



CITY OF SOLANA BEACH
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

AGENDA

Joint REGULAR Meeting

Wednesday, May 7, 2025 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).



PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are held at 6:00pm on Wednesdays and are broadcast live. Please check the City's website for the meeting schedule or any special meetings. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

WATCH THE MEETING

- Live web-streaming: Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- Live Broadcast on Local Govt. Channel: Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- Archived videos online: The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online www.cityofsolanabeach.org. Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

PUBLIC COMMENTS

Written correspondence (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at clerkoffice@cosb.org with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.

- Correspondence received after the official posting of the agenda, but two hours prior to the meeting start time, on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.

And/Or

Verbal Comment Participation:

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports.

Public speakers have 3 minutes each to speak on each topic. Time may be donated by another individual who is present at the meeting to allow an individual up to 6 minutes to speak. Group: Time may be donated by two individuals who are present at the meeting allowing an individual up to 10 minutes to speak. Group Hearings: For public hearings only, time may be donated by two individuals who are present at the meeting allowing an individual up to 15 minutes to speak.

COUNCIL DISCLOSURE

Pursuant to the Levine Act (Gov't Code Section 84308), any party to a permit, license, contract (other than competitively bid, labor or personal employment contracts) or other entitlement before the Council is required to disclose on the record any contribution, including aggregated contributions, of more than \$250 made by the party or the party's agents within the preceding 12 months to any Council Member. Participants and agents are requested to make this disclosure as well. The disclosure must include the name of the party or participant and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made.

SPECIAL ASSISTANCE NEEDED

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set all electronic devices to silent mode and engage in conversations outside the Council Chambers.

CITY COUNCILMEMBERS

Lesa Heebner
Mayor

Kristi Becker
Deputy Mayor / Councilmember District 2

Jill MacDonald
Councilmember District 4

David A. Zito
Councilmember District 1

Jewel Edson
Councilmember District 3

Alyssa Muto
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

None at the posting of this agenda

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction.

None at the posting of this agenda

ORAL COMMUNICATIONS:

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

CITY COUNCIL COMMUNITY ANNOUNCEMENTS - COMMENTARY:

An opportunity for City Council to make brief announcements or report on various activities. These items are not agendized for official City business with no action or substantive discussion.

CITY MANAGER / CITY ATTORNEY REPORTS:

An opportunity for the City Manager and City Attorney to make brief announcements or report on various activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.5.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on April 23, 2025.

Item A.1. Report (click here)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for April 5, 2025 – April 18, 2025.

[Item A.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.3. Video Production Services and Web Streaming Services. (File 0190-20)

Recommendation: That the City Council

1. Adopt **Resolution 2025-045**, authorizing the City Manager to execute an agreement with Bob Hoffman Photography and Video for 3 years with two allowable 1-year extensions for a yearly contract amount not to exceed \$27,816 and a total contract amount not to exceed \$139,080.
2. Adopt **Resolution 2025-046**, authorizing the City Manager to execute an agreement with Fisher Integrated for 3 years with two allowable 1-year extensions for a yearly contract amount not to exceed \$21,600 and a total contract amount not to exceed \$108,000.

[Item A.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.4. Destruction of Obsolete Records. (File 0170-50)

Recommendation: That the City Council

1. Adopt **Resolution 2025-036** authorizing the destruction of obsolete records in accordance with the City's retention schedule and state law.

[Item A.4. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.5. Pollinator Garden at City Hall. (File 0700-25)

Recommendation: That the City Council

1. Adopt **Resolution 2025-043** authorizing a Pollinator Garden to be planted at City Hall.

[Item A.5. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)

B. PUBLIC HEARINGS: (B.1. – B.3.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Introduction (1st Reading) of Ordinance 538 Relating to the Annual Sewer Service Charge per Equivalent Dwelling Unit (EDU) for Fiscal Year 2026 through Fiscal Year 2030. (File 1040-70)

Recommendation: That the City Council

1. Conduct the Public Hearing:
 - a. Open the public hearing,
 - b. Report Council disclosures,
 - c. Receive public testimony,
 - d. Report any protest(s) received,
 - e. Close the public hearing.
2. Introduce **Ordinance 538** amending Section 14.08.060 of Chapter 14.08 of the Solana Beach Municipal Code Relating to the Annual Sewer Service Charge per Equivalent Dwelling Unit (EDU) and Adopt by Reference by the City of Solana Beach for Fiscal Year 2026 through Fiscal Year 2030.

Item B.1. Report (click here)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

B.2. Public Hearing: 1005 Highland Drive, Applicant: Novak, Case: MOD25-001, APN: 298-391-04. (File 0600-40)

The proposed project meets the minimum objective requirements under the SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings to approve a Modification to the approved DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the public hearing, Report Council disclosures, Receive public testimony, Close the public hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 (Existing Facilities) of the State CEQA Guidelines.
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2025-035** conditionally approving a Modification to the approved DRP, for a replacement single-family residence at 1005 Highland Dr., Solana Beach.

Item B.2. Report (click here)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

B.3. Public Hearing: 615 North Granados Ave., Applicant: DMIG 615 Granados LLC, Case: DRP23-011/SDP23-015 (North Lot), and DRP23-012/SDP23-016 (South Lot); APN: 263-082-17 (File 0600-40)

Recommendation: That the City Council

1. Continue the Public Hearing, date-certain, to May 21, 2025, to allow additional time for the project plans to be revised and reviewed by Staff.

[Item B.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C. STAFF REPORTS: (C.1. – C.2.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. New Cal Fire Hazard Severity Zones. (File 0260-50)

Recommendation: That the City Council

1. Receive this presentation on the new Very High Fire Hazard Severity Zones and High Fire Hazard Severity Zones with the mandated adoption timelines.

[Item C.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C.2. Draft Budget Fiscal Years 2026 and 2027. (File 0330-30)

Recommendation: That the City Council

1. Review the FY 2026 and FY 2027 draft Budget and provide Staff with direction to formulate the final Budget for adoption on June 18, 2025.

[Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

WORK PLAN COMMENTS:

Adopted June 26, 2024

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary-MacDonald, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker / Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-MacDonald, Alternate-Becker. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-MacDonald, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-MacDonald, Alternate-Becker
- h. North County Dispatch JPA: Primary-MacDonald, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-MacDonald
- j. Regional Solid Waste Association (RSWA): Primary-Zito, Alternate-MacDonald
- k. SANDAG: Primary-Heebner, 1st Alternate-Zito, 2nd Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-MacDonald, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- o. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson
- b. Fire Dept. Management Governance & Organizational Evaluation – Edson, MacDonald
- c. Highway 101 / Cedros Ave. Development Committee – Heebner, Edson
- d. Parks and Recreation Committee – Zito, Edson
- e. Public Arts Committee – Edson, Heebner
- f. School Relations Committee – Becker, MacDonald
- g. Solana Beach-Del Mar Relations Committee – Heebner, Edson

CITIZEN COMMISSION(S)

- a. Climate & Resiliency Commission – Zito, Becker

ADJOURN:

Next Regularly Scheduled Meeting is May 21, 2025

Always refer to the City's website for an updated schedule or contact City Hall.

www.cityofsolanabeach.org 858-720-2400

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO
CITY OF SOLANA BEACH } §

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the May 7, 2025 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on April 30, 2025 at 12:00 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., May 7, 2025, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk

UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.

- **Budget & Finance Commission**
- **Climate & Resiliency Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**



CITY OF SOLANA BEACH
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

MINUTES

Joint Meeting - Closed Session

Wednesday, April 23, 2025 5:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

Action Minutes contain formal actions taken at a City Council meeting.



CITY COUNCILMEMBERS

Lesa Heebner
Mayor

Kristi Becker
Deputy Mayor / Councilmember District 2

Jill MacDonald
Councilmember District 4

David A. Zito
Councilmember District 1

Jewel Edson
Councilmember District 3

Alyssa Muto
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 5:00 p.m.

Present: Lesa Heebner, Kristi Becker, Jill MacDonald, David A. Zito, Jewel Edson
Absent: None
Also Present: Alyssa Muto, City Manager
Johanna Canlas, City Attorney

PUBLIC COMMENT ON CLOSED SESSION ITEMS (ONLY): None

Report to Council Chambers and submit speaker slips to the City Clerk before the meeting recesses to closed session

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)
One (1) Potential case.

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957
City Manager, City Attorney

ACTION: No reportable action.

ADJOURN:

Mayor Heebner adjourned the meeting at 6:02 p.m.

Approved: _____

Angela Ivey, City Clerk



CITY OF SOLANA BEACH

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AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

MINUTES

Joint REGULAR Meeting

Wednesday, April 23, 2025 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

Minutes contain formal actions taken at a City Council meeting.

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CITY COUNCILMEMBERS

Lesa Heebner
Mayor

Kristi Becker
Deputy Mayor / Councilmember District 2

Jill MacDonald
Councilmember District 4

David A. Zito
Councilmember District 1

Jewel Edson
Councilmember District 3

Alyssa Muto
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:09 p.m.

Present: Lesa Heebner, Kristi Becker, Jill MacDonald, David A. Zito, Jewel Edson

Absent: None

Also Alyssa Muto, City Manager

Present: Johanna Canlas, City Attorney
Angela Ivey, City Clerk
Dan King, Assistant City Manager
Dan Goldberg, City Engineer
Rachel Jacobs, Finance Dir.
Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Zito and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

- Sheriff's Spanish Academy

ORAL COMMUNICATIONS:

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

Terry-Ann Skelly – Smoke free multi-unit housing.

Madison Rapp – Smoke free multi-unit housing.

Michael Citrin – Low-income housing option. Submitted a handout.

Diana Kutlow – Senator Blakespear's Legislative Update.

CITY COUNCIL COMMUNITY ANNOUNCEMENTS - COMMENTARY:

An opportunity for City Council to make brief announcements or report on various activities. These items are not agendized for official City business with no action or substantive discussion.

CITY MANAGER / CITY ATTORNEY REPORTS:

An opportunity for the City Manager and City Attorney to make brief announcements or report on various activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.7.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on April 09, 2025.

Motion: Moved by Deputy Mayor Becker and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for March 22, 2025 – April 4, 2025.

Motion: Moved by Deputy Mayor Becker and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

A.3. Quarterly Budget Report – Fiscal Year 2025. (File 0330-30)

Recommendation: That the City Council

1. Receive the quarterly report listing changes made to the FY 2025 General Fund Adopted Budget.

Motion: Moved by Deputy Mayor Becker and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

A.4. Fire Station Emergency Generator Replacement. (File 0260-50)

Recommendation: That the City Council

1. Adopt **Resolution 2025-030**:
 - a. Awarding a construction contract to Pacific Power Engineering Technology Inc. in the amount of \$243,000 for the Fire Station Emergency Stand-by Generator Replacement, Bid No. 2025-04.
 - b. Approving an amount of \$30,000 for construction contingency.
 - c. Authorizing the City Manager to execute the construction contract on behalf of the City.
 - d. Authorizing the City Manager to approve cumulative change orders up to the construction contingency amount.
 - e. Appropriating \$41,000 from Capital Projects Fund – Unreserved Fund Balance to the Fire Station Emergency Generator Replacement project account.
 - f. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

Motion: Moved by Deputy Mayor Becker and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

A.5. Replacement of Office Equipment Leases. (File 0190-50)

Recommendation: That the City Council

1. Adopt **Resolution 2025-033** authorizing the City Manager to enter into an agreement with Xerox Corp. for the replacement of three multi-functional copier/printer/scanner machines.

Motion: Moved by Deputy Mayor Becker and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

A.6. Americans with Disability Act (ADA) Pedestrian Ramps. (File 0820-20)

Recommendation: That the City Council

1. Adopt **Resolution 2025-032:**
 - a. Awarding a construction contract to Savi Construction in the amount of \$35,400 for the ADA Pedestrian Ramps, Bid No. 2025-03.
 - b. Approving an amount of \$5,310 for construction contingency.
 - c. Authorizing the City Manager to execute the construction contract on behalf of the City.
 - d. Authorizing the City Manager to approve cumulative change orders up to the construction contingency amount.

Motion: Moved by Deputy Mayor Becker and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

A.7. Landscape Maintenance Services. (File 0750-25)

Recommendation: That the City Council

1. Adopt **Resolution 2025-034:**
 - a. Authorizing the City Manager to execute an amendment to the Professional Services Agreement with Nissho of California, Inc., to include Highland Medians maintenance, and the one-time planting of a Torrey Pine, increasing the agreement by \$17,554, to a not-to-exceed amount of \$406,206.84 for FY 2024/2025 only. In subsequent years, the not-to-exceed amount will be \$392,206.84.
 - b. Authorizing the City Treasurer to amend the FY 2024/25 Adopted Budget accordingly.

Motion: Moved by Deputy Mayor Becker and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

B. PUBLIC HEARINGS: (B.1.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Public Hearing: 705 Barbara Ave., Applicant: Watkins, Case: DRP24-013, APN: 263-091-07. (File 0600-40)

The proposed project meets the minimum zoning requirements under the SBMC, may be found to be consistent with the General Plan, and may be found, as conditioned, to meet the discretionary findings and supplemental regulations required to approve a DRP in the HOZ and SAOZ. Therefore, should the City Council be able to make the findings to approve the DRP, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2025-007** conditionally approving a DRP to legalize unpermitted site improvements including grading, drainage, hardscape, landscaping, fences and walls, a deck, and a swim spa at 705 Barbara Avenue, Solana Beach.

Staff presented a PowerPoint (on file).

Council disclosures.

The Applicant had no presentation.

Brandy Bullen spoke in support of the project.

Motion: Moved by Councilmember Zito and second by Councilmember Edson to close the public hearing. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

Motion: Moved by Councilmember Zito and second by Councilmember Edson to approve the recommendation. **Approved 5/0.** Ayes: Heebner, Edson, Becker, MacDonald, Zito. Noes: None. Motion carried unanimously.

C. STAFF REPORTS: (C.1.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. Draft Work Plan – Fiscal Year (FY) 2025/26. (File 0410-08)

Recommendation: That the City Council

1. Receive the update on the FY 2024/25 Work Plan and initiate discussion and public input on the draft Fiscal Year 2025/26 Work Plan.

Staff presented a PowerPoint (on file).

Public Speakers

Paul Henkart – Two safety issues at the I-5 interchange.
Michelle Buchanan – City’s environmental efforts.
Amy Bryan – City of Kindness, Farmer’s Market, hunger.
Jim Jaffee – Local Implementation Plan (LIP), Coastal Rail Trail crossing, traffic calming.
Oawh Dang – Chickens on smaller properties.
Kristin Brinner – LIP, safe crossing at Harbaugh Trail, chickens, illegal mufflers.
Kirsten Limmer – Chickens on smaller properties.
Tim Haidinger – Tenant improvement permit processing timeline/over the counter permits.
Lane Sharman – Customer and contractor heat pump rebate program, transition to electrical vehicles and support of EV public charging program.

Council discussion.

LEGISLATIVE POLICY AND CORRESPONDENCE

COMPENSATION & REIMBURSEMENT DISCLOSURE: None

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency “City” at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

STANDING COMMITTEES: (All Primary Members) (*Permanent Committees*)

CITIZEN COMMISSION(S)

ADJOURN:

Mayor Heebner adjourned the meeting at 8:28 p.m.

Approved: _____

Angela Ivey, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: Finance – Rachel Jacobs, Finance Director
SUBJECT: Register of Demands

BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands: 04/05/25 through 04/18/25

Check Register - Disbursement Fund (Attachment 1)		\$	882,646.34
Net Payroll Council	April 10, 2025		5,191.24
Net Payroll Staff P20	April 11, 2025		225,894.79
TOTAL		\$	<u>1,113,732.37</u>

DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The register of demands for April 5, 2025 through April 18, 2025 reflects total expenditures of \$1,113,732.37 from various City sources.

WORK PLAN: N/A

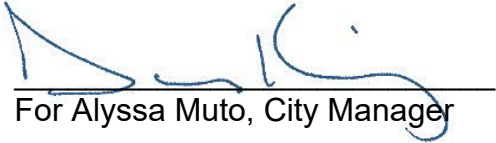
OPTIONS:

- Ratify the register of demands.
- Do not ratify and provide direction.

CITY COUNCIL ACTION: _____ _____

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council ratify the above register of demands.



For Alyssa Muto, City Manager

Attachments:

1. Check Register – Disbursement Fund



City of Solana Beach

Register of Demands

4/5/2025 - 4/18/2025

Department Vendor	Description	Date	Check/EFT Number	Amount
100 - GENERAL FUND				
MISSION SQUARE PLAN 302817	Payroll Run 2 - Warrant PC10	04/09/2025	9002082	\$3,111.49
MISSION SQUARE PLAN 302817	Payroll Run 1 - Warrant P21	04/09/2025	9002082	\$12,231.76
SOLANA BEACH FIREFIGHTERS ASSOC	Payroll Run 1 - Warrant P21	04/09/2025	9002091	\$1,080.00
ALLIANT INSURANCE SERVICES INC	CY2025 QTR 1 SPEC EVENT INSURANCE PROGRAM	04/09/2025	108124	\$11,537.56
SAN DIEGO COUNTY SHERIFFS OFFICE	FEB 25-CR TOW FEE/SB OVERTIME	04/17/2025	108167	(\$164.13)
STERLING HEALTH SERVICES, INC.	PC10 FSA CONTRIBUTIONS	04/17/2025	9002111	\$441.67
STERLING HEALTH SERVICES, INC.	P21 FSA/DCA CONTRIBUTION	04/17/2025	9002111	\$2,386.12
STERLING HEALTH SERVICES, INC.	P21 FSA/DCA CONTRIBUTION	04/17/2025	9002111	\$1,364.54
PAYMENTUS CORPORATION	MARCH 25	04/17/2025	108162	\$1,777.49
PAYMENTUS CORPORATION	FEBRUARY 25	04/17/2025	108162	\$615.56
DIAMOND PARKING SERVICES LLC	BC-012483 OVERPAYMENT REFUND	04/09/2025	108122	\$137.00
STRUT HAIR SOLUTIONS INC	REFUND: BC-005506 2025 FIRE FEE RENEWAL	04/09/2025	108139	\$220.00
TOTAL GENERAL FUND				\$34,739.06
1005150 - CITY CLERK				
IRON MOUNTAIN	FEB 25-SHREDDING	04/09/2025	108126	\$181.49
IRON MOUNTAIN	MAR 25-SHREDDING	04/09/2025	108126	\$358.74
KFORCE INC.	TEMP SERVICES -03/27/25-CLK	04/09/2025	9002083	\$843.20
KFORCE INC.	TEMP SERVICES-04/03/25-CLK	04/17/2025	9002104	\$760.00
ICC GENERAL CODE, INC.	WEB UPDATE	04/09/2025	108119	\$1,023.50
TOTAL CITY CLERK				\$3,166.93
1005200 - CITY MANAGER				
VERIZON WIRELESS SD	962428212-00001-01/29/25-02/28/25	04/17/2025	108170	\$880.61
VERIZON WIRELESS SD	962428212-00001-03/01/25-03/28/25	04/17/2025	108170	\$41.57
TOTAL CITY MANAGER				\$922.18
1005300 - GENERAL FUND - FINANCE				
KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 25- ADMIN SERVICE	04/09/2025	9002084	\$624.88
THE ENERGY AUTHORITY	CAISO 03/15/25-03/20/25 - OTHER CHARGES	04/09/2025	9002092	\$162.50
CLEARGOV INC	Digital Budget Book	04/09/2025	108117	\$4,850.00
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-LETTER OPENER/KEYBOARD LETTERS	04/17/2025	9002099	\$22.50
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-ZIP ENVELOPES	04/17/2025	9002099	\$18.48
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-CALENDAR	04/17/2025	9002099	\$10.32
TOTAL GENERAL FUND - FINANCE				\$5,688.68
1005350 - SUPPORT SERVICES				
STAPLES CONTRACT & COMMERCIAL	PAPER	04/09/2025	108138	\$287.49
CULLIGAN OF SAN DIEGO	MAR 25-WATER/APR 25- EQUIPMENT-CH	04/17/2025	108155	\$172.35
CULLIGAN OF SAN DIEGO	MAR 25-WATER/APR 25- EQUIPMENT-LC	04/17/2025	108155	\$34.67
CULLIGAN OF SAN DIEGO	APR 25-EQUIPMENT-PW	04/17/2025	108155	\$75.10
XEROX CORPORATION	MAR 25-XEROX - CLK	04/17/2025	108172	\$212.58
XEROX CORPORATION	MAR 25-XEROX - CLK	04/17/2025	108172	\$271.68
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-KLEENEX	04/17/2025	9002099	\$27.31
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-PENS	04/17/2025	9002099	\$15.20

AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-POST ITS/PACKING TAPE	04/17/2025	9002099	\$36.47
XEROX CORPORATION	MAR 25-XEROX FIERY -UPSTAIRS	04/17/2025	108172	\$132.61
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-COFFEE CREAMER	04/17/2025	9002099	\$15.94
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-HAND SANITIZER	04/17/2025	9002099	\$78.02
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-COFFEE	04/17/2025	9002099	\$87.98
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-BATTERIES	04/17/2025	9002099	\$20.27
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-CARPET CLEANER	04/17/2025	9002099	\$10.86
XEROX CORPORATION	MAR 25-XEROX -UPSTAIRS	04/17/2025	108172	\$133.86
XEROX CORPORATION	MAR 25-XEROX -UPSTAIRS	04/17/2025	108172	\$298.25
XEROX CORPORATION	MAR 25-XEROX -PLN/ENG	04/17/2025	108172	\$129.63
XEROX CORPORATION	MAR 25-XEROX -PLN/ENG	04/17/2025	108172	\$546.78
XEROX CORPORATION	MAR 25-XEROX FIERY -CLK	04/17/2025	108172	\$122.84
XEROX CORPORATION	MAR 25-XEROX FIERY -PLN/ENG	04/17/2025	108172	\$132.61
TOTAL SUPPORT SERVICES				\$2,842.50
1005400 - HUMAN RESOURCES				
LIEBERT CASSIDY INC	FEB 25-LCW FIRE FLSA STUDY/ANALYSIS	04/17/2025	108160	\$1,417.50
RYAN PESTER	REIMB: FIRE & EMERGENCY SVC ADMIN	04/17/2025	108166	\$845.00
ALTA LANGUAGE SERVICES, INC	LANGUAGE TEST	04/09/2025	108109	\$72.00
PRISM	APR-JUN 25-PEPM 67 EMPLOYEES	04/09/2025	108131	\$737.67
COASTAL LIVE SCAN AND INSURANCE	MAR 25-FINGERPRINTS	04/09/2025	108118	\$212.00
TOTAL HUMAN RESOURCES				\$3,284.17
1005450 - INFORMATION SERVICES				
VERIZON WIRELESS SD	670601022-00001-02/24/25-03/23/25	04/09/2025	108141	\$128.05
WESTERN AUDIO VISUAL	AV MAINTENANCE SUPPORT	04/17/2025	108171	\$499.00
AT&T CALNET 3	9391062899-01/24/25-02/23/25	04/09/2025	108110	\$155.55
AT&T CALNET 3	9391062899-12/24/24-01/23/25	04/09/2025	108111	\$155.55
AT&T CALNET 3	9391012278-02/24/25-03/23/25	04/17/2025	108151	\$4,516.44
AT&T CALNET 3	9391053641-02/24/25-03/23/25	04/17/2025	108145	\$155.55
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-ERGO MOUSE	04/17/2025	9002099	\$300.38
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-FS RADIO ADAPTER	04/17/2025	9002099	\$38.05
TING FIBER INC.	APR 25-FIBER OPTICS-CITY FACILITIES	04/09/2025	9002093	\$3,334.86
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-PHONE CASE/SCREEN PROTECTOR	04/17/2025	9002099	\$49.01
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-USB ADAPTERS/CORD CABLE COVER	04/17/2025	9002099	\$43.50
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-PHONE SCREEN PROTECTOR/PHONE CASE	04/17/2025	9002099	\$29.67
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-HARD DISK DRIVE	04/17/2025	9002099	\$456.76
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-IPAD CASE	04/17/2025	9002099	\$84.09
AT&T CALNET 3	9391062899-02/24/25-03/23/25	04/17/2025	108146	\$155.55
AT&T CALNET 3	9391012282-02/24/25-03/23/25	04/17/2025	108147	\$48.62
MANAGED SOLUTION	APR 25-OFFICE 365 & IT SUPPORT	04/17/2025	9002106	\$78.50
MANAGED SOLUTION	APR 25-OFFICE 365 & IT SUPPORT	04/17/2025	9002106	\$2,614.56
MALWAREBYTES	MALWARE PROTECTION	04/09/2025	9002085	\$6,560.60
FISHER INTEGRATED, INC.	MAR 25-WEB STREAMING SERVICES	04/09/2025	9002081	\$800.00
TOTAL INFORMATION SERVICES				\$20,204.29
1005550 - PLANNING				
UT SAN DIEGO - NRTH COUNTY	PUB NCT: DRP23-006/SDP23-008	04/17/2025	108169	\$721.24
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-AIR FILTER	04/17/2025	9002099	\$61.98
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-PENS/WHITEBOARD CLEANER	04/17/2025	9002099	\$23.48
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-EXPANDING FOLDERS	04/17/2025	9002099	\$15.30
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-BATTIERIES/CARD STOCK/RUBBER BANDS	04/17/2025	9002099	\$6.50

TOTAL PLANNING				\$828.50
1005560 - BUILDING SERVICES				
ESGIL CORPORATION	MAR 25-BUILDING & PLAN REVIEW & INSPECTIONS	04/17/2025	108159	\$57,309.29
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-ALPHABET FILE DIVIDERS	04/17/2025	9002099	\$17.22
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-BATTIERIES/CARD STOCK/RUBBER BANDS	04/17/2025	9002099	\$27.74
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-CARD STOCK	04/17/2025	9002099	\$17.84
TOTAL BUILDING SERVICES				\$57,372.09
1005590 - CODE ENFORCEMENT				
DATATICKET INC.	FEB 25-PARKING CITE ADMIN	04/09/2025	108120	\$1,318.46
DATATICKET INC.	FEB 25-PARKING CITE ADMIN	04/09/2025	108120	\$300.00
VERIZON WIRELESS SD	442224168-00001-02/24/25-03/23/25	04/09/2025	108141	\$193.08
COUNTY OF SAN DIEGO_5210	OCT-DEC 24-PARKING CITE ADMIN	04/17/2025	108154	\$12,376.00
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-BATTIERIES/CARD STOCK/RUBBER BANDS	04/17/2025	9002099	\$18.77
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-MOBILE FILE PEDESTAL	04/17/2025	9002099	\$199.14
AMAZON.COM SALES, INC	1K4C-HP6P-WJ91-MOBILE FILE PEDESTAL	04/17/2025	9002099	\$199.14
TOTAL CODE ENFORCEMENT				\$14,604.59
1006110 - LAW ENFORCEMENT				
SAN DIEGO COUNTY SHERIFFS OFFICE	FEB 25-LAW ENFORCEMENT SVC	04/17/2025	108167	\$425,621.14
SAN DIEGO COUNTY SHERIFFS OFFICE	FEB 25-CR TOW FEE/SB OVERTIME	04/17/2025	108167	\$754.18
TOTAL LAW ENFORCEMENT				\$426,375.32
1006120 - FIRE DEPARTMENT				
CITY OF DEL MAR	FIRE OT HOURS-DEC 24	04/17/2025	108153	\$752.64
CITY OF DEL MAR	JAN-FEB 25-FIRE OT HOURS	04/17/2025	108153	\$10,335.49
CULLIGAN OF SAN DIEGO	APR/MAY 25-REVERSE OSMOSIS-FS	04/17/2025	108155	\$50.00
ACE UNIFORMS LLC	HAT	04/17/2025	9002097	\$38.96
ACE UNIFORMS LLC	COLLAR	04/17/2025	9002097	\$35.05
ACE UNIFORMS LLC	BELT	04/17/2025	9002097	\$25.97
AT&T CALNET 3	9391012280-02/24/25-03/23/25	04/17/2025	108148	\$332.15
NORTH COUNTY DISPATCH (JPA)	FY25/Q4-NORTH COUNTY DISPATCH	04/09/2025	108130	\$15,832.05
ALLSTAR FIRE EQUIPMENT INC	NEW TURNOUT	04/17/2025	108144	\$8,220.41
SAFEWARE, INC.	PIKE POLES	04/09/2025	9002088	\$254.90
SAFEWARE, INC.	FORCIBLE ENTRY BAR	04/09/2025	9002088	\$288.32
ACE UNIFORMS LLC	SHIRTS/PATCHES	04/17/2025	9002097	\$54.66
ACE UNIFORMS LLC	SEWINGS	04/17/2025	9002097	\$4.33
ACE UNIFORMS LLC	BOOTS	04/17/2025	9002097	\$216.45
VERIZON WIRELESS SD	962428212-00001-01/29/25-02/28/25	04/17/2025	108170	\$668.04
VERIZON WIRELESS SD	962428212-00001-03/01/25-03/28/25	04/17/2025	108170	\$667.20
AT&T CALNET 3	9391059865-01/01/25-01/31/25	04/09/2025	108112	\$1,334.73
TOTAL FIRE DEPARTMENT				\$39,111.35
1006130 - ANIMAL CONTROL				
SAN DIEGO HUMANE SOCIETY & S.P.C.A.	APRIL 25	04/09/2025	108133	\$7,603.00
TOTAL ANIMAL CONTROL				\$7,603.00
1006170 - MARINE SAFETY				
DAY WIRELESS SYSTEMS (20)	UPFITTING/LIGHTBAR	04/17/2025	108156	\$3,697.06
VERIZON WIRELESS SD	962428212-00001-01/29/25-02/28/25	04/17/2025	108170	\$152.04
VERIZON WIRELESS SD	962428212-00001-03/01/25-03/28/25	04/17/2025	108170	\$152.04
AT&T CALNET 3	9391019469-02/20/25-03/19/25	04/09/2025	108113	\$32.17
AT&T CALNET 3	9391053651-02/25/25-03/24/25	04/09/2025	108114	\$313.47
AT&T CALNET 3	9391012281-02/25/25-03/24/25	04/09/2025	108115	\$96.72

TOTAL MARINE SAFETY**\$4,443.50****1006510 - ENGINEERING**

UNDERGROUND SVC ALERT OF SOCAL INC	MAR 25-DIG ALERT	04/09/2025	9002094	\$95.10
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TOTAL ENGINEERING**\$95.10****1006520 - ENVIRONMENTAL SERVICES**

MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	04/09/2025	108128	\$16.97
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	04/17/2025	108161	\$16.96
CLEAN EARTH ENVIROMENTAL SOLUTIONS	MAR 25- HHW COLLECTION	04/17/2025	9002100	\$1,566.34
IDRAINS LLC	H-STORMDRAIN CLEAN	04/09/2025	108108	\$1,700.00
IDRAINS LLC	D-SEWER MAINT	04/09/2025	108108	\$1,340.00
IDRAINS LLC	APR 25-JETTER & CAMERA	04/17/2025	108143	\$525.00

TOTAL ENVIRONMENTAL SERVICES**\$5,165.27****1006530 - STREET MAINTENANCE**

MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	04/09/2025	108128	\$27.55
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	04/17/2025	108161	\$27.56
JOSE GARCIA	MILEAGE-04/04/25	04/17/2025	9002103	\$51.80
NORTH COUNTY DISPATCH (JPA)	FY25/Q4- PW NORTH COUNTY DISPATCH JPA	04/09/2025	108130	\$146.85
BFS GROUP OF CALIFORNIA LLC	ROAD ASPHALT	04/09/2025	108123	\$315.27
BFS GROUP OF CALIFORNIA LLC	SCREW SET/DUSTER/POLY GRIP	04/09/2025	108123	\$36.67
BFS GROUP OF CALIFORNIA LLC	CONCRETE MIX	04/09/2025	108123	\$50.37
BFS GROUP OF CALIFORNIA LLC	ELECTICAL TAPE/LUBRICANT/LUMBER CRAYONS	04/17/2025	108157	\$40.32
BFS GROUP OF CALIFORNIA LLC	LUBRICANT/DRILL COMBO	04/17/2025	108157	\$16.71

TOTAL STREET MAINTENANCE**\$713.10****1006540 - TRAFFIC SAFETY**

APPLIED CONCEPTS, INC	TRAFFIC DATA COLLECTOR	04/09/2025	108136	\$3,883.46
DEPARTMENT OF TRANSPORTATION	JUL-SEP 24- I-5 TRAFFIC SIGNALS FY25	04/09/2025	108121	\$337.36
DEPARTMENT OF TRANSPORTATION	JUL-SEP 24- I-5 TRAFFIC SIGNALS FY25	04/09/2025	108121	\$2,083.65
DEPARTMENT OF TRANSPORTATION	OCT-DEC 24-I-5 TRAFFIC SIGNALS FY25	04/09/2025	108121	\$207.13
DEPARTMENT OF TRANSPORTATION	OCT-DEC 24-I-5 TRAFFIC SIGNALS FY25	04/09/2025	108121	\$1,176.91
REDFLEX TRAFFIC SYSTEMS, INC	MAR 25- RED LIGHT CAMERA ENFORCEMENT	04/17/2025	9002108	\$8,115.87
AT&T CALNET 3	9391012279-02/24/25-03/23/25	04/17/2025	108150	\$67.50
ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARDS-03/16/25-03/29/25	04/17/2025	9002098	\$12,789.06

TOTAL TRAFFIC SAFETY**\$28,660.94****1006550 - STREET CLEANING**

PRIDE INDUSTRIES	MAR 25-TRASH ABATEMENT SERVICES	04/17/2025	108163	\$1,193.82
SCA OF CA, LLC	MAR 25- STREET SWEEPING SERVICES	04/09/2025	9002089	\$10.44
SCA OF CA, LLC	MAR 25- STREET SWEEPING SERVICES	04/09/2025	9002089	\$3,942.09
SCA OF CA, LLC	03/20/25- STREET SWEEPING SERVICES	04/17/2025	9002109	\$1,802.16

TOTAL STREET CLEANING**\$6,948.51****1006560 - PARK MAINTENANCE**

MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	04/09/2025	108128	\$20.13
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	04/17/2025	108161	\$20.14
RANCHO SANTA FE SECURITY SYS INC	CODE ADDED	04/09/2025	108132	\$10.00
CONSOLIDATED ELECTRICAL DIST INC	LAMPS	04/17/2025	9002101	\$248.99
NISSHO OF CALIFORNIA	FY25 AS NEEDED LANDSCAPING SERVICES	04/09/2025	9002086	\$1,125.00
NISSHO OF CALIFORNIA	FY25 AS NEEDED LANDSCAPING SERVICES	04/09/2025	9002086	\$1,491.42
NISSHO OF CALIFORNIA	FY25 AS NEEDED LANDSCAPING SERVICES	04/09/2025	9002086	\$7,140.83
NISSHO OF CALIFORNIA	MAR 25- AS NEEDED LANDSCAPING SERVICES	04/17/2025	9002107	\$375.00
WEST COAST ARBORISTS INC	MAR 25- TREE MAINTENANCE SERVICES	04/09/2025	108142	\$1,568.00
BFS GROUP OF CALIFORNIA LLC	BLANK KEYS/FEEDER PAN	04/17/2025	108157	\$27.34

TOTAL PARK MAINTENANCE**\$12,026.85****1006570 - PUBLIC FACILITIES**

SEASIDE HEATING & AIR CONDITIONING	FY25 HVAC SERVICES AT CITY FACILITIES	04/17/2025	108168	\$4,450.00
CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES-CH	04/17/2025	108152	\$281.43
STANDARD PLUMBING SUPPLY COMPANY	BATHROOM FAUCET/STRAINER	04/09/2025	108137	\$147.32
CALIFORNIA OFFICE CLEANING, INC	FEB 25-JANITORIAL/CUSTODIAL SVC	04/09/2025	9002080	\$9,405.00
BFS GROUP OF CALIFORNIA LLC	GLOVES/SCREWDRIVER/HINGE	04/09/2025	108123	\$46.35
BFS GROUP OF CALIFORNIA LLC	HOSE SET	04/17/2025	108157	\$43.49
BFS GROUP OF CALIFORNIA LLC	SUPPLY LINE	04/17/2025	108157	\$21.51
PRIDE INDUSTRIES	MAR 25-TRASH ABATEMENT SERVICES	04/17/2025	108163	\$1,193.81
SID'S CARPET BARN, INC.	CARPET AND INSTALLATION	04/09/2025	108135	\$838.64
BFS GROUP OF CALIFORNIA LLC	SPRAYER/BUG REPELLANT/LED	04/09/2025	108123	\$81.15

TOTAL PUBLIC FACILITIES**\$16,508.70****110 - MEASURE S 1% TRANSACTION TAX**

QUALITY CONSTRUCTION & ENGINEERING, INC.	FY24 ANNUAL PVMNT MNGMNT RETENTION	04/09/2025	9002087	(\$3,370.27)
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TOTAL MEASURE S 1% TRANSACTION TAX**(\$3,370.27)****1106510 - MEASURE S - ENGINEERING**

QUALITY CONSTRUCTION & ENGINEERING, INC.	FY24 ANNUAL PAVEMENT MANAGEMENT PROGRAM - CIP	04/09/2025	9002087	\$67,405.50
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TOTAL MEASURE S - ENGINEERING**\$67,405.50****1205460 - SELF INSURANCE RETENTION**

REGIONAL TRAINING CENTER	GOV LIABILITY/FUND OF GOV CLAIMS	04/09/2025	108125	\$250.00
EBIX INC.	AUG-OCT 21 - QTRLY FEE	04/17/2025	108158	\$575.95
BUSINESS OFFICE OUTFITTERS	ERGONOMIC CHAIRS FOR CHAMBERS	04/09/2025	108116	\$11,637.00

TOTAL SELF INSURANCE RETENTION**\$12,462.95****1355590 - Asset Replacement- Codes**

MOTOROLA SOLUTIONS INC	PORTABLE RADIOS FOR CODE ENFORCEMENT	04/09/2025	108129	\$133.89
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TOTAL Asset Replacement- Codes**\$133.89****1406510 - FACILITIES MAINT-CIP**

SEASIDE HEATING & AIR CONDITIONING	9410.00 LCCC HVAC REPLACEMENT	04/09/2025	108134	\$12,850.00
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TOTAL FACILITIES MAINT-CIP**\$12,850.00****2037510 - HIGHWAY 101 LANDSC #33**

KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 25- ADMIN SERVICE	04/09/2025	9002084	\$820.17
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TOTAL HIGHWAY 101 LANDSC #33**\$820.17****2047520 - MID 9C SANTA FE HILLS**

KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 25- ADMIN SERVICE	04/09/2025	9002084	\$54.69
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TOTAL MID 9C SANTA FE HILLS**\$54.69****2057530 - MID 9E ISLA VERDE**

KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 25- ADMIN SERVICE	04/09/2025	9002084	\$28.12
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TOTAL MID 9E ISLA VERDE**\$28.12****2077550 - MID 9H SAN ELIJO #2**

KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 25- ADMIN SERVICE	04/09/2025	9002084	\$29.68
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TOTAL MID 9H SAN ELIJO #2**\$29.68****2087580 - COASTAL RAIL TRAIL MAINT**

KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 25- CRT ADMIN	04/17/2025	9002105	\$332.55
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TOTAL COASTAL RAIL TRAIL MAINT**\$332.55****2117600 - STREET LIGHTING DISTRICT**

KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 25- ADMIN	04/17/2025	9002105	\$744.64
KOPPEL & GRUBER PUBLIC FINANCE	JAN-MAR 25- ADMIN	04/17/2025	9002105	\$4.91

TOTAL STREET LIGHTING DISTRICT**\$749.55****2146120 - FIRE MITIGATION FEES**

ACE UNIFORMS LLC	HAT	04/17/2025	9002097	\$105.57
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TOTAL FIRE MITIGATION FEES**\$105.57****2406510 - COMM DEV BLOCK GR (CDBG)-CIP**

UT SAN DIEGO - NRTH COUNTY	NTC: BID#2025-03	04/17/2025	108169	\$748.01
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TOTAL COMM DEV BLOCK GR (CDBG)-CIP**\$748.01****2465200 - MISC GRANTS - CM**

SOLANA CENTER FOR ENVIRONMENTAL	MAR 25-SB1383 SERVICE	04/17/2025	9002110	\$1,893.21
AMAZON.COM SALES, INC	1DNY-WL6K-4NYN-PAPER CUPS-RSWA-EEP	04/17/2025	9002099	\$107.65

TOTAL MISC GRANTS - CM**\$2,000.86****2505570 - COASTAL BUSINESS/VISITORS**

SOLANA BEACH CHAMBER OF COMMERCE	Q4-CHAMBER OF COMMERCE SERVICES	04/09/2025	9002090	\$7,500.00
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TOTAL COASTAL BUSINESS/VISITORS**\$7,500.00****2706120 - PUBLIC SAFETY- FIRE**

VERIZON WIRELESS SD	962428212-00001-01/29/25-02/28/25	04/17/2025	108170	\$183.00
VERIZON WIRELESS SD	962428212-00001-03/01/25-03/28/25	04/17/2025	108170	\$159.09
RANCHO SANTA FE FIRE PROTECTION DISTRICT	CSA.17-FY25 RQI BILLING	04/17/2025	108165	\$3,151.49

TOTAL PUBLIC SAFETY- FIRE**\$3,493.58****4506190 - SAND REPLNSHMNT/RETENTION**

WARWICK GROUP CONSULTANTS, LLC	MAR 25- CONSULTING SERVICES	04/09/2025	9002095	\$5,833.00
TING FIBER INC.	APR 25-FIBER OPTICS DEL MAR SHORES	04/09/2025	9002093	\$464.31
TING FIBER INC.	APR 25-FIBER OPTICS-TIDE BEACH	04/09/2025	9002093	\$464.31
SUMMIT ENVIROMENTAL GROUP, INC.	MAR 25-9926 PROF SVC	04/17/2025	9002112	\$2,240.00

TOTAL SAND REPLNSHMNT/RETENTION**\$9,001.62****4596510 - MISC.CAPITALPROJECTS-ENG**

SEASIDE HEATING & AIR CONDITIONING	9410.00 CITY HALL HVAC REPLACE	04/09/2025	108134	\$11,050.00
UT SAN DIEGO - NRTH COUNTY	NTC: BID2025-04	04/17/2025	108169	\$640.93
VAN DYKE LANDSCAPE ARCHITECTS	JUL 24-9438.11 LCP TOT LOT CONSTRUCTION SUPPORT	04/09/2025	108140	\$3,812.32

TOTAL MISC.CAPITALPROJECTS-ENG**\$15,503.25****5097700 - SANITATION**

MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	04/09/2025	108128	\$10.60
MISSION LINEN & UNIFORM INC	FY25 UNIFORM SERVICES FOR PUBLIC WORKS	04/17/2025	108161	\$10.59
UT SAN DIEGO - NRTH COUNTY	PUB NTC: SEWER FEE NOTICE	04/17/2025	108169	\$489.24
AT&T CALNET 3	939101227-02/24/25-03/23/25	04/17/2025	108149	\$19.89
RAFTELIS FINANCIAL CONSULTANTS INC	MAR 25-SEWER RATE & REVENUE PLAN STUDY	04/17/2025	108164	\$3,847.50
IDRAINS LLC	J-SEWER VACUUM	04/09/2025	108108	\$675.00
IDRAINS LLC	C- SEWER CLEANING-26,263	04/17/2025	108143	\$16,545.69
IDRAINS LLC	B- SEWER INSPECTION-51,506	04/17/2025	108143	\$36,054.20
IDRAINS LLC	APR 25-DRAIN CLEANING	04/17/2025	108143	\$525.00
JAY M GOLDSTONE	FEB/MAR 25 SEWER FEE STUDY REVIEW	04/09/2025	108127	\$1,856.25

TOTAL SANITATION**\$60,033.96****6718510 - BARBARA UNDERGROUNDING-DS**

WILLDAN	PUB FIN ASSESSMENT REVENUE BONDS 2006	04/09/2025	9002096	\$750.00
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TOTAL BARBARA UNDERGROUNDING-DS**\$750.00****6728520 - PACIFIC UNDERGROUNDING-DS**

WILLDAN	PUB FIN ASSESSMENT REVENUE BONDS 2006	04/09/2025	9002096	\$250.00
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TOTAL PACIFIC UNDERGROUNDING-DS**\$250.00****6768560 - SO SOLANA SEWER DISTR-DS**

TOTAL SO SOLANA SEWER DISTR-DS

\$458.03

REPORT TOTAL:

\$882,646.34



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: IT Department – Michael Manriquez, IT Director
SUBJECT: **Authorizing an Agreement with Bob Hoffman Photography and Video for Video Production Services and an Agreement with Fisher Integrated for Web Streaming Services**

BACKGROUND:

The City of Solana Beach (City) currently utilizes video production services to support the video production, recording, and archiving of public meetings, including City Council and View Assessment Committee meetings. These services include the on-site operation of City-owned audiovisual equipment, live multi-camera switching, sound mixing, and capturing meetings for both real-time web streaming and post-meeting archival purposes.

