preman Roofing; and

**WHEREAS**, Preman Roofing completed all work on this project in accordance with the approved plans and specifications of Bid No. 2022-08 to the satisfaction of the City Engineer.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council accepts, as complete, the Roof Replacement Projects for the Fletcher Cove Community Center and Marine Safety Center, Bid No. 2022-008, performed by Preman Roofing.
3. That the City Council authorizes the City Clerk to file a Notice of Completion for the project.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of September 2024, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** Engineering/Public Works Department – Mo Sammak, City Engineer  
**SUBJECT:** **City Council Consideration of Resolution 2024-092 Amending the Professional Services Agreement with Rancho Santa Fe Security for Fire and Burglary Alarm Systems Upgrade and Alarm Monitoring Services for Fiscal Year 2024/25**

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## **BACKGROUND:**

The City's Public Works Department is responsible for tasks such as opening and closing of bathrooms at Fletcher Cove and La Colonia parks, patrolling services, alarm monitoring and other tasks before and after normal working hours. It is in the City's best interest and more cost effective if such services are performed by a service provider. These services have been performed by outside private service providers since services were originally needed several years ago. Presently this service is being provided by Rancho Santa Fe Security, and under the existing contract they will provide ongoing patrolling, monitoring and miscellaneous improvements as needed until June 2029.

This item is before the City Council is for the consideration of Resolution 2024-092 (Attachment 1) to authorize the City Manager to execute an amendment to the Professional Services Agreement (PSA) with Rancho Santa Fe Security (RSF), for the replacement of the fire and burglary alarm systems at La Colonia Community Center, in the amount of \$5,799, with a recommended contingency of \$1,000 for Fiscal Year (FY) 2024/25, and to reflect an increase in the monthly alarm monitoring service costs by \$110.40.

COUNCIL ACTION:

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**AGENDA ITEM # A.9.**

**DISCUSSION:**

The current fire and burglary alarm system at La Colonia Community Center is over 30 years old and has been a persistent maintenance issue, reflecting its outdated technology and becoming increasingly more difficult to keep it operational. Compounding these challenges, the system's software is now obsolete and will no longer receive support from AT&T, rendering it increasingly vulnerable to failures. Considering these concerns and current building codes, it is imperative that we undertake a comprehensive upgrade. This upgrade will include not only the replacement of the existing fire and burglary alarm systems but also the installation of new smoke detectors to meet modern safety standards.

Given that La Colonia Community Center is a crucial component of the public's recreational experience and plays a vital role in public safety, Staff is recommending upgrading the fire and burglary alarm system. Staff is recommending that the work be performed on a Friday when the Community Center is not occupied to minimize the inconvenience to Staff and the public.

**TABLE 1: FY 2024/25 Only – Fire and Burglary Alarm Upgrades**

ITEM DESCRIPTION	AMOUNT	
Fire Alarm Upgrade	\$3,275.00	
Burglary Alarm Upgrade	\$2,524.00	
Contingency	\$1,000.00	
	<b>TOTAL without contingency:</b>	\$5,799.00
	<b>TOTAL with contingency:</b>	\$6,799.00

**TABLE 2: Monthly Monitoring Service Fee**

ITEM DESCRIPTION	MONTHLY	YEARLY
Fire Alarm Monitoring	\$55.20	\$662.40
Burglary Alarm Monitoring	\$55.20	\$662.40
	<b>TOTAL:</b>	\$1,324.80

In addition to the facility upgrades, the City has been utilizing the services of RSF Security for a number of years for restroom locking/unlocking and alarm monitoring. They are very familiar with all of the City facilities involved with this agreement as well as the alarm systems in the six City buildings. This amendment will replace the fire and burglary alarm systems at La Colonia Community Center.

**CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Consistent with FY 2024/25 Work Plan, this item is to authorize the City Manager to execute an amendment to the Professional Services Agreement (PSA) with Rancho Santa Fe Security (RSF), for the replacement of the fire and burglary alarm systems at La Colonia Community Center, in the amount of \$5,799, with a recommended contingency of \$1,000. The cost of this one-time fire and burglary alarm upgrade is \$5,799 with a recommended contingency amount of \$1,000 bringing the total amount to \$6,799. There is sufficient budget available for these upgrades in the Facilities Replacement Budget for deferred maintenance at La Colonia Community Center.

In addition, this item will also increase the compensation by \$1,324.80 per year to the PSA with RSF Security for FY 2024/25, and each subsequent year, for the new alarm monitoring of the La Colonia Community Center.

The current PSA with RSF Security is for a total not to exceed amount of \$17,000 per fiscal year. The amendment would increase compensation by \$8,123.80 for FY 2024/25, bringing the amount to a not to exceed amount of \$25,123.80 for FY 2024/25 only. For each subsequent year the not to exceed amount will be \$18,324.80. The additional cost will be covered with the existing professional services budget available.

After completion of the project, a complete and more accurate construction cost accounting will be reported to the City Council as part of filing the Notice of Completion. Any remaining funds will be returned to the CIP fund for reallocation to future projects

**WORK PLAN:**

This item is identified in the Fiscal Year 2024/25 Work Plan.

**OPTIONS:**

- Approve Staff recommendation.
- Reject Staff recommendation and provide direction.

**CITY STAFF RECOMMENDATION:**


Staff recommends that the City Council adopt Resolution 2024-092:

1. Authorizing the City Manager to execute Amendment No.1 to the Professional Services Agreement with Rancho Santa Fe Security for fire and burglary alarm system upgrade in Fiscal Year 2024/25 in an amount of \$5,799, and a



recommended contingency amount of \$1,000, for a total amount of \$6,799 for Fiscal Year 2024/25 to be charged to Facilities CIP account 1406510.66610.

2. Authorizing the City Manager to increase the PSA contract amount by \$1,324.80 for alarm monitoring services, for each year of the contract.



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Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-092

## RESOLUTION 2024-092

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING AMENDMENT NO.1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH RANCHO SANTA FE SECURITY FOR FIRE AND BURGLARY ALARM SYSTEMS UPGRADE AND ALARM MONITORING SERVICES.

**WHEREAS**, the City's Public Works Department is responsible for tasks such as opening and closing of bathrooms at Fletcher Cove and La Colonia parks, patrolling services, alarm monitoring and other tasks before and after normal working hours. These services have been performed by outside private service providers since services were originally needed several years ago. Presently this service is being provided by Rancho Santa Fe Security, and under the existing contract they will provide ongoing patrolling, monitoring and miscellaneous improvements as needed until June 2029; and

**WHEREAS**, the current fire and burglary alarm system at La Colonia Community Center is over 30 years old and has been a persistent maintenance issue, reflecting its outdated technology and becoming increasingly more difficult to keep it operational. Compounding these challenges, the system's software is now obsolete and will no longer receive support from AT&T, rendering it increasingly vulnerable to failures. Considering these concerns and current building codes, it is imperative that we undertake a comprehensive upgrade. This upgrade will include not only the replacement of the existing fire and burglary alarm systems but also the installation of new smoke detectors to meet modern safety standards; and

**WHEREAS**, given that La Colonia Community Center is a crucial component of the public's recreational experience and plays a vital role in public safety, Staff is recommending upgrading the fire and burglary alarm system; and

**WHEREAS**, Staff recommends amending the Professional Services Agreement with Rancho Santa Fe Security for fire and burglary alarm systems upgrade in an amount \$5,799, and a recommended contingency amount of \$1,000, for a total amount of \$6,799 for Fiscal Year 2024/25 and to increase the cost budgeted for annual alarm monitoring services by \$1,324.80 for subsequent years; and

**WHEREAS**, the Adopted Budget for Fiscal Year 2024/25 appropriated sufficient funding in the Capital Improvement Program (CIP) Deferred Maintenance fund, for the alarm upgrades at the La Colonia Community Center.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.