Historically, the City has contracted with a third-party vendor to provide these services, ensuring professional-quality coverage, technical reliability, and accessibility for public viewing. Additionally, the City maintains a separate arrangement for web hosting and archiving of meeting recordings, which includes timestamping and next-day publishing for public access. The current service model reflects a split between audiovisual production and digital streaming/hosting functions, which are each fulfilled by specialized vendors. To address these challenges, Staff initiated a Request for Proposals (RFP) to identify and choose either one qualified vendor capable of delivering both video production and web streaming services or two separate qualified vendors capable of delivering each service separately.

This item is before the City Council to consider approval of Resolution 2025-045 (Attachment 1) authorizing the City Manager to execute an Agreement for video production services with Bob Hoffman Photography and Video and Resolution 2025-046 (Attachment 2) authorizing the City Manager to execute an Agreement for web streaming services with Fisher Integrated.

DISCUSSION:

The City has an ongoing need for professional video production, recording, and web streaming services to support the transparency and accessibility of public meetings. These services ensure that meetings such as City Council and View Assessment Committee are reliably broadcast, recorded, and archived for public access. To maintain continuity and enhance service delivery, the City issued a Request for Proposals (RFP) on February 5, 2025 for qualified vendors to provide these services.

CITY COUNCIL ACTION: _____ _____

The City received multiple proposals from vendors offering a variety of service models, including on-site video production, remote video production, live web streaming, and post-meeting archiving with timestamping. Following a detailed evaluation by Staff, two vendors were selected to move forward: Bob Hoffman Photography & Video, for video production and recording, and Fisher Integrated, for web streaming, archive hosting, and indexing. Both firms demonstrated strong qualifications and alignment with the City's current infrastructure and commitment to transparent public engagement.

Staff performed a needs assessment and developed the RFP to retain specified services that can meet the City's current and future needs. These services include video production and technician support for public meetings, live web-streaming, video recording, post-meeting archiving, timestamping, and digital hosting.

Pursuant to Solana Beach Municipal Code (SBMC) section 3. 08. 140, because of their unique nature, it is in the best interest of the public, as allowed by state law, that contracts for professional services such as computer consultants, engineers, or other professional or consultant services of a similar nature, or at the discretion of the purchasing officer, be selected on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, negotiated between parties rather than on the basis of cost alone. Therefore, the City is not limited to awarding professional services contracts to the lowest responsible bidder, but rather on the basis of demonstrated competence and qualifications for the types of service to be performed at a fair and reasonable price.

The RFP for these service needs was advertised for a total of five (5) weeks. Staff advertised on February 5, 2025, and provided the RFP to all service providers that it could identify that may be capable of performing the work. Five (5) service providers submitted proposals: Bob Hoffman Photography & Video, Fisher Integrated, Gov Services Group, SoSuTV, and Video Vets. Below is a cost breakdown as identified by each service provider.

Vendor	Service Provided	Monthly Recurring*	One Time Cost	Total for 5 years
Bob Hoffman	Video Production only	~\$2,318/month (3 meetings)	0	\$139,080
Fisher Integrated	Web Streaming only	\$1,800/month (up to 4 meetings)	0	\$108,000
Gov Service Group	Video Production and Web Streaming	\$7,200/month (3 meetings)	Unclear in proposal	\$432,000
SoSuTV	Remote Video Production and Web Streaming	\$3,000/month (up to 3 meetings) \$750/month hosting	\$25,000	\$250,000
Video Vets	Video Production and Web Streaming	\$20,400/month (\$6,800/meeting)	0	\$1,224,000

**Costs are approximated based on the proposals and may vary depending on meeting frequency, optional add-ons, or changes in scope. SoSuTV's hosting fee is assumed monthly; Gov Service Group's costs may fluctuate based on ad-hoc service structure.*

City Staff conducted a thorough review of all submitted proposals, evaluating each against the criteria outlined in the RFP, including project understanding, qualifications and experience, and the expertise of key personnel. The evaluation panel scored each proposal individually and held follow-up interviews with top candidates to further assess service approach, technical reliability, and vendor responsiveness. Proposals varied widely in cost, delivery models, and scope, and each was carefully considered in relation to the City's existing infrastructure and long-term service goals.

Following this process, Staff identified Bob Hoffman Photography & Video and Fisher Integrated as the most qualified and cost-effective partners to fulfill the City's needs. Bob Hoffman was selected for their extensive municipal AV experience, proven reliability, and deep familiarity with the City's equipment and meeting formats. Fisher Integrated was chosen for their strong track record of providing stable, accessible web streaming and archiving services to public agencies, along with a well-structured support model and clear service delivery standards. Together, the selected vendors provide a complementary and comprehensive solution that maintains the City's commitment to accessible, high-quality public meeting broadcasts.

Staff is recommending that Council authorize the City Manager to execute two agreements, 1 agreement with Bob Hoffman Photography & Video for 3 years with two 1-year allowable extensions and one with Fisher Integrated for 3 years with two 1-year allowable extensions.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The agreement with Bob Hoffman Photography and Video would be \$27,816 each year for a total contract amount of \$139,080 for 3 years with two 1-year allowable extensions. The agreement with Fisher Integrated would be \$21,600 each year for a total contract amount of \$108,000 for 3 years with two 1-year allowable extensions. The impact of these agreements for each Fiscal Year will be a combined \$49,416, as is outlined below. These amounts were included in the Proposed Fiscal Year 2025/26, FY 2026/27 IT Community Production Budget (100-5450-65350).

<u>Fiscal Year</u>	<u>Total Yearly Cost</u>
2025-26	\$ 49,416
2026-27	\$ 49,416
2027-28	\$ 49,416
2029-30	\$ 49,416
<u>2030-31</u>	<u>\$ 49,416</u>
Total contract Cost	\$247,080

WORK PLAN:

N/A

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with modifications.
- Deny Staff recommendation and provide direction, as needed.

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council

1. Adopt Resolution 2025-045, authorizing the City Manager to execute an agreement with Bob Hoffman Photography and Video for 3 years with two allowable 1-year extensions for a yearly contract amount not to exceed \$27,816 and a total contract amount not to exceed \$139,080.
2. Adopt Resolution 2025-046, authorizing the City Manager to execute an agreement with Fisher Integrated for 3 years with two allowable 1-year extensions for a yearly contract amount not to exceed \$21,600 and a total contract amount not to exceed \$108,000.



For Alyssa Muto, City Manager

Attachments:

1. Resolution 2025-045
2. Resolution 2025-046

RESOLUTION 2025-045

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING AND AUTHORIZING AN AGREEMENT WITH BOB HOFFMAN PHOTOGRAPHY & VIDEO FOR VIDEO PRODUCTION SERVICES

WHEREAS, the City of Solana Beach wishes to televise City Council meetings and other important meetings to increase transparency and involvement in local government; and

WHEREAS, the City determined the need for the video production service agreement to be put out for bid; and

WHEREAS, pursuant to Solana Beach Municipal Code (SBMC) section 3.08.140, because of their unique nature, it is in the best interest of the public, as allowed by state law, that contracts for professional services such as computer consultants, engineers, or other professional or consultant services of a similar nature, or at the discretion of the purchasing officer, be selected on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, negotiated between parties rather than on the basis of cost alone. Therefore, the City is not limited to awarding professional services contracts to the lowest responsible bidder, but rather on the basis of demonstrated competence and qualifications for the types of service to be performed at a fair and reasonable price; and

WHEREAS, to provide televised meetings, the purchasing officer determined, and City Council confirms that it is in the best interest of the public that a service provider be selected pursuant to SBMC 3.08.140. City Staff developed a needs assessment, prepared a Request for Proposal (RFP) dated February 5, 2025, and advertised for selection of video production and web streaming service provider(s). The RFP was posted and distributed to all service providers that Staff was able to identify and allowed for a duration of 5 weeks to submit proposals, resulting in submissions from five service providers; and

WHEREAS, City Staff carefully evaluated all proposals and unanimously selected the proposal submitted by Bob Hoffman Photography & Video as superior compared to the other submissions. Bob Hoffman Photography & Video demonstrated the competence and professional qualifications necessary for satisfactory performance of the services required by the City at a fair and reasonable price that was also the lowest for video production services; and

WHEREAS, funding for video production services has been requested in the proposed budgets for Fiscal Year (FY) 2025/26 and FY 2026/27 in the Information Technology Budget.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.

2. That Bob Hoffman Photography & Video has demonstrated competence and the professional qualifications for satisfactory performance of the services required by the City.
3. That Bob Hoffman Photography & Video proposal is at a fair and reasonable price and is the most cost-effective proposal received.
4. That the City Council authorizes the City Manager to execute an Agreement with Bob Hoffman Photography & Video for video production services at a yearly contract amount not to exceed \$27,816 and a total contract amount not to exceed \$139,080 during an initial 3-year term with two 1-year allowable extensions.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 7th day of May 2025, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, City Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

RESOLUTION 2025-046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING AND AUTHORIZING AN AGREEMENT WITH FISHER INTEGRATED FOR WEB STREAMING SERVICES

WHEREAS, the City of Solana Beach wishes to continue providing web streaming of City Council meetings and other important meetings to the public; and

WHEREAS, City determined the need for the web streaming services agreement to be put out for bid; and

WHEREAS, pursuant to Solana Beach Municipal Code (SBMC) section 3.08.140, because of their unique nature, it is in the best interest of the public, as allowed by state law, that contracts for professional services such as computer consultants, engineers, or other professional or consultant services of a similar nature, or at the discretion of the purchasing officer, be selected on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, negotiated between parties rather than on the basis of cost alone. Therefore, the City is not limited to awarding professional services contracts to the lowest responsible bidder, but rather on the basis of demonstrated competence and qualifications for the types of service to be performed at a fair and reasonable price; and

WHEREAS, to provide web streaming services, the purchasing officer determined, and City Council confirms that it is in the best interest of the public that a service provider be selected pursuant to SBMC 3.08.140. City Staff developed a needs assessment, prepared a Request for Proposal (RFP) dated February 05, 2025, and advertised for selection of video production and web streaming service provider(s). The RFP was posted and distributed to all service providers that Staff was able to identify and allowed for a duration of 5 weeks to submit proposals, resulting in submissions from five service providers; and

WHEREAS, City Staff carefully evaluated all proposals and unanimously selected the proposal submitted by Fisher Integrated for web streaming services as superior compared to the other submissions. Fisher Integrated demonstrated the competence and professional qualifications necessary for satisfactory performance of the services required by the City at a fair and reasonable price that was also the lowest bid for web streaming services; and

WHEREAS, funding for web streaming services has been requested in the proposed budgets for Fiscal Year (FY) 2025/26 and FY 2026/27 in the Information Technology Budget.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That Fisher Integrated has demonstrated competence and the professional

- qualifications for satisfactory performance of the services required by the City.
3. That Fisher Integrated proposal is at a fair and reasonable price and is the most cost-effective proposal received.
 4. That the City Council authorizes the City Manager to execute an Agreement with Fisher Integrated for web streaming services at yearly contract amount not to exceed \$21,600 and a total contract amount not to exceed \$108,000 during an initial 3 year term with two 1-year allowable extensions.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 7th day of May 2025, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, City Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: City Clerk's Office - Angela Ivey, City Clerk
SUBJECT: **Destruction of Obsolete Records**

BACKGROUND:

The City is fully committed to complying with all government records retention requirements and maintains a steady records management program to ensure that records are stored, archived, and disposed of in accordance with the applicable laws and regulations. Periodically, the City reviews its records to identify obsolete records available for official destruction. Destruction of records frees up storage space and helps Staff manage the large volume of records. Stockpiling vast amounts of public records increases the risk of document misplacement and Staff time spent complying with requests for documents that are no longer required to be retained. Therefore, the City conducts periodic destruction to manage its accumulation of obsolete records, in accordance with the City's adopted retention schedule.

The maintenance and storage of records that are no longer required to be retained can be cumbersome due to inventory maintenance and added costs for offsite storage. It should be noted that records required and/or necessary to be retained by the City are kept for their required retention period.

This item is before the City Council to consider approving the official destruction of obsolete records.

DISCUSSION:

Destruction of records is permitted in accordance with state law and the City's Records Retention Schedule, which was adopted by Resolution 2000-34 and Resolution 2002-76. The City's Retention Schedule contains state law requirements as well as additional City retention provisions outlining retention periods for various government records. Where state laws have updated, the City adheres to any changes in retention regulations.

CITY COUNCIL ACTION:

Resolution 2025-036 (Attachment 1) contains an attached Lists of Records to be Destroyed (Exhibit A) itemizing the description of documents that are prepared for destruction. These documents are obsolete and may be destroyed in compliance with the City's adopted Retention Schedule. In addition, procedures are conducted as outlined in the City's Records Management Manual including following all updated retention requirements of state regulations. After careful review of the records by the respective Department Staff, Department Heads, City Attorney and City Clerk/Custodian of Records, 23 boxes of obsolete records were prepared and authorized for destruction.

CEQA COMPLIANCE: N/A

FISCAL IMPACT:

The City will save administrative and storage expenses by destroying records no longer needed or required to be retained. The cost of official destruction of these documents has already been allocated within the City Clerk professional services, account 1005100.65300, FY 2025 Adopted Budget to accommodate this service.

WORK PLAN: N/A

OPTIONS:

- Approve Staff recommendation.
- Do not approve Staff recommendation.

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution 2025-036 authorizing the destruction of obsolete records in accordance with the City's retention schedule and state law.



For Alyssa Muto, City Manager

Attachments:

1. Resolution 2025-036

RESOLUTION 2025-036

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING DESTRUCTION OF CERTAIN OBSOLETE RECORDS

WHEREAS, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time, according to the Solana Beach Records Retention Schedule which adheres to various state codes and regulations; and

WHEREAS, the maintenance of these records does not provide for effective and efficient operation of the government of the City of Solana Beach; and

WHEREAS, Section 34090 of the Government Code of the State of California provides a procedure whereby any City record which has served its purpose and is no longer required may be officially destroyed; and

WHEREAS, the City Council adopted the Records Retention Schedule on June 6, 2000, and adopted a revised Records Retention Schedule on August 20, 2002; and

WHEREAS, the documents proposed for destruction were reviewed by the Department Directors and authorized for official destruction by the City Attorney and City Clerk/Custodian of Records, and are currently compliant with State Code retention requirements.

NOW, THEREFORE, the City Council of the City of Solana Beach, California does resolve as follows:

1. That the above recitations are true and correct.
2. That the records of the City of Solana Beach, as set forth in the attached Lists of Records to be Destroyed (Exhibit A) attached hereto and incorporated herein by this reference, are hereby authorized to be destroyed as provided by Section 34090 et seq. of the Government Code of the State of California and in accordance with the provision of the adopted Solana Beach Records Retention Schedule and upon the consent of the Department Heads, City Attorney, and City Clerk/Custodian of Records.
3. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.
4. That this resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 7th day of May, 2025 at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers -
NOES: Councilmembers -
ABSTAIN: Councilmembers -
ABSENT: Councilmembers -

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

FY 2014: Payroll Files

E17 PD 02/12/14 PPE 02/07/14
E18 PD 02/28/14 PPE 02/21/14
E19 PD 03/14/14 PPE 03/07/14
E20 PD 03/28/14 PPE 03/21/14
E21 PD 04/11/14 PPE 04/04/14
E22 PD 04/25/14 PPE 04/18/14
E23 PD 05/09/14 PPE 05/16/14
E24 PD 06/06/14 PPE 05/30/14
E26 PD 06/20/14 PPE 06/13/14

Payroll check register, payroll register, labor distribution

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: _____

Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: _____

Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: _____

Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: _____

J. Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

FY 2016: Payroll Files

H01 PD 07/01/16 PPE 06/24/16
H02 PD 07/15/16 PPE 07/08/16
H03 PD 07/29/16 PPE 07/22/16
H04 PD 08/12/16 PPE 08/05/16
H05 PD 08/26/16 PPE 08/19/16
H06 PD 09/09/16 PPE 09/02/16
H07 PD 09/23/16 PPE 09/16/16
H08 PD 10/07/16 PPE 09/30/16
H09 PD 10/21/16 PPE 10/14/16
H10 PD 11/04/16 PPE 10/28/16

Payroll check register, payroll register, labor distribution

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: Sophia Francisdaky Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: Rachel E. Jacobs Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: Angela Ivey Date: 4-17-25

City Attorney:

Johanna Canlas

Signature:  Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

FY 2017: Payroll Files

H20 PD 03/24/17 PPE 03/17/17
H21 PD 04/07/17 PPE 03/31/17
H22 PD 04/21/17 PPE 04/14/17
H23 PD 05/05/17 PPE 04/28/17
H24 PD 05/19/17 PPE 05/15/17
H25 PD 06/02/17 PPE 05/26/17
H26 PD 06/16/17 PPE 06/09/17
H27 PD 06/30/17 PPE 06/24/17

Payroll check register, payroll register, labor distribution

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: _____

Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: _____

Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: _____

Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: _____

J. Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

FY 2014: Payroll Files

EM2 PD 10/14/13 PPE 10/11/13
EM3 PD 12/30/13 PPE 12/30/13
EM4 PD 12/30/13 PPE 12/30/13
EM5 PD 01/28/14 PPE 01/28/14
E01 PD 07/05/13 PPE 06/28/13
E02 PD 07/19/13 PPE 07/12/13
E03 PD 08/02/13 PPE 07/26/13
E04 PD 08/16/13 PPE 08/09/13
E05 PD 08/30/13 PPE 08/23/13
E06 PD 09/13/13 PPE 09/06/13
E07 PD 09/27/13 PPE 09/20/13

Payroll check register, payroll register, labor distribution

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: Sophia Francisdaky Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: Rachel E. Jacobs Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: Angela Ivey Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: J. Canlas Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-2 , F/MS-4

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

FINANCE

FY 2013/2014:

Bank Reconciliations, Payroll, Workers Comp., LAIF, Bank Reconciliations General Account, Fiscal Agent Statements, Worker's Comp, Budget Transfer

Worker's Compensation: Batch Edit List
08/27/13 TO 07/07/14

FY13, FY14 Budget Transfer Request

11/15/13
12/06/13
01/21/14
02/12/14
03/04/14
06/04/14
06/16/14
06/24/14
06/25/14
07/02/14
10/03/14

Workers' Compensation: Statements

06/29/13 - 07/31/13
08/01/13 - 08/30/13
08/31/13 – 09/30/13
10/01/13 – 10/31/13
11/01/13 – 11/29/13
11/30/13 – 12/31/13
01/01/14 – 01/31/14
02/01/14 – 02/28/14
03/01/14 – 03/31/14
04/01/14 – 04/30/14
05/01/14 – 05/30/14
05/31/14 – 06/30/14

FY13, FY14 Bank Reconciliations General Account

01/01/13 – 01/31/14

FY14 Fiscal Agent Statements

07/01/13 -06/30/14

Records Prepared / Inventoried By: Sophia Francisdaky	Signature: <u>Sophia Francisdaky</u>	Date: <u>04/09/2025</u>
Department Head: Rachel Jacobs	Signature: <u>Rachel E. Jacobs</u>	Date: <u>04/09/2025</u>
City Clerk / Custodian of Records: Angela Ivey	Signature: <u>Angela Ivey</u>	Date: <u>4-17-25</u>
City Attorney: Johanna Canlas	Signature: <u></u>	Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-2, F/MS-4

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance FY 2009

Payroll Reports

07/2008 THRU June 2009

Overtime Request

06/07/08 THRU 02/27/2009

Funding for Payroll – Payroll Register & Journal

07/2009 THRU 12/2008

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: J. Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance FY 2015 - FY 2016 | Retiree, Council, Fire Payroll

Retire Health Payroll Checklist:

Checks, Register, Journal

R77 PD 07/31/15 – PPE 07/31/15
R78 PD 08/31/15 – PPE 08/31/15
R79 PD 09/30/15 – PPE 09/30/15
R80 PD 10/19/15 – PPE 10/31/15
R81 PD 11/16/15 – PPE 11/30/15
R82 PD 12/15/15 – PPE 12/31/15
R83 PD 01 /15/16 – PPE 01/30/16
R84 PD 02/15/16 – PPE 02/29/16
R85 PD 03/15/16 – PPE 03/31/16
R86 PD 04/15/16 – PPE 04/30/16
R87 PD 05/15/16 – PPE 05/31/16
R88 PD 06/15/16 – PPE 06/30/16
RM2 PD 06/30/16 – PPE 06/30/16

Council Payroll Checklist:

Checks, Journal, Register,

GC1 PD07/03/15 – PPE 07/31/15
GC2 PD 08/07 /15 – PPE 08/31/15
GC3 PD 09/04/15 – PPE 09/30/15
GC4 PD 10/02/15 – PPE 10/31/15
GC5 PD 11/06/15 – PPE 11/30/15
GC6 PD 12/04/15 – PPE 12/31/15
GC7 PD 01/08/16 – PPE 01/31/16
GC8 PD 02/05/16 – PPE 02/29/16
GC9 PD 03/04/16 – PPE 03/31/16
GCA PD 04/01/16 – PPE 04/30/16
GCB PD 05/06/16 – PPE 05/31/16
GCC PD 06/03/16 – PPE 06/30/16

Fire Regular/Special Payroll Checklist:

Checks, Journal, Register,

GF1 PD03/18/16 – PPE 03/18/16
GF2 PD 04/13/16 – PPE 03/20/16
GF3 PD 04/28/16 – PPE 04/13/16
GF4 PD 05/25/16 – PPE 05/07/16
GF5 PD 06/15/16 – PPE 05/31/16
GM1 PD07/16/15 – PPE PPE07/10/15
GM2 PD 07/15/15 – PPE 07/10/15
GM4 PD 04/05/16 – PPE 04/05/16
GM5 PD 04/21/16 – PPE 04/21/16
GM6 PD 06/01 /16 – PPE 06/01 /16
GM7 PD 07/07/16 – PPE 06/30/16
HF1 PD 07/13/16 – PPE 06/24/16
HF2 PD 08/03/16 – PPE 07/18/16
HF3 PD No Payout – PPE 08/11/16
HF4 PD 09/23/16 – PPE 09/04/16
HF5 PD 10/19/16 – PPE 09/28/16
HF6 PD 11 /09/16 – PPE 10/22/16
HF7PD11/30/16 – PPE 1/15/16
HF8 PD 12/28/16 – PPE 12/09/16
HF9 PD 01/18/17 – PPE 01/02/17
HFA PD 02/21/17 – PPE 01/26/17

Employee Open Enrollment Selections **2015**

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: _____

Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: _____

Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: _____

Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: _____

Johanna Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance

FY 2010 - FY 2011

Payroll Registers & Reports

A13 PD 12/18/09 PPE 12/25/09
B01 PD 07/09/10 PPE 07/02/10
B02 PD 07/23/10 PPE 07/16/10
B03 PD 08/06/10 PPE 07/30/10
B04 PD 08/20/10 PPE 08/13/10
B05 PD 09/03/10 PPE 08/27/10
B06 PD 09/17/10 PPE 09/10/10
B07 PD 10/01/10 PPE 09/24/10
B08 PD 10/15/10 PPE 10/08/10
B09 PD 10/29/10 PPE 10/22/10
B10 PD 11/12/10 PPE 11/05/10
B11 PD 11/19/10 PPE 11/26/10
B12 PD 12/10/10 PPE 12/03/10
B13 PD 12/24/10 PPE 12/17/10
B14 PD 01/07/11 PPE 12/31/10

Payroll Council Register & Reports

BC4 PD 10/01/10 PPE 10/31/10
BC5 PD 11/05/10 PPE 11/30/10
BC6 PD 12/03/10 PPE 12/31/10
BC7 PD 01/07/11 PPE 01/31/11
BC8 PD 02/04/11 PPE 02/28/11
BC9 PD 03/04/11 PPE 03/31/11
BC9 PD 03/04/11 PPE 03/31/11
BC10 PD 04/01/11 PPE 04/30/11
BCB PD 05/06/11 PPE 05/31/11
BCC PD 06/03/11 PPE 06/30/11

Payroll Retiree Health Registers & Reports

R23 PD 01/14/11 PPE 01/31/11
R24 PD 02/11/11 PPE 02/28/11
R25 PD 03/11/11 PPE 03/31/11
R26 PD 04/08/11 PPE 04/30/11
R27 PD 05/13/11 PPE 05/31/11
R28 PD 06/14/11 PPE 06/30/11

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: _____

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance

FY 2012

Payroll: W-2's

W-2 Summary Reports

W-2 Copies

Payroll Checklist: Registers & Labor Distribution Reports

C14 PD 01/06/12 – PPE 12/30/11
C15 PD 01/20/12 – PPE 01/13/12
C16 PD 02/03/12 – PPE 01/27/12
C17 PD 02/17/12 – PPE 02/10/12
C18 PD 03/02/12 – PPE 02/24/12
C19 PD 03/16/12 – PPE 03/09/12
C20 PD 03/30/12 – PPE 03/23/12
C21 PD 04/13/12 – PPE 04/06/12
C22 PD 04/27/12 – PPE 04/20/12
C23 PD 05/11/12 – PPE 05/04/12
C24 PD 05/25/12 – PPE 05/18/12
C25 PD 06/08/12 – PPE 06/01/12
C26 PD 06/22/12 – PPE 06/15/12

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: _____

Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: _____

Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: _____

Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: _____

J. Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6, F/MS-5, AD/HR-7

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance

FY 2007 Payroll: W-2's

W-2 Copies

FY 2011-12 Regular/Special Payroll Checklist:

Registers & Labor Distribution Reports

UNI PD 07/15/11/ – PPE 06/30/11

CM1 PD 08/19/11 – PPE 08/12/11

D01 PD 07/06/12 – PPE 06/29/12

FY 2012-2013 Council Payroll Checklist:

Registers & Labor Distribution Reports CC1

PD 07/08/11 – PPE 07/31/11

CC2 PD 08/05/11 – PPE 08/31/11

CC3 PD 09/02/11 – PPE 09/30/11

CC4 PD 10/07/11 – PPE 10/31/11

CC5 PD 11/04/11 – PPE 11/04/11

CC6 PD 12/02/11 – PPE 12/31/11

CC7 PD 01/06/12 – PPE 01/31/12

CC8 PD 02/10/12 – PPE 02/29/12

CC9 PD 03/09/12 – PPE 03/31/12

CCA PD 04/06/12 – PPE 04/30/12

CCB PD 05/04/12 – PPE 05/31/12

CCC PD 06/01/12 – PPE 06/30/12

DCC PD 06/07/13 – PPE 06/30/13

FY 2012-2013 Retiree Health Payroll

Checklist: Registers & Journals

R29 PD 07/21/11 07/31/11

R30 PD 08/11/11 08/31/11

R31 PD 09/12/11 09/30/11

R32 PD 10/06/11 10/31/11

R33 PD 11/08/11 11/30/11

R34 PD 12/14/11 12/31/11

R35 PD 01/30/12 01/31/11

R36 PD 02/15/12 02/29/12

R37 PD 03/21/12 03/31/12

R38 PD 04/20/12 04/30/12

R39 PD 05/15/12 05/31/12

R40 PD 06/27/12 06/30/12

Payroll Benefits/Deductions FY 2012-13

- AFLAC, Copies of Checks
- Alliant Insurance, Copies of Checks
- Blue Shield Visions, Copies of Checks
- ICMA RHS Trust, Copies of Checks and Confirmations
- ICMA Retirement Trust, Copies of Checks and Confirmations
- ING Life Insurance & Annuity, Copies of Checks, Confirmations, Paystubs
- State Franchise Tax Board, Copies of Checks
- Preferred Benefit Ins., Copies of Checks
- Prepaid Legal Services, Copies of Checks
- Solana Beach Firefighters, Copies of Checks
- United Way, Copies of Checks
- EDD Unemployment Insurance, Check Copies

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: J Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6, F/MS-5

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance FY 2016

Payroll Checklist: Registers & Labor Distribution Reports

G09 PD 10/23/15 - PPE 10/16/15
G10 PD 11/06/15 - PPE 10/30/15
G11 PD 11/20/15 - PPE 11/13/15
G12 PD 12/04/15 - PPE 11/27/15
G13 PD 12/18/15 - PPE 12/11/15
G14 PD 01/01/16 - PPE 12/25/15
G15 PD 01/15/16 - PPE 01/08/16
G16 PD 01/29/16 - PPE 01/22/16
G17 PD 02/12/16 - PPE 02/05/16

Records Prepared / Inventoried By:
Sophia Francisdaky

Signature: Sophia Francisdaky

Date: 04/09/2025

Department Head:
Rachel Jacobs

Signature: Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:
Angela Ivey

Signature: Angela Ivey

Date: 4-17-25

City Attorney:
Johanna Canlas

Signature: _____

J. Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-5, F/MS-6.

City Clerk – Legal Info, Code Section:

Documents Below Have Been Reviewed and Approved For Destruction:

Finance FY 2014

Regular/Special Payroll Checklist: **Registers & Labor Distribution Reports**

E09 PD 10/25/13 - PPE 10/18/13
E10 PD 11/08/13 - PPE 11/01/13
E11 PD 11/22/13 - PPE 11/15/13
E12 PD 12/06/13 - PPE 11/29/13
E13 PD 12/20/13 - PPE 12/13/13
E14 PD 01/03/14 - PPE 12/27/13
E15 PD 01/17/14 - PPE 01/10/14
E16 PD 01/13/14 - PPE 01/24/14

Payroll Deferred Comp Statements

E13 FY14 Employee Open Enrollment

Records Prepared / Inventoried By:
Sophia Francisdaky

Signature: Sophia Francisdaky Date: 04/09/2025

Department Head:
Rachel Jacobs

Signature: Rachel E. Jacobs Date: 04/09/2025

City Clerk / Custodian of Records:
Angela Ivey

Signature: Angela Ivey Date: 4-17-25

City Attorney:
Johanna Canlas

Signature: J Canlas Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6, F/MS-7

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance

Payroll: W-2's

W-2s, copies, 2007

W-2s, copies, 2008

W-2s, copies, 2009

Payroll Deductions FY 2009

- AFLAC Ins., copies of checks
- Blue Shield, Open Enrollment, Vision, Dental, Deduction Report
- Creative Benefits, copies of checks, corresp.
- ICMA, Payment Requests, Confirmations
- ICMA RHS, Confirmations, Corresp .
- ICMA Deferred Comp., Payment Requests, Confirmations
- ING, Payment Requests, Confirmations
- PERS Health Billing, Invoices, Payment Requests, Acknowledgments
- Preferred Benefits (Dental Ins.), copies of checks
- Solana Beach Firefighters, copies of checks
- Payroll Deduction, copies of checks (M. Stiles)
- Prepaid Legal Services, 'copies of checks

Transmittal, 2007

- Payroll Year-End Reports, 2008
- Payroll Year End, 2009
- Personnel Activity Report, 2009

Payroll 2007-2009

- IRS Penalties
- City Payroll Withholdings, Leave Balances, Summary W-2 report, W-3

Payroll Deductions FY 2011

- AFLAC Ins., copies of checks
- Alliant Insurance, copies of checks
- ICMA Retirement Trust, Confirmations, copies of checks
- ING Life Ins. & Annuity, Confirmations, copies of checks
- Solana Beach Firefighters, copies of checks
- United Way, copies of checks
- Prepaid Legal Services, copies of checks

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: J. Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6, Page F/MS-7

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance

Payroll Deductions FY 11/12

- AFLAC Ins., copies of checks
- Alliant Insurance, copies of checks
- Blue Shield, Open Enrollment, Vision, Dental, Deduction Report
- ICMA, Payment Requests, Confirmations
- ICMA RHS, Confirmations, Corresp .
- ICMA Deferred Comp., Payment Requests, Confirmations
- ING, Payment Requests, Confirmations
- Solana Beach Firefighters, copies of checks
- Payroll Deduction, copies of checks (JOE MONNIG)
- Prepaid Legal Services, copies of checks
- United Way, copies of checks

Regular/Special Payroll Checklist: Registers & Labor Distribution Reports

D22 PD 04/26/13 – PPE 04/19/13
D24 PD 05/24/13 – PPE 05/17/13
D25 PD 06/07/13 – PPE 05/31/13
D26 PD 06/21/13 – PPE 06/14/13
DM4 PD 12/21/12 – PPE 12/14/12
DM5 PD 05/06/13 – PPE 05/03/13

Council Payroll Checklist: Registers & Journals

DC1 PD 07/06/12 – PPE 07/31/12
DC2 PD 08/03/12 – PPE 08/31/12
DC3 PD 09/07/12 – PPE 09/30/12
DC4 PD 10/05/12 – PPE 10/31/12
DC5 PD 11/02/12 – PPE 11/30/12
DC6 PD 12/14/12 – PPE 12/31/12
DC7 PD 01/11/13 – PPE 01/31/13
DC8 PD 02/01/13 – PPE 02/28/13
DC9 PD 03/01/13 – PPE 03/31/13
DCA PD 04/05/13 – PPE 04/30/13
DCB PD 05/03/13 – PPE 05/31/13

Retiree Health Checklist: Registers & Journals

R41 PD 07/27/12 – PPE 07/31/12
R43 PD 09/27/12 – PPE 09/30/12
R45 PD 11/27/12 – PPE 11/30/12
R46 PD 12/19/12 – PPE 12/31/12
R47 PD 01/31/13 – PPE 01/31/12
R48 PD 02/26/13 – PPE 02/28/13
R49 PD 03/31/13 – PPE 03/31/13
R50 PD 04/30/13 – PPE 04/30/13
R51 PD 05/31/13 – PPE 05/31/13

Records Prepared / Inventoried By:
Sophia Francisdaky

Signature: Sophia Francisdaky

Date: 04/09/2025

Department Head:
Rachel Jacobs

Signature: Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:
Angela Ivey

Signature: Angela Ivey

Date: 4-17-25

City Attorney:
Johanna Canlas

Signature: _____

J. Canlas

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-6, Page F/MS-7

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance

Payroll Taxes

G/L & SDI RECONCILIATIONS
QUATERLY & ANNUAL TAX RETURNS
CY 2006 FEDERAL FORM 941
CY 2007 FEDERAL FORM 941
CY 2008 FEDERAL FORM 941
CY 2009 FEDERAL FORM 941
STATE FORM DE-6
CY 2003 QUARTERLY REPORT Q1-Q4
CY 2004 QUARTERLY REPORT Q1-Q4
CY 2005 QUARTERLY REPORT Q1-Q4
CY 2006 QUARTERLY REPORT Q1-Q4

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: _____

Date: _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages F/MS-5, F/MS-6

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Finance

FY 2014

Payroll Checklist: Registers & Labor Distribution Reports

F10 PD 11/07/14 - PPE 10/31/14

F11 PD 11/21/15 - PPE 11/14/14

F12 PD 12/05/14 - PPE 11/28/14

F13 PD 12/19/14 - PPE 12/12/14

F14 PD 01/12/15 - PPE 12/26/14

Payroll Deferred Comp Statements

CY15 EMPLOYEE OPEN ENROLLMENT ELECTIONS

Records Prepared / Inventoried By:

Sophia Francisdaky

Signature: _____

Sophia Francisdaky

Date: 04/09/2025

Department Head:

Rachel Jacobs

Signature: _____

Rachel E. Jacobs

Date: 04/09/2025

City Clerk / Custodian of Records:

Angela Ivey

Signature: _____

Angela Ivey

Date: 4-17-25

City Attorney:

Johanna Canlas

Signature: _____

J. Canlas

Date: _____




LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages: CW- 4, CW-5, CW – 6, E/PW - 4
 City Clerk – Legal Info, Code Section: G.C. 34090, HUD 2228.2 rev-3, 7 CFR 3016.42, 24 CFR 85.42 & 570.502 (b), 29 CFR 97.42

Documents Below Have Been Reviewed and Approved For Destruction:

- **Storm Water Compliance Report**, 2001
- **Inventory of City Maintained Storm Drains** prepared by Carrie Kronberg, Student Intern and updated by Jeff Oakley, Student Intern and Michael Plansky, Post – graduate student intern, University of California San Diego, 2-4 -2000
- **Trubrite – Efficient Lighting**, scan of utility bills, 2007
- **Public Requests to and from City**, 2007
- **Public Requests**, Correspondence, 2007-2008
- **Public Requests**, Correspondence, 2008-2009
- **Public Requests**, Correspondence, 2009
- **Public Requests**, Correspondence, 2010
- **Public Requests**, Correspondence, 2011
- **Expired Bonds for: Grading Deposit, Faithful Performance, Standby Letter of Credit, Material & Labor, Subdivision Improvement**, 1997-2003
- **Stavris E. Booras**, Certificate of Deposit, 1993
- **J. Harold or Ninni Scism**, Letter of Credit, 2003
- **J. Harold or Ninni Scism (Catherine P. Kinzel)** Letter of Credit, 2002-2003
- **Reich, 311 Glenmont Drive**, Cashier's Check, 1998-1999
- **Victor Seacave**, Passbook Account Security, 1992-1993
- **Unitarian Universalist Fellowship of San Dieguito**, Letter of Credit, 1996-1997
- **Nancy Dee O'Neal**, 211 Pacific, Certificate of Deposit, 1998
- **Myron Macleod**, Certificate of Deposit, 1992-1993
- **Nadine Fryman**, 155-163 S. Hwy 101, Certificate of Deposit, 1999
- **Baldwin/Colton**, 261 Pacific, Certificate of Deposit, 1999
- **Renita Greenberg**, 327 Pacific Avenue, Letter of Credit, 2001
- **Santa Fe Christian Schools**, 838 Academy Drive, Grading Bond Deposit, 1997
- **Santa Fe Christian Schools**, Ball Field Expansion/Library, Certificates of Deposit, 2000-2002
- **Alps Hospitality, Sharad Khondwala, Holiday Express**, Letter of Credit, 1999-2002
- **Amini**, 509 Marview Lane, Security Assignment, 1996
- **Storm Water – Dry Weather Screening**, 2002
- **Storm Water Issues**, Meeting Information, Correspondence, 2002
- **Storm Water – RFQ/SOQ**, Implementation of Permit, Staff Support, 2001
- **Storm Water – NPDES**, Dry Weather Field Screening Report and Illicit Connection/Illegal Discharge, Screening Program by Kinnetic Laboratories, Inc. 1999
- **Community Development Block Grant Approvals**, Eden Gardens, Working File, 2001-2002