- 2. That the City Council authorizes the City Manager to execute Amendment No.1 to the Professional Services Agreement with Rancho Santa Fe Security for fire and burglary alarm system upgrade in Fiscal Year 2024/25 in an amount of \$5,799, and a recommended contingency amount of \$1,000, for a total amount of \$6,799 for Fiscal Year 2024/25 to be charged to Facilities CIP account 1406510.66610.
  
- 3. That the City Council authorizes the City Manager to increase the PSA amount by \$1,324.80 for alarm monitoring services, for each subsequent year of the contract.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of September 2024, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSENT: Councilmembers –  
ABSTAIN: Councilmembers –

\_\_\_\_\_  
LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT

## CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** Community Development Department  
**SUBJECT:** **Professional Service Agreement Extension with Kimley-Horn and Associates Inc. to Complete Update of the City's Safety Element**

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### **BACKGROUND:**

Housing Element Law, enacted in 1969, mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The law acknowledges that, in order for the private market to adequately address housing needs and demand, local governments must adopt land use plans and regulatory systems which provide opportunities for, and do not unduly constrain, housing development. SB 379 requires that local governments update their Safety Element upon local hazard mitigation plan and Housing Element updates.

This item is before City Council to consider approving Resolution 2024-097 authorizing the City Manager to extend the PSA with Kimley-Horn and Associates Inc. to assist with the completion of the City's Safety Element Update.

### **DISCUSSION:**

Kimley-Horn has been assisting with the City's 6<sup>th</sup> Cycle Housing and Safety Element updates. The City Council approved the City's 6<sup>th</sup> Cycle Housing Element which was subsequently certified by HCD in June 2023. Since then, Staff has been working with Kimley-Horn Associates to update the City's Safety Element. CalFire has reviewed and commented on the latest draft of the City's Safety Element and recommended modifications to comply with State Law. Staff and Kimley-Horn have made changes consistent with the recommended changes. The next steps will be to submit the Safety Element to the Office of Emergency Services (OES) at the State. Once approved by the

COUNCIL ACTION:

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OES Board, Staff will bring the approved Safety Element back to City Council for final adoption.

**CEQA COMPLIANCE STATEMENT:**

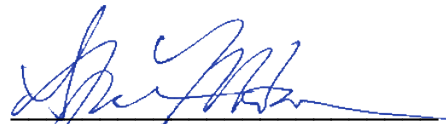
The proposed amendment is not a project under the California Environmental Quality Act (CEQA).

**FISCAL IMPACT:**

There is no fiscal impact as this amendment is only for a time extension.

**CITY STAFF RECOMMENDATION:**

Staff recommends that the City Council consider adoption of Resolution 2024-097 authorizing the City Manager to extend the Professional Services Agreement with Kimley-Horn and Associates Inc. through September 30, 2024.



Alyssa Muto, City Manager

**Attachments:**

1. Resolution 2024-097

**RESOLUTION 2024-097**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING PROFESSIONAL SERVICES AGREEMENT TIME EXTENSION WITH KIMLEY-HORN AND ASSOCIATES INC. TO COMPLETE UPDATE OF THE CITY'S SAFETY ELEMENT**

**WHEREAS**, in August 2019, the City Council authorized the City Manager to execute a Professional Services Agreement (PSA) to update the City Housing and Safety Element with Kimley-Horn and Associates (Kimley-Horn); and

**WHEREAS**, City Council approved amendments to the Kimley-Horn PSA, to address newly adopted statutes and additional services; and

**WHEREAS**, in August 2022, City Council approved an amendment to extend the Kimley-Horn PSA through September 2023; and

**WHEREAS**, since the execution of the last amendment to the Kimley-Horn PSA, it was identified that additional time and services were necessary to address additional comments received from CalFire on the City's Safety Element; and

**WHEREAS**, this extension has no fiscal impact.

**NOW, THEREFORE**, the City Council of the City of Solana Beach does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council authorizes the City Manager to extend the professional service agreement with Kimley-Horn and Associates Inc. to complete the City's Safety Element Update.