Records Prepared / Inventoried By: <u> S. Mahoney </u>		Date
Department Head <u> Dan Goldberg </u>	Signature: <u></u>	<u>4/22/2025</u> Date
City Clerk/Custodian of Records <u> Angela Ivey </u>	Signature: <u></u>	<u>4-17-25</u> Date
City Attorney <u> Johanna Canlas </u>	Signature: <u></u>	Date

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages _____

City Clerk – Legal Info, Code Section: _____

Documents Below Have Been Reviewed and Approved For Destruction:

Maine Safety Department: Payroll Back up Files

Payroll Records: F/Y 2019-2020

Part Time/Temp Seasonal Salary Schedule: 1/1/2019

MS Employee List – Lifeguards/Jr. Lifeguards: List of Names – 10/9/19

2019-2020 – 1000-1500 Hour Tabulator

Time Sheets: 7/19/19-5/8/20

Leave Balance: 7/16/19-6/16/20

1000 Hours Report: 7/15/19-6/1/20

1500 Hours report (ACA): 7/15/19-5/18/20

Payroll Records: F/Y 2020-2021

Daily Work Schedule: 6/26-7/30/21, 6/12-6/25/21, 5/21/21, 4/1/21, 3/14/20, 1/1/20

Time Sheets: 9/25/20-6/18/21

Part Time/Temp Seasonal Salary Schedule: 2/28/18-1/1/20

MS Employee List – Lifeguards/Jr. Lifeguards: List of Names

Leave Balance: 7/14/20-7/1/21

1000 Hour Report: 9/17/20-5/27/21

ACA 1500 Report: 9/17/20

Payroll Records: F/Y 2021-22

Time Sheets: 7/2/21-3/25/22

PayScale: 7/2/21-7/14/21

Leave Balance: 7/28/21-2/24/22

1000 Hour Report: 8/5/21-9/1/21

1500 Hour Report (ACA): 9/1/21

Lifeguard Daily Log Hours:

1/1-3/10/23

2022

2021

6/20/20- 12/31/20

Community Development Department:

Project Address:

661-781 S. Nardo Ave & 821 Stevens Ave, SB, CA. 92075

DRP/SDP: 17-14-29, APN: 298-260-33, 298-281-10, 298-164-22

316 S. Rios Ave, SB, CA 92075

DRP/SDP: 17-15-01, APN: 298-076-08

225 Pacific Ave, SB, CA. 92075, DRP/SDP: 17-12-21, APN: 263-312-15

Records Prepared / Inventoried By: S. Mahoney Signature: _____ Date _____

Department Head Greg Uruburu Signature: Greg Uruburu Date _____

City Clerk/Custodian of Records Angela Ivey Signature: Angela Ivey Date _____

City Attorney Johanna Canlas Signature: Johanna Canlas Date _____

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages CC-1

City Clerk – Legal Info, Code Section: GC 34090


Documents Below Have Been Reviewed and Approved For Destruction:

File No. 0460-35

- Records Request 2013

File No. 0460-20

- Proof of Publication Newspaper Affidavits (1992-2005)
- Proof of Publication Newspaper Affidavits (2006-2011)
- Proof of Publication Newspaper Affidavits (2012-2015)
- Proof of Publication Newspaper Affidavits (2016)
- Proof of Publication Newspaper Affidavits (2017)

Records Prepared / Inventoried By: <u>S. Mahoney</u>	Signature: <u>S. Mahoney</u>	<u>4/22/25</u> Date
Department Head <u>Angela Ivey</u>	Signature: <u>Angela Ivey</u>	<u>4-17-25</u> Date
City Clerk/Custodian of Records <u>Angela Ivey</u>	Signature: <u>Angela Ivey</u>	<u>4-17-25</u> Date
City Attorney <u>Johanna Canlas</u>	Signature: <u></u>	<u> </u> Date

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages: CC-4
 City Clerk – Legal Info, Code Section: GC 34090

Documents Below Have Been Reviewed and Approved For Destruction:
Claims Against the City (settlement + 5 yrs) / **Mail** 2 yrs

<p>Claims – 0180-15 <u>FY 2011-2012</u></p> <ul style="list-style-type: none"> Matthew Armuchastegui Joyce Crawford Edward Jimenez David Harris/Michael Ydigoral Aileen Young Camille Nebeker Lori A. Freeman Milena A. Livingston <p><u>FY 2012-2013</u></p> <ul style="list-style-type: none"> Pearl McKay AAT Solana 101 LLC Jason Alcinin Krebs Valerie G. Tuck Rosemarie Houston Peggy Martin John & Morgan Principi and Kevin Farrell Tabi King Mark Brady Joey Mignon Robert & Devon Rimer Wise for USAA, Kristin Gresko Water2save, LLC Michelle Dunn <p><u>FY 2013-2014</u></p> <ul style="list-style-type: none"> James Ondrus & Deborah Smith Timothy Godfrey 	<p>Claims – 0180-15 <u>FY 2013-2014</u></p> <ul style="list-style-type: none"> Andrew & Bridget Wright AAT Solana 101 LLC Moe R. Abouzari Robby Ibrahim Steven Edward Opp Casey Kendall Rogers <p><u>FY 2014-2015</u></p> <ul style="list-style-type: none"> Tracy Sherman Brett Combs Anthony Chadwick Joe & Judy Burks Eric D. Trunk Mercury Insurance George Nasif Mark A. Grasso Cindy Trego Keith & Sarah Harrison Heidi Choe <p><u>FY 2015-2016</u></p> <ul style="list-style-type: none"> Kenneth L. Garciano Jr. Kade & Shirley Glaubitz John Freis Mona & Randy Howell Michael H. Smith Lillian Sanavi Elena Deer Kade Glaubitz David Goetsch Maria Elena Hursh Patrick Lee Coiles Holly Duffy 	<p>Claims – 0180-15 <u>FY 23016-2017</u></p> <ul style="list-style-type: none"> Teresa Golez Tina Wakefield Charles Wakefield Nina Mercie <p><u>FY 2017-2018</u></p> <ul style="list-style-type: none"> Richard Wallace Daniel Medina Sharon Whyllie James Wales Obet Corea Tucker Drawdy <hr style="border: 0.5px solid black; margin: 10px 0;"/> <p>Illegible Mail 2021</p>
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Records Prepared / Inventoried By: <u>S. Mahoney</u>	Signature: <u>S. Mahoney</u>	Date: <u>4/22/25</u>
Department Head <u>Angela Ivey</u>	Signature: <u>Angela Ivey</u>	Date: <u>4-17-25</u>
City Clerk/Custodian of Records <u>Angela Ivey</u>	Signature: <u>Angela Ivey</u>	Date: <u>4-17-25</u>
City Attorney <u>Johanna Canlas</u>	Signature:	Date: _____


LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages: CC-5
 City Clerk – Legal Info, Code Section: GC 34090

Documents Below Have Been Reviewed and Approved For Destruction:
Claims Against the City (settlement + 5 yrs)

<p><u>2000</u> Bruseth-Barash, Carol</p> <p><u>2001</u> Bennett, Anne S. Hill, Che Jaffe, James & Michele Isbell, Mary L. McNally, Peter Bryan, Chris Kempf, John Lunceford, Ann Pacific Bell Reilly, Patrick Burks, Joe & Judy</p> <p><u>2002</u> Walser, Helen C. Torres, Bettina Welp, Jody Saddleridge, LLC Rowe, Jean Kirk, Kathryn Klugman, Rosalie Osborn, Susan H. Mitchell, Daryle Pacific Bell Christianson, David M Garcia, Gil Maese, Alex B</p> <p><u>2003</u> Franklin, Steve Maxwell, Robert M. Clevengar, Shari O'Leary, Andy Holiday Inn Express Loftis, Randy Ross, William Cavanaugh, John</p>	<p><u>2004</u> Anderson, Dushan (Duane) Granados, Gabriel Jr. Granados, Gabriel Stonebaker, Angela & John Diamond, Miriam Guette, Valerie Scimeca, Nancy Ounjian, Melina O'Neal, James Billings, Heather</p> <p><u>2005</u> Les Czternasty Aebrechilt, Andy & Laurie Thorogood, Scott Hanson, Eugene Brooks, Ashley Young, Michael</p> <p><u>2006</u> Deans, Paul Hermesen, John & Waadt, Alexis Alva, William & Carol Davis, Donald & Heebner, Lesa Straight Line Stepien, Todd Lewitt, George Braff, Daniel & Wendy Chambers, James</p> <p><u>2007</u> Pickering II, William Satur, Nancy Terrill, Eric & Nicole Logan, Alfonso Slavin, Sean & Rebecca Sahadi, Scott Vernon, J. Scott & Rochelle Going Family Trust</p>	<p><u>2007</u> (Cont.) Rizzo – Clark, Anne Goodall, Roger & Terri Maiman, Ramona Medina, Robert Parker, C. Scott Gallivan, Barbara Harrison, Keith, Sara & James Soliday, Brett Hall Family Trust/Hall, Michael Greishaber, Gregory Costello, Linda Smith, Jaye Peters, Melinda</p> <p><u>2008</u> Swanberg, Kelly Ramos, Vanessa Fritz, Van & Linda Weber, Marian Mansuri, Akram Frieauf, Nancy Keiholtz, Robert Jackson, Gina Grace Rypinski, Paul & Pascale Hyde, Amy Becker, Carol A. Howell, Mona & Randy Samko, Michael Glaubitz, Kade & Shirley Pereira, Igor Laudicina, Don</p> <p><u>2009-2010</u> Brooke, Catherine Collins, Jean Schenkel, Tovo & Gibson, Maria Snyder, Nancy E. Lu, Jiayang</p>	<p><u>2009-2010</u> (Cont.) Martin, Peggy An. Zepeda, Laura Fyfe, Edward & Rolande Merida, Miquel Angel Granados, Gabriel Gessner, Bradley & Debra Higgins, Charles FS Properties, LLC</p> <p><u>2010-2011</u> Brock, D – Ann Hale, Steve Howe, Bruce & Julie Fitzgerald, Albert Curtis, Lonny McLachlan, Karen</p>
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Records Prepared / Inventoried By: <u>S. Mahoney</u>	Signature: <u>S. Mahoney</u>	<u>4/22/25</u> Date
Department Head <u>Angela Ivey</u>	Signature: <u>Angela Ivey</u>	<u>4-17-25</u> Date
City Clerk/Custodian of Records <u>Angela Ivey</u>	Signature: <u>Angela Ivey</u>	<u>4-17-25</u> Date
City Attorney <u>Johanna Canlas</u>	Signature: <u></u>	<u> </u> Date

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages: _____

City Clerk – Legal Info, Code Section: GC 34090

Documents Below Have Been Reviewed and Approved For Destruction:

Records Requests

File No.	File Folder Label
File No. 0460-35	Records Requests 2013
File No. 0460-35	Records Requests 2013
File No. 0460-35	Records Requests 2013
File No. 0460-35	Records Requests 2016
File No. 0460-35	Records Requests 2016
File No. 0640-35	Records Requests 2016

Records Prepared / Inventoried By: S. Mahoney Signature: S. Mahoney 4/22/25
Date

Department Head Angela Ivey Signature: Angela Ivey 4-17-25
Date

City Clerk/Custodian of Records Angela Ivey Signature: Angela Ivey 4-17-25
Date

City Attorney Johanna Canlas Signature:  _____
Date

LIST OF RECORDS TO BE DESTROYED

The records listed below are scheduled to be destroyed, as indicated on:

List reference pages of Retention Schedule Sections/Pages: CC-10, CC-11

City Clerk – Legal Info, Code Section: GC 34090

Documents Below Have Been Reviewed and Approved For Destruction:

Form 700's

(Former Employees)

Dismas Abelman 2005-2014

Jeanette Brown 2012-2013

Tina Christiansen 2011

Michael Daigle 2014

Eric Field 2011-2014

Jeffrey Henry 2012-2013

Danny Hernandez 2006

Gregory Hueners 2011-2012

Catherine Lorbeer 2012-2013

Denise Olaguer 2010

Robert Scott Jr. 2011-2013

Earl Traylor 2008-2009

Jordan Villagomez 2014

Richard Whipple III 2008-2011

Francisco Zamarripa 2007-2009

Steve Apple 1987-2007

Janice Breitenfeld 2004-2005

Celia Brewer 1999-2003

Erica Clark 2016

Gavin Cohen 1999-2005

Steven Didier 2007-2009

Hector Ezquerro 1999-2010

John Fusco 2001-2005

Luella Greco 2009-2010

Barry Johnson 2002-2006

Kathleen Johnson 2003-2008

Nancy Kerry 2006

Dave Kirkwood 2000-2005

Richard Miller 2008-2016

Park Morse 2007-2008

Lori Naylor 2005-2007

Kevin Pointer 2006-2007

Wende Protzman 2008-2015

Matt Rodriquez 2003-2005

Pearl Smith 1999-20005

1010-10: Gas & Electric Utilities - Correspondence 1993-2004

1010-40: SDG&E Utilities Correspondence 2000-2003

0410-45: City Council Committee Reports

0410-80:

Proclamations 2006

Proclamations 2009

Proclamations 2010

Proclamations 2011

Proclamations 2012

Proclamations 2013

Proclamations 2014

0410-10:

Special Agenda 2011

Closed Session Agenda 2011

Regular Agenda 2011

Special Agenda 2012

Closed Session Agenda 2012

Regular Agenda 2012

Special Agendas 2013

Regular Agenda 2013

Closed Session Agendas 2013

Special Agenda 2014

Closed Session Agenda 2014

0495-20:

Assessment District – Cedros Ave 1989

Bankruptcy 2015-2019

City Hall Initial Lease Corresp 1988

0120-20: Citizen Commission – Prk Rec 2009-2022

0120-80: Citizen Commission – Public Arts 2009-2022

0120-70: Citizen Commission – Budget & Finance 2009-2022

Subpoena

Subpoena's 2012-2020

0460-25:

Subpoena's FY 2011-2012

Subpoena's FY 2013-2014

Subpoena Requests 1995-1998

Records Prepared / Inventoried By: S. Mahoney Signature: S. Mahoney 4/22/25
Date

Department Head Angela Ivey Signature: Angela Ivey 4-17-25
Date

City Clerk/Custodian of Records Angela Ivey Signature: Angela Ivey 4-17-25
Date

City Attorney Johanna Canlas Signature: Johanna Canlas _____
Date



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: City Manager's Department – Nicole Grucky, Sustainability Program Manager
SUBJECT: **Council Consideration of Resolution 2025-043 Authorizing a Pollinator Garden to be planted at City Hall**

BACKGROUND:

In recent years, monarch butterfly populations have plummeted at an alarming rate. As recently as 1980, researchers estimated that over 4.5 million monarch butterflies spent the winter in California. Last year, the Western Monarch Count recorded a peak population of just 9,119 monarchs, a 96% decrease from the 233,394 in 2023. This is the second-lowest count on record since the survey began in 1997. Several key factors influence the variation in monarch numbers, including temperature, rainfall patterns, habitat availability, and habitat quality.

In an effort to restore pollinator habitat and the monarch butterfly population, the City of Solana Beach has been a member of the nationwide "Mayors' Monarch Pledge" since 2021, a national effort to restore and enhance habitat for monarchs where people live, work, learn and play. The Mayor's Monarch pledge requires participating cities, like Solana Beach, to commit to at least three (3) actions per year. This pledge emphasizes the crucial role cities play in supporting monarch and pollinator populations and continues to be a part of the City's Work Plan.

The City has worked with the SeaWeeders, a local volunteer gardening group, whose mission is to promote the sustainable beautification of the City of Solana Beach through social interaction, garden education, and home and civic enrichment to restore and enhance pollinator habitat throughout the City, including a monarch garden at La Colonia Community Center, on the Coastal Rail Trail, and within Skyline Elementary School's Mindful Garden.

COUNCIL ACTION:

The City's Climate Action Plan Update was adopted in October 2024. The Adaptation Chapter of this CAP Update includes measure 4.2.7 Coastal Habitat. This measure highlights three strategies to prepare for threats to the coastal habitat: landscaping, to protect and restore native habitat and ecosystem funding, and to enable wildlife movement.

The Climate & Resiliency Commission (Commission) reviewed the proposed pollinator garden at their April 16, 2025 meeting, where the Commission voted 7-0 to bring the proposal to City Council. The project was spearheaded by the Commission's Pollinator Friendly sub-committee, who worked with a landscape architect and the SeaWeeders to design the garden and select the appropriate plants, also raising \$3,000 to cover some of the associated costs.

This item is before the City Council to consider approving Resolution 2025-043 (Attachment 1) authorizing a City Hall Pollinator Garden.

DISCUSSION:

Monarch butterflies, as well as other butterfly species, bees, birds and bats, help move pollen from one plant to another, fertilizing flowers and making it possible for plants to produce food needed to feed people and wildlife. More than a third of the food that we eat requires pollinators to grow. Yet many of these pollinators are declining in number, with habitat loss, pesticides and climate change all contributing to this decline. By signing the Mayors' Monarch Pledge, our municipality has committed to create habitat for the monarch butterfly and pollinators.

The proposed pollinator garden directly addresses and positively impacts the population of monarch butterflies and other pollinators by providing viable habitat at City Hall, as well as supporting measure 4.2.7 Coastal Habitat in the Climate Action Plan Update. This will attract pollinators, including Monarch butterflies, and thereby support the health of all plants in Solana Beach. This pollinator garden also will include only native plants that are low water intensive to account for the specific environment of the area. This will reduce the cost of upkeep while encouraging long-term sustainability and resiliency of the garden.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The estimated cost of this project is \$10,000. The SeaWeeders have fundraised \$3,000 through Scientist.com for this project, and the remaining \$7,000 would be absorbed in the current FY2024/25 Climate Action Plan Implementation budget, account 4596520.65301. The costs will cover the plants and landscaping materials, including

bringing a drip system to that portion of City Hall. The Commission Pollinator Friendly City sub-committee and SeaWeeders will also be volunteering to help with the removal of the existing landscaping, relocating plants when appropriate.

WORK PLAN:

This project is consistent with Item B.3 (The Mayors' Monarch Pledge) of the Organizational Effectiveness Priority in the FY 2024/25 Work Plan.

OPTIONS:

- Approve Staff recommendation.
- Deny Staff recommendation and provide direction.

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution 2025-043 authorizing a Pollinator Garden to be planted at City Hall.



For Alyssa Muto, City Manager

Attachments:

1. Resolution 2025-043
2. City Hall Pollinator Garden Proposal

RESOLUTION 2025-043

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING A POLLINATOR GARDEN TO BE PLANTED AT CITY HALL

WHEREAS, the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans; and

WHEREAS, 40 years ago, more than 4.5 million Western monarch butterflies migrated to the Pacific Coast, but in the winter of 2024, only 9,119 made the trip; and

WHEREAS, cities, towns and counties have a critical role to play to help save the monarch butterfly; and

WHEREAS, the Mayor of the City of Solana Beach has signed onto the Mayors' Monarch Pledge since 2021, in an effort to restore and enhance habitat for monarchs where people live, work, and play; and

WHEREAS, the City's Climate Action Plan Update includes measure 4.2.7 Coastal Habitat, which outlines strategies to prepare for threats to coastal habitat including encouraging the use of native landscaping, protecting and restoring native habitat, and enabling wildlife movement but creating connectivity passages; and

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council authorizes up to \$7,000 from Climate Action Plan Implementation Funds to plant a Pollinator Garden at City Hall.

PASSED AND ADOPTED this 7th day of May, 2025, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

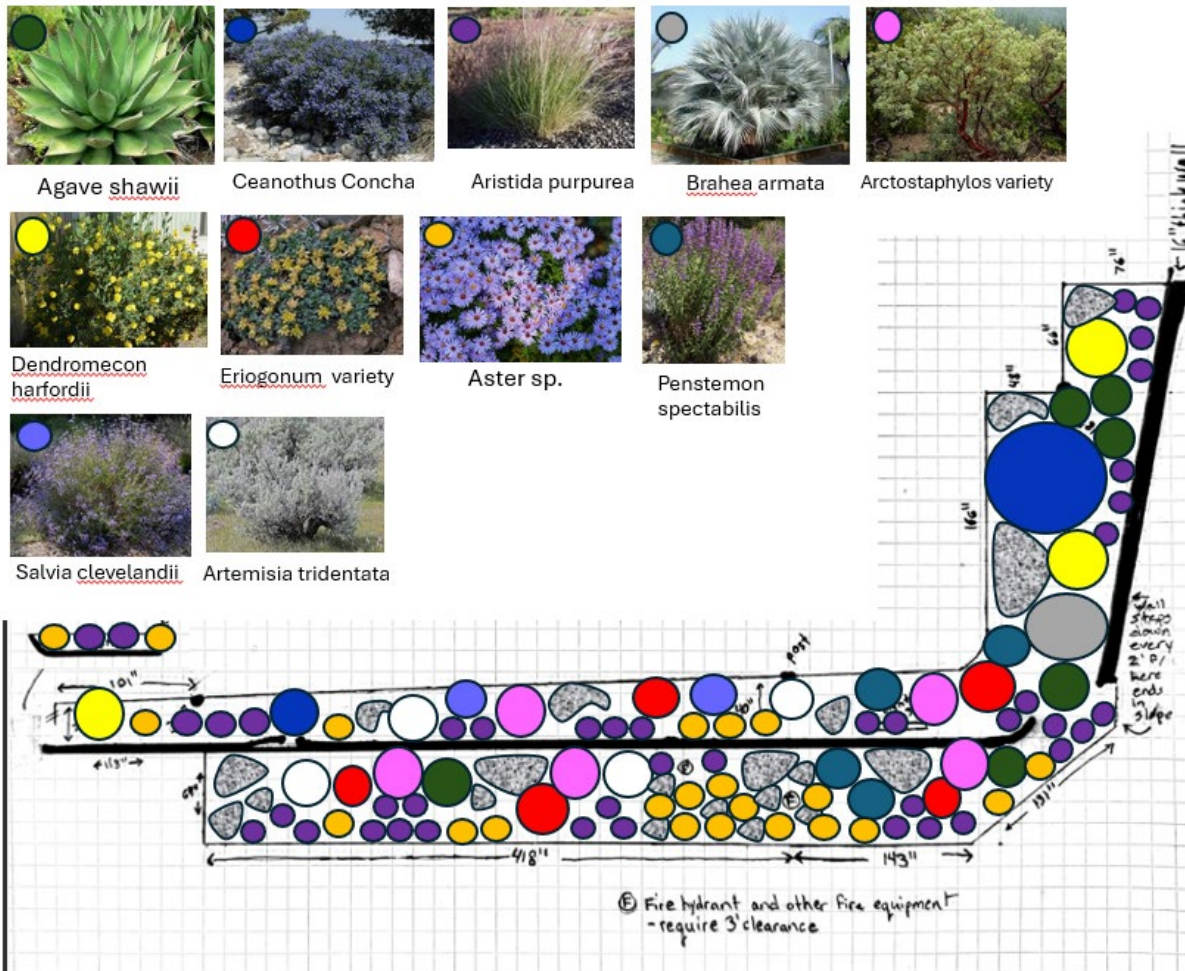
APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

City Hall Monarch Pollinator Garden Proposal



*Plants may vary depending on availability.



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: Finance Department – Rachel Jacobs, Finance Director
SUBJECT: **Introduction (1st Reading) of Ordinance 538 Relating to the Annual Sewer Service Charge per Equivalent Dwelling Unit (EDU) for Fiscal Year 2026 through Fiscal Year 2030**

BACKGROUND:

The City of Solana Beach (City) provides for the collection, transportation, and treatment of sewage generated within the community and some properties adjacent to the City's boundaries in the cities of Del Mar and San Diego. The City assesses a sewer service charge that covers the administration, maintenance, debt service, and capital costs of the City's sewer system, while maintaining reserve levels consistent with City Council Policy and the costs of the San Elijo Joint Powers Authority (SEJPA) for wastewater treatment, laboratory services, ocean outfall, and maintenance of pump stations. The sewer service charge is based on historical and projected operating expenses, revenues, capital expenditures, and debt service obligations.

In 2020, the City, with assistance from Raftelis Financial Consultants, conducted a sewer rate and revenue study. As a result of that study and the impacts of COVID-19, the City Council directed Staff to hold sewer rates with 0% increase for Fiscal Years (FYs) 2021-2025. The current annual assessment per Equivalent Dwelling Units (EDU) is \$682.30.

In October 2024, the City Manager executed a contract with Raftelis Financial Consultants of Los Angeles, California, to prepare an updated sewer rate and revenue study. The study is intended to analyze updated revenue and expenditure information and to develop alternative rate scenarios for City Council consideration, for a period of five years, through FY 2030.

At the March 12, 2025, Council meeting, Staff was directed to set a public hearing date for May 7, 2025, for the introduction and first reading of an ordinance to increase the annual Equivalent Dwelling Unit (EDU) rate for FY 2026 through 2030 as follows:

CITY COUNCIL ACTION: _____ _____

	2026	2027	2028	2029	2030
% inc	10%	10%	8%	7%	7%
Rate per EDU	\$ 750.54	\$ 825.58	\$ 891.64	\$ 954.04	\$ 1,020.84
Annual \$ inc	\$ 68.24	\$ 75.04	\$ 66.06	\$ 62.40	\$ 66.80

The City prepared and coordinated the mailing of the Notice of Public Hearing pursuant to Proposition 218, which was mailed on March 19th, 2025. In addition, this public hearing was noticed on March 19th in the Union Tribune.

DISCUSSION:

The City's budget for sanitation services includes sewer service charges and other revenues and expenses for the administration, maintenance, debt service and capital costs of the City's Sanitation District (District) and the costs of the San Elijo JPA (SEJPA) including wastewater treatment, laboratory services, ocean outfall, pump stations, capital projects and debt service.

In 2020, the City, with assistance from Raftelis Financial Consultants, conducted a 5-year sewer rate and revenue study. The sewer rate increase history for the last ten fiscal years between FY 2016 to FY 2025 is illustrated in the following table:

Sewer Service Charge History		
FY	per EDU	% increase
2016	618.14	2.5%
2017	633.59	2.5%
2018	649.43	2.5%
2019	665.67	2.5%
2020	682.30	2.5%
2021	682.30	0.0%
2022	682.30	0.0%
2023	682.30	0.0%
2024	682.30	0.0%
2025	682.30	0.0%

Per the direction of the City Council, there were no rate increases for FY 2021 through FY 2025. This direction was based on the results of the previous study for projected revenues, expenditures and reserve balances, and as a relief measure that could be provided to residents and businesses as related to the impacts of COVID-19. During these years, revenues and expenditures stayed fairly consistent, with a slight reduction to reserves. During this same period, the City maintained all bond obligations, while continuing to maintain a reserve balance well in excess of the target set by the Sanitation Reserve Policy.

The 2024 Sewer Rate Study with Raftelis uses financial data provided by the City and SEJPA. Raftelis then projected the City's sanitation revenues, expenses, and capital improvement project (CIP) costs for the next five-year period through FY 2030.

In preparing the five-year projection, consistent escalation factors, depending on the category of expense, were used to project operating expenses. These categories include salaries and fringe benefits, materials, supplies, and services, and internal service charges. These assumptions have been discussed with SEJPA for general concurrence based on preliminary budget information. The CIP costs used in this study were also provided by SEJPA based on the most current capital project planning available and debt service payments for the City's bond obligations were based on principal and interest payments listed in the bond's amortization tables.

The following growth factors were used to project the future increased Operating and Maintenance Cost for City Operations as determined by City Staff and verified by Raftelis:

Category	%increase
General	3.0%
Salaries & Benefits	7.0%
Utilities	6.3%
Capital	5.3%
Depreciation	3.5%

Actual known amounts were used for debt service payments, receivables for interest and principal payments due to the Sanitation Fund for the Stevens Loan, and available bond funds for CIP projects. For FY 2025, the amount due to be repaid to the Sanitation Fund from the General Fund will be approximately \$445,600. This loan will be repaid in full in FY 2026.

Miscellaneous income remains flat in the analysis. Interest income from Chandler Investments is calculated on the FY 2025 budget with an inflation factor of 2%.

Fee Proposal – Council Selected

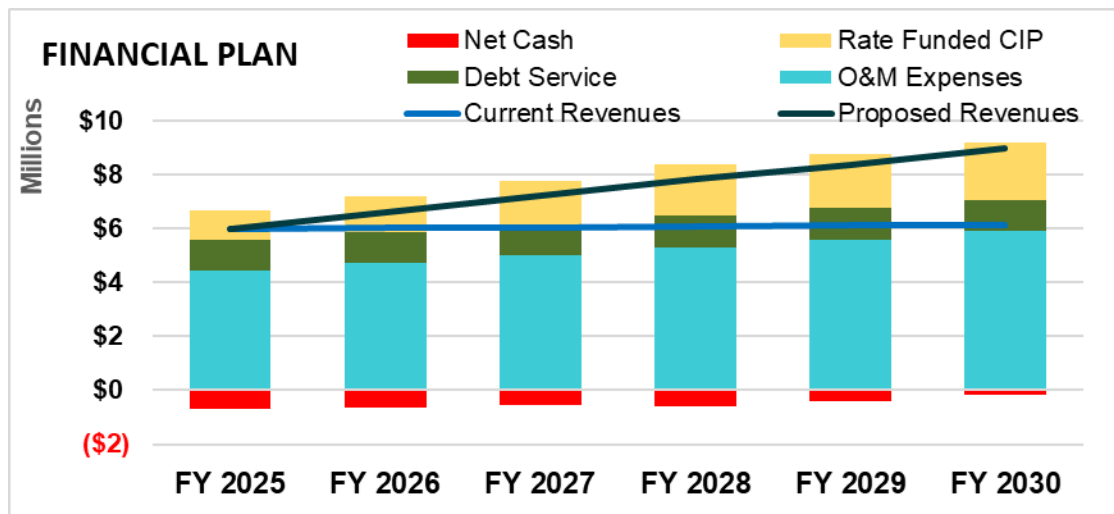
City Staff, along with Raftelis, prepared several scenarios for the Council to review when considering possible rate adjustments for the next five years. This included a variable, overall reduced expenditure by the City provided by SEJPA for the projected capital improvements needed based on preliminary capital planning currently underway by the SEJPA. The analysis included a forecasting of the Sanitation Fund's operating reserves for a five-year period from FY 2026 to FY 2030 for each scenario provided.

Ultimately, the City Council, selected a variable rate increase for Fiscal Year 2026-2030 and a gradual, overall reduced SEJPA Capital Improvement Program contribution for Fiscal Year 2026-2030 as shown below:

	2026	2027	2028	2029	2030
% Rate inc	10%	10%	8%	7%	7%
New Rate	\$ 750.54	\$ 825.58	\$ 891.64	\$ 954.04	\$ 1,020.84
\$ Rate inc	\$ 68.24	\$ 75.04	\$ 66.06	\$ 62.40	\$ 66.80
Gradual, reduced SEJPA CIP	\$950,000	\$ 1,200,000	\$ 1,516,103	\$ 1,576,747	\$ 1,639,817
Y-O-Y % inc	50.7%	26.3%	26.3%	4.0%	4.0%

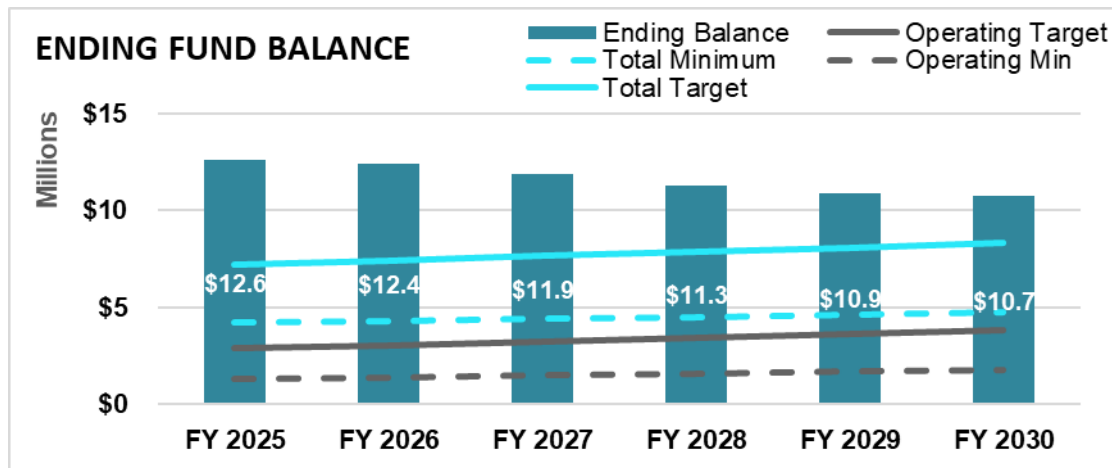
This scenario allows the District to maintain reserve levels above the target reserve levels set to allow flexibility to cover unexpected capital needs that may arise in the future, while ensuring adequate cash flow for the District's & San Elijo JPA's operating and maintenance expenses, debt service and capital improvement programing

The following table shows the operating financial plan. Total revenues at current rates are shown by the blue line compared to the proposed rates shown by the black lines. The various stacked bars show expenditures, including Operations and Maintenance (O&M), debt service, and rate-funded CIP. Net cashflow under proposed rates is shown by the red portion of the bar. The net cashflow is below the zero on the x-axis, which indicates negative cash flow, meaning the City is using reserves. The City is purposely using reserves as part of the proposed financial plan to minimize customer bill impacts and to trend toward target reserves.



The following table shows the fund balance impacts of the selected scenario. The City will be spending down reserves each year, due to negative cash flow. This graph shows the operating minimum, which is 30% of Operating Expenses, shown in the dotted grey line and the operating target, which is 65% of operating expenses, shown in the solid grey line. It also shows the total minimum which is 30% operating expenses plus 50% of annual debt service, shown in the dotted blue line and the total target, which is 65% of operating expenses and 100% of annual debt service, shown in the solid blue line.

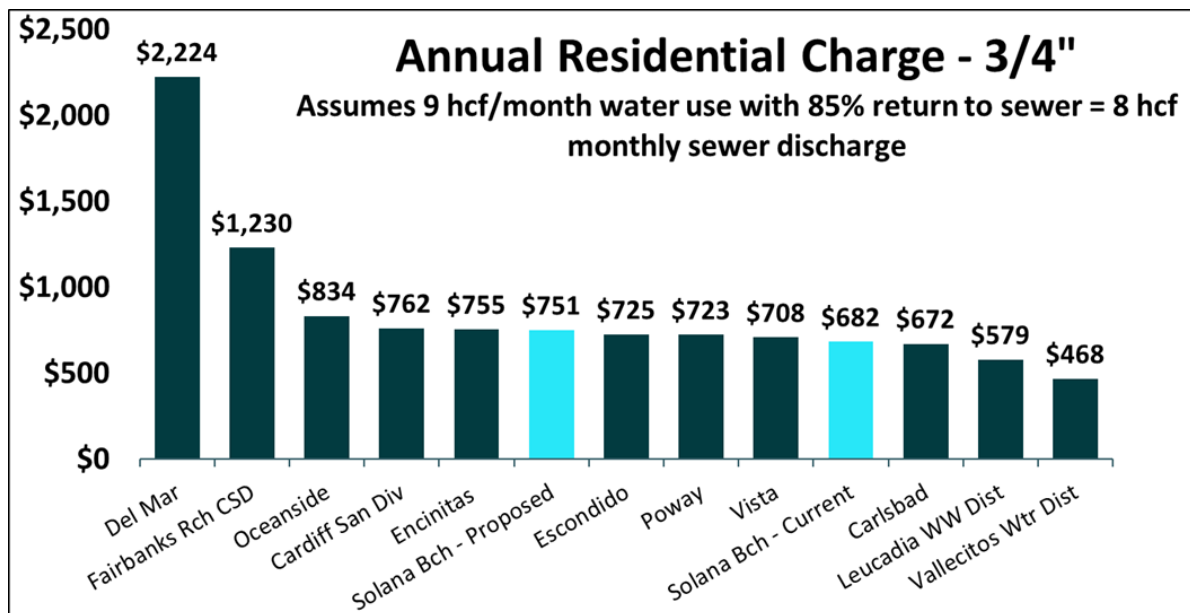
In FY 2030, the ending fund balance, with this variable rate increase for Fiscal Year 2026 – 2030, remains above our target reserve by approx. \$2.4M.



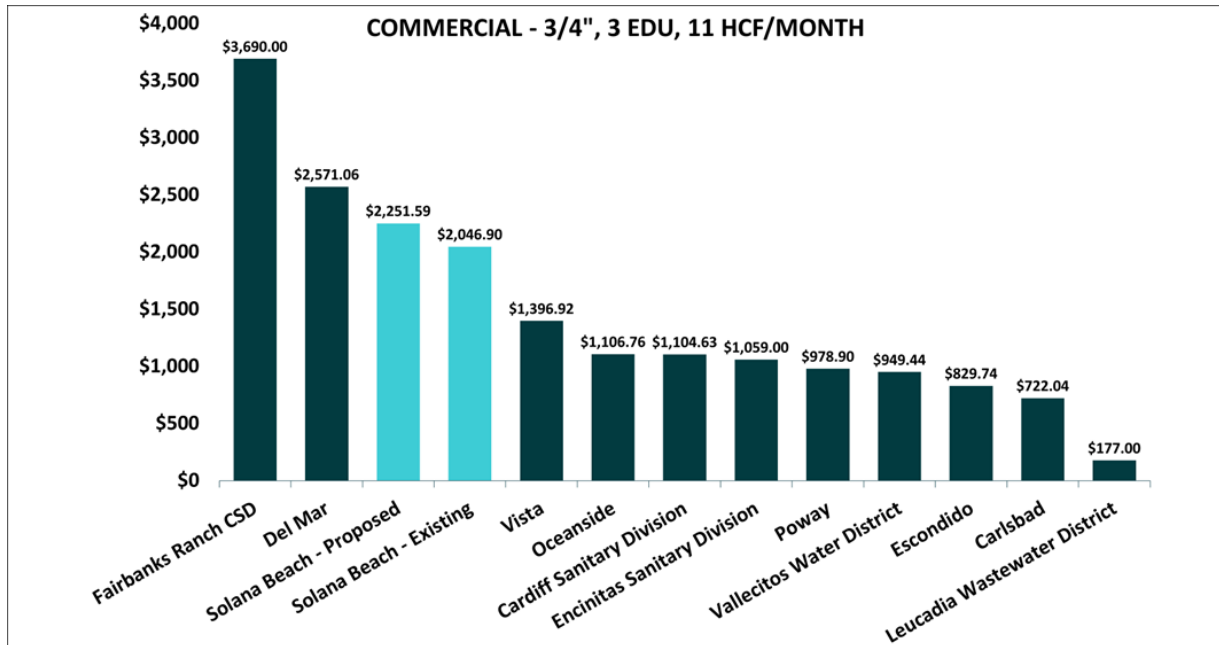
Fee Benchmarking

The cost per EDU existing and projected was compared against eleven neighboring jurisdictions in the San Diego region for benchmarking. Raftelis conducted a survey of July 2025 sewer rates showing a range of \$468 to \$2,224.

The graph below shows an annual residential sewer bill comparison for the current and proposed 10% rate increase for Fiscal Year 2026 against eleven neighboring jurisdictions:



The graph below shows an annual commercial sewer bill comparison for the current and proposed 10% rate increase for Fiscal Year 2026 against eleven neighboring jurisdictions:



Staff was directed at the March 24, 2025 Council meeting to use Scenario 8, Option B in setting the public hearing. With the proposed sewer rate variable increase, as shown below for Fiscal Year 2026 through Fiscal Year 2030:

	2026	2027	2028	2029	2030
% Rate inc	10%	10%	8%	7%	7%

Based on these variable rate increases, below are the proposed rates for Fiscal Year 2026 through Fiscal Year 2030:

Rate per Equivalent Dwelling Unit for Single Family Residential Home

Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
\$682.30	\$750.54	\$825.58	\$891.64	\$954.04	\$1,020.84

The results of the protest vote will be announced at the Council meeting.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

An increase to the annual Sewer service charge will provide the necessary funding for the administration, maintenance, debt service and capital costs of the City's Sanitation District, and the costs of the San Elijo JPA operations, including the wastewater treatment, laboratory services, ocean outfall, pump stations, capital projects and debt service. The proposed rate increases will generate approximately \$562,200 in additional revenues per year for FY 2026 through FY 2030.

WORK PLAN: N/A

OPTIONS:

1. Approve and Introduce Ordinance 538 as drafted
2. Approve and Introduce Ordinance 538 with modifications
3. Provide other direction to Staff related to Sewer Rate increases

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council:

1. Conduct the Public Hearing:
 - a. Open the public hearing,
 - b. Report Council disclosures,
 - c. Receive public testimony,
 - d. Report any protest(s) received,
 - e. Close the public hearing.
2. Introduce Ordinance 538 amending Section 14.08.060 of Chapter 14.08 of the Solana Beach Municipal Code Relating to the Annual Sewer Service Charge per Equivalent Dwelling Unit (EDU) and Adopt by Reference by the City of Solana Beach for Fiscal Year 2026 through Fiscal Year 2030.



For Alyssa Muto, City Manager

Attachments:

1. Sewer Rate and Revenue Plan Study
2. Proposition 218 Notice – Rate Increase 2025
3. Ordinance 538

City of **Solana Beach**

Sewer Rate and Revenue Plan Study

Final Report / April 18, 2025



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April 18, 2024

Rachel Jacobs
Finance Director/Treasurer
City of Solana Beach
635 S. Highway 101
Solana Beach, CA 92075

Subject: Sewer Rate and Revenue Plan Study Report

Dear Ms. Jacobs,

Raftelis is pleased to provide this Sewer Rate and Revenue Plan Study Report (Report) for the City of Solana Beach (City). This Report includes a five year-year financial plan for fiscal years (FY) 2026 to FY 2030.

The Study objectives include the following:

1. Prepare a Sewer Utility five-year financial plan to ensure revenues are sufficient to cover operation and maintenance (O&M) costs and fund necessary capital expenditures
2. Calculate sewer rates for FY 2026 through FY 2030
3. Conduct a customer impact analysis for the proposed rates
4. Conduct a rate survey of sewer rates and charges for nearby sewer utilities

It has been a pleasure working with you, and other City staff during this Study.

Sincerely,

A handwritten signature in blue ink that reads 'Steve Gagnon'.

Steve Gagnon, PE (AZ)
Vice President

A handwritten signature in blue ink that reads 'Cameron Okie'.

Cameron Okie
Manager

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1. Executive Summary

In 2024, the City of Solana Beach engaged Raftelis to conduct a Sewer Rate and Revenue Plan Study (Study) consisting of a financial plan update and rate derivation for fiscal years (FY) 2026 through FY 2030, known as the Study period. This report describes the resulting proposed sewer rates for implementation on July 1st of each fiscal year in the Study period.

1.1. Proposed Financial Plan and Revenue Adjustments

The City is a partner in the San Elijo Joint Powers Authority (SEJPA) whereby the City conveys its sewage to the SEJPA and SEJPA treats the City’s sewage. The proposed financial plan enables the City to set rates and charges to generate sewer revenue to meet the City’s short-term and long-term obligations, including its share of operating and capital costs in the SEJPA. This financial plan recommends revenues that will maintain appropriate reserves while minimizing customer bill impacts.

Table 1-1 shows the proposed revenue adjustments. The proposed financial plan implements revenue increases on July 1 of each year. The revenue increases are necessary to cover the cost of providing sewer service and to build and meet City reserve targets within the 5-year Study period. The revenue increases shown fund the City’s capital projects as well as its share in the SEJPA operating and capital expenses.

Table 1-1: Proposed Revenue Adjustments and Capital Accomplishment Rate

Line	Fiscal Year	Proposed Sewer Rate Increase	Proposed Capital Accomplishment Rate
1	FY 2026	10.0%	100%
2	FY 2027	10.0%	100%
3	FY 2028	8.0%	100%
4	FY 2029	7.0%	100%
5	FY 2030	7.0%	100%

Figure 1-1 graphically illustrates the operating financial plan. It compares the resulting net cashflow¹ under proposed rates (proposed revenues less expenses, shown by the red portion of the bar). Total revenues at current and proposed rates are shown by the blue and black lines, respectively. The various stacked bars show expenses, including Operations and Maintenance (O&M), debt service, and rate-funded CIP. When the red portion depicting net cashflow is below zero on the x-axis, this indicates that the City is using reserves. If the red portion is above zero on the x-axis, this indicates that the City is building reserves. The City is purposely using reserves as part of the proposed financial plan to minimize customer bill impacts and to trend toward target reserves as shown in Figure 1-2.

¹ Equal to total revenues less O&M, debt, and rate-funded capital expenses, shown in red portion of the bars of Figure 1-1.

Figure 1-1: Proposed Financial Plan

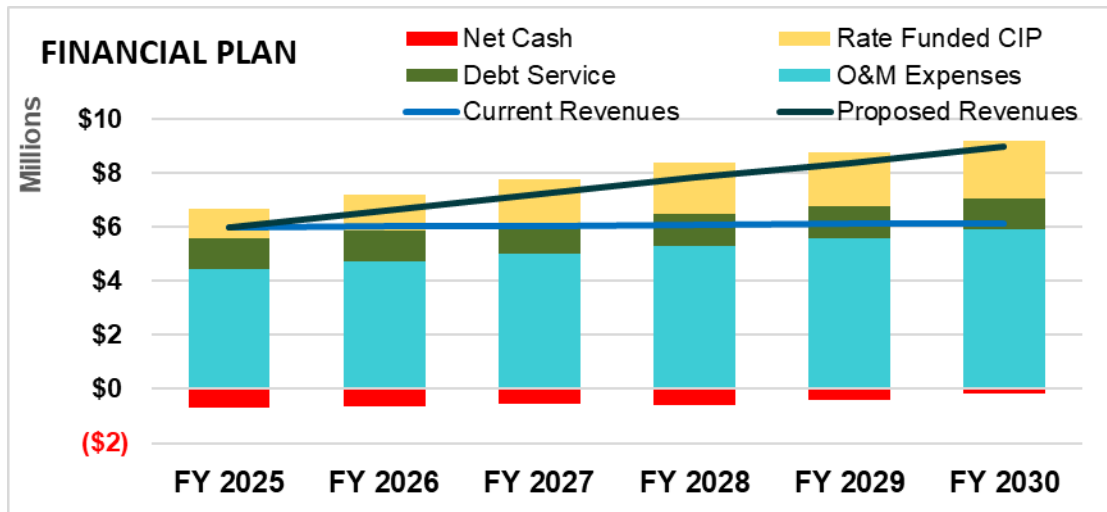
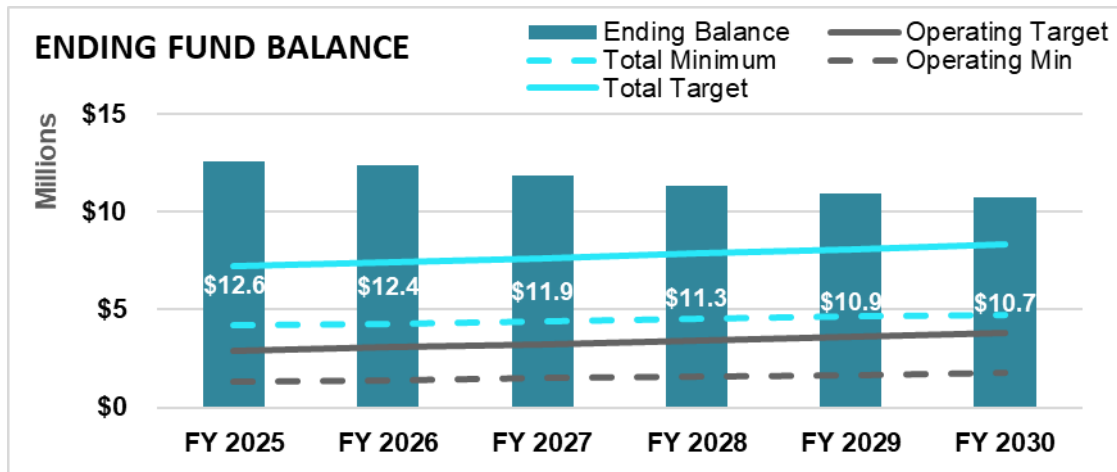


Figure 1-2 shows the projected ending reserve balances and reserve targets. The operating reserve target and minimum are shown as a solid grey line and dotted grey line, respectively, and these reserves are described in the first item of the below list. The total target and total minimum target are shown as a solid light blue line and a dotted light blue line, respectively. The total target and total minimum target are made up of the sum of target or minimum components of the operating, debt service, emergency capital & equipment, and asset replacement reserves as follows:

1. Operating Reserve – a target equal to 65% of annual operating expenses with a minimum of 30% of operating expenses
2. Debt Service Reserve – a target equal to 100% of annual debt service payments with a minimum of 50% of debt service payments
3. Emergency Capital & Equipment Reserve – a target equal to 15% of total depreciable assets with a minimum of 10% of total depreciable assets
4. Asset Replacement Reserve - a target equal to 115% of annual asset depreciation with a minimum of 105% of annual asset depreciation

The bars represent the projected ending reserve balances **with** the proposed rate increases shown previously in Table 1-1. As shown below, the City will slowly spend reserves in FY 2026 through FY 2030. With the proposed rate revenue increases, the City is projected to be slightly above its target ending balances in FY 2026 through FY 2030.

Figure 1-2: Projected Fund Ending Balances



1.2. Current Rates

The City's current rate structure is an annual charge per equivalent dwelling unit (EDU) for all customer types, as shown in Table 1-2. The City currently bills its customers once a year based on the number of EDUs per account.

Table 1-2: Current Sewer Rate (\$/EDU)

Description	FY 2025 (Current)
Annual Charge per EDU	\$682.30

1.3. Proposed Five-Year Rates

1.3.1. PROPOSED ANNUAL SEWER CHARGES PER EDU

Table 1-3 shows the proposed annual sewer charges per EDU.

Table 1-3: Proposed Bi-Monthly Fixed Sewer Service Charges by Class

Description	FYE 2025 (Current)	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Annual Charge per EDU*	\$682.30	\$750.54	\$825.58	\$891.64	\$954.04	\$1,020.84

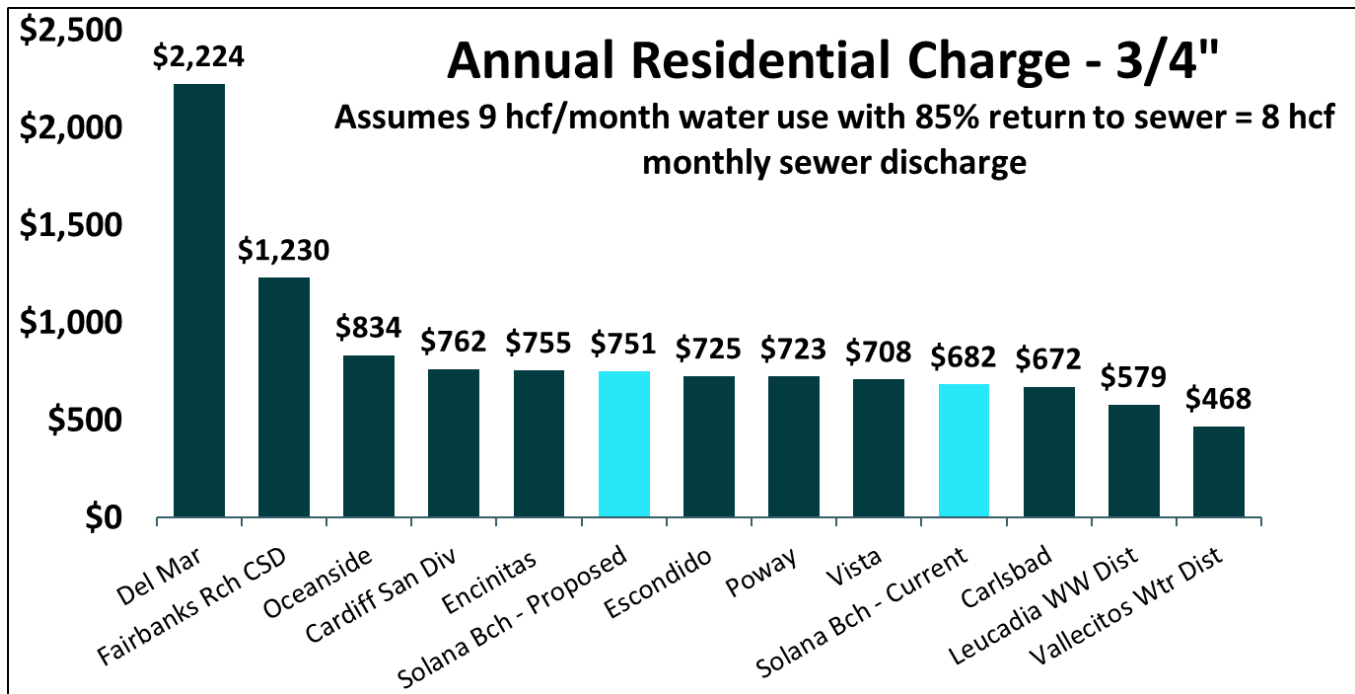
*Rates are rounded up to the nearest even cent amount for County Tax Role Purposes

1.3.2. SEWER RATE SURVEY

Raftelis conducted a rate survey of current and proposed sewer charges against eleven neighboring sewer-service providers. While a useful benchmark, it is worth noting that such comparisons only paint a partial picture since many factors, such as infrastructure age and capital replacement needs, changes in elevation, revenue sources (some agencies receive property tax revenue while others do not), and other local conditions, affect the total cost of providing sewer services.

Figure 3-1 shows an annual² residential sewer bill comparison for the current and proposed rates against eleven neighboring agencies. This survey assumes a single-family residential customer consuming 9 HCF of potable water per month and discharging 85% of that amount to a wastewater system. The potable volume is reduced by 15% to take into account water consumption which does not enter a wastewater system such as irrigation to arrive at wastewater volume. Figure 1-4 shows an annual³ commercial sewer bill comparison for the current and proposed rates. This survey assumes a commercial customer discharging 11 HCF of wastewater per month or 3 EDUs. These surveys were conducted in March 2025 and when possible show rates effective July 1, 2025; however, not all agencies have rates for this date at this time. This survey should only be used as a reference point or as a snapshot in time. The agencies shown may also be performing rate studies, which would change the City's position and would be reflected after the start of the new fiscal year (July).

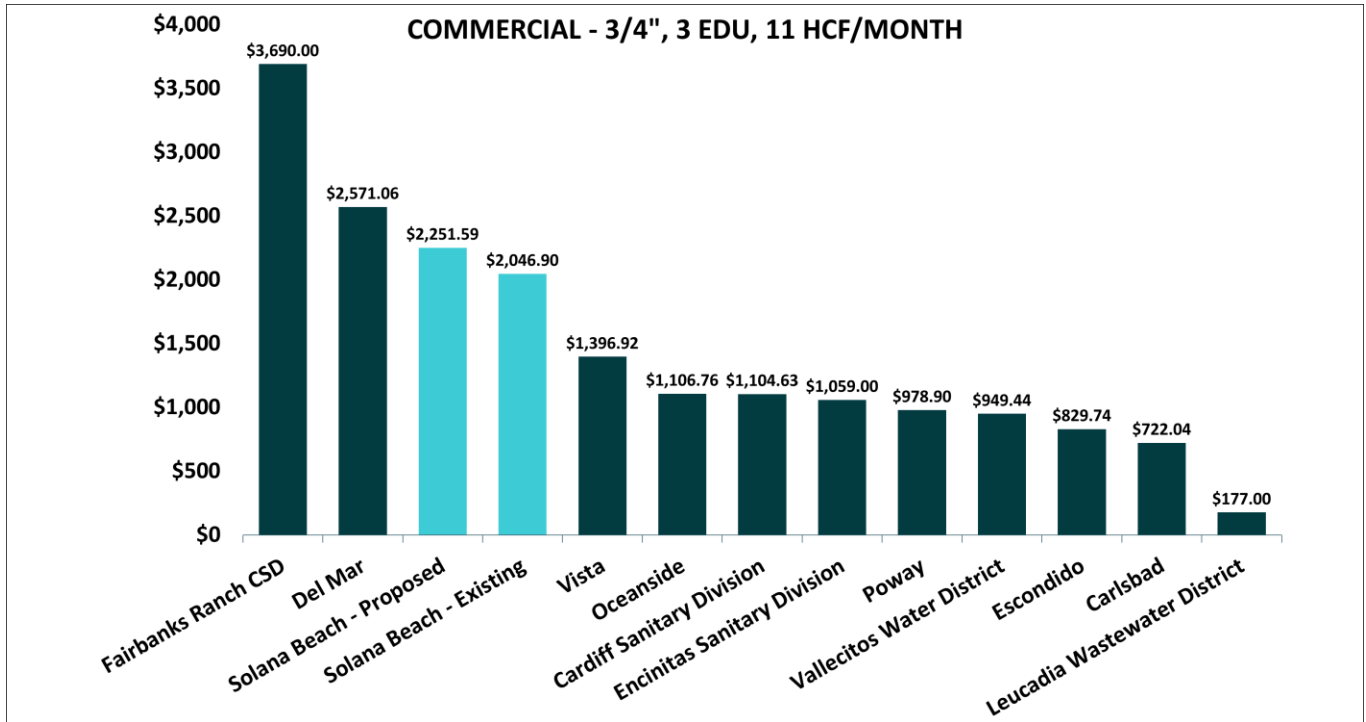
Figure 1-3: Annual Residential Bill Comparison for Neighboring Agencies



² Agencies with a monthly or bi-monthly billing cycle are adjusted to an annual billing cycle by multiplying fixed charges by 12 or 6, respectively.

³ Agencies with a monthly or bi-monthly billing cycle are adjusted to an annual billing cycle by multiplying fixed charges by 12 or 6, respectively.

Figure 1-4: Annual Commercial Bill Comparison for Neighboring Agencies



2. Introduction

2.1. Study Background

The City of Solana Beach (City) with a population of approximately 13,000, provides sewer services to customers in the City. The City's Sewer Department is a collection-only sewer service agency and transfers sewage to the SEJPA water reclamation facility for treatment. The City's sewer infrastructure consists of 50 miles of collection lines. The majority of the system flows are driven by gravity, except for 3 sewer pump stations and 3 force mains.

The City is currently operating at a small deficit and therefore the City conducted this sewer rate study to ensure that sewer rates and charges are sufficient to meet sewer enterprise revenue requirements.

In 2024, the City of Solana Beach engaged Raftelis to conduct this Study consisting of a financial plan update and five-year rate calculation for FY 2026 through FY 2030. This Report presents the financial plan and the resulting rates for implementation on July 1st of each fiscal year in the five-year Study period.

2.2. Methodology

The rate-setting process used includes the following key steps:

1. **Revenue Requirement Determination:** The rate-setting process starts by determining the "test-year" (rate-setting year) revenue requirement from rates. The revenue requirement should sufficiently fund the utility's O&M, capital expenses, and other identified costs with funding to reserves (positive cash) or using reserves (negative cash), all based on a long-term financial plan.
2. **Rate Design/Rate Calculations:** The City has charges for sewage on a per EDU basis. EDUs are determined by the City of Solana Beach municipal code Chapter 14.08 Sewer Connection Fees and Sewer Service Charges, Section 14.08.060 Equivalent Dwelling Unit Determination.

3. Sewer Financial Plan

This section describes the Sewer Financial Plan and the assumptions used to project operating and capital expenses, as well as reserve policies, that determine the overall rate increases needed for a sustainable sewer enterprise.

3.1. Study Assumptions

The first step in a rate study is a financial plan. The financial plan projects revenue and expenses. Raftelis projected expenses by inflating the FY 2025 budget using the inflation factors shown in Table 3-1. Inflationary assumptions were developed in consultation with City Staff and historical data. Utility inflation was determined by reviewing historical power costs.

Table 3-1: Cost Escalation Factors

Line	Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	General	3.0%	3.0%	3.0%	3.0%	3.0%
2	Salary	7.0%	7.0%	7.0%	7.0%	7.0%
3	Benefits	7.0%	7.0%	7.0%	7.0%	7.0%
4	Retirement	7.0%	7.0%	7.0%	7.0%	7.0%
5	Utilities	6.3%	6.3%	6.3%	6.3%	6.3%
6	Capital	4.0%	4.0%	4.0%	4.0%	4.0%

3.1.1. ACCOUNT GROWTH ASSUMPTIONS

Growth in City sewer EDUs affects future sewer rate revenue and future charges per EDU. Table 3-2 shows the financial plan assumptions for sewer EDU growth for all years in the rate setting period (FY 2026-FY 2030). As shown below, the study assumes minimal EDU growth.

Table 3-2: Sewer EDU Growth Rate

Line	Description	FY 2026
1	Sewer EDU Growth	0.5%

Table 3-3 shows the projected number of sewer EDUs for the study period. The City provided FY 2024 actual sewer EDUs; Raftelis used this and the EDU growth rate shown in Table 3-2 to project the number of EDUs for future years.

Table 3-3: Projected EDUs

Line	Description	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	Sewer EDUs	8,199	8,240	8,281	8,322	8,364	8,406

3.2. Reserve Policies

The City maintains an operating reserve and three capital reserves. The operating reserve helps the City meet its operational needs; the capital reserves provide additional cash on-hand for both planned and emergency capital repairs.

The reserve targets for each are as follows:

1. Operating Reserve – a target equal to 65% of annual operating expenses with a minimum of 30% of operating expenses
2. Debt Service Reserve – a target equal to 100% of annual debt service payments with a minimum of 50% of debt service payments
3. Emergency Capital & Equipment Reserve – a target equal to 15% of total depreciable assets with a minimum of 10% of total depreciable assets
4. Asset Replacement Reserve - a target equal to 115% of annual asset depreciation with a minimum of 105% of annual asset depreciation

3.3. Capital Improvement Program

Table 3-4 summarizes the City's five-year CIP which includes City capital projects for sewer pipeline rehabilitation (line 1) and capital expense the City pays to SEJPA for wastewater treatment and pump stations capital expenses. The City will need to fund approximately \$8.6 Million in capital expenditures over five years. These repairs are necessary to maintain the structural and functional integrity of the City's sewer system. The City plans to fund all capital projects with rate revenue and existing cash reserves (also known as PAY-GO funding). The Capital Improvement Plan below is adjusted for inflation⁴.

Table 3-4: Proposed Capital Improvement Plan

Line	Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	Solana Beach	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
2	SEJPA	\$950,000	\$1,200,000	\$1,516,103	\$1,576,747	\$1,639,817
3	Total	\$1,300,000	\$1,550,000	\$1,866,103	\$1,926,747	\$1,989,817

3.4. Financial Plan without Revenue Adjustments

Table 3-5 discusses each line in the financial plan which is shown in Table 3-6 and Table 3-8. Table 3-6 shows the financial plan without revenue adjustments. The purpose of showing the financial plan without revenue increases is to show that revenue is not sufficient to cover costs as shown by the net cashflow in line 15.

⁴ Capital inflation percentages are shown in Table 3-1.

Table 3-5: Description of Line Items in Financial Plan Cashflow

Category	Line(s)	Description
Revenues		
Revenue from Current Rates	2	All revenues from CURRENT rates.
Revenue from Rate Increases	3	There are no revenues from rate increases in the status quo plan, which only considers CURRENT revenues. In the proposed financial plan, this represents the additional revenues to be collected with rate increases.
Miscellaneous Revenues	4	Miscellaneous revenue includes non-rate revenues such as property tax, equity earnings, connection fees, etc. Interest revenue is excluded in the status quo financial plan, as the negative balance yields no interest.
Expenses		
O&M Expenses	8-9	Costs associated with maintenance and operations (O&M) for the City.
Debt	10	The City has wastewater revenue bonds and SEJPA revenue bonds which require principal and interest payments.
CIP	11-12	Costs associated with the capital repair and replacement projects required to maintain a functional sewer utility.
Net Cashflow	15	Equal to total revenues less total expenses (line 5 – line 13). Indicates positive or negative cashflow with respect to reserves.

As shown in Table 3-6, the resulting net cashflow under current rates is negative in the first year of the study (FY 2026) and for all remaining years of the study. This demonstrates the need for additional rate increases to meet operating and capital costs.

3.5. Operating and Maintenance Expenses

Table 3-5 discusses each line in the financial plan which is shown in Table 3-6 and Table 3-8. The City's O&M budget is shown as the Solana Beach O&M expenses and SEJPA related O&M in Table 3-6 and Table 3-8. As described earlier, Table 3-6 shows the financial plan without revenue adjustments. In Table 3-6, the O&M budget line items use the inflationary factors from Table 3-1 to project costs in future years. The purpose of showing the financial plan without revenue increases is to show that revenue is not sufficient to cover costs as shown by the net cashflow in line 15 of Table 3-6. Rate increases are required to continue meeting these operational costs.

3.6. Debt Service

The City has existing debt service in the form of 2017 wastewater revenue bonds and a portion, approximately 50%, of SEJPA Revenue Bonds. Annual debt service payments that the City pays equal approximately \$1.18 million, see line 10 of Table 3-6 and Table 3-8.

Table 3-6: Financial Plan Cashflow *without* Revenue Adjustments

Line	Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	Revenues					
2	Revenues from Existing Rates	\$5,622,005	\$5,650,115	\$5,678,365	\$5,706,757	\$5,735,291
3	Revenue from Rate Adjustments	\$0	\$0	\$0	\$0	\$0
4	Miscellaneous Revenues	\$400,059	\$403,500	\$407,010	\$410,590	\$414,242
5	Subtotal - Revenues	\$6,022,063	\$6,053,614	\$6,085,375	\$6,117,347	\$6,149,533
6						
7	Expenses					
8	Solana Beach O&M Expenses	\$2,271,267	\$2,391,796	\$2,519,605	\$2,655,170	\$2,798,998
9	SEJPA Related O&M	\$2,442,081	\$2,613,026	\$2,782,873	\$2,949,845	\$3,112,087
10	Debt Service	\$1,173,144	\$1,172,069	\$1,175,569	\$1,171,019	\$1,171,519
11	Solana Beach CIP	\$368,585	\$388,156	\$408,767	\$430,473	\$453,330
12	SEJPA CIP	\$950,000	\$1,200,000	\$1,516,103	\$1,576,747	\$1,639,817
13	Subtotal - Expenses	\$7,205,077	\$7,765,047	\$8,402,917	\$8,783,254	\$9,175,751
14						
15	Net Cashflow	(\$1,183,013)	(\$1,711,433)	(\$2,317,542)	(\$2,665,907)	(\$3,026,218)

3.7. Proposed Financial Plan with Revenue Adjustments

Table 3-7 shows the proposed revenue adjustments which help to cover increasing expenses of the sewer utility and maintain reserves balances as shown in Figure 1-2 and Figure 3-3.

Table 3-7: Proposed Revenue Adjustments

Fiscal Year	Proposed Sewer Rate Increase
FY 2026	10.0%
FY 2027	10.0%
FY 2028	8.0%
FY 2029	7.0%
FY 2030	7.0%

Table 3-8 shows the proposed financial plan incorporating the proposed revenue adjustments in Table 3-7 which are applied to the revenue at existing rates (line 2) to arrive at revenue from rate adjustments (line 3).

As shown below, the City will continue operating at a reduced deficit throughout the Study period (FY 2026-FY 2030), to purposely use reserves and slowly reach reserve targets. At the end of the Study period (FY 2030) reserves are projected to be sufficient, see Figure 1-2 or Figure 3-3 below. Reserve targets were specified earlier in Section 3.2.

Table 3-8: Proposed Financial Plan Cashflow with Revenue Adjustments

Line	Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	Revenues					
2	Revenues from Existing Rates	\$5,622,005	\$5,650,115	\$5,678,365	\$5,706,757	\$5,735,291
3	Revenue from Rate Adjustments	\$562,200	\$1,186,524	\$1,742,122	\$2,272,864	\$2,845,595
4	Miscellaneous Revenues	\$400,059	\$403,500	\$407,010	\$410,590	\$414,242
5	Subtotal - Revenues	\$6,584,264	\$7,240,139	\$7,827,497	\$8,390,211	\$8,995,128
6						
7	Expenses					
8	Solana Beach O&M Expenses	\$2,271,267	\$2,391,796	\$2,519,605	\$2,655,170	\$2,798,998
9	SEJPA Related O&M	\$2,442,081	\$2,613,026	\$2,782,873	\$2,949,845	\$3,112,087
10	Debt Service	\$1,173,144	\$1,172,069	\$1,175,569	\$1,171,019	\$1,171,519
11	Solana Beach CIP	\$368,585	\$388,156	\$408,767	\$430,473	\$453,330
12	SEJPA CIP	\$950,000	\$1,200,000	\$1,516,103	\$1,576,747	\$1,639,817
13	Subtotal - Expenses	\$7,205,076	\$7,765,047	\$8,402,918	\$8,783,254	\$9,175,751
14						
15	Net Cashflow	(\$620,812)	(\$524,909)	(\$575,420)	(\$393,043)	(\$180,623)

Figure 3-1 shows the proposed financial plan graphically. Total revenues at existing and proposed rates are shown by the blue and black lines, respectively. The various stacked bars show expenses, including O&M, rate-funded CIP, and debt service. Net cashflow under proposed rates (proposed revenues less expenses) is shown by the red portion of the bars. The City will maintain a consistent, slight negative net cashflow throughout the Study period which will be offset by City reserves.

Figure 3-1: Proposed Financial Plan

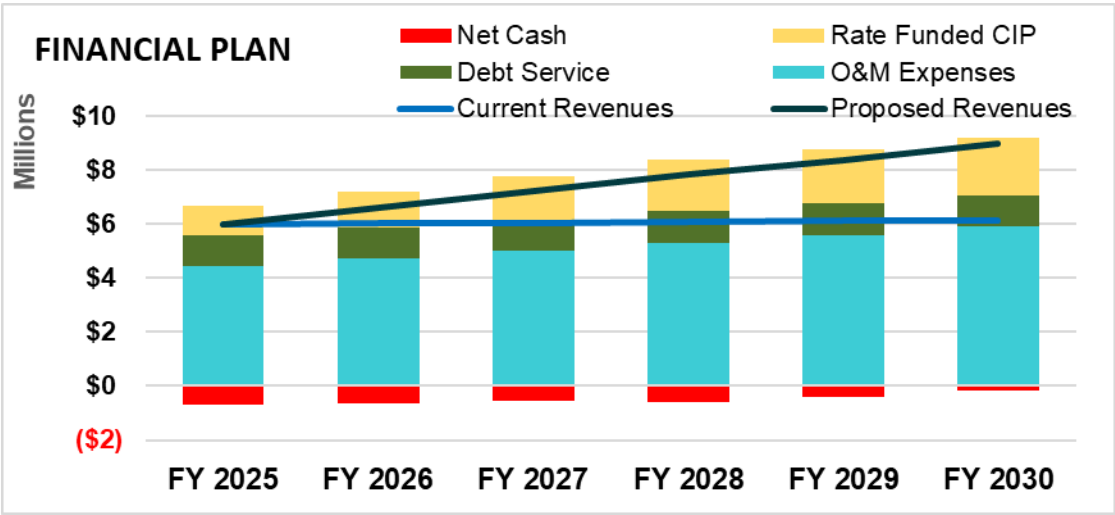


Figure 3-2 summarizes projected CIP expenses. The CIP is funded via debt service and rate revenue. The CIP expenses are inflated per the escalation factor found in Table 3-1.

Figure 3-2: Proposed Capital Financing Plan

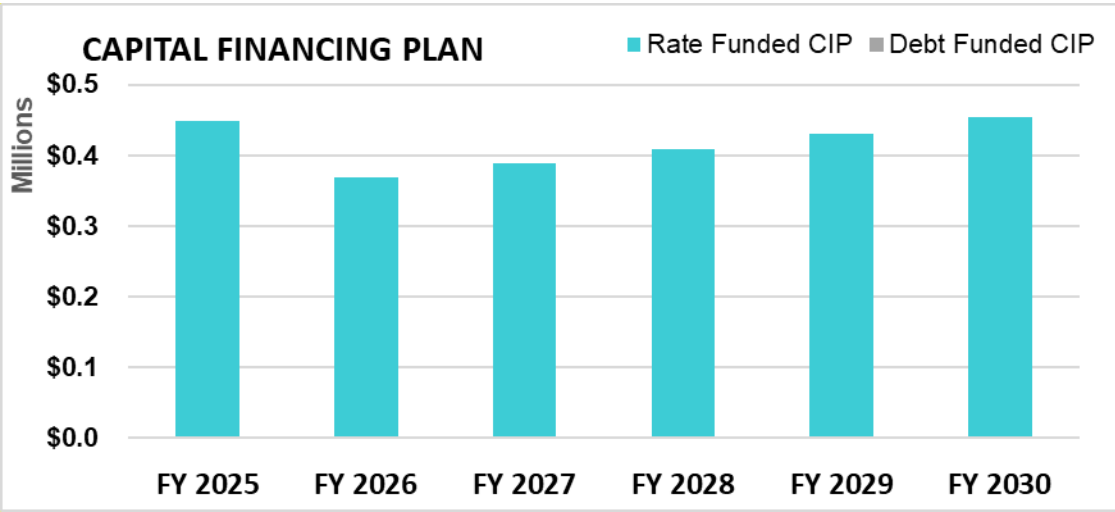
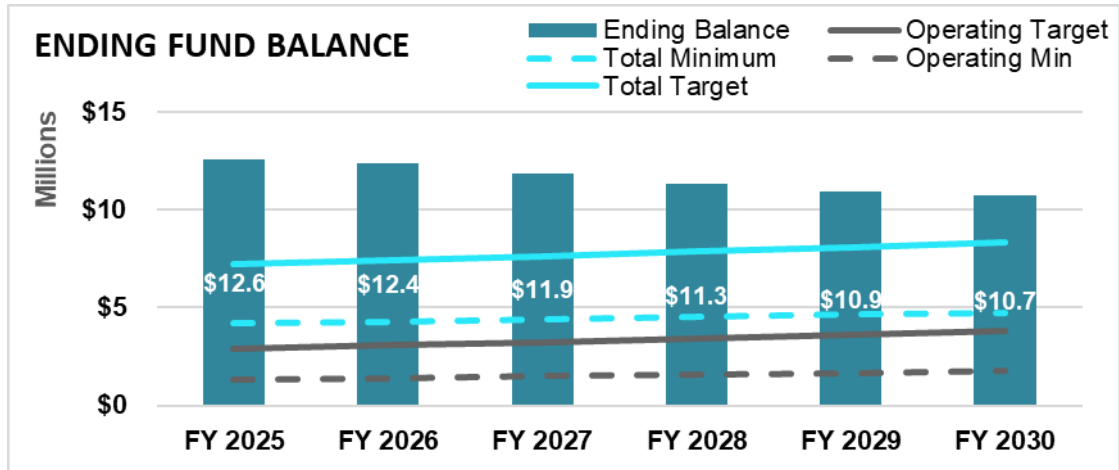


Figure 3-3 shows the projected Sewer Fund ending balances **with** the proposed rate increases shown previously in Table 1-1 and Table 3-7. As shown below, the City will slowly spend reserves in FY 2026 through FY 2030. With the proposed rate revenue increases, the City is projected to be slightly above its target ending balances in FY 2026 through FY 2030. The City selected the revenue increases shown in Table 1-1 and Table 3-7 to minimize customer bill increases during the Study period while maintaining reserve targets.

Figure 3-3: Projected Fund Ending Balances



4. Sewer Charges

This section calculates sewer rates based on the financial plan results from Section 3.

4.1. Existing Rate Structure and Rates

The City's current rate structure is an annual charge per EDU for all customer types, as shown in Table 4-1. The City currently bills its customers once a year based on the number of EDUs per account.

Table 4-1: Current Sewer Rates (\$/EDU)

Description	FY 2025 (Current)
Annual Charge per EDU	\$682.30

4.2. Derivation of Rates

Table 4-2 contains the derivation of the sewer rates per EDU. Lines 2-5 contain the City's expenses. Line 6 contains the net cash flow of the proposed financial plan from Table 3-8. Line 7 sums lines 2-6 to arrive at the gross revenue requirement. Line 9 contains the miscellaneous City revenue (i.e., non-rate revenue). The revenue requirement from rates in line 11 is calculated by subtracting the miscellaneous City revenue (line 9) from the gross revenue requirement (line 7). Line 13 contains the projected number of City EDUs previously listed in Table 3-3. Line 15 contains the sewer rate per EDU which is calculated by dividing the revenue requirement from rates (line 11) by the number of EDUs (line 13). The rate values are stated in annual terms and are rounded up to the nearest even cent for county tax roll purposes.

Table 4-2: Derivation of Proposed Rates

Line	Description	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1	Expenses					
2	Solana Beach O&M Expenses	\$2,271,267	\$2,391,796	\$2,519,605	\$2,655,170	\$2,798,998
3	SEJPA Related O&M	\$2,442,081	\$2,613,026	\$2,782,873	\$2,949,845	\$3,112,087
3	Debt Service	\$1,173,144	\$1,172,069	\$1,175,569	\$1,171,019	\$1,171,519
4	Solana Beach CIP	\$368,585	\$388,156	\$408,767	\$430,473	\$453,330
5	SEJPA CIP	\$950,000	\$1,200,000	\$1,516,103	\$1,576,747	\$1,639,817
6	Net Cashflow	(\$620,812)	(\$524,909)	(\$575,420)	(\$393,043)	(\$180,623)
7	Gross Revenue Requirement	\$6,584,265	\$7,240,138	\$7,827,497	\$8,390,211	\$8,995,128
8						
9	Miscellaneous Revenues	\$400,059	\$403,500	\$407,010	\$410,590	\$414,242
10						
11	Revenue Requirement from Rates	\$6,184,205	\$6,836,639	\$7,420,488	\$7,979,621	\$8,580,886
12						
13	Projected Sewer EDUs	8,240	8,281	8,322	8,364	8,406
14						
15	Sewer Rate per EDU	\$750.54	\$825.58	\$891.64	\$954.04	\$1,020.84

5. Sewer Bill Impacts

This section discusses customer bill impacts. Note that customer bill impacts will vary with each customer's EDUs. This section shows the bill impacts for customers with 1 to 5 EDUs.

5.1. Customer Bill Impacts

Table 5-1 shows the bill increase for customers with 1 to 5 EDUs under current and proposed rates. All rate values are stated in annual terms and are rounded to the nearest even cent.

Table 5-1: Bill Impacts for Single Family Residence

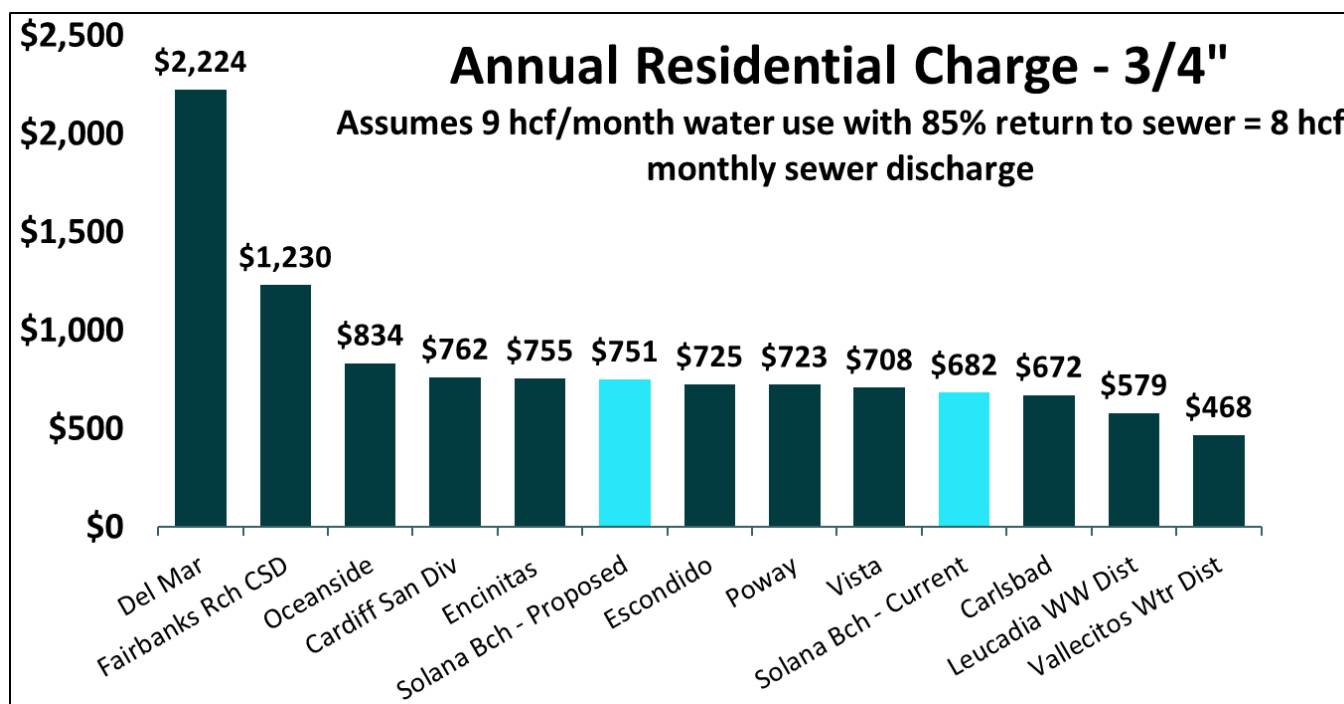
Line	Number of EDUs	Current Charge	Proposed Charge	Difference (\$)
1	1	\$682.30	\$750.54	\$68.24
2	2	\$1,364.60	\$1,501.08	\$136.48
3	3	\$2,046.90	\$2,251.62	\$204.72
4	4	\$2,729.20	\$3,002.16	\$272.96
5	5	\$3,411.50	\$3,752.70	\$341.20

6. Sewer Rate Survey

Raftelis conducted a rate survey to compare current and proposed sewer rates against eleven neighboring sewer-service providers. While a useful comparison, it is worth noting that such comparisons only paint a partial picture since many factors, such as infrastructure age and capital replacement needs, changes in elevation, revenue sources (some agencies receive property tax revenue while others do not), and other local conditions, affect the total cost of providing sewer services.

Figure 6-1 shows an annual⁵ residential sewer bill comparison for the current and proposed rates against eleven neighboring agencies. This survey assumes a single-family residential customer consuming 9 HCF of potable water per month and discharging 85% of that amount to a wastewater system. The potable volume is reduced by 15% to take into account water consumption which does not enter a wastewater system such as irrigation to arrive at wastewater volume. Figure 6-2 shows an annual⁶ commercial sewer bill comparison for the current and proposed rates. This survey assumes a commercial customer discharging 11 HCF of wastewater per month or 3 EDUs. These surveys were conducted in March 2025 and sought to collect rates effective July 1, 2025; however, not all agencies have rates for this date at this time. This survey should only be used as a reference point or as a snapshot in time. The agencies shown may also be performing rate studies, which would change the City's position and would be reflected after the start of the new fiscal year (July).