**PASSED AND ADOPTED** this 11th day of September 2024, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** City Clerk’s Department – Angela Ivey, City Clerk  
**SUBJECT:** **League of California Cities’ 2024 Annual Business Meeting  
Voting Delegates Designees**

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**BACKGROUND:**

The League of California Cities (League) has announced that the 2024 Annual Conference will be held on October 16-18, 2024, at the Long Beach Convention Center in Long Beach. Attendance will be in person and includes general sessions, workshops, and networking events. The Annual Business Meeting will be held on October 18<sup>th</sup> where the Cal Cities membership will consider and act on resolutions that establish League policy. The League resolutions and policy-making decisions, in conjunction with the League’s efforts, help guide cities to improve the quality and responsiveness of local government. The League requires City Council action to designate its voting delegate and may appoint up to two alternate voting delegates.

This item is before City Council to officially appoint voting delegates for the League’s 2024 Annual Conference, as required, which the City Clerk will attest and forward to the League.

**DISCUSSION:**

Consistent with League bylaws, a City’s voting delegate and alternate(s) must be designated by City Council action in order to act on behalf of the City of Solana Beach City Council. The voting delegate and alternate(s) must be registered to attend the conference and at least one delegate must be present at the Business Meeting.

*Designated Delegates*

Currently serving on the League Executive Committee of San Diego County are Councilmember MacDonald, primary, and Councilmember Becker, alternate, both having been appointed January 2023. Councilmember MacDonald has confirmed she will be attending the conference; Councilmember Becker will not be attending.

*Designating Additional Alternate Delegate*

Previously, the City Council has appointed the City Manager as a second alternate, in case either the primary or alternate are unable to be present at the meeting when votes are called.

CITY COUNCIL ACTION: _____ _____
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City Manager Alyssa Muto will be in attendance at the meeting. Therefore, Alyssa Muto is recommended to be appointed as the alternate voting delegate.

**CEQA COMPLIANCE STATEMENT:** N/A

**FISCAL IMPACT:**

Fiscal impact is the cost of registration for each League member-city official and the delegates' travel, lodging, and meals.

**WORK PLAN:** N/A


**OPTIONS:**

- Appoint voting delegates to represent the City of Solana Beach at the 2024 League of California Cities Annual Conference.
- Do not appoint voting delegates, forfeiting all or some voting rights for Solana Beach.

**CITY STAFF RECOMMENDATION:**

Staff recommends that the City Council:

1. Appoint Councilmember MacDonald, primary voting delegate, and City Manager Alyssa Muto, alternate, as the voting delegates for the 2024 Annual Business Meeting of the League of California Cities Annual Conference.
2. Authorize the City Clerk to attest to the appointments and submit the Official Voting Form to the League of California Cities.



Alyssa Muto, City Manager

Attachment:

1. Correspondence from League of California Cities, Voting Procedures, and Delegate/Alternate Form.





Council Action Advised by September 25, 2024

**DATE: Wednesday, July 10, 2024**

**TO: Mayors, Council Members, City Clerks, and City Managers**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES  
League of California Cities Annual Conference and Expo, Oct. 16-18, 2024  
Long Beach Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 18, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

**Action by Council Required.** Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

**Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 25.** When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

**Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.



For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

**Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

**Seating Protocol during General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 16, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 17, 7:30 a.m.-4:00 p.m. On Friday, Oct. 18, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 25. If you have questions, please contact Zach Seals at [zseals@calcities.org](mailto:zseals@calcities.org).

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly



## General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

# How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

## Prior to the Annual Conference and Expo

### General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.



### Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.



## During the Annual Conference and Expo

### Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.



### Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved<sup>1</sup> by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.<sup>2</sup>



### General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

## Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

**Voting delegates** are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

<sup>1</sup> The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

<sup>2</sup> Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).