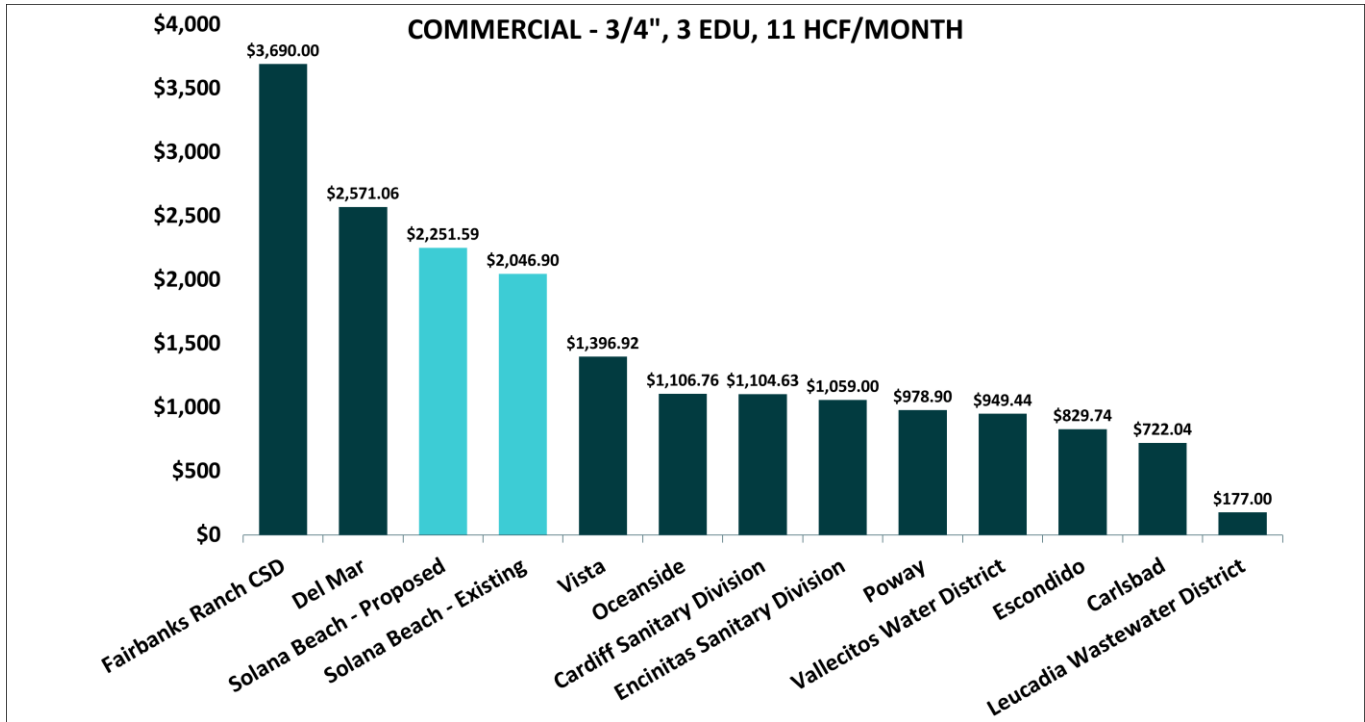
Figure 6-1: Annual Residential Bill Comparison for Neighboring Agencies



⁵ Agencies with a monthly or bi-monthly billing cycle are adjusted to an annual billing cycle by multiplying fixed charges by 12 or 6, respectively.

⁶ Agencies with a monthly or bi-monthly billing cycle are adjusted to an annual billing cycle by multiplying fixed charges by 12 or 6, respectively.

Figure 6-2: Annual Commercial Bill Comparison for Neighboring Agencies





City of Solana Beach Sanitation District
635 S Hwy 101
Solana Beach, California 92075

**Proposition 218 Notification
NOTICE TO PROPERTY OWNERS OF PROPOSED SEWER RATES
AND PUBLIC HEARING PROCEEDINGS**

NOTICE IS HEREBY GIVEN, pursuant to Article XIII(D) of the California Constitution, that the City of Solana Beach Sanitation District (District) is proposing to increase its rates for sewer operations and maintenance services. The City Council will conduct a public hearing on this matter. Details are as follows:

Event: Public Hearing on Proposed Sewer Rates
Date: May 7, 2025
Time: 6:00 PM
Location: City of Solana Beach, City Hall - Council Chambers

The public hearing will review the proposed increase for sewer rates. At the time of the public hearing, the City Council will hear and consider all protests and objections concerning these matters. This notice has been sent to all sewer customers and property owners, if different, as of the last address available. If there is no majority protest, the City Council will consider adoption of the increased rates at the regular Board meeting on May 21, 2025.

Why is a Rate Increase Necessary?

The District has not increased sewer rates for the past five years and is currently experiencing an operating deficit of about \$691,000 this year. Costs for administration, operations and maintenance, and capital costs of the District have increased and are projected to continue to increase in the coming years. Without a rate increase, District reserve funds will be drawn down well below our target limits within a few years. The District is self-supporting and does not have any other way to fund operations than through its own rates and fees.

Sewer Rate Calculations & Proposed Rate Increase

The rates were calculated using a weighted factor called equivalent dwelling units (EDU). Each parcel of land was assigned an EDU in proportion to the average usage factors that the parcel receives relative to other parcels within the city. The single family detached residential property (SFD) has been selected as the basic unit for calculating rates; therefore a SFD equals one EDU. All other parcel land usages were compared to a SFD and assigned a corresponding EDU, pursuant to Solana Beach Municipal Code Chapter 14.08.060: EDU determination. Rates were developed according to the Sewer Cost of Service Rate Study performed by Raftelis. The proposed rates, shown below, will be effective July 1, 2025.

	2026	2027	2028	2029	2030
% inc	10%	10%	8%	7%	7%
Rate per EDU	\$ 750.54	\$ 825.58	\$ 891.64	\$ 954.04	\$ 1,020.84
Annual \$ inc	\$ 68.24	\$ 75.04	\$ 66.06	\$ 62.40	\$ 66.80

Public Notice and Majority Protest Process

In accordance with California state law, the City of Solana Beach will hold a Public Hearing to hear comments for or against the proposed rate increases on **May 7, 2025 at 6:00 pm in the Council Chambers, 635 S Hwy 101**.

As the owner of record of a parcel identified to be subject to the proposed rate increases, you may submit a written protest prior to the close of the public hearing. If the identified parcel has more than one owner of record, only one written protest will be counted. Each protest must (1) be in writing; (2) provide the location of the identified parcel (by account number, assessor's parcel number, or street address); and (3) include the original signature of the owner of record submitting the protest. Protests submitted by e-mail, facsimile, or other electronic means will not be accepted. If written protests are submitted by a majority of the affected parcel owners, the proposed rate changes cannot be imposed. Written protests may be submitted by mail or in person to the following address:

**City of Solana Beach
ATTN: City Clerk's Office - Public Hearing on the Proposed Increase to Sewer Rates
635 S Hwy 101
Solana Beach, CA 92075**

If you have questions regarding the protest process, please call the City Clerk's office at (858) 720-2400.

ORDINANCE 538

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AMENDING SECTION 14.08.060 OF CHAPTER 14.08 OF THE SOLANA BEACH MUNICIPAL CODE RELATING TO THE ANNUAL SEWER SERVICE CHARGE PER EQUIVALENT DWELLING UNIT FOR FISCAL YEAR 2026 THROUGH FISCAL YEAR 2030

WHEREAS, the City's Capital Improvement Program Budget contains sanitary sewer projects which are important to maintain health and safety standards, and which are identified in the Council's Work Plan; and

WHEREAS, the City of Solana Beach hired Raftelis Financial Consultants to prepare a Sewer Rate and Revenue Update in order to recommend a proposed rate increase to provide sufficient funding for the Capital Improvement projects, and support the operations and the debt service requirements of the Solana Beach Sanitation District; and

WHEREAS, the rates support the administration, maintenance, debt service and capital costs of the Solana Beach Sanitation District; and

WHEREAS, the rates also support the operations, maintenance, and Capital Improvement Program costs associated with the San Elijo JPA for the collection, transportation and treatment of sewage for the sanitary sewer system; and

WHEREAS, the City Council has selected a gradual, reduced Capital Improvement Program contribution to the San Elijo JPA; and

WHEREAS, the City of Solana Beach has complied with the notice and majority protest provisions of section 6 (a) of Article XIII D of the California Constitution; and

WHEREAS, the City Council has held a duly noticed public hearing on May 7, 2025; and

WHEREAS, the City Council did not receive a majority protest from the owners of the parcels that are affected by the proposed rate increases to the annual sewer charges.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLANA BEACH DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby declares:

Section 14.08.060 of Chapter 14.08 of the Solana Beach Municipal Code is hereby amended to reflect the increase to the annual sewer service charge for each equivalent dwelling unit to the following for Fiscal Year 2026 through Fiscal Year 2030.

FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
\$750.54	\$825.58	\$891.64	\$954.04	\$1,020.84

EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code §36933.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Solana Beach, California, on the 7th day of May 2025 and

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Solana Beach held on the ____ day of May 2025 by the following vote:

AYES: COUNCILMEMBERS –
NOES: COUNCILMEMBERS –
ABSTAIN: COUNCILMEMBERS –
ABSENT: COUNCILMEMBERS –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: Community Development Department – Arman Ogandzhanyan, Junior Planner
SUBJECT: **Public Hearing: Request for a Modification to a Previously Approved Development Review Permit to Add an Eave and Exterior Lighting to the Proposed Detached Garage at 1005 Highland Drive (Case # MOD25-001; Applicant: Kimberly and John Novak; APN: 298-391-04; Resolution No. 2025-035)**

BACKGROUND:

On July 13, 2022, the City Council (Council) conditionally approved a Development Review Permit (DRP) to construct a 1,786 square foot detached garage with a 676 square foot art studio and perform associated site improvements, including grading, hardscaping, and landscaping at 1005 Highland Drive. One of the conditions of approval required that the Applicants, Kimberly and John Novak, modify and resubmit the landscape plan for Council review prior to building permit issuance. During this time, the Applicants removed the 676 square foot studio from the scope of work. On February 28, 2024, the Council approved the revised landscape plan. Now, the Applicants are requesting Council approval of a Modification to the DRP to add an eave and exterior lighting to the garage.

The issue before the Council is whether to approve, approve with conditions, or deny the Applicants' request for a Modification to the original project approval as contained in Resolution 2025-035 (Attachment 1). The modified project plans are included in Attachment 2.

DISCUSSION:

The Council adopted Resolution 2022-086 (provided in Attachment 3) on July 13, 2022, approving the original project, which included a new detached garage. Subsequently, on February 28, 2024, the Council adopted Resolution 2024-035, approving a revised landscape plan. The associated building and grading permits have been issued, and construction is currently underway. During the course of construction, the Applicants

CITY COUNCIL ACTION:

requested the addition of a new eave and exterior lighting for the detached garage. These modifications were determined not to be in substantial conformance with the previously approved project and therefore require a modification to the approved DRP. It has also come to the City's attention that the proposed eave has already been partially constructed.

Development Review Permit Compliance (SBMC Section 17.68.40):

Pursuant to SBMC Section 17.68.040(L), an amendment (modification) to an existing DRP may be requested and shall follow the same procedures as the DRP. The Council may approve, or conditionally approve, a Modification to a DRP only if all of the findings listed below can be made. Resolution 2022-086 provides the full discussion of the findings.

1. The proposed development is consistent with the general plan and all applicable requirements of the zoning ordinance including special regulations, overlay zones, and specific plans.
2. The proposed development complies with the development review criteria.
3. All required permits and approvals issued by the city, including variances, conditional use permits, comprehensive sign plans, and coastal development permits have been obtained prior to or concurrently with the development review permit.
4. If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the Applicant obtaining the required permit or approval from the other agency.

The following is a list of the development review criteria topics set forth in SBMC Section 17.68.040(F):

1. Relationship with Adjacent Land Uses
2. Building and Structure Placement
3. Landscaping
4. Roads, Pedestrian Walkways, Parking, and Storage Areas
5. Grading
6. Lighting
7. Usable Open Space

The following is a discussion of the applicable development review criteria (1-Relationship with Adjacent Land Uses, 2-Building and Structure Placement, and 6-Lighting) as they relate to the modifications proposed. The remaining development review criteria have already been addressed in the previous approval and will not be affected by the proposed modification.

Relationship with Adjacent Land Uses:

The modified project could be found to be compatible with the existing development in the surrounding neighborhood as no change to the use is proposed and the adjacent uses are also residential.

Building and Structure Placement:

The modified project could be found to be sited and designed to minimize adverse impacts on surrounding properties as the added roof eave would not reduce the minimum setback from the property lines.

Lighting:

The project site is located within the City's Dark Sky Area, which has specific lighting regulations to preserve the traditional semirural character of the area which includes low levels of nighttime illumination. These regulations prohibit the outside illumination for aesthetic or dramatic purposes of any building and/or surrounding landscape, including environmentally sensitive habitat areas (public or private). The project includes two (2) light fixtures above the vehicular garage door and one (1) fixture above the pedestrian access door. The proposed lighting is consistent with the Dark Sky Areas Overlay Zone regulations as the purpose of the lighting is to provide safe access to the garage. Conditions of the previous project approval include that all new exterior lighting fixtures also comply with the City-Wide Lighting Regulations of the Zoning Ordinance (SBMC 17.60.060); that all light fixtures shall be shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area; and that aesthetic illumination of the proposed residence or landscaping is prohibited.

In conclusion, the proposed project, as conditioned, could be found to be consistent with the Zoning regulations and the General Plan. Staff has prepared draft findings for approval of the project in the attached Resolution 2025-035 for the Council's consideration based upon the information in this report. The Applicants shall provide for and adhere to the conditions of the original project approvals in Resolution 2022-086 and 2024-035. The Applicants are also required to provide for and adhere to the conditions for the proposed Modification that have been incorporated into the attached Resolution 2025-035.

The Council may direct Staff to modify the Resolution to reflect the findings and conditions it deems appropriate as a result of the Public Hearing process. If the Council determines the project is to be denied, Staff will prepare a Resolution of Denial for adoption at a subsequent Council meeting.

Public Hearing Notice:

Notice of the City Council Public Hearing was published in the San Diego Union Tribune more than 10 days prior to the public hearing. The same public notice was mailed to property owners and occupants within 300 feet of the proposed project site, more than 10 days prior to the planned public hearing date of May 7, 2025. Staff has not received any emails, letters or calls in support or opposition of the proposed modification.

CEQA COMPLIANCE STATEMENT:

Categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the State CEQA Guidelines.

FISCAL IMPACT: N/A

WORK PLAN: N/A

OPTIONS:

- Approve the proposed modification by adopting Resolution 2025-035;
- Approve modification by adopting Resolution 2025-035 with changes as deemed appropriate by City Council; or,
- Deny the request to amend the project and direct Staff to bring back a Resolution of Denial to a later City Council meeting date.

DEPARTMENT RECOMMENDATION:

The proposed project meets the minimum objective requirements under the SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings to approve a Modification to the approved DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the public hearing, Report Council disclosures, Receive public testimony, Close the public hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 (Existing Facilities) of the State CEQA Guidelines.
3. If the City Council makes the requisite findings and approves the project, adopt Resolution 2025-035 conditionally approving a Modification to the approved DRP, for a replacement single-family residence at 1005 Highland Dr., Solana Beach.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



For Alyssa Muto, City Manager

Attachments:

1. Resolution 2025-035 to Approve the DRP Mod
2. Revised Project Plans
3. Approved Resolution 2022-086 for the Original DRP

RESOLUTION 2025-035

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, CONDITIONALLY APPROVING A MODIFICATION TO A PREVIOUSLY APPROVED DEVELOPMENT REVIEW PERMIT TO ADD AN EAVE AND EXTERIOR LIGHTING TO THE PROPOSED DETACHED GARAGE LOCATED AT 1005 HIGHLAND DRIVE, SOLANA BEACH

APPLICANTS: John and Kimberly Novak
CASE NO.: MOD25-001
APN: 298-391-04

WHEREAS, Kimberly and John Novak (hereinafter referred to as the “Applicants”), have submitted a request for modification to the original project approval of a Development Review Permit (DRP) for construction of a detached garage located at 1005 Highland Drive (Case No. DRP21-016 and Resolution No. 2022-086), pursuant to Title 17 (Zoning), of the Solana Beach Municipal Code (SBMC); and

WHEREAS, the Applicants requested the approval of a Modification to the DRP to allow a new eave and exterior lighting; and

WHEREAS, on May 7, 2025, the City Council held a duly noticed Public Hearing to consider the request for modifications; and

WHEREAS, the Public Hearing was conducted pursuant to the provisions of SBMC 17.72.030 of the Solana Beach Zoning Ordinance; and

WHEREAS, at the Public Hearing, the City Council received and considered evidence concerning the request for a modification; and

WHEREAS, the City Council of the City of Solana Beach found that the project is exempt from the CEQA Guidelines pursuant to Section 15301 of the State CEQA Guidelines, which exempts minor modifications to existing facilities; and

WHEREAS, this decision is based upon the evidence presented at the Hearing, and any information the City Council gathered by viewing the site and the area as disclosed at the hearing.

NOW THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

- I. That the foregoing recitations are true and correct.
- II. That the request to modify the DRP is conditionally approved based on the following Findings, and all terms and conditions of Resolution 2022-086 and Resolution 2024-022 are in effect along with the following conditions applicable to the proposed modification:

III. FINDINGS

- A. In accordance with Section 17.68.040 (Development Review Permit) of the City of Solana Beach Municipal Code, the City Council finds the following:

- I. *The proposed project is consistent with the General Plan and all applicable requirements of SBMC Title 17 (Zoning Ordinance), including special regulations, overlay zones and specific plans.*

General Plan Consistency: The project, as conditioned, is consistent with the City's General Plan designation of Estate Residential, which allows for one to two dwelling units per acre. Further, the proposed development is consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

Zoning Ordinance Consistency: The proposed project is consistent with all applicable requirements of the Zoning Ordinance (Title 17) Permitted Uses and Structures (SBMC 17.20.020), which provides for use of the property as a single-family residence.

The design of the project is consistent with the provisions for minimum setbacks, the maximum floor area ratio (FAR), maximum building height, and parking requirements.

- II. *The proposed development complies with the following development review criteria set forth in Solana Beach Municipal Code Section 17.68.040.F:*

- a. *Relationship with Adjacent Land Uses: The development shall be designed in a manner compatible with and complementary to existing development in the immediate vicinity of the project site and the surrounding neighborhood. The development as proposed shall also be compatible in scale, apparent bulk, and massing with such existing development in the surrounding neighborhood. Site planning on or near the perimeter of the development shall give consideration to the protection of surrounding areas from potential adverse effects.*

The property is located within the ER Zone. Properties to the north and east of the property are located within the same zone. They are developed with single-family residences. The project site is currently developed with a two-story, single-family residence and garage. The Applicants propose to construct a detached garage with an eave and lighting above the vehicular and pedestrian access doors.

The modified project is found to be compatible with the existing development in the surrounding neighborhood as no change to the use is proposed and the adjacent uses are also residential.

- b. Building and Structure Placement: Buildings and structures shall be sited and designed to minimize adverse impacts on the surrounding properties and designed in a manner which visually and functionally enhance their intended use and complement existing site topography. Multi-family residential buildings shall be sited to avoid crowding and to allow for a functional use of the space between buildings.*

The site is currently developed with a 2,736 square-foot single-family residence and 440 square-foot garage. The Applicants propose to construct a new 1,726 square-foot detached garage. The garage is proposed to be located on the north side of the lot and would be accessed from Highland Drive.

The modified project is found to be sited and designed to minimize adverse impacts on surrounding properties as the added eave would not reduce the minimum setback from the property lines.

- c. Lighting: Light fixtures for walkways, parking areas, driveways, and other facilities shall be provided in sufficient number and at proper locations to assure safe and convenient nighttime use. All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding areas per SBMC 17.60.060 (Exterior Lighting Regulations).*

A condition of project approval includes that all new exterior lighting fixtures comply with the City-Wide Lighting Regulations of the Zoning Ordinance (SBMC 17.60.060). All light fixtures shall be shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area.

- III. All required permits and approvals including variances, conditional use permits, comprehensive sign plans, and coastal development permits have been obtained prior to or concurrently with the development review permit.*

All required permits are being processed concurrently with the DRP.

- IV. *If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the Applicants obtaining the required permit or approval from the other agency.*

As a condition of project approval, the Applicants were required to obtain a Coastal Development Permit, Waiver, or Exemption from the California Coastal Commission prior to the issuance of building or grading permits. The California Coastal Commission issued a Coastal Development Permit Exemption for the project on October 13, 2023. As conditioned, the Applicants will need to submit the revised plans to the California Coastal Commission and receive an updated approval prior to issuance of a revised building permit.

IV.CONDITIONS

Prior to use or development of the property in reliance on this permit, the Applicants shall provide for and adhere to the following conditions:

A. Community Development Department Conditions:

- I. The Applicants shall comply with all conditions of approval included in Resolution 2022-086 and Resolution 2024-022.
- II. The Building Permit plans shall be in substantial conformance with the modified architectural plans presented to the City Council on May 7, 2025 and located in the project file with a submittal date of April 22, 2025, which identify the modifications subject to the DRP Modification as well as the project plans originally approved by Resolution 2022-086 and Resolution 2024-022.
- III. The Applicants shall obtain required California Coastal Commission (CCC) approval of a Coastal Development Permit, Waiver or Exemption as determined necessary by the CCC, prior to the issuance of a revised Building.
- IV. Any additional changes to the approved plans for DRP 21-016 and subsequent landscape plan shall require a DRP modification.

V. ENFORCEMENT

Pursuant to SBMC 17.72.120(B) failure to satisfy any and all of the above-mentioned conditions of approval is subject to the imposition of penalties as set forth in SBMC Chapters 1.1.6 and 1.18 in addition to any applicable revocation proceedings.

VI. EXPIRATION

The Development Review Permit for the project shall expire 24 months from the date of this Resolution, unless the Applicants have obtained building permits and has commenced construction prior to that date, and diligently pursued construction to completion. An extension of the application may be granted by the City Council according to SBMC 17.72.110.

VII. INDEMNIFICATION AGREEMENT

The Applicants shall defend, indemnify, and hold harmless the City, its agents, officers, and employees from any and all claims, actions, proceedings, damages, judgments, or costs, including attorney's fees, against the City or its agents, officers, or employees, relating to the issuance of this permit including, but not limited to, any action to attack, set aside, void, challenge, or annul this development approval and any environmental document or decision. The City will promptly notify the Applicants of any claim, action, or proceeding. The City may elect to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification. In the event of such election, the Applicants shall pay all of the costs related thereto, including without limitation reasonable attorney's fees and costs. In the event of a disagreement between the City and Applicants regarding litigation issues, the City shall have the authority to control the litigation and make litigation related decisions, including, but not limited to, settlement or other disposition of the matter. However, the Applicants shall not be required to pay or perform any settlement unless such settlement is approved by the Applicants.

NOTICE TO APPLICANTS: Pursuant to Government Code Section 66020, you are hereby notified that the 90-day period to protest the imposition of the fees, dedications, reservations or other exactions described in this resolution commences on the effective date of this resolution. To protest the imposition of any fee, dedications, reservations or other exactions described in this resolution you must comply with the provisions of Government Code Section 66020. Generally the resolution is effective upon expiration of the tenth day following the date of adoption of this resolution, unless the resolution is appealed or called for review as provided in the Solana Beach Zoning Ordinance.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 7th day of May, 2025, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

A HOME REMODEL FOR: JOHN & KIM NOVAK

ADDRESS: 1005 HIGHLAND DRIVE, DEL MAR CA 92014

CALIFORNIA RESIDENTIAL NOTES:

- The California Green Building Code applies to all residential building which are under the jurisdiction of the Code. This includes all buildings with any of the following occupancies: Single family dwellings, duplexes, hotels, motels, apartments, condominiums, row homes, etc.
- Cal green applies to all new residential construction including low rise and high-rise buildings. It also applies to volume or size. The requirements apply only to the specific area of the alteration or addition.
- The site shall be planned and developed to keep surface water away from buildings. Construction plans shall indicate how site grading or a drainage system will manage all surface water flow. (Section 4.08.03)
- Automatic fire suppression systems shall be installed at the time of final inspection shall be water-based. (Section 4.304.1)
- Any building before construction must be completed and signed by either a licensed general contractor, or a plumbing subcontractor, or the building owner certifying the flow control of the fixtures.
- Joist and opening, unimpaired spaces around pipes, electric cables, conduits, or other openings in places or exterior walls shall be protected against the passage of rodents by closing with openings with openings or similar method as acceptable to the enforcing agency. (Section 4.08.11)
- Before final inspection, a complete operation and maintenance manual shall be provided to the building occupant or owner. Contractor or owner shall submit an affidavit that confirms the delivery of such. (Section 4.010.1) A sample of this manual is available on the Housing and Community Development (HCD) web site.
- The manual should include in addition to other aspects the following:
 - Direction to the building owner or occupant that the manual shall remain with the building for throughout the life cycle of the structure
 - Operation and maintenance instructions for the following:
 - Equipment and appliances, including water saving devices and systems, HVAC systems
 - Roof and yard drainage, including gutters and downspouts
 - Space conditioning systems, including condensers and air filters
 - Landscape irrigation systems
 - Water reuse systems
 - Information from local utility, water and waste recovery providers on methods to further reduce resource consumption, including recycle programs and locations.
 - Public transportation and/or carpool options available in the area.
 - Educational material on the positive impacts of an interior relative humidity between 30-60 percent and what methods an occupant may use to maintain such humidity levels.
 - Information about water conservation design and controllers which conserve water.
 - Instructions for maintaining gutters and downspouts and the importance of diverting water at least 5 feet away from foundation.
 - Information on required routine maintenance measures, including but not limited to caulking, painting, grading around building etc.
 - Information about state solar energy and incentive programs available.
- A copy of all special inspection verifications required by the enforcing agency or its code.
- A copy of a complete operation and maintenance manual as outlined in the notes above will be delivered to the building owner prior to final inspection.
- An owner manual certificate should be completed and signed by either a licensed General Contractor or a home owner certifying that a copy of the manual has been delivered received by the building owner. A copy of the certificate form can be obtained from the development services department.
- Door opening, and other related or distribution component opening, shall be covered during construction. (Section 4.504.3)
- Paints, stains and other coatings shall be compliant with VOC limits as in section 4.504.2.3 and table 4.504.3 of California.
- Amesol paints and coatings shall be compliant with product's weighted MMR limits for VOC and other toxic compounds as specified in Section 4.504.2.3 of the California Green Building Code.
- A certificate completed and signed by either the general contractor or subcontractor, or the building owner certifying that the paint, stain, and adhesives comply with the requirements of the California Green Building Code. A copy of the form can be obtained from the development services department.
- Gutter and eave systems shall be compliant with VOC limits as in section 4.504.3.1 A letter from the contractor subcontractor and/or the building owner certifying what material used complies with the California Green Building Code.
- Eighty percent of the floor area receiving residential flooring shall comply with one or more of the following:
 - VOC emission limits defined in the Collaborative for High Performance Schools (CHPS) High Performance Products Database
 - Product's compliant with CHPS criteria certified under the Greenguard Children & School program
 - Certification under the Redwood Floor Covering Institute (RFCI) Healthy program
 - Meet the California Department of Public Health, "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers," Version 1.1 February 2010 (also known as Specification 01350)

- Hardwood, plywood, particleboard, medium density fiberboard (MDF), composite wood product and/or solid wood shall comply with the requirements for formaldehyde as specified in AMF Air Toxics Control Measures for Composite wood as specified in section 4.504.5 and table 4.504.5 of CAL GREEN.
- A certificate completed and signed by the general contractor, subcontractor, or building owner certifying that the residential flooring, composite wood product, plywood, particleboard and/or solid wood shall be compliant with the VOC limits and formaldehyde limits specified in the notes above and the California Green Building Code.
- Vapor retarder and capillary break is to be installed at slab on grade foundation by one of the following methods:
 - 4 mil thick barrier (22 mil or larger than aggregate shall be provided with a vapor barrier in direct contact with concrete and a concrete mix design which address bleeding, shrinkage, and curing shall be used. For additional information, see ACI 302.2R-02)
 - A slab design specified by a licensed design professional. (Section 4.505.2.1)
- Building materials with visible signs of water damage shall not be installed. Walls and floor framing shall not be enclosed when framing members exceed 18% moisture content.
- The moisture content of building materials used in wall and floor framing is checked before enclosure. Moisture content shall be verified by either a probe or other contact type moisture meter.
- Exhaust fans which terminate outside the building are provided in every bathroom that contains a shower or tub. Unless fans have tonnage as a component of a whole house ventilation system, fans must be controlled by a humidistat which can adjust between 50 to 80 percent.

SPECIAL INSPECTION NOTES:

NOTICE TO THE APPLICANT/OWNER/OWNER AGENT/ARCHITECT OR ENGINEER OF RECORD BY USING THIS PERMITTED CONSTRUCTION DRAWINGS FOR CONSTRUCTION/INSTALLATION OF WORK SPECIFIED HEREIN, YOU AGREE TO COMPLY WITH THE REQUIREMENTS OF THE COUNTY OF SAN DIEGO FOR SPECIAL INSPECTIONS, STRUCTURAL OBSERVATION, CONSTRUCTION MATERIAL TESTING AND ON-SITE FABRICATION OF BUILDING COMPONENTS CONTAINED IN THE STATEMENT OF SPECIAL INSPECTIONS AND AS REQUIRED BY THE CALIFORNIA CONSTRUCTION CODES.

NOTICE TO THE CONTRACTOR/BUILDING AGENT/OWNER/OWNER AGENT/ARCHITECT OR ENGINEER OF RECORD BY USING THIS PERMITTED CONSTRUCTION DRAWINGS FOR CONSTRUCTION/INSTALLATION OF WORK SPECIFIED HEREIN, YOU AGREE TO COMPLY WITH THE REQUIREMENTS OF THE COUNTY OF SAN DIEGO FOR SPECIAL INSPECTIONS, STRUCTURAL OBSERVATION, CONSTRUCTION MATERIAL TESTING AND ON-SITE FABRICATION OF BUILDING COMPONENTS CONTAINED IN THE STATEMENT OF SPECIAL INSPECTIONS AND AS REQUIRED BY THE CALIFORNIA CONSTRUCTION CODES.

THE SPECIAL INSPECTION MUST BE EXISTED BY THE COUNTY OF SAN DIEGO DEVELOPMENT SERVICES, IN THE CATEGORY OF WORK REQUIRED TO HAVE SPECIAL INSPECTION.

GENERAL SITE PLAN NOTES:

- FLOOR PLAN SHOWN FOR SITE REFERENCE ONLY. SEE SHEET A-01.1 SHEETS FOR EXACT LAYOUT.
- PROVIDE EXPANSION AND CONTRACTION JOINTS AS REQUIRED FOR ALL CONCRETE DRIVES AND WALKS. SEE SOI'S REPORT AND LANDSCAPE PLAN IF APPLICABLE.
- VERIFY ALL SETBACKS PRIOR TO SETTING FOUNDATION FORMS. IF A CONFLICT EXISTS, CONTACT DESIGNER FOR RESOLUTION.
- DATA NOTED SHOWN ARE OVERALL LENGTH AND WIDTH FOR LOCATING BUILDINGS.
- FIELD VERIFICATION: OWNER TO OBTAIN A CONSTRUCTION PERMIT FROM THE ENGINEERING DEPT. AT LEAST 48 HOURS PRIOR TO WORKING IN THE PUBLIC RIGHT-OF-WAY. FAIL TO DO SO WILL RESULT IN ISSUANCE OF A STOP WORK NOTICE AND DOUBLE PENALTY FEES. IT IS THE RESPONSIBILITY OF THE OWNER TO KNOW WHERE HIS/HER PROPERTY LINE IS. NO CONCENTRATED DAMAGE FLOODS ARE PERMITTED OVER ADJACENT PROPERTY LINES AND WALKS TO BE TAKEN AWAY FROM STRUCTURES FOR A MAXIMUM OF 2 FEET. PERMIT AND BE CONVEYED TO AN APPROVED DRAINAGE FACILITY.
- WINDOWS AND DOORS SHALL HAVE AT LEAST ONE PANE OF TEMPERED GLASS.

NOTES:

- ANY PORTION OF FENCE OR OTHER STRUCTURE WITHIN ANY FEET OF THE BUILDING SHALL BE CONSTRUCTED BY ONE OF THE FOLLOWING:
 - EXCEPTION: VENT FENCING AS ALLOWED BY BUILDING OFFICIAL.
 - NONCOMBUSTIBLE MATERIAL.
 - APPROVED EXTERIOR FIRE RETARDANT TREATED WOOD.
 - MATERIAL MEETING SANITARY RESISTIVE STANDARDS AS EXTERIOR WALLS OF BUILDING.

2025 FEATURE SUMMARY:

- BUILDING LEVEL VERIFICATIONS:
 - NONE
- COOLING SYSTEM VERIFICATIONS:
 - NONE
- HVAC DISTRIBUTION SYSTEM VERIFICATIONS:
 - NONE
- DOMESTIC HOT WATER SYSTEM VERIFICATIONS:
 - NONE

CEJA SPECIAL FEATURES:

- NONE

POOL SAFETY REQUIREMENTS (CPC SEC. 3108.4.4.2)

HOT TUBS OR SPAS WITH LOOKING TYPE COVERS COMPLYING WITH ASTM F1348 ARE EXEMPT FROM THE BARRIER AND SAFETY REQUIREMENTS SECTION OF THE STATE BUILDING CODE.

BARBER REQUIREMENTS:

- RESIDENTIAL POOLS SHALL BE SURROUNDED BY AN ENCLOSURE FENCE ON A PORTION OF A BUILDING WALL NOT LESS THAN 60" NOR GREATER THAN 72" IN HEIGHT. OPENINGS, GAPS, OR VOIDS, IF ANY, SHALL NOT ALLOW PASSAGE OF A SPHERE EQUAL TO OR GREATER THAN 4" IN DIAMETER WITH A MINIMUM VERTICAL CLEARANCE FROM THE GROUND TO THE BOTTOM OF THE ENCLOSURE OF 2". THE OUTSIDE SURFACE OF THE FENCE SHALL BE FREE OF PROTRUDING, HORIZONTAL OR CUT-OUTS THAT WOULD SERVE AS HANDHOLDS OR FOOTHOLDS THAT COULD ENABLE A CHILD TO CLIMB THE FENCE. ANY ACCESS GATE SHALL OPEN AWAY FROM THE POOL AREA AND BE EQUIPPED WITH A SELF-CLOSING, SELF-LATCHING DEVICE.

- IN ADDITION TO THE ENCLOSURE LISTED ABOVE, THE SWIMMING POOL SHALL BE EQUIPPED WITH AT LEAST ONE OF THE FOLLOWING SAFETY FEATURES:
 - THE POOL SHALL BE ISOLATED FROM ACCESS TO THE HOME BY AN ENCLOSURE THAT MEETS THE REQUIREMENTS LISTED ABOVE.
 - THE POOL SHALL BE EQUIPPED WITH A MANUALLY OR POWER OPERATED SAFETY POOL COVER THAT MEETS ALL OF THE PERFORMANCE STANDARDS OF ASTM F1346-91.
 - THE RESIDENCE SHALL BE EQUIPPED WITH EXT-ALARMS THAT ARE AUDIBLE AND CONTINUOUS ON THOSE DOORS THAT PERMIT ACCESS FROM THE RESIDENCE TO THE POOL AREA WHEN THE DOORS ARE OPENED OR LEFT ALONE.
 - THE EXT-ALARMS MAY BE BATTERY OPERATED OR WIRE CONNECTED TO THE ELECTRICAL WIRING OF THE BUILDING.
 - ALL DOORS PROVIDING DIRECT ACCESS FROM THE HOME TO THE SWIMMING POOL SHALL BE EQUIPPED WITH A SELF-CLOSING, SELF-LATCHING DEVICE WITH A RELEASE MECHANISM NO LOWER THAN 5' ABOVE THE FLOOR.
 - OTHER MEANS OF PROTECTION OF THE CHILDREN OR PROTECTION AFFORDED IS EQUIVALENT TO OR GREATER THAN THAT AFFORDED BY ANY OF THE DEVICES SET FORTH IN ITEMS 1-5 INCLUSIVE, AS DETERMINED BY THE BUILDING OFFICIAL.

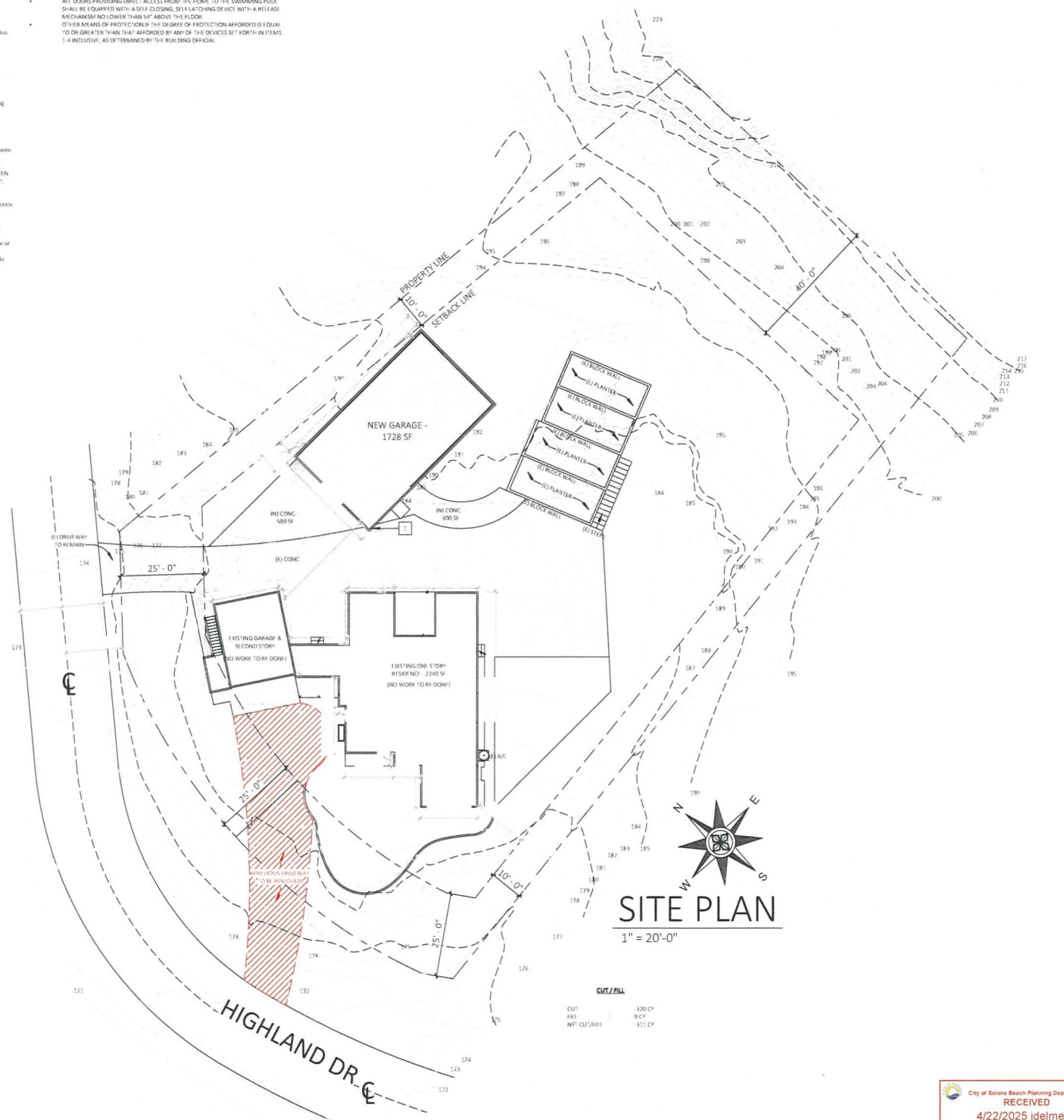
GENERAL SOILS NOTES:

HOT TUBS OR SPAS WITH LOOKING TYPE COVERS COMPLYING WITH ASTM F1348 ARE EXEMPT FROM THE BARRIER AND SAFETY REQUIREMENTS SECTION OF THE STATE BUILDING CODE.

RECYCLING: A MINIMUM OF 65% OF CONSTRUCTION WASTE IS TO BE RECYCLED. CGC SECTION 4.408.1 CONTRACTOR SHALL SUBMIT A CONSTRUCTION WASTE MANAGEMENT PLAN PER CGC SECTION 4.408.2

PROJECT CONSTRUCTION CHANGE

KEY	DESCRIPTION
1	12/10/2024 - EYEBROW ROOF ADDED OVER DETACHED GARAGE ENTRY DOORS



SHEET INDEX

SHEET	DESCRIPTION	SHEET	DESCRIPTION
A.01	Site Plan, Sheet Index, Project Summary, Vicinity Map	S3	ROOF FRAMING PLAN
A.02	Proposed Detached Garage Plans	S4	STRUCTURAL DETAILS
A.03	Proposed Detached Garage Exterior Elevations	SS1	STANDARD STRUCTURAL DETAILS
A.04	Cross Sections & Details	SSW1	STEEL STRONG WALL DETAILS
S1	STRUCTURAL GENERAL NOTES	SSW2	STEEL STRONG WALL DETAILS
S1.1	STRUCTURAL GENERAL NOTES	CV1	Misc. Engineering Plan
S2	FOUNDATION PLAN	CV2	Misc. Engineering Plan
		L1.1	Landscape Sheets

PROJECT SUMMARY

BUILDING AREA TABULATION

DETACHED GARAGE AREA	2,240 SQ. FT.
EXISTING GARAGE AREA	496 SQ. FT.
NEW GARAGE AREA	440 SQ. FT.
EXISTING DETACHED GARAGE AREA	1,728 SQ. FT.
EXISTING DETACHED GARAGE AREA	3,176 SQ. FT.
EXISTING DETACHED GARAGE AREA	-400 SQ. FT.
EXISTING DETACHED GARAGE AREA	4,505 SQ. FT.