# STAFF REPORT

## CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** City Manager's Department – Nicole Grucky, Senior Management Analyst  
**SUBJECT:** **Council Consideration of Resolution No. 2024-090 Authorizing the City Manager to Execute a Memorandum Of Understanding with the Solana Beach School District and San Dieguito Union High School District for Crossing Guard Services**

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### **BACKGROUND:**

In 2018, members of the community voiced their concerns over pedestrian safety crossing the on- and off-ramps to Interstate 5 on Lomas Santa Fe Drive. Particularly concerning is the safety of children walking to and from school as they attempt to cross the on- and off-ramps, which has led to a decrease in children walking to school and an increase in vehicular traffic.

The City Council (Council) directed Staff to begin a dialogue with the Solana Beach School District (District) to discuss the possibility of partnering to provide these services, ultimately leading to Council approving Resolution 2018-089, a Memorandum of Understanding (MOU) with the District for Crossing Guard Services.

In 2018, the City entered into an agreement with All City Management Services (ACMS) to provide crossing guard services for one year, with the option to extend the agreement for up to four additional one-year terms. In 2024, the original crossing guard agreement expired, and the City released a RFP to solicit crossing guard services for the 2024-25 school year. Council approved Resolution 2024-086, selecting ACMS to provide crossing guard services for one year, with the option to extend the agreement for up to four additional one-year terms.

COUNCIL ACTION:

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The original contract with ACMS included service for four crossing guards. Each year, the City met with the District to discuss the needs of the schools, and alter services as needed. For the 2024-25 school year, ACMS will provide ten crossing guards, including crossing guards at Lomas Sante Fe Drive and Stevens Avenue, benefiting Earl Warren Middle School students. Due to the crossing guard services benefiting Earl Warren Middle School students, San Dieguito Union High School District (SDUHSD) expressed interest to the City in cost sharing for the crossing guard services.

This item is before Council to consider Resolution No. 2024-090 (Attachment 1), authorizing the City Manager to enter into a MOU with the District and the SDUHSD to use and to share the costs with the City for Crossing Guard services.

### **DISCUSSION:**

The City would like to promote walking and biking throughout the community and wants to ensure it is safe to do so. The City, the District, and SDUHSD expressed an interest to work in cooperation with one another to share the costs and provide professional crossing guard services at busy interchanges near school sites within Solana Beach city limits during the hours students walk to and from school. In order to fulfil this need, the City has hired ACMS to provide crossing guard services.

The City, the District, and SDUHSD agree that providing crossing guard services will be beneficial to school children and the public as a whole. In order to provide such services, City Staff proposes executing a MOU with the District and SDUHSD to use and share in the costs of crossing guard services.

The MOU includes a cost-share provision whereby the District will be billed for sixty percent (60%) and the SDUHSD will be billed for ten percent (10%) of the actual costs of providing crossing guard services as outlined in the agreement. The City will be responsible for thirty percent (30%) of the costs as well as conducting administration and contract management services. The City shall retain sole discretion in the selection, hiring and provision of crossing guard services, which the City may accomplish through an agreement with an independent contractor. The crossing guard services shall include the provision of personnel equipped and trained in appropriate procedures for crossing pedestrians in accordance with all state and local laws and regulations. The City shall coordinate with the District and SDUHSD to establish, and modify if necessary, the location and schedule of the crossing guards.

Staff recommends that City Council authorize the City Manager to execute the MOU with the District and SDUHSD.

### **CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The total cost for the first year of the agreement with ACMS is not to exceed \$231,912, which was approved by Council on July 10, 2024. Through the MOU, the Solana Beach School District will reimburse the City for sixty percent (60%) of this cost and the San Dieguito Union High School District will reimburse the City for ten percent (10%) of this cost, so the total fiscal impact to the City will be \$69,573.60 FY 2024/25.

**WORK PLAN:**

Not a project defined with the FY 2024/25 Work Plan. However, this program is consistent with the Environmental Sustainability section of the Work Plan as it encourages children to walk and bike to school and reduces the amount of vehicles on the road.

**OPTIONS:**

- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments / modifications.
- Deny Staff recommendation and provide direction.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution 2024-090 authorizing the City Manager to sign a Memorandum of Understanding with the Solana Beach School District and the San Dieguito Union High School District for crossing guard services.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.



Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-090

**RESOLUTION 2024-090**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE SOLANA BEACH SCHOOL DISTRICT AND SAN DIEGUITO UNION HIGH SCHOOL DISTRICT FOR CROSSING GUARD SERVICES**

**WHEREAS**, the City promotes walking and biking throughout the community to promote a healthier lifestyle, reduce vehicular traffic, and reduce greenhouse gas emissions; and

**WHEREAS**, the safety of Solana Beach students walking and biking to and from school is paramount; and

**WHEREAS**, the City has contracted with All City Management Services, Inc. (ACMS), to provide crossing guard services for schools within city limits; and

**WHEREAS**, the crossing guard services benefit students in the Solana Beach School District (District), the District has previously shared in the costs of the crossing guard services with the City, and the District has agreed to continue to share the costs; and

**WHEREAS**, the crossing guard services benefit Earl Warren Middle School students and the San Dieguito Union High School District (SDUHSD) has also agreed to share the costs of the crossing guard services; and

**WHEREAS**, the District and SDUHSD will enter into an Memorandum of Understanding (MOU) with the City and District to cost share for crossing guard services.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council authorizes the City Manager to execute a Memorandum of Understanding between the City, Solana Beach School District, and San Dieguito Union High School District.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of September 2024, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk





# STAFF REPORT

## CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Alyssa Muto, City Manager  
**MEETING DATE:** September 11, 2024  
**ORIGINATING DEPT:** Community Development Department – Joseph Lim, Community Development Director  
**SUBJECT:** **Joint Resolution (Solana Beach, Del Mar, San Diego, 22<sup>nd</sup> DAA) – LOSSAN Rail Realignment**

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### **BACKGROUND:**

The San Diego Association of Governments (SANDAG), as the Lead Agency under the California Environmental Quality Act (CEQA), has initiated the preparation of a Draft Environmental Impact Report (EIR) for the San Diego-Los Angeles-San Luis Obispo Rail Realignment (SDLRR) Project (PROJECT). Since the June 18, 2024 Scoping Meeting for the Notice of Preparation (NOP) of the Project, representatives from the City of Solana Beach, City of Del Mar, City of San Diego, and the 22<sup>nd</sup> District Agricultural Association (Parties) have identified significant common priorities and concerns regarding the project and proposed alignments contained in the NOP. In addition to these significant concerns, the Primary Project Stakeholders have identified the need for greater engagement from SANDAG to develop mutually agreed upon project goals and objectives.

This item before the Council is to consider adoption of a Joint Resolution (Attachment 1) amongst the Primary Project Stakeholders that would guide the development of project goals and objectives for the LOSSAN Rail Realignment Project as well as the process for engagement, analysis and decision making by SANDAG.

### **DISCUSSION:**

The LOSSAN rail corridor is crucial for the regional economy, serving commuters, freight transport, and connecting key ports and military bases. Given the current challenges with the rail alignment, expanding and ensuring reliable future rail services is essential. Additionally, exploring alternatives to the existing rail alignment is necessary to address potential negative impacts.

The Parties involved have raised specific concerns about the project Notice of Preparation. Since the close of the NOP for the project on July 19, 2024, the Primary Project Stakeholders have worked together to establish mutually agreed-upon

CITY COUNCIL ACTION:

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expectations and priorities for the project. Under this resolution, the Primary Project Stakeholders are requesting SANDAG as part of the ongoing development and permitting process for the project alternatives, to further engage and work with stakeholders to ensure an informed process that is derived from research, engineering and technical evaluations. Engaging with the Parties and addressing their concerns through a technically informed process is critical to minimizing potential adverse impacts and ensuring the project's success.

**CEQA COMPLIANCE STATEMENT:**


The proposed Resolution is not a project under the California Environmental Quality Act (CEQA).

**FISCAL IMPACT:**

There is no fiscal impact as it relates to this Resolution.