DEVELOPMENT REGULATIONS

HEIGHT - GARAGE	25 FT.
HEIGHT - DETACHED GARAGE	10 FT.
HEIGHT - DETACHED GARAGE	40 FT.
HEIGHT - DETACHED GARAGE	25 FT.*
HEIGHT - DETACHED GARAGE	0.60/0.30/0.15 ** (9,857 SQ. FT.)

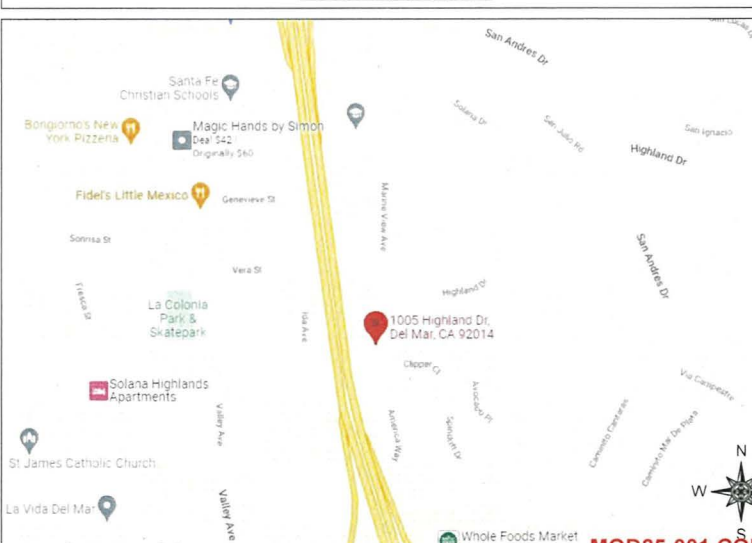
SCOPE OF WORK

REMODEL EXISTING DETACHED GARAGE AND ADD NEW DETACHED GARAGE.

APPLICABLE CODES

THE APPLICABLE CODES FOR THIS PROJECT ARE THE CALIFORNIA GREEN BUILDING CODE, THE CALIFORNIA CONSTRUCTION CODES, THE CALIFORNIA BUILDING CODE, THE CALIFORNIA FIRE CODE, THE CALIFORNIA PLUMBING CODE, THE CALIFORNIA ELECTRICAL CODE, THE CALIFORNIA MECHANICAL CODE, THE CALIFORNIA GAS CODE, THE CALIFORNIA WASTE CODE, THE CALIFORNIA WATER CODE, THE CALIFORNIA SEWER CODE, THE CALIFORNIA RAINWATER CODE, THE CALIFORNIA SOLAR CODE, THE CALIFORNIA WIND CODE, THE CALIFORNIA EARTHQUAKE CODE, THE CALIFORNIA FLOOD CODE, THE CALIFORNIA HAZARDOUS WASTE CODE, THE CALIFORNIA NUCLEAR CODE, THE CALIFORNIA SPACE CODE, THE CALIFORNIA AEROSPACE CODE, THE CALIFORNIA MARINE CODE, THE CALIFORNIA AVIATION CODE, THE CALIFORNIA RAILROAD CODE, THE CALIFORNIA TRANSPORTATION CODE, THE CALIFORNIA INFRASTRUCTURE CODE, THE CALIFORNIA UTILITIES CODE, THE CALIFORNIA TELECOMMUNICATIONS CODE, THE CALIFORNIA ENERGY CODE, THE CALIFORNIA ENVIRONMENTAL CODE, THE CALIFORNIA CLIMATE CODE, THE CALIFORNIA SUSTAINABILITY CODE, THE CALIFORNIA RESILIENCE CODE, THE CALIFORNIA ADAPTATION CODE, THE CALIFORNIA MITIGATION CODE, THE CALIFORNIA PREVENTION CODE, THE CALIFORNIA PROTECTION CODE, THE CALIFORNIA RECOVERY CODE, THE CALIFORNIA RECONSTRUCTION CODE, THE CALIFORNIA REPAIR CODE, THE CALIFORNIA RESTORATION CODE, THE CALIFORNIA PRESERVATION CODE, THE CALIFORNIA MAINTENANCE CODE, THE CALIFORNIA MONITORING CODE, THE CALIFORNIA EVALUATION CODE, THE CALIFORNIA REPORTING CODE, THE CALIFORNIA RECORDING CODE, THE CALIFORNIA ARCHIVING CODE, THE CALIFORNIA ACCESSIBILITY CODE, THE CALIFORNIA UNIVERSAL DESIGN CODE, THE CALIFORNIA INCLUSIVE DESIGN CODE, THE CALIFORNIA EQUITY CODE, THE CALIFORNIA JUSTICE CODE, THE CALIFORNIA FAIRNESS CODE, THE CALIFORNIA TRANSPARENCY CODE, THE CALIFORNIA ACCOUNTABILITY CODE, THE CALIFORNIA INTEGRITY CODE, THE CALIFORNIA ETHICS CODE, THE CALIFORNIA HONESTY CODE, THE CALIFORNIA COURTESY CODE, THE CALIFORNIA RESPECT CODE, THE CALIFORNIA KINDNESS CODE, THE CALIFORNIA PATIENCE CODE, THE CALIFORNIA GRACE CODE, THE CALIFORNIA MERCY CODE, THE CALIFORNIA COMPASSION CODE, THE CALIFORNIA GENTLENESS CODE, THE CALIFORNIA MILDNESS CODE, THE CALIFORNIA SWEETNESS CODE, THE CALIFORNIA PEACE CODE, THE CALIFORNIA LOVE CODE, THE CALIFORNIA HOPE CODE, THE CALIFORNIA FAITH CODE, THE CALIFORNIA CHARITY CODE, THE CALIFORNIA KINDNESS CODE, THE CALIFORNIA PATIENCE CODE, THE CALIFORNIA GRACE CODE, THE CALIFORNIA MERCY CODE, THE CALIFORNIA COMPASSION CODE, THE CALIFORNIA GENTLENESS CODE, THE CALIFORNIA MILDNESS CODE, THE CALIFORNIA SWEETNESS CODE, THE CALIFORNIA PEACE CODE, THE CALIFORNIA LOVE CODE, THE CALIFORNIA HOPE CODE, THE CALIFORNIA FAITH CODE, THE CALIFORNIA CHARITY CODE.

VICINITY MAP



REVISION	DATE	BY	DESCRIPTION
1	12/10/24	JDN	

JOSHUA DAVID NICHOLS	GRDB	JAKE LAURIE	JOSH LAURIE
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Green Room
DESIGN - BUILD

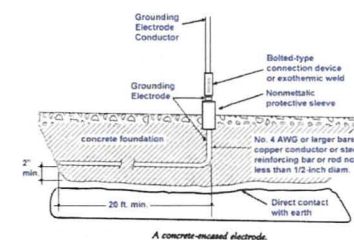
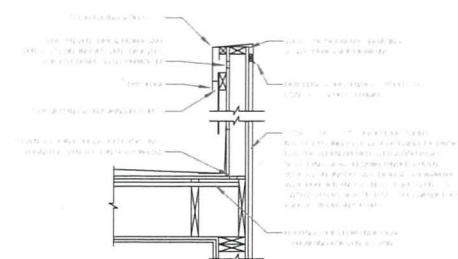
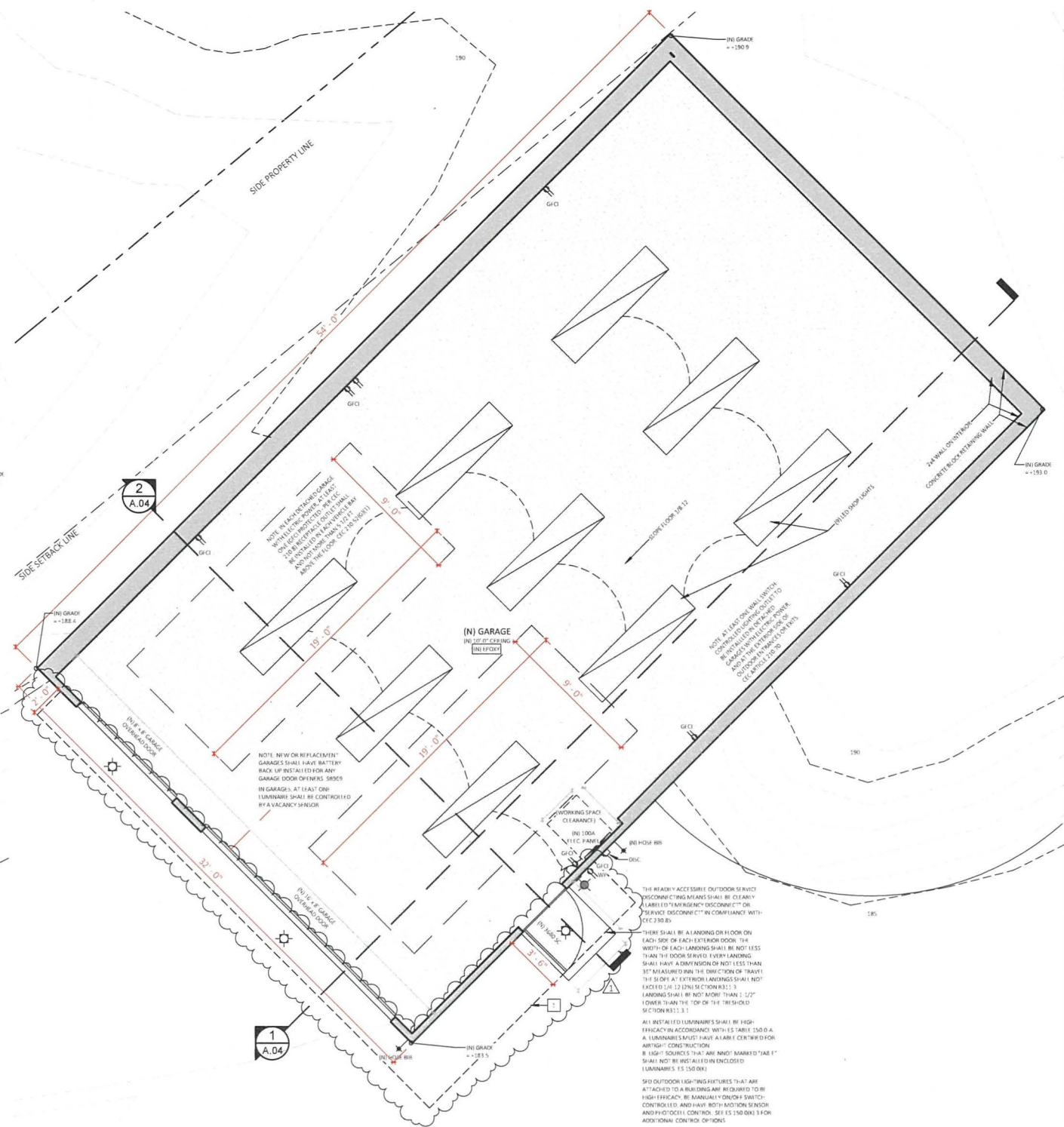
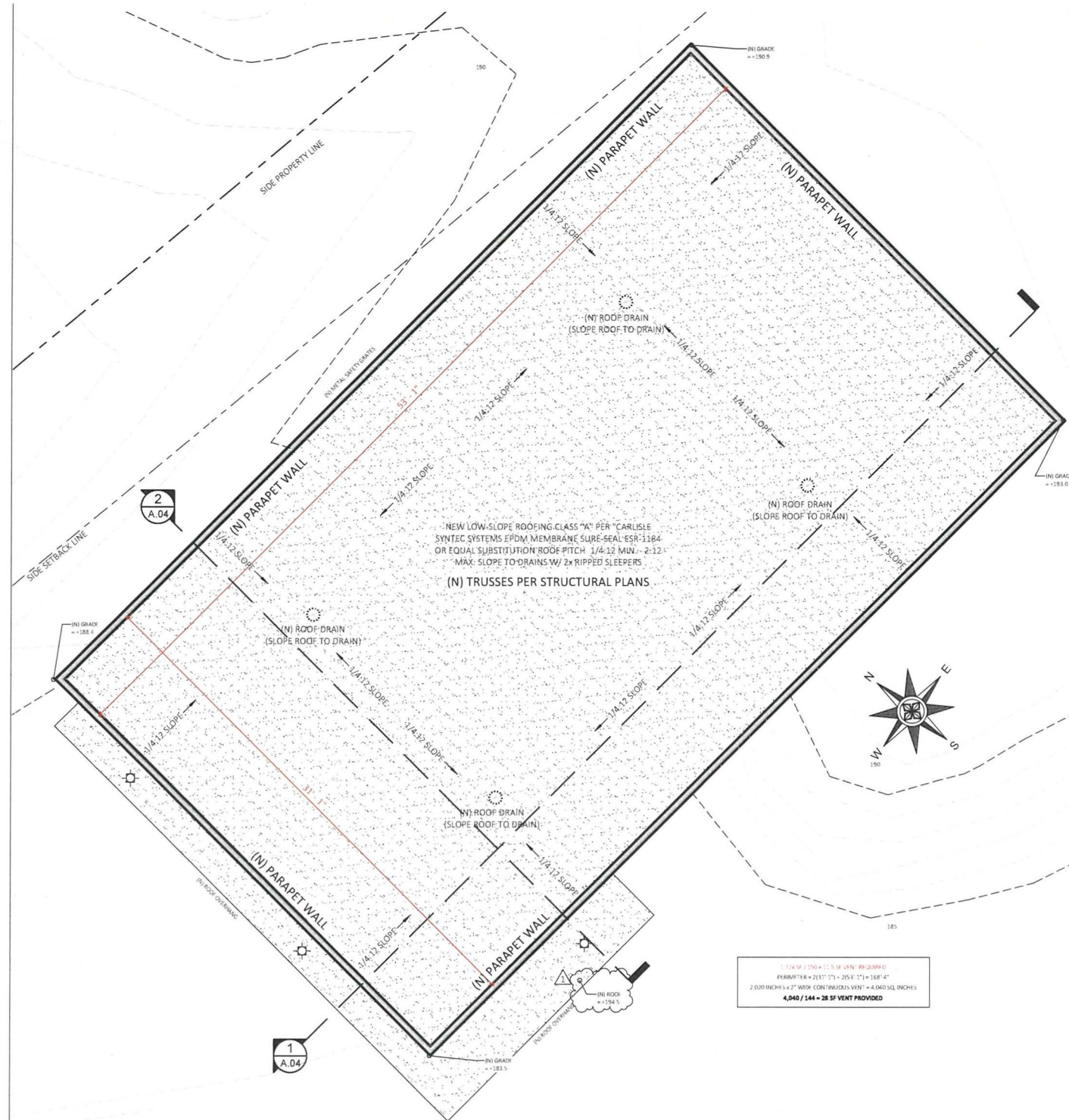
1005 HIGHLAND DRIVE, DEL MAR CA 92014
298-391-0400
TR 1774 BLK 7 LOT 1
(ER-2B)
35,719 SQ. FT. / 0.82 ACRES
VB
R-3
(1956)
NO

JOHN & KIM NOVAK
1005 HIGHLAND DRIVE, DEL MAR CA 92014
Site Plan, Sheet Index, Project Summary, Vicinity Map
04/23/2025 10:55:06 AM
As indicated

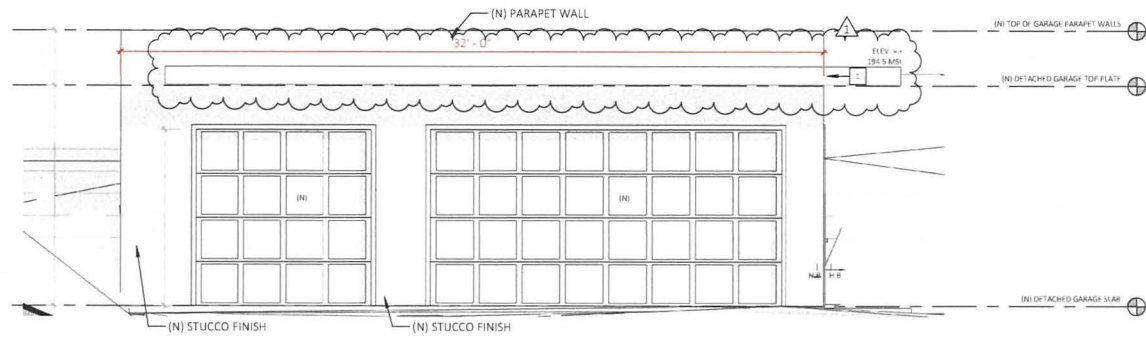
GR

Joshua D. Nichols
JOHN & KIM NOVAK
2220
A.01

City of San Diego Planning Department
RECEIVED
4/22/2025 jdelmer
PLAN APPROVAL

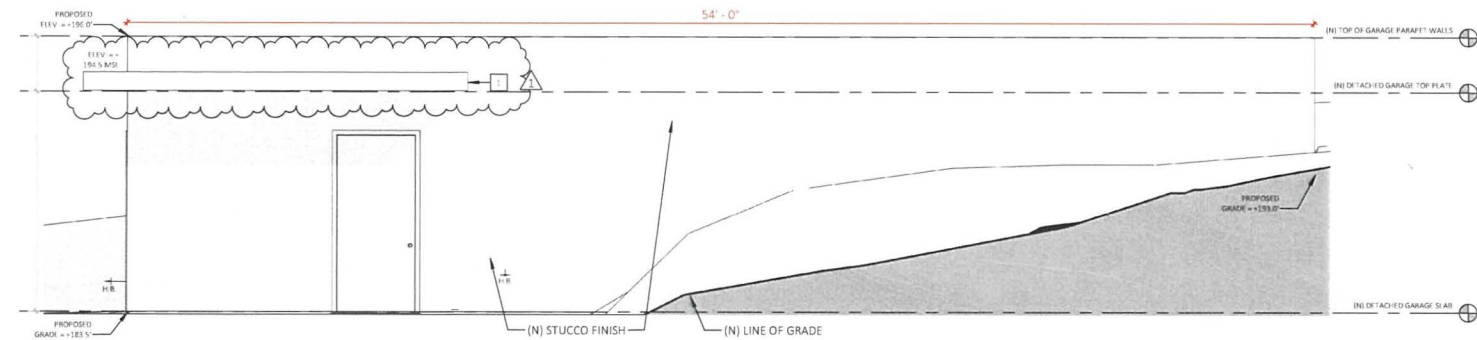


CFC 250 S2(AH3) A CONCRETE-ENCASED ELECTRODE SHALL CONSIST OF AT LEAST 6 ϕ (20 mm) OF EITHER (1) OR (2):
 1. ONE OR MORE BARS OR ZINC GALVANIZED OR OTHER ELECTRICALY CONDUCTIVE COATED STEEL REINFORCING BARS OR RODS OF NOT LESS THAN 13 mm (1/2") DIAMETER, INSTALLED IN ONE CONTINUOUS ϕ (20 mm) LENGTH, OR
 2. IF IN MULTIPLE PIECES CONNECTED TOGETHER BY THE USUAL STEEL WIRES, EXOTHERMIC WELDING, WELDING, OR OTHER EFFECTIVE MEANS TO CREATE A ϕ (20 mm) OR GREATER LENGTH, OR
 3. BARE COPPER CONDUCTOR NOT SMALLER THAN 6 AWG



DETACHED GARAGE W ELEVATION (FRONT)

1/4" = 1'-0"



DETACHED GARAGE ELEVATION (RIGHT SIDE)

1/4" = 1'-0"

12/10/24 JDN

JOSHUA DAVID NICHOLS
GRDB
JAKE LAURIE
JOSH LAURIE

Green Room
DESIGN - BUILD
1005 HIGHLAND DRIVE, DEL MAR CA 92014
Proposed Detached Garage Exterior Elevations
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1/4" = 1'-0"

JOHN & KIM NOVAK
1005 HIGHLAND DRIVE, DEL MAR CA 92014
Proposed Detached Garage Exterior Elevations
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1/4" = 1'-0"

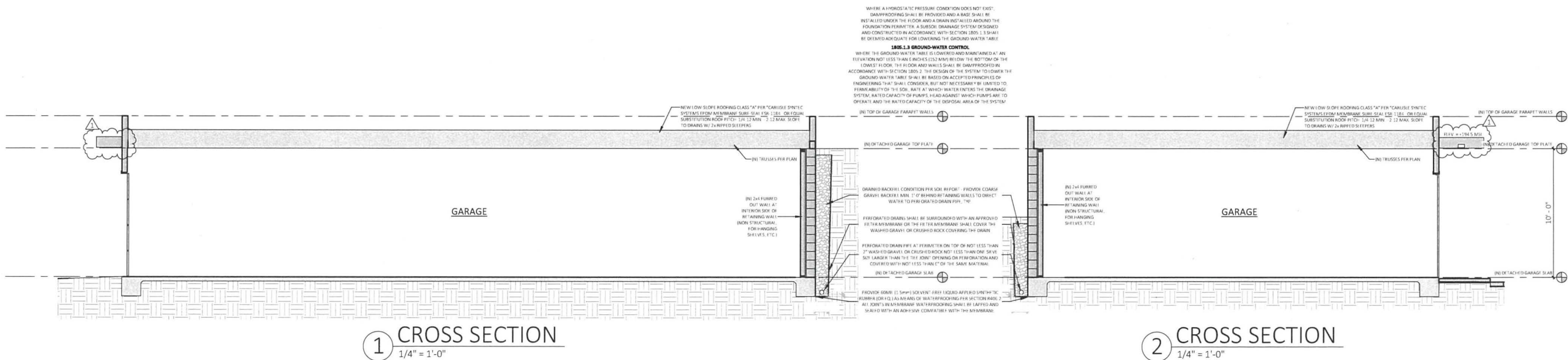
GR

Joshua D. Nichols

JOHN & KIM NOVAK

2220

A.03



(NEW SHEET)		12/10/24	JDN
JOSHUA DAVID NICHOLS		GRDB	JAKE LAURIE
JOSHUA DAVID NICHOLS		JAKE LAURIE	JOSH LAURIE
Green Room		DESIGN - BUILD	
JOHN & KIM NOVAK		1005 HIGHLAND DRIVE, DEL MAR CA 92014	1/4" = 1'-0"
Cross Sections & Details		04/23/2025 10:55:38 AM	
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Joshua D. Nichols			
JOHN & KIM NOVAK			
2220			
A.04			

RESOLUTION 2022-086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, CONDITIONALLY APPROVING A DEVELOPMENT REVIEW PERMIT FOR THE CONSTRUCTION OF A NEW DETACHED TWO-CAR GARAGE, ART STUDIO AND ASSOCIATED IMPROVEMENTS ON A PROPERTY LOCATED AT 1005 HIGHLAND DRIVE, SOLANA BEACH

APPLICANT: John Novak
CASE NO.: DRP 21-016

WHEREAS, Kimberly and John Novak (hereinafter referred to as the “Applicants”) have submitted an application for a Development Review Permit (DRP) pursuant to Title 17 (Zoning), of the Solana Beach Municipal Code (SBMC); and

WHEREAS, the Public Hearing was conducted pursuant to the provisions of Solana Beach Municipal Code Section 17.72.030; and

WHEREAS, at the Public Hearing on July 13, 2022, the City Council received and considered evidence concerning the proposed application; and

WHEREAS, the City Council of the City of Solana Beach found the application request exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and

WHEREAS, this decision is based upon the evidence presented at the hearing and any information the City Council gathered by viewing the site and the area as disclosed at the hearing.

NOW THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the project is exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines.
3. That the request for a DRP to construct a new 1,726 square-foot detached garage, with 676 square foot art studio, on a 35,719 square-foot lot in the Estate Residential (ER) Zone, is conditionally approved based upon the following Findings and subject to the following Conditions:
4. FINDINGS
 - A. In accordance with Section 17.68.040 (Development Review Permit) of the City of Solana Beach Municipal Code, the City Council finds the following:

- I. *The proposed project is consistent with the General Plan and all applicable requirements of SBMC Title 17 (Zoning Ordinance), including special regulations, overlay zones, and specific plans.*

General Plan Consistency: The project, as conditioned, is consistent with the City's General Plan designation of Estate Residential, which allows for one to two dwelling units per acre. Further, the proposed development is consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

Zoning Ordinance Consistency: The proposed project is consistent with all applicable requirements of the Zoning Ordinance (Title 17) Permitted Uses and Structures (SBMC 17.20.020), which provides for use of the property as a single-family residence.

The design of the project is consistent with the provisions for minimum setbacks, the maximum floor area ratio (FAR), maximum building height, and parking requirements.

- II. *The proposed development complies with the following development review criteria set forth in Solana Beach Municipal Code Section 17.68.040(F):*

- a. *Relationship with Adjacent Land Uses: The development shall be designed in a manner compatible with and where feasible, complimentary to existing and potential development in the immediate vicinity of the project site. Site planning on the perimeter of the development shall give consideration to the protection of surrounding areas from potential adverse effects, as well as protection of the property from adverse surrounding influences.*

The property is located within the ER Zone. Properties to the north and east of the property are located within the same zone. They are developed with single-family residences. The project site is currently developed with a two-story, single-family residence and garage. The Applicants propose to construct a detached garage and art studio.

As designed, the project is consistent with the permitted uses of the underlying ER Zone as described in SBMC Sections 17.20.010 and 17.12.020. The proposed development could be found to be consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

The project, as designed, is consistent with the permitted uses for the ER Zone as described in SBMC Sections 17.20.010 and 17.12.020, which permits single-family residential and accessory structure development. The property is designated Estate Residential in the General Plan and intended for single-family residential development with a maximum density of one to two dwelling units per acre. The proposed development could be found to be consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

The property is not located within any of the City's Specific Plan areas. As a condition of project approval, the Applicants would be required to obtain a Coastal Development Permit, Waiver or Exemption from the California Coastal Commission prior to the issuance of a Building Permit.

- b. Building and Structure Placement: Buildings and structures shall be sited and designed in a manner which visually and functionally enhances their intended use.*

The site is currently developed with a 2,803 square-foot single-family residence and garage. The Applicants propose to construct a new 1,726 square-foot detached garage with 676 square-foot art studio. The garage is proposed to be located at the north side of the lot and would be accessed from Highland Drive.

The SBMC parking regulations require two (2) off-street parking spaces, 9' x 19' clear, per single-family residence. The SBMC indicates that when required spaces are provided in a garage, up to 200 square feet of floor area is exempted for each required space. As designed, the proposed residence would provide a minimum of two (2) parking spaces in a 1,726 square foot garage; therefore, the project is afforded a 400 square-foot exemption and the total proposed floor area would be 5,249 square feet, which is 4,609 square feet under the maximum allowable floor area for the lot.

The proposed project, as designed, meets the minimum required front-, interior side-, and rear-yard setbacks.

- c. Landscaping: The removal of significant native vegetation shall be minimized. Replacement vegetation and landscaping shall be compatible with the vegetation of the surrounding area. Trees and*

other large plantings shall not obstruct significant views when installed or at maturity.

The project is subject to the current water efficient landscaping regulations of SBMC Chapter 17.56. A Landscape Documentation Package is required for new development projects with an aggregate landscape equal to or greater than 500 square feet requiring a building permit, plan check or development review. The Applicants provided a conceptual landscape plan that has been reviewed by the City's third-party landscape architect, who has recommended approval. The Applicants will be required to submit detailed construction landscape drawings that will be reviewed by the City's third-party landscape architect for conformance with the conceptual plan. In addition, the City's third-party landscape architect will perform inspections during the construction phase of the project. A separate condition has been added to require that native or drought-tolerant and non-invasive plant materials and water-conserving irrigation systems are required to be incorporated into the landscaping to the extent feasible.

- d. Roads, Pedestrian Walkways, Parking and Storage Areas: Any development involving more than one building or structure shall provide common access roads and pedestrian walkways. Parking and outside storage areas, where permitted, shall be screened from view, to the extent feasible, by existing topography, by the placement of buildings and structures, or by landscaping and plantings.*

SBMC Section 17.52.040 and the Off-Street Parking Design Manual require two (2) parking spaces for a single-family residence. The Applicants are proposing a 1,726 square-foot detached garage. The detached garage would provide a minimum of two (2) off-street parking spaces that are 9' X 19' and clear of obstruction.

- e. Grading: To the extent feasible, natural topography and scenic features of the site shall be retained and incorporated into the proposed development. Any grading or earth-moving operations in connection with the proposed development shall be planned and executed so as to blend with the existing terrain both on and adjacent to the site. Existing exposed or disturbed slopes shall be landscaped with native or naturalized non-native vegetation and existing erosion problems shall be corrected.*

The proposed grading quantities include 1,500 cubic yards of cut, 250 cubic yards of fill, 1,250 cubic yards of export. The proposed total aggregate amount of grading is 1,500 cubic yards.

- f. Lighting: Light fixtures for walkways, parking areas, driveways, and other facilities shall be provided in sufficient number and at proper locations to assure safe and convenient nighttime use. All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding areas per SBMC 17.60.060 (Exterior Lighting Regulations).*

A condition of project approval includes that all new exterior lighting fixtures comply with the City-Wide Lighting Regulations of the Zoning Ordinance (SBMC 17.60.060). All light fixtures shall be shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area.

- g. Usable Open Space: Recreational facilities proposed within required usable open space shall be located and designed to maintain essential open space values.*

The project consists of the construction of a new single-family residence, therefore, usable open space and recreational facilities are neither proposed nor required according to SBMC Section 17.20.040.

- III. All required permits and approvals issued by the City, including variances, conditional use permits, comprehensive sign plans, and coastal development permits, have been obtained prior to or concurrently with the development review permit.*

All required permits are being processed concurrently with the DRP. As a condition of project approval, the Applicants will be required to obtain approval from the CCC prior to issuance of Building Permits.

The project will not exceed 16 feet above the existing grade; therefore, a Structure Development Permit (SDP) is not required.

- IV. If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the applicant obtaining the required permit or approval from the other agency.*

As a condition of project approval, the Applicants will be required to obtain approval from the California Coastal Commission (CCC) prior to the issuance of Building Permits.

5. CONDITIONS

Prior to use or development of the property in reliance on this permit, the Applicants shall provide for and adhere to the following conditions:

A. Community Development Department Conditions:

- I. The Applicants shall pay required Public Facilities Fees, as established by SBMC Section 17.72.020 and Resolution 1987-36.
- II. Building Permit plans must be in substantial conformance with the plans presented to the City Council on July 13, 2022 and located in the project file with a submittal date of May 12, 2022.
- III. The residence will not exceed 15.8 feet in height above the existing grade or 205.4 feet above MSL.
- IV. Any proposed onsite fences, walls, and retaining walls and any proposed railing located on top, or any combination thereof, shall comply with applicable regulations of SBMC Section 17.20.040 and 17.60.070 (Fences and Walls).
- V. The Applicants shall obtain required CCC approval of a Coastal Development Permit, Waiver or Exemption as determined necessary by the CCC, prior to the issuance of a Grading or Building Permit.
- VI. Native or drought tolerant and non-invasive plant materials and water conserving irrigation systems shall be incorporated into any proposed landscaping and compatible with the surrounding area to the extent feasible.
- VII. Any new exterior lighting fixtures shall be in conformance with the City-Wide Lighting Regulations of SBMC 17.60.060.
- VIII. All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities that render them detrimental to the surrounding area.
- IX. Construction vehicles shall be parked on the subject property at all times when feasible. If construction activity prohibits parking on the subject property, the Applicants shall ensure construction vehicles are parked in such a way to allow sufficient vehicular access on Highland Drive and minimize impact to the surrounding neighbors.
- X. The Applicants shall connect to temporary electrical service as soon as feasible to the satisfaction of the City. The use of gas-powered generator(s) during construction activity is discouraged and shall be limited only to selective use at the discretion of the City.

B. Fire Department Conditions: Please note that this list provides detailed Fire Department requirements and is not meant to be an all-inclusive plan check list of the Fire Department comments.

- I. OBSTRUCTION OF ROADWAYS DURING CONSTRUCTION: All roadways shall be a minimum of 20 feet in width during construction and maintained free and clear, including the parking of vehicles, in accordance with the California Fire Code and the Solana Beach Fire Department.
- II. ADDRESS NUMBERS: STREET NUMBERS: Approved numbers and/or addresses shall be placed on all new and existing buildings and at appropriate additional locations as to be plainly visible and legible from the street or roadway fronting the property from either direction of approach. Said numbers shall contrast with their background, and shall meet the following minimum standards as to size: 4" high with a ½" inch stroke width for residential buildings, 8" high with a ½" stroke for commercial and multi-family residential buildings, 12" high with a 1" stroke for industrial buildings. Additional numbers shall be required where deemed necessary by the Fire Marshal, such as rear access doors, building corners, and entrances to commercial centers.
- III. AUTOMATIC FIRE SPRINKLER SYSTEM - ONE- AND TWO-FAMILY DWELLINGS: Structures shall be protected by an automatic fire sprinkler system designed and installed to the satisfaction of the Fire Department. Plans for the automatic fire sprinkler system shall be approved by the Fire Department prior to installation. Per the Solana Beach Municipal Code Title 15 Building and Construction Chapter 15.32 Fire Code Section 15.32.230 NEW Section 903.2.
- IV. CLASS "A" ROOF: All structures shall be provided with a Class "A" Roof covering to the satisfaction of the Solana Beach Fire Department.

C. Engineering Department Conditions:

- I. The Applicants shall obtain an Encroachment Permit in accordance with SBMC Section 11.20 for the work in the public right-of-way listed below. The frontage improvements shall be done to the satisfaction of the City Engineer prior to the occupancy of the proposed project:
 - a) Removal of existing southerly driveway and planter walls, and associated grading and planting.
 - b) Construction of approximately 50-linear feet of 6-inch asphalt concrete berm along the edge of the roadway, from the inlet near

the southerly property line to the existing berm at the southerly driveway.

- II. The Applicants shall record an Encroachment Maintenance Removal Agreement (EMRA) with the County of San Diego prior to the release of the Grading Bond and Security Deposit. The EMRA shall be recorded against this property for all private improvements in the Public Right-Of-Way including but not limited to:
 - a) Walkway steps and lighting
- III. All construction demolition materials shall be recycled according to the City's Construction and Demolition recycling program and an approved Waste Management Plan shall be submitted.
- IV. Construction fencing shall be located on the subject property unless the Applicants have obtained an Encroachment Permit in accordance with chapter 11.20 of the SBMC which allows otherwise.
- V. The Applicants shall obtain a Grading Permit in accordance with Chapter 15.40 of the Solana Beach Municipal Code. Conditions prior to the issuance of a grading permit shall include, but not be limited to, the following:
 - a. The Applicants shall obtain a grading plan prepared by a Registered Civil Engineer and approved by the City Engineer. On-site grading design and construction shall be in accordance with Chapter 15.40 of the Solana Beach Municipal Code.
 - b. The Applicants shall obtain a Soils Report prepared by a Registered Soils Engineer and approved by the City Engineer. All necessary measures shall be taken and implemented to assure slope stability, erosion control and soil integrity. The grading plan shall incorporate all recommendations contained in the soils report.
 - c. The Applicants shall show all retaining walls and drainage structures. Retaining walls shown on the grading plan shall conform to the San Diego Regional Standards or be designed by a licensed civil engineer. Engineering calculations for all designed walls with a surcharge and nonstandard walls shall be submitted at grading plan check. Retaining walls may not exceed the allowable height within the property line setback as determined by the City of Solana Beach Municipal Code. Contact the Community Development department for further information.
 - d. The Applicants are responsible to protect the adjacent properties during construction. If any grading, construction activity, access

or potential construction-related impacts are anticipated beyond the property lines, as determined by the City Engineer, the Applicants shall obtain a letter of permission from the adjoining property owners. All required letters of permission shall be submitted to the City Engineer prior to the issuance of the grading permit.

- e. The Applicants shall pay a grading plan check fee in accordance with the current Engineering Fee Schedule at initial grading plan submittal. Inspection fees shall be paid prior to issuance of the grading permit.
- f. The Applicants shall obtain and submit grading security in a form prescribed by the City Engineer.
- g. The Applicants shall obtain haul permit for import and export of soil. The Applicants shall transport all excavated material to a legal disposal site.
- h. The Applicants shall submit certification from the Engineer of Record and the Soils Engineer that all public or private drainage facilities and finished grades are functioning and are installed in accordance with the approved plans. This shall be accomplished by the Engineer of Record incorporating as-built conditions on the Mylar grading plans and obtaining signatures of the Engineer of Record and the Soils Engineer certifying the as-built conditions.
- i. An Erosion Prevention and Sediment Control Plan shall be prepared by the Applicants. Best management practices shall be developed and implemented to manage storm water and non-storm water discharges from the site at all times during excavation and grading activities. Erosion prevention shall be emphasized as the most important measure for keeping sediment on site during excavation and grading activities. Sediment controls shall be used as a supplement to erosion prevention for keeping sediment on site.
- j. The Applicants shall show all proposed on-site private drainage facilities intended to discharge water run-off. Elements of this design shall include a hydrologic and hydraulic analysis verifying the adequacy of the facilities and identify any easements or structures required to properly convey the drainage. The construction of drainage structures shall comply with the standards set forth by the San Diego Regional Standard Drawings.

- k. Post Construction Best Management Practices meeting City and RWQCB Order No. R9-2013-001 requirements shall be implemented in the drainage design.
- l. No increased cross lot drainage shall be allowed.
- m. Prior to obtaining a building permit, submit a building pad certification statement from a soils engineer and an engineer or land surveyor licensed in Land Surveying per SBMC 15.40.230E.
- n. The Applicants shall obtain the Grading Permit prior or concurrently to Building Permit issuance.

D. City Council Conditions:

- I. The Applicants shall lower the roof pitch of the art studio to 1:12.
 - II. The landscape plan shall be modified and resubmitted for City Council consideration prior to building permit issuance. Outreach to surrounding property owners, including owners on Ramona Place, regarding the proposed landscape plan shall be conducted prior to City Council consideration.
6. ENFORCEMENT: Pursuant to SBMC 17.72.120(B) failure to satisfy any and all of the above-mentioned conditions of approval is subject to the imposition of penalties as set forth in SBMC Chapters 1.16 and 1.18 in addition to any applicable revocation proceedings.
7. EXPIRATION: The DRP for the project will expire 24 months from the date of this Resolution, unless the Applicant has obtained building permits and have commenced construction prior to that date, and diligently pursued construction to completion. An extension of the application may be granted by the City Council, subject to SBMC Section 17.72.110.
8. INDEMNIFICATION AGREEMENT: The Applicants shall defend, indemnify, and hold harmless the City, its agents, officers, and employees from any and all claims, actions, proceedings, damages, judgments, or costs, including attorney's fees, against the City or its agents, officers, or employees, relating to the issuance of this permit including, but not limited to, any action to attack, set aside, void, challenge, or annul this development approval and any environmental document or decision. The City will promptly notify the Applicants of any claim, action, or proceeding. The City may elect to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification. In the event of such election, the Applicants shall pay all of the costs related thereto, including without limitation reasonable attorney's fees and costs. In the event of a disagreement between the City and Applicants regarding litigation issues, the City shall have the authority to control the litigation

and make litigation related decisions, including, but not limited to, settlement or other disposition of the matter. However, the Applicants shall not be required to pay or perform any settlement unless such settlement is approved by the Applicant.

NOTICE TO APPLICANT: Pursuant to Government Code Section 66020, you are hereby notified that the 90-day period to protest the imposition of the fees, dedications, reservations or other exactions described in this resolution commences on the effective date of this resolution. To protest the imposition of any fee, dedications, reservations or other exactions described in this resolution you must comply with the provisions of Government Code Section 66020. Generally the resolution is effective upon expiration of the tenth day following the date of adoption of this resolution, unless the resolution is appealed or called for review as provided in the Solana Beach Zoning Ordinance.

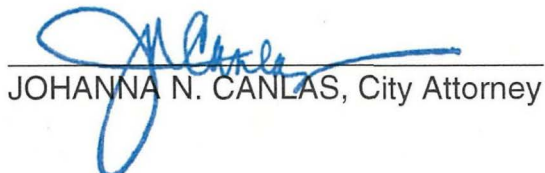
PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 13th day of July, 2022, by the following vote:

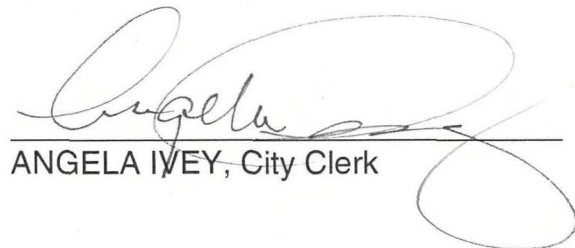
AYES:	Councilmembers – Harless, Zito, Edson
NOES:	Councilmembers – Heebner, Becker
ABSENT:	Councilmembers – None
ABSTAIN:	Councilmembers – None


LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:


JOHANNA N. CANLAS, City Attorney

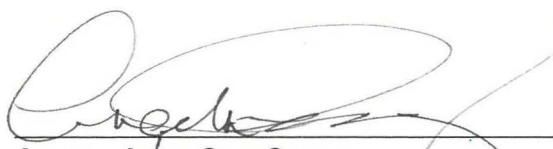

ANGELA IVEY, City Clerk



RESOLUTION CERTIFICATION

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } SS.
CITY OF SOLANA BEACH }

I, ANGELA IVEY, City Clerk of the City of Solana Beach, California, **DO HEREBY CERTIFY** that the foregoing is a full, true and correct copy of **Resolution 2022-086** *approving a development review permit and structure development review permit at 1005 Highland Dr., Applicant: Kimberly and John Novak, Case #: DRP 21-016* as duly passed and adopted at a Regular Solana Beach City Council meeting held on the 13th day of July, 2022 and is the original on file in the City Clerk's Office.


ANGELA IVEY, CITY CLERK

CERTIFICATION DATE: July 20, 2022



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: Community Development Department - Katie Benson, Senior Planner
SUBJECT: **Continued Public Hearing: Request for a DRP and SDP to Construct One Single-Family Residence and Perform Associated Site Improvements on Each Subdivided Lot at 615 North Granados Avenue (Applicant: DMIG 615 Granados LLC; Application: DRP23-011/SDP23-015 (North Lot), and DRP23-012/SDP23-016 (South Lot); APN: 263-082-17; Resolution No. 2025-018)**

BACKGROUND:

The Applicant, DMIG 615 Granados LLC (c/o Ryan Gad, Heritage West Development), is requesting the City Council to continue the Public Hearing, date-certain, to the May 21, 2025 City Council meeting to allow additional time for the revised development proposals for each lot to be prepared and reviewed by Staff.

The City Council originally considered the project on April 9, 2025, which included the Applicant's request for approval of a Minor Subdivision Tentative Parcel Map, two (2) Development Review Permits (DRP), and two (2) Structure Development Permits (SDP) to demolish the existing residence and all existing improvements; subdivide the property into two single-family lots (North Lot and South Lot); construct a two-story single-family residence with an attached two-car garage on each proposed lot; and perform associated site improvements including grading, hardscape, drainage, landscape, frontage, a pool and spa, fire pit, and a barbeque on each lot. The April 9, 2025 Staff Report, associated documents, and video of the meeting, can be found on the City's website: <https://www.cityofsolanabeach.org/en/city-council-meetings>

DISCUSSION:

On April 7, 2025, after opening the Public Hearing and receiving testimony from the Applicant and public, the City Council moved to approve the Applicant's request for the Minor Subdivision. However, concerns were shared by the City Council and the public

CITY COUNCIL ACTION:

regarding the proposed developments for each new lot and the consistency with the required findings for the requested DRP's. With the Applicant's consent, the City Council moved to continue the Public Hearing, date-certain, to the May 7, 2025 City Council meeting. The Applicant has submitted revised architectural and civil drawings that are currently under review by Staff, and the Applicant anticipates submitting updated landscape drawings in a timely manner. The Applicant has requested additional time for the preparation and review of the revised project and for the City Council to continue the Public Hearing, date-certain, to Wednesday, May 21, 2025.

Public Hearing Notice:

Notice of the City Council Public Hearing for the project was published in the Union Tribune more than 10 days prior to the public hearing. The same public notice was mailed to property owners and occupants within 300 feet of the proposed project site on March 27, 2025.

CEQA COMPLIANCE STATEMENT:

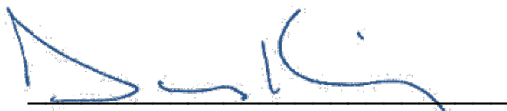
The project is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15303 (New Construction) and 15332 (In-Fill Development Projects) of the State CEQA Guidelines. Class 3 consists of construction and location of limited numbers of new, small facilities or structures, including one single-family residence. Additionally, Class 32 consists of environmentally benign housing projects that are consistent with the General Plan and zoning requirements and located on sites less than five acres in urbanized areas. These exemptions are consistent with the Applicant's proposal to construct a single-family residence with an attached garage and Accessory Dwelling Unit on each proposed lot.

FISCAL IMPACT: N/A

WORK PLAN: N/A

CITY STAFF'S RECOMMENDATION:

Staff recommends the City Council continue the Public Hearing, date-certain, to May 21, 2025, to allow additional time for the project plans to be revised and reviewed by Staff.



For Alyssa Muto, City Manager



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: Fire Department - Josh Gordon, Fire Chief
SUBJECT: **City Council Presentation of New Cal Fire Hazard Severity Zones**

BACKGROUND:

Fire Hazard Severity Zone (FHSZ) maps arose from major destructive fires, prompting the recognition of these areas and strategies to reduce wildfire risks. Legislative response led to mandated mapping across California under the California Public Resources Code 4201-4204. FHSZ maps evaluate “hazard”, not “risk”. “Hazard” is based on the physical conditions that create a likelihood and expected fire behavior over a 30 to 50-year period without considering mitigation measures such as home hardening, recent wildfire, or fuel reduction efforts. “Risk” is the potential damage a fire can do to the area under existing conditions, accounting for any modifications such as fuel reduction projects, defensible space, and ignition resistant building construction.

On March 24, 2025, Cal Fire finalized and publicly released the updated FHSZ maps (Attachment 1) for Local Responsibility Areas (LRAs), including Solana Beach. These maps are the most current, science-based state assessment of wildfire hazards. Cal Fire’s mapping uses modern fire behavior models, historical fire data, topography, vegetation, areas prone to wildfire, weather patterns, and climate trends. Local jurisdictions have 120 days from the release of the FSHZ maps to adopt the map and make adjustments to the appropriate local ordinances.

This is an informational item for City Council and the public. Staff will bring a subsequent item for City Council consideration to adopt the map and amend the associated ordinances at a future meeting.

CITY COUNCIL ACTION:

DISCUSSION:

Solana Beach, like much of coastal California, is facing the reality that wildfire risk is no longer limited to the traditional wildland-urban interface or rural areas. Climate change, extended drought, invasive vegetation, and periodic strong winds (Santa Ana events) have expanded the City's vulnerability. The new FHSZ boundaries reflect these modern hazards and are intended to drive both public awareness and City policy toward more aggressive risk reduction.

The new FHSZ maps have updated identified hazards of both the High and Very High Fire Hazard Severity Zones. Areas previously not identified in the FHSZ, particularly neighborhoods adjacent to open space, the San Elijo Lagoon, hillside properties, and the city's eastern edges, are now subject to wildfire safety standards.

These new designations directly affect local building codes, require enhanced defensible space (clearing brush and maintaining safe zones around structures), and trigger additional disclosure obligations for property owners. Any new construction in Very High and High Fire Hazard Severity Zones must comply with Chapter 7A of the California Building Code (wildfire-resistant construction standards) and the Government Code 51175-51189 (defensible space regulations).

Adoption of Cal Fire's updated FHSZ maps follows a defined legal and administrative process, which directly affects how and when local government must comply with new regulatory requirements.

State-Level Adoption

Cal Fire finalized and publicly released the updated FHSZ maps for Local Responsibility Areas (LRAs) on March 24, 2025. According to Government Code 51178, cities must incorporate these maps into their local planning and regulatory frameworks within a set timeframe after official adoption.

VHFSZ Map Information

The VHFSZ Map for the City of Solana Beach has changed significantly. The 2009 VHFSZ Map previously included properties along and/or adjacent to the City's northern boundary and was approximately 0.55 square miles in area and included approximately 670 housing units. The 2025 VHFSZ Map (Attachment 1) for Solana Beach covers approximately 0.43 square miles which is a reduction in area of approximately 28% from the 2009 VHFSZ Map (Attachment 2) and is primarily limited to the northeastern quadrant of the City. The 2025 VHFSZ map now includes both High and Very High Fire Hazard Severity Zones, where the 2009 VHFSZ map only included the Very High Fire Hazard Severity Zones. There are approximately 560 housing units (227 units in High, 333 units in Very High) within the 2025 VHFSZ map, which is about 16% less housing units than the 2009 VHFSZ map.

City-Level Actions and Deadlines

Building Code and Ordinance Updates:

Upon the state's final map publication, the City of Solana Beach is legally required to update its local ordinances, zoning codes, and development standards to reflect the new FHSZ designations. All new construction, significant remodels, and certain repairs within the designated High and Very High Fire Hazard Severity Zones must comply with Chapter 7A of the California Building Code (CBC) and associated local codes. These updates are required within 120 days of the state's final map publication.

Defensible Space Enforcement:

The City must also update its defensible space enforcement policies to align with the newly identified FHSZs. Inspections and enforcement actions under Government Code 51182 must commence within the same 120-day window.

Enforcement and Compliance Timeline

Government Code Sec. 51179 states the adoption and implementation process must be completed within 120 days of the state's map certification to ensure all local codes, enforcement programs, and public communications are fully updated and operational. Delays in adoption may expose the city to legal risks, limit eligibility for certain state grants, and impede insurance availability for residents.

The updated maps and related regulations place new responsibilities on the cities for public education, enforcement, evacuation planning, and emergency response. The City will need to coordinate between departments, increase outreach to affected neighborhoods, and ensure compliance to reduce the likelihood and impact of future wildfires.

The City must complete all required ordinance and policy updates no later than 120 days from Cal Fire's March 24, 2025 final map publication date, which would be a deadline of July 22, 2025. Staff will return to City Council with draft ordinance language and an implementation timeline to ensure Solana Beach meets all legal requirements and minimizes community risk.

CEQA COMPLIANCE STATEMENT:

N/A

FISCAL IMPACT:

There is no current fiscal impact of this information. The implementation of updated ordinances triggered by this information would be at a cost of Staff time.

WORK PLAN:

This item is consistent with Item A.1 (General Plan Updates) of the Community Character Priorities of the FY 2024/25 Work Plan.

OPTIONS:

- Receive presentation on the New Fire Hazard Severity Zone map and required timelines.

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council receive this presentation on the new Very High Fire Hazard Severity Zones and High Fire Hazard Severity Zones with the mandated adoption timelines.



For Alyssa Muto, City Manager

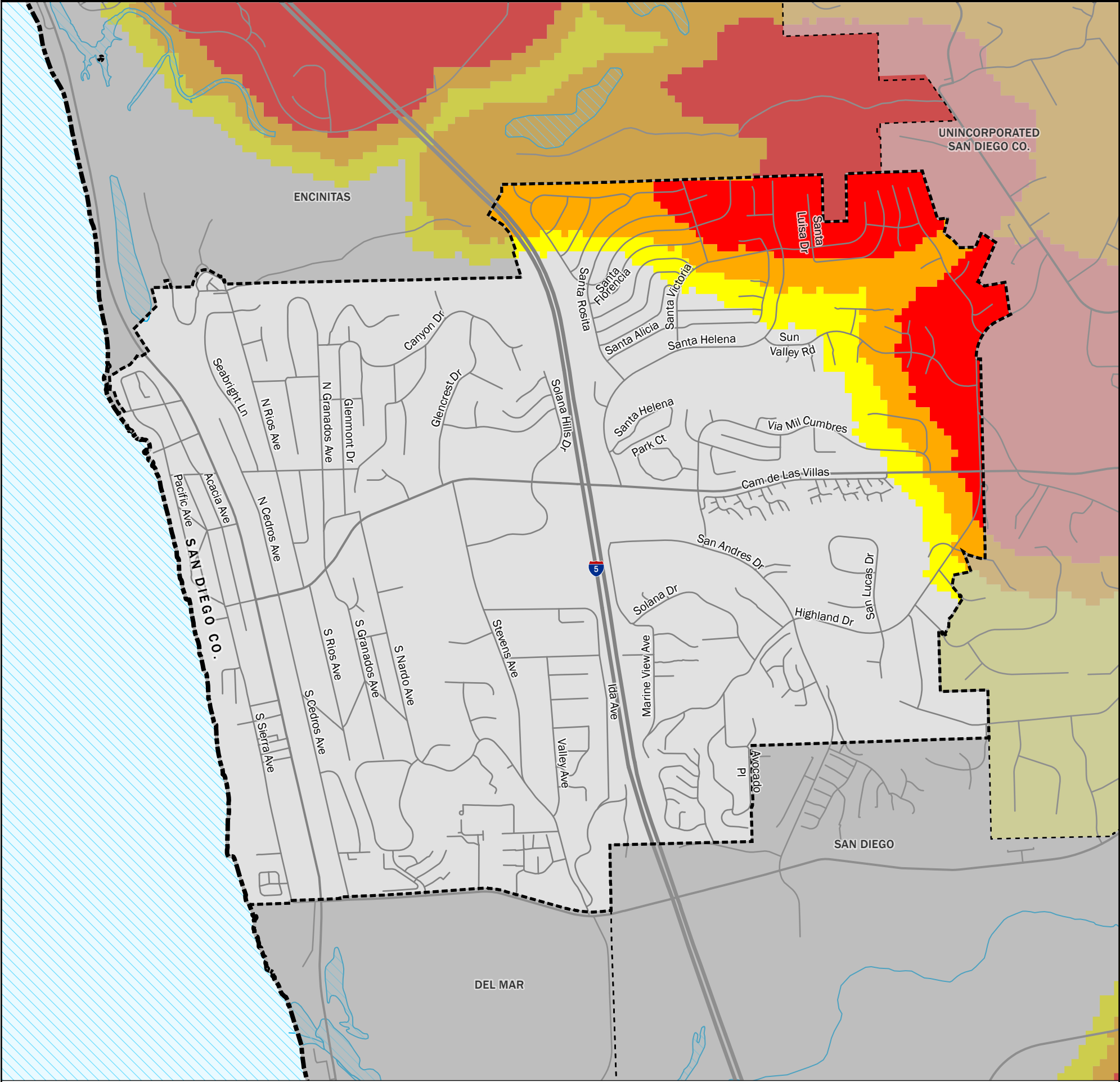
Attachments:

1. 2025 Solana Beach Fire Hazard Severity Zone Map
2. 2009 Solana Beach Fire Hazard Severity Zone Map



Local Responsibility Area Fire Hazard Severity Zones

As Identified by the
State Fire Marshal
March 24, 2025



Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High High Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High High Moderate

Mi 0 0.2 0.4 0.6 0.8

Km 0 0.2 0.4 0.6 0.8 1 1.2 1.4

Projection: NAD 83 California Teale Albers
Scale: 1:18,000 at 11" x 17"

Incorporated City Waterbody

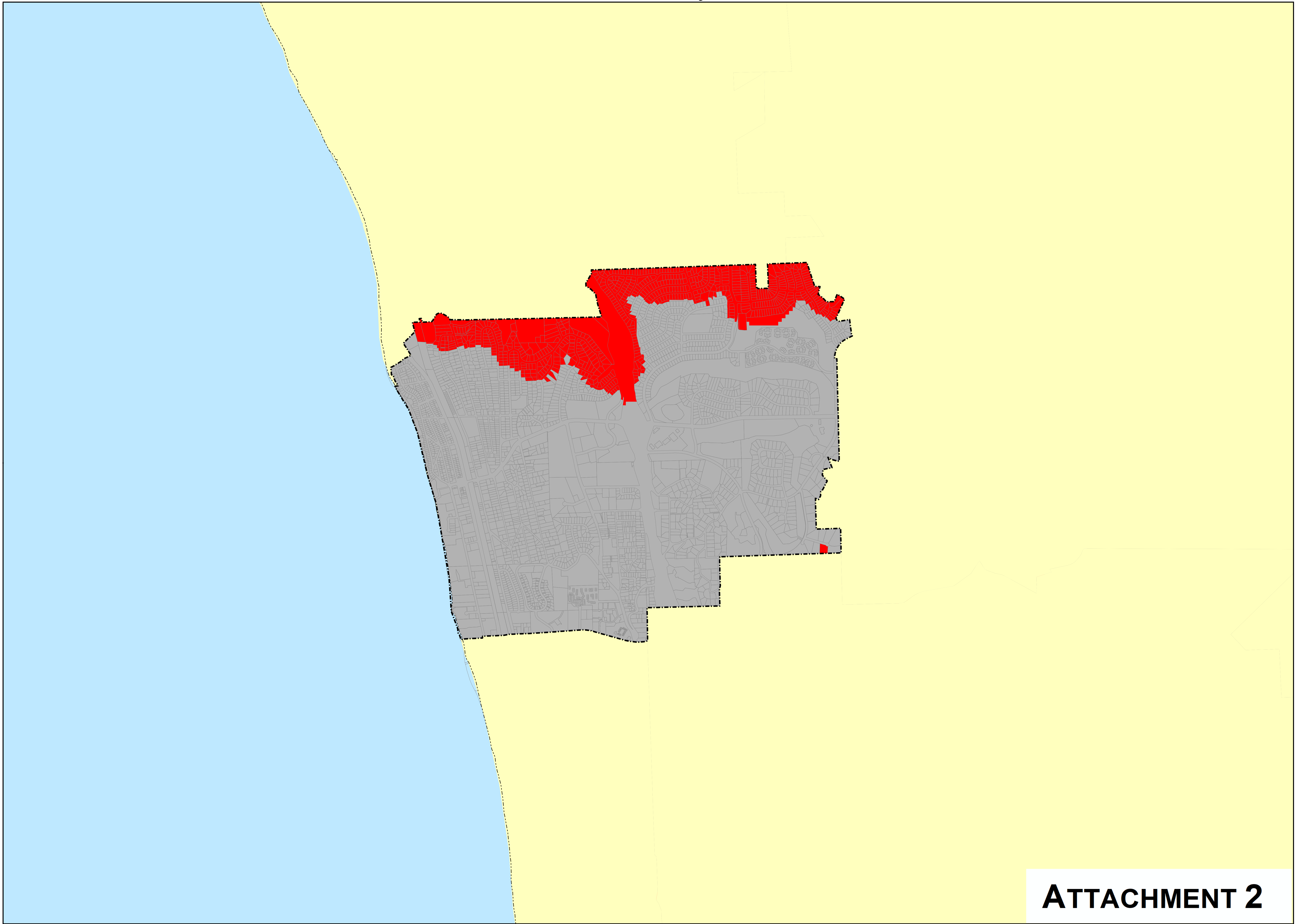
 Unzoned LRA

ATTACHMENT 1



Very High Fire Hazard Severity Zones in LRA

As Recommended by CAL FIRE



ATTACHMENT 2

[illegible]

Projection Albers, NAD 1983
Scale 1: 12,000
at 36" x 36"
June 11, 2009

Arnold Schwarzenegger, Governor,
State of California
Mike Chrisman, Secretary for Resources,
The Natural Resources Agency
Del Walters, Director,
Department of Forestry and Fire Protection

MAP ID: FHSZL_c37_SolanaBeach

DATA SOURCES
CAL FIRE Fire Hazard Severity Zones (FHSZL06_3)



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Alyssa Muto, City Manager
MEETING DATE: May 7, 2025
ORIGINATING DEPT: Finance Department – Rachel Jacobs, Finance Director
SUBJECT: Review of the Draft Fiscal Years 2026 and 2027 Budget

BACKGROUND:

Staff is presenting the Fiscal Years (FYs) 2026 and 2027 Draft Budget (Budget) to the City Council.

This item is before the City Council for review and to provide direction in anticipation of the Final Budget's formal adoption at the June 18, 2025 meeting.

DISCUSSION:

The Budget is summarized in the Draft Budget document (provided under a separate cover). The information contained in this document reflects the estimate of anticipated revenues for all funds, sets the spending limits for all funds, and follows the policy direction provided by the City Council. The estimates are based on current available information. The Council can modify the Budget during each of the fiscal years when it becomes necessary.

Staff is presenting to Council a draft two-year budget covering FY 2026 and FY 2027. Staff is recommending that Council adopt the final two-year budget at the June 18, 2025 Council meeting.

Staff will return to Council at mid-year and the end of each of the next two fiscal years, and on an as-needed basis, to present recommended adjustments to revenue and expenditures.

The following summarizes the highlights that have been incorporated into the Budget schedules based on Staff's revenue estimates and expenditures for the General Fund, Measure S Fund, Internal Funds, Special Revenue Funds, Debt Services Funds, Capital Project Funds, and Proprietary Funds.

CITY COUNCIL ACTION: _____ _____

ECONOMIC OUTLOOK

According to the UCLA Anderson Forecast, the United States calls for 1% GDP decline in the second quarter of 2025. For California, they expect the unemployment rate averages for 2025, 2026 and 2027 to be 5.7%, 5.2% and 4.8%, respectively. The Forecast expects the California economy will grow at about the same rate of the national economy in 2025 and 2026, and slightly faster in 2027. Real personal income is forecast to grow by 2.5% in 2025, 2.4% in 2026, and 2.9% in 2027.

Higher interest rates, shortages of construction labor, and the rebuilding of damaged and destroyed homes lowered California's residential construction forecast from December. Permitted new units are expected to number 102,000 in 2025 and grow to 127,000 by the end of 2027. This rate of home building means that the private sector's prospects for building out of the housing affordability problem over the next three years are nil.

MEASURE S FUNDS

On November 8, 2022, voters in the City of Solana Beach approved a local one cent (1%) sales and use tax measure with 67% support – the “Solana Beach Streets, Parks, Beaches and Services Measure” (Measure S). Based upon resident surveys prior to the approval of Measure S, these funds will be focused on maintaining local streets, storm drains and other infrastructure, maintaining parks, beaches, neighborhoods, and other public areas and to further support public safety including fire protection, paramedic services and Sheriff services.

The following summary table compares the Revised FY 2025 Budget to the Draft FY 2026 and FY 2027 Budget for Measure S Funds.

Measure S Summary				
	FY 2025 Revised	FY 2026 Proposed	FY 2027 Proposed	
Revenues				
Measure S Revenues	4,788,000	5,018,494	5,164,772	
Total Revenues	4,788,000	5,018,494	5,164,772	
Expenditures				
Measure S - Design & Construction	809,210	1,755,000	1,690,000	
Measure S - Materials, Supplies, Services	25,000	25,622	25,640	
Total Expenditures	834,210	1,780,622	1,715,640	
Transfers Out				
Measure S - Transfer to Asset Replacement Fund	1,842,671	392,316	749,295	
Measure S - Transfer to CRT Fund	-	86,306	72,558	
Measure S - Transfer to CIP Fund	530,000	500,000	500,000	
Total Transfers	2,372,671	978,622	1,321,853	
Total Expenditures & Transfers	3,206,881	2,759,244	3,037,493	
Net projected Surplus/(Deficit)	1,581,119	2,259,250	2,127,279	
Beginning Fund Balance	1,864,578	3,445,696	5,704,946	
Ending Fund Balance	3,445,696	5,704,946	7,832,225	

GENERAL FUND

The General Fund, not including internal service funds (Risk Management, Workers Compensation, Asset Replacement, Facilities Replacement funds, Real Property Acquisition, Other Post-Employment Benefits (OPEB), and Pension Stabilization funds), is summarized in the following table with a comparison to the FY 2025 Revised Budget:

General Fund Summary				
		FY 2025 Revised	FY 2026 Proposed	FY 2027 Proposed
Revenues				
General Fund Revenues		25,952,261	26,515,278	27,594,769
Total Revenues		25,952,261	26,515,278	27,594,769
Expenditures				
Salaries		8,217,168	9,110,692	9,518,690
Benefits		3,902,700	4,379,014	4,723,487
Materials, Supplies, Services		6,481,246	6,054,039	6,152,106
Law Enforcement		4,977,454	4,860,215	5,295,233
Internal Service Charges		1,354,600	1,223,245	1,341,984
Total Expenditures		24,933,168	25,627,205	27,031,500
Transfers Out				
700 Stevens - Loan Repayment		445,700	445,700	-
Transfer to SEA Fund (Close out)		289,054	-	-
Transfer to CIP Fund		130,000	-	-
Transfer to Camp Fund		-	216,279	239,701
		864,754	661,979	239,701
Total Expenditures & Transfers		25,797,922	26,289,184	27,271,201
Net projected Surplus/(Deficit)		154,339	226,094	323,568
Beginning Fund Balance		15,139,247	15,293,586	15,519,680
Ending Fund Balance		15,293,586	15,519,680	15,843,248

Revenues

General Fund revenues, exclusive of Measure S Transaction Tax, are projected to increase for FY 2026 by \$563,017, or 2.2%, as compared to the FY 2025 Revised Budget, with total projected revenues of \$26,515,278 for FY 2026. The primary increases are in Licenses & Permits, Fines & Penalties, and Service Charges related to fee study update and associated fee schedule increases in March 2025.

As discussed above, Measure S Transaction Tax revenue has been separated out for comparability and tracking purposes. Measure S revenues are projected to increase for

FY 2026 by \$230,494, or 4.8%, as compared to the FY 2025 Revised Budget. The City is projected to receive a total of \$5,018,494 of Measure S funds in FY 2026.

The Budget document, Attachment 1, provides amounts proposed for each revenue line item for the General Fund & Measure S Fund. The following table provides a summarized version of the revenue categories for the projected General Fund Revenue with a comparison to the FY 2025 Revised Budget amounts:

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Original Budget	FY 2025 Revised Budget	FY 2026 Proposed Budget	FY 2027 Proposed Budget
REVENUES - GENERAL FUND							
Taxes	17,755,642	18,894,487	19,327,051	18,448,515	19,743,515	19,905,196	20,752,667
Licenses & Permits	685,175	1,002,304	815,647	622,350	817,350	1,071,725	1,101,927
Fines & Foreitures	261,932	408,220	528,722	320,200	320,200	456,500	468,330
Use of Money & Property	(218,923)	302,928	1,115,901	325,475	605,475	467,946	485,678
Intergovernmental Revenue	2,152,596	2,109,533	2,434,789	2,279,850	2,489,850	2,567,500	2,690,100
Current Service Charges	1,043,518	890,955	852,041	829,000	829,000	1,074,740	1,097,295
Other Revenue	732,489	574,680	1,433,291	1,439,842	1,141,933	971,671	998,772
Interfund Transfers In	1,590,343	1,591,285	-	-	4,938	-	-
General Fund Total	24,002,772	25,774,391	26,507,441	24,265,232	25,952,261	26,515,278	27,594,769
REVENUES - MEASURE S							
Taxes	-	1,197,045	5,045,209	4,488,000	4,788,000	4,992,590	5,138,090
Use of Money & Property	-	(194)	40,143	-	-	25,904	26,682
Measure S Total	-	1,196,851	5,085,351	4,488,000	4,788,000	5,018,494	5,164,772

Property Tax:

The City's Real Property Tax consultant, Hinderliter, de Llamas & Associates (HDL) provides a 5-year property tax revenue estimate based on historical property tax revenue collection rates, change of ownership data, and the increase in assessed valuation for the fiscal year as allowed by Proposition 13. In California, as required by Proposition 13, the assessed value of existing properties is only allowed to grow by either the California Consumer Price Index or 2 percent, whichever is lower. In December, the State Board of Equalization announced that the inflation rate for the year 2024 was 3.181 percent which will result in the assessed value of existing properties increasing 1.02 percent as required by California law.

Using this information, Staff is conservatively budgeting at 96% collection rate compared to the HDL provided estimates, proposing property tax revenues to be budgeted for FY 2026 at \$10,596,980, a \$179,244, or 1.7%, increase over the FY 2025 Revised Budget. This percentage increase is being used since, in addition to the 1.02 percent increase that is expected as allowed by Proposition 13, the City anticipates assessed valuations to increase due to properties being sold, remodeled, or newly constructed and, therefore, reassessed.

For the FY 2027 Budget, Staff is conservatively budgeting at 96% collection rate compared to HDL provided estimates, proposing a 4.9% increase as compared to the draft FY 2026 budget, for a total of \$11,305,070 in property tax revenue.

Sales Tax:

For FY 2026, the City's Sales Tax consultant, HDL projects Sales Tax revenue to be \$4,637,030, however, the City is budgeting a more conservative projection of \$4,497,919, a slight increase of \$9,919, or 0.2%, over FY 2025 Revised Budget. While the City remains optimistic that consumer spending activity is on the rise in the City and there will be businesses opening and more city growth on the horizon, Staff maintains a conservative budget approach for FY 2026. Staff will analyze sales tax receipts at mid-year and adjust these estimates if the results are more positive than anticipated. In FY 2027, HDL's Sales Tax revenue projections are more favorable, Staff conservatively budgeted at 97% collection rate, compared to estimates, an increase of \$130,563 or 2.9%, to \$4,628,482.

Transient Occupancy Tax (TOT):

TOT revenue from the City's hotels and short-term vacation rentals is estimated at \$2,346,088 for FY 2026, a \$41,705, or 1.81%, increase. For the FY 2027 budget, a total of \$2,478,776 is being budgeted, resulting in an increase of \$132,688 or 5.66% over FY 2026. The increases are primarily attributed to increased hotel occupancy rates and in the collection of short-term vacation rental transient occupancy tax.

Fines and Penalties

The projected budget for Fines and Penalties in FY 2026, which includes CVC fines, red light camera citations, and parking citations, is \$456,500, an increase of \$136,300, or 42.6%, over the current FY 2025 Revised Budget. The projected increase is based on Staff's analysis of historical trends in actual receipts. The FY 2027 Fines and Penalties are budgeted at \$468,330, an increase of 2.6%.

Intergovernmental Revenues

Motor Vehicle-in Lieu revenues are expected to increase by 3.4%, or \$80,000, for a total projected revenue of \$2,400,000 in FY 2026 and by an additional 5.0% to \$2,520,000 in FY 2027.

Service Charge Revenues

Service Charge revenues are being increased in FY 2026 by \$245,740, or 29.6%, to a total of \$1,074,740 over the FY 2025 Revised Budget based on the recent Fee Study Update and Fee Schedule changes in March. In FY 2027, Staff proposed an increase of \$22,555 or 2.1% for a total of \$1,097,295.

Other Revenues

The other revenue category is projected to decrease by \$170,262, or 14.9%, in FY 2026 mainly due to a decrease in Administrative Service Charges to other funds based on the recent Cost Allocation Plan Update. This category tends to fluctuate year-to-year as one-time revenues are recognized. In FY 2027, this revenue category is expected to increase by \$27,101 or 2.8%.

Expenditures

The Budget document, Attachment 1, provides budget requests for each department for both the General Fund & Measure S Fund. The following table provides a summarized version of the expenditure categories for the projected General Fund Expenditures with a comparison to the FY 2025 Revised Budget amounts:

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Original Budget	FY 2025 Revised Budget	FY 2026 Proposed Budget	FY 2027 Proposed Budget
EXPENDITURES - GENERAL FUND							
General Government	4,462,691	5,761,021	5,687,790	5,116,955	5,264,753	5,674,398	5,973,997
Community Development	1,342,740	1,777,401	1,812,282	1,928,780	2,228,651	2,148,424	2,197,188
Public Safety	10,893,827	11,365,047	12,042,251	12,618,705	12,921,993	13,238,773	14,109,647
Public Works	2,582,392	3,075,979	3,060,990	3,535,368	3,953,202	4,165,983	4,333,702
Community Services	749,271	759,811	869,583	877,190	1,010,269	845,349	416,966
Transfers Out	1,165,740	3,332,416	2,050,000	-	419,054	216,257	239,701
General Fund Total	21,196,661	26,071,677	25,522,897	24,076,998	25,797,922	26,289,184	27,271,201
EXPENDITURES - MEASURE S							
General Government	-	4,772	745,063	1,046,400	1,071,400	417,316	774,295
Public Works	-	-	667,790	390,000	809,210	1,755,000	1,690,000
Transfers Out	-	-	3,000,000	-	1,326,271	586,928	573,198
Measure S Total	-	4,772	4,412,853	1,436,400	3,206,881	2,759,244	3,037,493

Salaries and Benefits:

Personnel costs are expected to increase \$1,369,838, or 11.3%, in the draft FY 2026 General Fund Budget as compared to the FY 2025 Revised Budget. This increase is due to the addition of one full-time Sustainability Management Assistant in the City Manager's Department, the addition of one full-time Building Official in the Building Services Department, typical increases associated with the implementation of Memoranda of Understanding (MOU) with employee groups, including cost of living increases and certain salary increases based on performance during annual reviews, as well as incorporating full fiscal year impacts of reclasses and organizational updates previously approved by City Council.

The breakdown of costs associated with these increases for each of the next two fiscal years is as follows:

FY 2026

- Addition of Building Official at a cost of \$170,139 which includes salary and benefit amounts.
 - A majority of these costs will be offset by a reduction in consultant costs paid to our current contracted building official, which can be seen in the Building Services Department Budget.
- Addition of Sustainability Management Assistant at a cost of \$93,475 which includes salary and benefit amounts.

- The remaining difference is due to reallocation of Staff between budget units and funds, promotions, reclassification of positions, and related salary & benefit increases.

Personnel costs are expected to increase another \$752,471, or 5.6%, in FY 2027 General Fund Budget. This increase is mainly due to the following:

FY 2027

- The second year of the budget anticipated the current MOUs salary and benefit increases.
- The remaining difference is due to reallocation of Staff between budget units and funds, promotions, reclassification of positions, and related salary & benefit increases.

Material, Supplies, and Services:

As noted above; to maintain transparency around the use of Measure S Funds, Staff has separated out Measure S Revenues and Measure S requested Expenditures. Departments were requested to keep their FY 2026 budget requests for a given line-item consistent with their previous fiscal year's budget. If increases were needed, departments were asked to provide justification for the additional funds.

For FY 2026, \$6,054,039 is proposed for material, supplies and services, a decrease of \$427,207, or 6.6%, as compared to the FY 2025 Revised Budget. In FY 2027, an increase of \$98,068, or 1.6%, is requested for a total of \$6,152,107.

The other major difference is the fact that, as previously noted, we do not budget for PARS Pension Trust contributions until the prior Fiscal Year budget results are known. At that point, if there is a surplus, the City Council determines the amount of any transfer to the PARS Pension Trust Fund.

Staff proposed using Measure S funds for costs associated specifically with outside HDL's consultant services for the administration and auditing of Measure S Transaction Use Tax. Their contract is a maximum not to exceed \$25,000 for FY 2026 & FY 2027, no change from FY 2025. There is a slight increase in the services budget requested to cover associated investment fees.

Law Enforcement Services

While the total cost for the Sheriff's contract will increase by \$146,184, or 2.8%, to \$5,310,215 for FY 2026, the General Fund portion will decrease by \$117,239, or 2.4%, to \$4,860,215 as compared to the FY 2025 Revised Budget as Staff is proposing to allocate a larger share to the Community Oriented Policing (COPS) grant fund, which has a reserve balance presently. For FY 2026, the City will allocate \$450,000 from the COPS fund to help fund the law enforcement services.

For FY 2027, the total Sheriff's contract will increase by \$185,018, or 3.5%, to \$5,495,233, the general fund portion will increase by \$435,018, or 9%, to \$5,295,233. The remaining \$200,000 will be allocated to the COPS grant fund.

Internal Service Charges

Internal Service Fund contributions from the General Fund total \$1,668,945 in FY 2026. This is an expenditure decrease of \$131,355 as compared to the FY 2025 Revised Budget. The decrease is due to Staff's recommendation to spend down available department reserve balances instead of request additional transfers for smaller asset replacement budget requests. The reduction in OPEB Liability costs in the General Fund is due to allocating the costs to other funds based on their proportionate share of salaries. General Fund contributions are budgeted to decrease by \$326,961 in FY 2027 to a total of \$1,341,984 due to the pay-off of the Stevens Loan.

General Fund internal service charge contributions are summarized on the following table:

	FY 2025 Revised	FY 2026 Draft	FY 2027 Draft
Claims Liability Charges	\$ 648,100	\$ 788,891	\$ 860,863
Worker's Comp Charges	499,700	352,262	396,566
Asset Replacement Charges	122,500	-	-
700 Stevens Loan	445,700	445,700	-
PARS OPEB	84,300	82,092	84,555
TOTALS	\$ 1,800,300	\$ 1,668,945	\$ 1,341,984

Transfers Out

General Fund Transfers Out are being budgeted to decrease by \$202,797 from FY 2025 Revised Budget to a total of \$216,257 in FY 2026. This transfer of \$216,257 is to the Camp Fund to cover gap between the projected expenditure budget compared to the than revenue budget for day camp and junior lifeguard programs. For FY 2027, this transfer request is \$239,701 to cover the gap.

In addition, Staff has proposed \$978,622 in transfers out of Measure S Transaction Use Tax Fund in FY 2026 & \$1,321,853 in FY 2027. These transfers are shown in the summary chart below:

Fund	Reason	FY 2026	FY 2027
CRT - 208	CRT Funding	86,306	72,558
CIP - 459	Marine Safety Building, Future Construction	500,000	500,000
Asset Repl - 135	Fire Engine, FY 27 purchase	313,000	634,295
Asset Repl - 135	Marine Safety Equipment & Vehicles	79,316	115,000
		978,622	1,321,853

Fund Balance

The General Fund Draft Budget projects a surplus of \$2,485,344 for FY 2026 and \$2,450,847 for FY 2027 using the assumptions detailed above which are inclusive of Measure S revenue. If the Measure S Transaction Use Tax Fund is excluded, the surplus is projected to be \$226,091 for FY 2026 and 323,568 for FY 2027.

The estimated reserve balances on June 30, 2026, and June 30, 2027, for the General Fund are estimated to be \$21,224,619 and \$23,675,465, respectively. If Measure S is excluded, the estimated reserve balances on June 30, 2026, and June 30, 2027, for the General Fund are estimated to be \$15,519,672 and \$15,843,240, respectively.

INTERNAL SERVICE FUNDS

The internal service funds for Self-Insurance, Worker's Compensation, Asset Replacement, Facilities Replacement, Real Property Acquisition, OPEB, and Pension Stabilization have total revenue estimated to be \$2,942,474 and total expenditures of \$3,045,234 for FY 2026. For FY 2027, estimated total revenues are \$3,031,040 and estimated total expenditures are \$5,024,896. The ending fund balances of the Internal Service Funds at the end of FY 2026 are projected to total \$10,572,610, and \$8,578,754 on June 30, 2027.

SPECIAL REVENUE FUNDS

The Special Revenue Funds include some of the following funds:

- Gas Tax
- Special Districts (MIDS, Highway 101, CRT and Street Lighting)
- Fire Mitigation Fees
- COPS
- TransNet Funds
- Community Development Block Grant (CDBG)
- Miscellaneous Grants
- SB 1
- Coastal/Visitors TOT
- Camp/Junior Lifeguards
- Housing

For FY 2026, total revenue for the Special Revenue Funds is estimated to be \$4,936,622 and the total expenditures are estimated to be \$4,819,505 with total reserves for the Special Revenue Funds estimated to be \$1,928,297 on June 30, 2026.

For FY 2027, total revenue for the Special Revenue Funds is estimated to be \$5,060,096 and the total expenditures are estimated to be \$5,663,014 with total reserves for the Special Revenue Funds estimated to be \$1,325,379 on June 30, 2027.

DEBT SERVICE FUND

The Debt Service Fund includes the following fund:

- Capital Leases

For FY 2026, the total revenue for the Capital Leases Debt Service Fund is estimated at \$70,375 and the total expenditures are estimated to match at \$70,375 with total reserves for the Debt Service Funds estimated to be \$24,915 on June 30, 2026.

For FY 2027, the total revenue for the Debt Service Funds is estimated at \$70,375 and the total expenditures are also estimated to be \$70,375 with total reserves for the Debt Service Funds estimated to be \$24,915 on June 30, 2027.

CAPITAL PROJECT FUNDS

The Capital Project Funds include the following funds:

- T.O.T. Sand Replenishment
- Park Development Impact Fee (PDIF)
- Transportation Impact Fee (TIF)
- Public Use Impact Fee (PUFIF)
- Public Recreation Impact Fee (PRIF)
- City Capital Improvement Program (CIP) Fund (funded by the General Fund)
- Assessment Districts

For FY 2026, the total revenue for the Capital Projects Funds is estimated at \$947,035 and the total expenditures are estimated to be \$1,230,949. The total reserves for the Capital Project Funds are estimated to be \$4,510,461 on June 30, 2026.

For FY 2027, the total revenue for the Capital Projects Funds is estimated at \$990,422 and the total expenditures are estimated to be \$851,054. The total reserves for the Capital Project Funds are estimated to be \$4,649,829 on June 30, 2027.

Though in some years expenditures may exceed revenues, reserves in the Capital Project Funds were established and maintained and are available to pay for these types of one-time project costs.

Capital Improvement Program (CIP)

The expenditure appropriations for FY 2026 are \$4,556,000 for all funds including \$2,255,000 of Measure S expenditures. Attachment 2 provides the list of projects with funding sources used for the FY 2026 Capital Improvement Plan. For FY 2027, the expenditure appropriations are \$5,030,000 for all funds including \$2,190,000 of General Fund expenditures. Attachment 3 provides the list of projects with funding sources used for the FY 2027 Capital Improvement Plan. A 5-year summary of the CIP Program can be found in Attachment 4.

PROPRIETARY FUNDS

The City's proprietary fund is the Sanitation Fund.

The total revenue for the Sanitation Fund is estimated at \$6,702,402 for FY 2026 and \$7,362,882 for FY 2027. Total expenses, including capital projects, are estimated to be \$7,249,856 for FY 2026 and \$7,785,168 for FY 2027. The total reserves for the Sanitation Fund are estimated to be \$47,879,838 on June 30, 2026, and \$47,457,552 on June 30, 2027. It should be noted that most of the Sanitation fund balance (Reserves) is the City's investment in the San Elijo Joint Powers Authority.