**CITY STAFF RECOMMENDATION:**

The City Manager recommends the City Council consider adoption of the joint resolution 2024-098 between the cities of Del Mar, Solana Beach, San Diego and the 22<sup>nd</sup> District Agricultural Association regarding the San Diego Association of Governments LOSSAN Rail Realignment Project.



Alyssa Muto, City Manager

Attachments:

1. Resolution 2024-098 (Joint Resolution)

## RESOLUTION 2024-098

### A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL MAR (DEL MAR), CITY COUNCIL OF THE CITY OF SOLANA BEACH (SOLANA BEACH), CITY COUNCIL OF THE CITY OF SAN DIEGO (SAN DIEGO), 22<sup>ND</sup> DISTRICT AGRICULTURAL ASSOCIATION (22<sup>ND</sup> DAA), (TOGETHER THE “PARTIES”), REGARDING THE SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) LOSSAN RAIL REALIGNMENT PROJECT

**WHEREAS**, the Los Angeles—San Diego—San Luis Obispo (LOSSAN) rail corridor is an important part of the region’s economy, has a role in our nation’s defense by providing direct rail access to key ports and military bases, and is a significant component of achieving SANDAG’s adopted climate goals; and

**WHEREAS**, the LOSSAN corridor also supports ridership for North County Transit District (NCTD), Amtrak Pacific Surfliner, and the transit of goods for the BNSF railway; and

**WHEREAS**, a portion of this rail line runs along the environmentally sensitive and fragile Del Mar bluffs, the erosion of which continues to affect passenger and freight rail operations and has been identified for realignment by SANDAG; and

**WHEREAS**, as part of the rail realignment effort, it is critically important that SANDAG undertake robust outreach and engagement throughout the process, which should include sharing information and engaging equally with each of the primary governing body project stakeholders (Primary Stakeholders) to determine a long-term solution to continue passenger and freight rail operations to the north and south; and

**WHEREAS**, the built environment in which this project will be undertaken poses many challenges including potentially adverse impacts to public and private property (including acquisition of rights-of-way and eminent domain), businesses, homeowners/residents, tourism, public safety, sensitive environmental areas, and the regional economy during and following construction, which must be considered and minimized to the greatest extent feasible when identifying potential rail realignment options; and

**WHEREAS**, SANDAG is the Lead Agency under the California Environmental Quality Act (CEQA), and the Primary Stakeholders may have discretionary actions at some point in the future making them a Responsible Agency under CEQA; and

**WHEREAS**, significant negative concerns about each of the proposed project alignments (A, B, and C) have been raised by project stakeholders and the public as part of the project Notice of Preparation (NOP) public comment process, which closed on July 19, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Parties that:

1. The above recitals are true and correct.
2. In light of the significant concerns that have been raised about proposed Alignments A, B, and C, including a lack of sufficient engagement with the Primary

Stakeholders, the Parties request that SANDAG undertake more detailed engagement with the Primary Stakeholders to develop mutually agreed upon project goals and objectives, identify a clear project description, and determine new or modified rail realignment options.

3. Throughout the planning, analysis, and design of this project, SANDAG should take into consideration how to minimize or, if possible, avoid negative or adverse impacts as outlined by the Parties above.
4. Decision making should be based on publicly available documentation derived from research, engineering, and technical evaluations, including but not limited to selection of the proposed project and alternatives, attainment of the majority of defined key project objectives, and determinations of significance under CEQA for issue areas, environmentally preferred alternative, and statement of overriding considerations.
5. The Parties direct that a copy of this Resolution be provided to SANDAG once fully executed.

**PASSED, APPROVED AND ADOPTED** by the Parties as indicated by the following authorized signors as of the dates identified below:

**CITY OF DEL MAR**

**CITY OF SOLANA BEACH**

\_\_\_\_\_  
Dave Druker, Mayor

\_\_\_\_\_  
Lesa Heebner, Mayor

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**CITY OF SAN DIEGO**

**22<sup>ND</sup> DISTRICT AGRICULTURAL  
ASSOCIATION**

\_\_\_\_\_  
Todd Gloria, Mayor

\_\_\_\_\_  
Frederick Schenk, Board President

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_