SUCCESSOR AGENCY

On June 29, 2011, California Governor Jerry Brown signed AB1X26 to dissolve all redevelopment agencies within the State of California. All agencies were subsequently dissolved as of February 1, 2012, and a Successor Agency was designated to complete the work of the Solana Beach Redevelopment Agency (RDA) and satisfy its financial obligations.

Recognized Obligation Payment Schedules (ROPS) are now prepared by the Successor Agency annually which then must be approved by the Countywide Oversight Board, the County of San Diego and the State of California. The ROPS identify financial commitments of the former RDA and include \$33,650 in Successor Agency administrative costs in FY2026 and \$35,000 in FY2027. RDA bond debt service is \$200,798 in FY 2026 and \$200,963 in FY 2027. These costs are paid from semi-annual tax increment revenue received by the Successor Agency through the Redevelopment Property Tax Trust Fund (RPTTF).

The budget for the Successor Agency presented in the draft Budget is based on the ROPS submitted to the State of California.

Transfers In

There are no transfers in, projected for FY 2026 or FY 2027 for General Fund.

Total Budget

The total revenue for all Funds for the draft FY 2026 Budget is estimated at \$47,871,843 and the total expenditures are estimated to be \$45,980,588. The total reserves for all City funds are estimated to be \$84,797,623 on June 30, 2026.

The total revenue for the draft FY 2027 Budget is estimated at \$50,035,698 and the total expenditures are estimated to be \$50,224,244. The total reserves for all City funds are estimated to be \$84,601,982 on June 30, 2027.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

FISCAL IMPACT:

The fiscal impacts have been detailed in the Discussion section of this Staff Report.

WORK PLAN:

One of the Four Strategic Priorities of the Work Plan is to maintain Fiscal Sustainability. The stated Objective is to maintain a balanced operating budget and healthy capital improvement plan while providing outstanding customer service levels that maintain community character to the highest degree possible; and to maintain a threshold of sustainability on a three-year forecast basis, with a goal of keeping the point of revenue and expenditure lines crossing at least three years out. Several items throughout the FY 2025 Work Plan are addressed with this Draft Budget and the overall objective is being met.

OPTIONS:

- Provide direction to Staff for the formulation of the FY 2026 and FY 2027 Draft Budget for adoption on June 18, 2025.
- Request modification to the draft Budget and/or request additional information from Staff.

CITY STAFF RECOMMENDATION:

Staff recommends that the City Council review the FY 2026 and FY 2027 draft Budget and provide Staff with direction to formulate the final Budget for adoption on June 18, 2025.



For Alyssa Muto, City Manager

Attachments:

1. FY26 & FY27 Draft Budget
2. FY 2026 Capital Improvement Plan
3. FY 2027 Capital Improvement Plan
4. CIP Summary FY 2026 – FY 2030



CITY OF SOLANA BEACH

DRAFT BUDGET

FY 2026 & FY 2027

GENERAL FUND REVENUES

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
100	41010	PROPERTY TAXES - CURRENT	9,067,724	9,949,243	10,493,656	10,596,980	10,776,224	11,305,070
100	41030	PROPERTY TAXES-DELINQUENT	63,710	13,737	7,424	65,402	99,000	100,000
100	42100	SALES & USE TAX	4,413,265	4,648,922	4,425,148	4,488,000	4,497,919	4,628,482
100	42110	TRANSIENT OCCUPANCY TAX	1,084,932	1,182,951	1,184,699	1,421,551	1,230,770	1,307,693
100	42120	GAS & ELECTRIC FRANCH TAX	315,872	314,242	299,166	245,000	300,000	309,000
100	42130	WASTE FRANCHISE	270,971	305,140	310,259	265,000	316,465	325,959
100	42140	CABLE TV FRANCHISE TAX	235,627	225,135	206,321	235,000	235,000	240,000
100	42150	COMMUNITY ACCESS 1%	51,321	52,955	41,380	50,000	45,000	48,000
100	42160	REAL PROPERTY TRANSFR TAX	340,395	192,560	212,911	185,000	190,000	192,000
100	42180	BENEFIT FEES	462,669	451,874	446,999	460,000	450,000	455,000
100	42190	STREET SWEEPING	48,813	50,766	52,796	50,750	52,000	55,000
100	42200	HOUSEHOLD HAZARDOUS WASTE	32,542	33,844	35,198	33,000	35,000	37,500
100	42210	SHORT TERM VAC RENTAL TOT	895,971	1,051,077	1,033,538	1,182,832	1,115,318	1,171,083
100	42230	NPDES FEES	259,222	192,634	264,762	260,000	266,500	273,000
100	42240	RDA PASS THRU PAYMENTS	212,607	229,407	312,794	205,000	296,000	304,880
100	43100	BUSINESS REGISTRATION	231,375	282,782	268,598	300,000	400,000	410,000
100	43200	BUILDING PERMITS	321,426	532,283	400,216	390,000	475,000	489,000
100	43210	BUILDING PERMIT EXTENSION	1,410	2,420	5,148	-	3,000	3,100
100	43250	PLUMBING PERMITS	23,853	33,517	27,354	21,000	29,000	30,000
100	43260	MECHANICAL PERMITS	26,598	38,342	27,357	26,000	36,000	37,200
100	43270	ELECTRICAL PERMITS	49,973	76,780	50,507	45,000	62,500	64,400
100	43400	SPECIAL ACTIVITY PERMITS	2,743	2,748	3,726	3,000	3,150	3,230
100	43410	VACATION RENTAL PERMIT	16,888	24,200	21,682	22,000	51,000	52,500
100	43500	SPECIAL LIC & PERMITS	2,850	3,400	4,647	3,500	4,500	4,700
100	43520	GOLF CART PERMITS	360	350	350	350	875	897
100	43600	SIGN PERMIT FEES	7,699	5,482	6,062	6,500	6,700	6,900
100	44300	CVC FINES	60,184	74,142	119,367	65,000	80,000	85,000
100	44310	ADMIN CITATIONS	10,274	48,411	86,029	20,000	65,000	66,000
100	44330	PARKING CITATIONS	93,295	144,955	115,230	110,000	120,000	122,000
100	44340	REDFLEX CITATIONS	98,179	140,712	208,096	125,000	191,500	195,330
100	44400	FALSE ALARM FINES	-	-	-	200	-	-
100	45100	INTEREST - LAIF	5,763	112,791	315,651	52,500	-	-
100	45110	INTEREST - CHANDLER	151,339	152,892	292,096	463,750	347,118	357,533
100	45150	INTEREST - OTHER	-	-	1,442	-	-	-
100	45160	INTEREST - PROPERTY TAX	4,780	15,507	28,172	13,650	20,000	22,000
100	45300	GAIN/LOSS ON FMV OF ASSET	(449,646)	(171,645)	394,489	-	-	-
100	45500	LA COLONIAL RENTAL	16,123	7,066	9,071	7,875	12,000	14,000
100	45510	FLETCHER COVE RENTAL	10,243	10,039	11,585	11,000	23,000	25,000
100	45550	PROPERTY RENTAL - OTHER	42,476	59,934	63,367	56,700	65,828	67,145
100	45600	SALE OF PERSONAL PROPERTY	-	116,345	29	-	-	-
100	46200	MOTOR VEHICLE IN LIEU	1,897,370	2,053,486	2,194,459	2,320,000	2,400,000	2,520,000
100	46300	STATE HOE	49,251	49,275	47,505	49,000	50,000	51,000
100	46400	OFF TRACK BETTING	11,174	10,262	11,631	11,000	11,500	12,000
100	46520	PALOMAR COLLGE REIMB	7,371	9,072	4,536	7,350	7,000	7,500
100	46710	FIRE REV FM OTHER AGENCES	145,630	5,788	7,098	10,000	6,500	7,000
100	46750	TOWING FEE CREDIT	2,254	3,009	2,488	2,500	2,500	2,600
100	46800	STATE GRANTS	-	-	167,072	-	-	-
100	46900	MISCELLANEOUS - INTERGOV	39,545	(21,359)	-	90,000	90,000	90,000
100	47050	PLANNING APPLICATION FEES	353,069	245,829	249,253	225,000	285,750	292,893
100	47070	PH NOTICING	20,023	15,946	15,116	16,000	30,000	30,750
100	47150	BUILDING PLAN CHECK FEES	212,882	330,309	385,927	320,000	425,000	430,000
100	47200	PUBLIC FACILITIES FEES	204,482	42,491	32,334	70,000	50,000	51,250
100	47300	ENGINEERING FEES	13,321	19,294	20,858	15,000	15,000	15,375
100	47330	ENGINEERING PLAN CHECK	44,730	68,756	31,123	50,000	63,000	64,575
100	47340	ENCROACHMENT FEES	118,605	60,872	48,047	55,000	72,050	73,850
100	47350	EIR CHARGES	16,352	11,662	18,939	12,000	14,000	14,350
100	47360	GRADING PERMIT FEES	22,018	49,579	9,704	30,000	30,750	31,550
100	47370	RAMP FEES	-	-	-	-	5,000	5,100
100	47500	FIRE PLAN CHECK FEES	16,052	18,835	13,371	17,000	27,710	28,400
100	47510	FIRE SPRINKLER PLANCHCK	3,029	2,963	4,663	3,000	7,590	7,590
100	47520	FIRE INSPECTION FEES	6,627	8,457	8,290	6,000	11,280	11,562

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
100	47530	FIRE SPRINKLER INSPECTION	4,727	3,090	5,906	3,000	5,820	5,965
100	47540	FIRE ALARM PLANCHECK	484	1,425	1,172	1,000	6,200	6,350
100	47560	FIRE ALARM INSPECTIONS	3,561	3,682	4,203	2,000	18,000	20,000
100	47570	SPECIALTY SYSTEMS PLNCHCK	801	677	1,399	500	1,700	1,750
100	47580	SPECIALITY SYSTEMS INSPCT	781	431	688	500	1,790	1,835
100	47590	FIRE PREVENTION OTHER	1,639	1,552	835	-	1,600	1,650
100	47780	TECHNOLOGY FEE	5	12	-	-	-	-
100	47890	CITY CLERK SERVICE CHARGE	333	5,106	212	3,000	2,500	2,500
100	48210	DONATIONS - SPEC PROJECTS	-	-	15,000	-	-	-
100	48300	COMMUNITY GRANTS	15,000	15,000	15,000	20,000	15,000	15,000
100	48500	MISCELLANEOUS REVENUE	95,258	(188,303)	73,244	20,000	30,000	30,000
100	48670	PARKS & REC DONATIONS	-	21,953	-	-	-	-
100	48700	REIMBURSEMENT AGREEMENTS	-	-	-	35,000	35,000	35,000
100	48800	WORKERS COMPENSATION	18,156	3,727	-	20,000	-	-
100	48900	ADMINISTRATIVE CHARGES	485,000	493,300	1,173,468	898,058	736,671	758,772
100	48920	REIMBURSED COSTS	119,075	229,003	156,579	148,875	155,000	160,000
100	49100	TRANSFERS IN	1,590,343	1,591,285	-	4,938	-	-
GENERAL FUND TOTAL REVENUES			24,002,773	25,774,404	26,507,441	25,952,261	26,515,278	27,594,769

GENERAL FUND EXPENDITURES

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
1005100	61010	REGULAR SALARIES	65,723	72,971	65,934	70,759	88,000	89,248
1005100	61030	OVERTIME	-	-	-	400	-	-
1005100	62050	RETIREMENT	5,480	5,971	6,031	6,439	7,277	8,097
1005100	62100	MEDICARE	2,095	2,050	1,880	1,939	2,281	2,386
1005100	62200	HEALTH INSURANCE	84,739	79,856	74,869	73,957	75,042	75,291
1005100	62440	LT DISABILITY INSURANCE	111	90	77	105	122	129
1005100	62450	LIFE INSURANCE	45	44	43	51	59	63
1005100	62550	2% DEFERRED COMP 457	316	463	438	352	400	400
1005100	62800	AUTO ALLOWANCE	21,000	21,011	21,000	21,000	21,000	21,000
1005100	63150	TRAVEL-MEETINGS	709	5,044	4,512	7,800	8,500	8,900
1005100	63300	MEMBERSHIPS/DUE	97,331	102,828	112,052	112,700	-	-
1005100	64180	BOOKS/SUB/PRINT	317	122	-	100	-	-
1005100	64200	SPECIAL DEPT SUPPLIES	46	61	21	200	-	-
1005100	65290	MILEAGE	-	-	-	300	-	-
1005100	65320	CONTRIBUTION TO AGENCIES	69,500	74,500	69,500	78,000	68,000	68,000
1005100	69100	INTRNL CHRGS - CLAIMS	1,700	1,800	3,600	4,500	5,287	5,770
1005100	69200	INTRNL CHRGS - WRKRS COMP	2,000	2,000	4,000	3,900	3,316	3,613
CITY COUNCIL TOTAL EXPENDITURES			351,113	368,811	363,958	382,502	279,284	282,897
1005150	61010	REGULAR SALARIES	246,978	303,738	410,149	299,259	352,092	375,217
1005150	61020	PART-TIME & TEMPS	110,686	11,982	5,625	15,435	58,968	62,556
1005150	61030	OVERTIME	2,290	1,573	4,526	2,675	2,575	2,575
1005150	61040	SPECIAL PAY	2,109	1,202	1,202	1,200	1,200	1,200
1005150	61050	PART TIME/TEMP:NON-SALARY	-	-	4,120	43,730	-	-
1005150	62050	RETIREMENT	24,939	28,178	41,156	41,012	47,055	55,018
1005150	62100	MEDICARE	4,877	4,528	6,103	5,857	7,140	7,594
1005150	62110	SOCIAL SECURITY	3,284	691	349	-	-	-
1005150	62200	HEALTH INSURANCE	45,522	45,536	43,514	63,359	77,546	82,199
1005150	62440	LT DISABILITY INSURANCE	1,147	1,485	1,175	1,971	2,406	2,562
1005150	62450	LIFE INSURANCE	956	834	737	956	1,167	1,243
1005150	62550	2% DEFERRED COMP 457	5,251	4,278	5,645	5,435	6,633	6,870
1005150	62800	AUTO ALLOWANCE	3,007	2,999	3,120	2,999	5,821	5,821
1005150	63150	TRAVEL-MEETINGS	580	1,460	4,392	12,500	8,800	9,400
1005150	63200	TRAINING	500	1,895	150	2,400	7,850	8,050
1005150	63300	MEMBERSHIPS/DUE	845	735	950	2,850	1,810	1,810
1005150	64150	ELECTIONS	-	16,657	525	5,000	2,800	65,000
1005150	64170	POSTAGE	1,500	5,677	3,000	8,100	6,500	7,200
1005150	64180	BOOKS/SUB/PRINT	4,121	5,814	6,363	7,200	6,500	6,500
1005150	64190	MINOR EQUIPMENT	-	922	-	1,200	700	800
1005150	64200	SPECIAL DEPT SUPPLIES	8,106	9,042	4,489	11,400	10,000	10,000
1005150	65220	ADVERTISING	2,355	2,272	1,120	5,000	6,000	6,000
1005150	65250	RENTS/LEASES	2,159	3,405	3,178	3,500	3,500	3,500
1005150	65290	MILEAGE	-	-	79	560	450	500
1005150	65300	PROFESSIONAL SERVICES	34,100	61,330	61,624	91,445	68,085	66,035
1005150	65310	MAINTENANCE OF EQUIPMENT	-	172	-	500	385	385
1005150	69100	INTRNL CHRGS - CLAIMS	7,100	7,600	15,200	18,900	23,265	25,387
1005150	69200	INTRNL CHRGS - WRKRS COMP	8,200	8,700	15,000	16,500	15,630	17,875
1005150	69300	ASSET REPLACEMENT CHRGS	5,000	10,000	5,000	5,000	-	-
CITY CLERK TOTAL EXPENDITURES			525,612	542,707	648,491	675,943	724,878	831,297
1005200	61010	REGULAR SALARIES	274,594	322,792	336,677	369,995	643,438	671,600
1005200	61020	PART-TIME & TEMPS	27,290	-	-	75,040	50,968	52,496
1005200	61030	OVERTIME	2,697	2,027	2,997	2,889	4,841	4,841
1005200	61040	SPECIAL PAY	990	-	-	-	-	-
1005200	62050	RETIREMENT	26,265	27,345	25,488	42,974	67,911	76,286
1005200	62100	MEDICARE	5,216	4,684	4,921	7,218	11,610	12,129
1005200	62110	SOCIAL SECURITY	-	-	-	4,602	3,160	3,255
1005200	62200	HEALTH INSURANCE	44,525	40,832	33,385	50,609	101,455	107,542
1005200	62440	LT DISABILITY INSURANCE	1,445	1,159	822	2,152	3,770	3,922

CITY OF SOLANA BEACH
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ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
1005200	62450	LIFE INSURANCE	2,164	812	636	1,044	1,829	1,902
1005200	62550	2% DEFERRED COMP 457	15,969	16,981	14,242	17,578	21,772	21,850
1005200	62800	AUTO ALLOWANCE	3,901	3,792	3,733	3,792	5,259	5,259
1005200	63150	TRAVEL-MEETINGS	1,874	3,266	4,472	5,000	6,500	6,500
1005200	63200	TRAINING	-	-	-	-	1,500	1,500
1005200	63300	MEMBERSHIPS/DUE	2,900	1,200	397	2,800	123,390	128,868
1005200	64180	BOOKS/SUB/PRINT	384	332	322	400	400	400
1005200	64190	MINOR EQUIPMENT	-	2,047	-	-	-	-
1005200	64200	SPECIAL DEPT SUPPLIES	1,752	682	787	1,400	1,500	1,500
1005200	65290	MILEAGE	-	-	-	200	200	200
1005200	65300	PROFESSIONAL SERVICES	88,195	42,359	108,709	99,000	132,000	133,000
1005200	65390	CONTINGENCY	-	3,527	239	37,500	37,500	37,500
1005200	69100	INTRNL CHRGS - CLAIMS	7,300	7,900	15,800	19,600	24,322	26,541
1005200	69200	INTRNL CHRGS - WRKRS COMP	8,500	9,000	19,000	20,400	26,346	29,509
1005200	69300	ASSET REPLACEMENT CHRGS	-	-	12,500	12,500	-	-
CITY MANAGER TOTAL EXPENDITURES			515,963	490,739	585,125	776,693	1,269,671	1,326,600
1005250	61010	REGULAR SALARIES	19,201	20,763	22,735	23,249	10,400	10,712
1005250	61030	OVERTIME	-	199	266	-	-	-
1005250	62050	RETIREMENT	1,630	1,695	2,205	2,547	802	909
1005250	62100	MEDICARE	246	295	371	408	181	187
1005250	62200	HEALTH INSURANCE	4,278	4,422	4,252	4,834	2,079	2,204
1005250	62440	LT DISABILITY INSURANCE	120	120	95	136	61	63
1005250	62450	LIFE INSURANCE	53	55	53	66	30	30
1005250	62550	2% DEFERRED COMP 457	-	-	-	456	200	200
1005250	63150	TRAVEL-MEETINGS	-	-	-	170	100	100
1005250	64180	BOOKS/SUB/PRINT	-	-	-	900	-	-
1005250	65300	PROFESSIONAL SERVICES	408,738	500,593	392,857	500,000	500,000	500,000
1005250	69100	INTRNL CHRGS - CLAIMS	500	500	1,000	1,200	1,058	1,154
1005250	69200	INTRNL CHRGS - WRKRS COMP	600	600	1,000	1,100	392	434
LEGAL SERVICES TOTAL EXPENDITURES			435,367	529,241	424,835	535,066	515,303	515,993
1005300	61010	REGULAR SALARIES	283,025	303,186	376,798	431,594	464,383	490,060
1005300	61020	PART-TIME & TEMPS	9,448	36,570	-	-	-	-
1005300	61030	OVERTIME	6,398	1,844	2,518	3,210	1,500	1,500
1005300	61040	SPECIAL PAY	3,053	-	787	1,200	1,200	1,200
1005300	62050	RETIREMENT	24,231	23,175	32,741	39,696	39,380	45,595
1005300	62070	RETIREMENT-UAL PAYMENT	349,236	400,142	151,327	181,145	214,317	231,233
1005300	62100	MEDICARE	4,759	4,946	5,701	7,531	8,054	8,503
1005300	62110	SOCIAL SECURITY	-	2,290	-	-	-	-
1005300	62200	HEALTH INSURANCE	57,333	51,247	59,089	83,367	88,357	93,658
1005300	62440	LT DISABILITY INSURANCE	1,766	1,713	1,403	2,546	2,740	2,882
1005300	62450	LIFE INSURANCE	1,062	820	904	1,235	1,329	1,398
1005300	62550	2% DEFERRED COMP 457	6,718	3,347	10,435	7,513	7,573	7,866
1005300	62800	AUTO ALLOWANCE	1,282	471	1,274	1,224	2,376	2,376
1005300	63150	TRAVEL-MEETINGS	513	1,308	1,583	2,820	2,820	2,920
1005300	63200	TRAINING	560	915	5,665	4,000	3,000	3,000
1005300	63300	MEMBERSHIPS/DUE	770	-	215	755	350	350
1005300	64180	BOOKS/SUB/PRINT	2,934	2,218	2,305	2,750	2,200	2,200
1005300	64190	MINOR EQUIPMENT	500	326	5,143	-	-	-
1005300	64200	SPECIAL DEPT SUPPLIES	3,005	7,324	7,332	7,000	7,500	7,500
1005300	65220	ADVERTISING	785	940	581	950	1,000	1,000
1005300	65290	MILEAGE	-	-	94	-	-	-
1005300	65300	PROFESSIONAL SERVICES	111,325	145,434	144,837	204,112	112,748	132,548
1005300	65310	MAINTENANCE OF EQUIPMENT	89,490	83,919	86,065	95,924	71,500	76,100
1005300	65700	OTHER CHARGES	135,452	134,902	133,285	150,405	155,196	160,608
1005300	69100	INTRNL CHRGS - CLAIMS	10,500	7,500	15,000	18,600	22,207	24,233
1005300	69200	INTRNL CHRGS - WRKRS COMP	16,400	8,500	21,500	24,200	17,598	19,948
1005300	69300	ASSET REPLACEMENT CHRGS	5,000	5,000	50,000	50,000	-	-

CITY OF SOLANA BEACH
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ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
1005300	69600	PARS OPEB CHARGES	273,425	276,850	278,850	84,300	82,092	84,555
1005300	69650	PARS PENSION CHARGES	455,000	1,349,000	1,067,341	-	-	-
FINANCE TOTAL EXPENDITURES			1,853,970	2,853,886	2,462,772	1,406,077	1,309,420	1,401,233
1005350	64160	OFFICE SUPPLIES	4,833	6,943	6,338	7,000	7,500	8,000
1005350	64180	BOOKS/SUB/PRINT	3,136	5,132	4,499	7,600	6,000	7,000
1005350	64190	MINOR EQUIPMENT	5,515	-	-	-	-	-
1005350	64200	SPECIAL DEPT SUPPLIES	2,415	5,154	4,918	6,000	6,500	6,500
1005350	65250	RENTS/LEASES	18,057	18,012	18,057	19,584	21,404	21,404
1005350	65300	PROFESSIONAL SERVICES	803	-	-	1,000	-	-
1005350	65310	MAINTENANCE OF EQUIPMENT	-	275	-	500	500	500
1005350	65700	OTHER CHARGES	12	-	-	100	-	-
SUPPORT SERVICES TOTAL EXPENDITURES			34,770	35,516	33,812	41,784	41,904	43,404
1005400	61010	REGULAR SALARIES	160,381	204,105	317,194	382,908	421,844	428,469
1005400	61030	OVERTIME	2,639	2,363	3,017	2,889	2,781	2,781
1005400	61040	SPECIAL PAY	-	185	1,022	1,200	-	-
1005400	62050	RETIREMENT	16,923	20,701	36,033	49,397	53,235	58,688
1005400	62100	MEDICARE	2,374	2,956	4,624	6,209	6,790	6,924
1005400	62110	SOCIAL SECURITY	-	-	3	-	-	-
1005400	62200	HEALTH INSURANCE	19,453	20,920	26,733	39,693	43,657	46,279
1005400	62440	LT DISABILITY INSURANCE	657	755	992	1,866	2,065	2,127
1005400	62450	LIFE INSURANCE	437	554	757	908	1,003	1,034
1005400	62550	2% DEFERRED COMP 457	916	763	6,922	5,400	4,200	4,200
1005400	62600	UNEMPLOYMENT INSURANCE	4,737	2,021	2,682	20,000	5,000	5,000
1005400	62800	AUTO ALLOWANCE	3,113	3,060	3,313	3,060	5,940	5,940
1005400	62950	RIDESHARE	2,156	3,124	4,210	5,500	7,680	7,680
1005400	63150	TRAVEL-MEETINGS	-	1,637	2,866	8,900	9,500	10,000
1005400	63200	TRAINING	628	75	1,165	2,000	2,000	2,000
1005400	63300	MEMBERSHIPS/DUE	996	996	996	1,100	1,022	1,100
1005400	63410	TUITION REIMBURSEMENT	9,349	6,435	8,830	10,000	10,000	10,000
1005400	63500	PRE-EMPLOYMENT	10,758	13,377	8,558	13,800	14,500	13,800
1005400	63510	RECRUITMENT	16,835	19,706	1,223	20,750	9,500	10,000
1005400	64160	OFFICE SUPPLIES	-	-	338	2,600	-	-
1005400	64170	POSTAGE	-	-	-	100	100	100
1005400	64180	BOOKS/SUB/PRINT	311	900	405	1,500	1,350	1,500
1005400	64190	MINOR EQUIPMENT	322	3,148	813	800	800	800
1005400	64200	SPECIAL DEPT SUPPLIES	415	595	768	1,100	4,000	4,000
1005400	65220	ADVERTISING	-	-	375	500	600	600
1005400	65290	MILEAGE	-	-	-	300	300	300
1005400	65300	PROFESSIONAL SERVICES	4,109	28,273	24,955	62,500	45,050	47,000
1005400	65380	SPECIAL EVENTS	7,489	7,522	12,763	12,500	15,000	15,000
1005400	65700	OTHER CHARGES	2,908	2,740	6,275	8,000	8,000	8,000
1005400	69100	INTRNL CHRGS - CLAIMS	5,100	5,500	11,000	13,700	16,920	18,464
1005400	69200	INTRNL CHRGS - WRKRS COMP	5,900	6,200	19,500	20,900	15,999	17,458
HUMAN RESOURCES TOTAL EXPENDITURES			278,908	358,611	508,332	700,080	708,836	729,244
1005450	61010	REGULAR SALARIES	136,558	237,217	313,420	284,841	312,855	322,249
1005450	61020	PART-TIME & TEMPS	19,891	20,142	-	34,577	36,508	38,521
1005450	61030	OVERTIME	623	1,443	1,076	1,605	1,545	1,545
1005450	62050	RETIREMENT	12,186	19,347	24,393	31,003	34,491	35,434
1005450	62100	MEDICARE	2,477	3,791	4,507	5,224	5,842	6,052
1005450	62200	HEALTH INSURANCE	17,782	27,777	36,996	39,232	51,975	55,093
1005450	62440	LT DISABILITY INSURANCE	548	1,267	1,058	1,652	2,033	2,099
1005450	62450	LIFE INSURANCE	298	772	738	802	987	1,020
1005450	62550	2% DEFERRED COMP 457	4,000	3,800	4,005	4,692	4,730	4,770
1005450	62800	AUTO ALLOWANCE	3,060	3,060	3,184	3,060	5,940	5,940
1005450	63150	TRAVEL-MEETINGS	150	2,010	1,682	2,500	2,500	3,800
1005450	63200	TRAINING	449	2,031	270	1,935	2,500	2,500

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ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
1005450	63300	MEMBERSHIPS/DUE	130	260	130	300	300	300
1005450	64180	BOOKS/SUB/PRINT	-	-	17,866	34,620	78,500	73,200
1005450	64190	MINOR EQUIPMENT	12,621	12,707	14,819	11,065	13,500	13,500
1005450	64200	SPECIAL DEPT SUPPLIES	11,470	20,806	1,584	5,000	6,300	6,300
1005450	65230	COMMUNICATIONS	94,311	98,152	98,791	93,000	93,000	93,000
1005450	65250	RENTS/LEASES	4,331	2,341	-	-	-	-
1005450	65300	PROFESSIONAL SERVICES	41,733	34,027	48,802	73,300	57,200	61,200
1005450	65310	MAINTENANCE OF EQUIPMENT	28,287	21,668	10,623	10,000	11,500	11,500
1005450	65350	COMMUNITY TV PRODUCTION	58,782	56,192	45,321	73,900	79,100	79,100
1005450	69100	INTRNL CHRGS - CLAIMS	3,400	3,600	7,200	8,900	10,575	11,540
1005450	69200	INTRNL CHRGS - WRKRS COMP	3,900	4,100	14,000	15,400	13,221	14,667
1005450	69300	ASSET REPLACEMENT CHRGS	10,000	5,000	10,000	10,000	-	-
INFORMATION SERVICES TOTAL EXPENDITURES			466,988	581,510	660,464	746,608	825,102	843,330
1005550	61010	REGULAR SALARIES	477,473	552,571	593,582	678,061	743,034	780,285
1005550	61020	PART-TIME & TEMPS	-	-	-	-	25,484	26,226
1005550	61030	OVERTIME	5,078	5,237	5,875	7,490	7,210	7,210
1005550	61040	SPECIAL PAY	3,300	-	-	877	1,200	1,200
1005550	62050	RETIREMENT	38,590	44,048	51,736	65,391	67,539	78,146
1005550	62100	MEDICARE	6,701	7,517	7,979	11,576	12,999	13,654
1005550	62110	SOCIAL SECURITY	-	-	-	-	1,580	1,626
1005550	62200	HEALTH INSURANCE	83,928	85,560	96,476	111,914	119,542	126,714
1005550	62440	LT DISABILITY INSURANCE	2,464	2,600	2,190	3,982	4,364	4,580
1005550	62450	LIFE INSURANCE	1,362	1,486	1,480	1,931	2,117	2,221
1005550	62550	2% DEFERRED COMP 457	13,524	8,894	10,797	10,785	10,784	10,998
1005550	62800	AUTO ALLOWANCE	2,989	3,060	3,184	3,060	5,940	5,940
1005550	63150	TRAVEL-MEETINGS	-	-	-	1,500	1,500	1,500
1005550	63200	TRAINING	818	1,956	509	2,000	2,000	2,000
1005550	63300	MEMBERSHIPS/DUE	-	788	908	2,000	2,000	2,000
1005550	64180	BOOKS/SUB/PRINT	822	170	202	2,000	2,000	2,000
1005550	64190	MINOR EQUIPMENT	-	25	-	-	-	-
1005550	64200	SPECIAL DEPT SUPPLIES	1,341	1,489	1,866	2,500	2,500	2,500
1005550	65220	ADVERTISING	10,861	16,336	15,742	10,000	10,000	10,000
1005550	65290	MILEAGE	-	133	60	300	300	300
1005550	65300	PROFESSIONAL SERVICES	4,121	8,060	23,205	159,965	70,000	70,000
1005550	65310	MAINTENANCE OF EQUIPMENT	24,736	26,009	28,581	45,000	-	-
1005550	69100	INTRNL CHRGS - CLAIMS	12,500	13,500	27,000	33,500	41,242	45,005
1005550	69200	INTRNL CHRGS - WRKRS COMP	15,100	16,200	34,000	38,000	29,273	32,989
1005550	69300	ASSET REPLACEMENT CHRGS	5,000	5,000	5,000	5,000	-	-
PLANNING TOTAL EXPENDITURES			710,707	800,638	910,370	1,196,832	1,162,608	1,227,094
1005560	61010	REGULAR SALARIES	58,382	65,739	72,090	95,627	230,967	241,408
1005560	61030	OVERTIME	558	-	323	1,070	1,030	1,030
1005560	61040	SPECIAL PAY	1,650	-	-	-	-	-
1005560	62050	RETIREMENT	4,453	4,823	5,564	7,522	17,818	18,620
1005560	62100	MEDICARE	1,042	1,076	1,131	1,758	3,364	4,234
1005560	62200	HEALTH INSURANCE	16,296	16,296	17,009	24,520	46,777	49,584
1005560	62440	LT DISABILITY INSURANCE	343	436	298	571	1,380	1,442
1005560	62450	LIFE INSURANCE	160	182	173	277	669	700
1005560	62550	2% DEFERRED COMP 457	-	-	-	1,913	3,941	4,070
1005560	63200	TRAINING	-	-	-	800	1,000	1,000
1005560	63300	MEMBERSHIPS/DUE	-	-	-	300	500	500
1005560	64180	BOOKS/SUB/PRINT	1,735	818	164	2,000	2,000	2,000
1005560	64190	MINOR EQUIPMENT(UNDER \$5K)	-	-	-	-	5,000	-
1005560	64200	SPECIAL DEPT SUPPLIES	770	1,671	736	1,750	1,500	1,500
1005560	65230	COMMUNICATIONS	-	-	-	-	760	660
1005560	65300	PROFESSIONAL SERVICES	381,385	571,420	505,920	550,000	250,000	250,000
1005560	66500	VEHICLES	-	-	-	-	45,000	-
1005560	69100	INTRNL CHRGS - CLAIMS	1,500	2,100	4,200	5,200	6,345	6,924

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1005560	69200	INTRNL CHRGS - WRKRS COMP	1,700	1,900	5,000	5,500	8,741	9,814
BUILDING SERVICES TOTAL EXPENDITURES			469,974	666,461	612,607	698,808	626,792	593,486
1005590	61010	REGULAR SALARIES	98,376	130,605	145,213	151,333	165,405	174,207
1005590	61020	PART-TIME & TEMPS	886	-	-	25,013	22,243	24,056
1005590	61030	OVERTIME	1,150	377	983	1,200	1,236	1,236
1005590	61040	SPECIAL PAY	3,198	1,202	1,202	1,200	1,200	1,200
1005590	62050	RETIREMENT	6,604	9,688	11,257	16,718	19,833	21,604
1005590	62100	MEDICARE	1,359	1,783	1,968	3,100	3,450	3,645
1005590	62110	SOCIAL SECURITY	55	-	-	1,534	-	-
1005590	62200	HEALTH INSURANCE	16,469	28,727	28,647	35,309	47,817	50,686
1005590	62440	LT DISABILITY INSURANCE	471	861	632	911	1,121	1,185
1005590	62450	LIFE INSURANCE	208	388	346	442	544	575
1005590	62550	2% DEFERRED COMP 457	1,902	1,290	1,800	3,051	3,738	3,849
1005590	63150	TRAVEL-MEETINGS	35	-	-	750	1,000	1,000
1005590	63200	TRAINING	-	806	482	1,000	1,000	1,000
1005590	63300	MEMBERSHIPS/DUE	-	-	100	200	200	200
1005590	63400	CLOTHING	1,623	263	326	650	500	500
1005590	64160	OFFICE SUPPLIES	923	821	679	900	500	500
1005590	64170	POSTAGE	-	-	-	100	100	100
1005590	64180	BOOKS/SUB/PRINT	29	4,851	4,674	4,600	4,700	4,700
1005590	64190	MINOR EQUIPMENT	-	201	73	200	200	200
1005590	64200	SPECIAL DEPT SUPPLIES	522	397	414	300	300	300
1005590	64270	VEHICLE OPERATING SUPPLIE	2,794	2,804	1,801	3,000	2,000	2,000
1005590	64280	VEHICLE MAINTENANCE	2,457	460	59	1,500	500	500
1005590	65230	COMMUNICATIONS	1,884	1,761	1,554	1,800	2,700	2,700
1005590	65300	PROFESSIONAL SERVICES	9,214	19,239	20,066	20,500	21,000	21,000
1005590	65700	OTHER CHARGES	-	76,078	31,829	40,000	40,000	40,000
1005590	69100	INTRNL CHRGS - CLAIMS	3,200	3,600	7,200	8,900	10,575	11,540
1005590	69200	INTRNL CHRGS - WRKRS COMP	3,700	4,100	8,000	8,800	7,162	8,125
1005590	69300	ASSET REPLACEMENT CHRGS	5,000	20,000	20,000	-	-	-
CODE ENFORCEMENT TOTAL EXPENDITURES			162,058	310,302	289,305	333,011	359,024	376,608
1006110	65300	PROFESSIONAL SERVICES	4,620,603	4,754,247	4,789,738	4,977,454	4,860,215	5,295,233
LAW ENFORCEMENT TOTAL EXPENDITURES			4,620,603	4,754,247	4,789,738	4,977,454	4,860,215	5,295,233
1006120	61010	REGULAR SALARIES	1,941,516	1,908,063	2,068,328	2,228,028	2,273,519	2,369,671
1006120	61020	PART-TIME & TEMPS	2,157	-	-	4,000	-	-
1006120	61030	OVERTIME	682,741	695,400	613,485	742,630	721,000	742,630
1006120	61040	SPECIAL PAY	80,811	112,692	118,689	89,492	115,694	119,828
1006120	62050	RETIREMENT	334,396	343,345	409,974	470,279	468,059	533,741
1006120	62070	RETIREMENT-UAL PAYMENT	687,871	781,980	767,781	910,760	1,033,027	1,104,078
1006120	62100	MEDICARE	36,242	35,708	35,959	51,720	52,015	53,881
1006120	62110	SOCIAL SECURITY	134	-	-	300	-	-
1006120	62200	HEALTH INSURANCE	286,954	311,051	365,874	502,443	477,027	505,649
1006120	62440	LT DISABILITY INSURANCE	561	430	405	620	638	686
1006120	62450	LIFE INSURANCE	5,278	5,422	5,045	6,468	6,589	6,866
1006120	62480	RHSA % BENEFIT	36,058	31,755	-	-	-	-
1006120	62490	2% CITY CONTRB FF TRUST	-	4,386	40,007	42,566	43,333	45,090
1006120	62550	2% DEFERRED COMP 457	3,063	800	3,800	2,075	2,133	2,244
1006120	63150	TRAVEL-MEETINGS	2,185	1,575	1,471	4,850	5,800	5,800
1006120	63200	TRAINING	11,785	14,926	19,585	22,500	30,200	30,200
1006120	63300	MEMBERSHIPS/DUE	1,750	253	221	900	1,020	1,020
1006120	63400	CLOTHING	23,343	43,092	42,148	47,300	24,800	28,500
1006120	64130	FIRE PREVENTION PROGRAM	3,072	6,125	8,724	9,200	11,700	11,700
1006120	64160	OFFICE SUPPLIES	347	1,500	1,236	1,200	1,400	1,400
1006120	64180	BOOKS/SUB/PRINT	97	-	-	-	-	-
1006120	64190	MINOR EQUIPMENT	12,041	7,820	14,458	14,650	17,150	14,750
1006120	64200	SPECIAL DEPT SUPPLIES	9,748	10,535	13,625	10,600	28,400	19,450

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ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
1006120	64210	SMALL TOOLS	120	766	2,843	1,700	2,500	2,000
1006120	64270	VEHICLE OPERATING SUPPLIE	30,665	28,455	26,958	28,800	30,900	33,100
1006120	64280	VEHICLE MAINTENANCE	81,487	94,904	87,262	105,000	117,400	130,500
1006120	65230	COMMUNICATIONS	22,876	20,063	70,977	58,100	56,600	57,000
1006120	65260	MAINT OF BUILDING/GROUNDS	896	247	1,244	3,000	14,000	4,000
1006120	65270	UTILITIES - WATER	3,742	4,288	5,056	5,400	5,400	5,980
1006120	65300	PROFESSIONAL SERVICES	458,079	525,376	666,623	711,665	734,800	752,300
1006120	65310	MAINTENANCE OF EQUIPMENT	13,057	18,552	25,962	22,300	31,800	27,300
1006120	65320	CONTRIBUTION TO AGENCIES	2,867	5,661	3,574	6,200	6,200	6,200
1006120	66400	EQUIPMENT (OVER \$5K)	-	-	5,928	-	-	-
1006120	69100	INTRNL CHRGS - CLAIMS	54,800	58,700	111,300	137,500	167,085	182,327
1006120	69200	INTRNL CHRGS - WRKRS COMP	224,300	246,100	236,500	259,600	117,185	130,842
1006120	69300	ASSET REPLACEMENT CHRGS	20,000	5,000	64,000	30,000	-	-
FIRE DEPARTMENT TOTAL EXPENDITURES			5,075,041	5,324,969	5,839,042	6,531,846	6,597,374	6,928,733
1006130	65300	PROFESSIONAL SERVICES	90,391	94,761	93,236	98,236	101,236	103,972
ANIMAL CONTROL TOTAL EXPENDITURES			90,391	94,761	93,236	98,236	101,236	103,972
1006150	64200	SPECIAL DEPT SUPPLIES	5,505	-	-	-	-	-
1006150	65230	COMMUNICATIONS	2,165	1,969	2,663	2,600	2,600	2,600
1006150	65310	MAINTENANCE OF EQUIPMENT	-	-	-	300	300	300
1006150	65320	CONTRIBUTION TO AGENCIES	28,084	28,083	31,355	34,480	36,300	38,200
CIVIL DEFENSE TOTAL EXPENDITURES			35,754	30,052	34,018	37,380	39,200	41,100
1006170	61010	REGULAR SALARIES	321,773	361,104	386,325	330,276	589,747	624,130
1006170	61020	PART-TIME & TEMPS	318,277	379,686	445,616	442,881	368,944	380,013
1006170	61030	OVERTIME	4,573	10,418	24,482	17,120	17,634	18,000
1006170	61040	SPECIAL PAY	23,595	27,280	39,262	27,496	50,427	54,283
1006170	62050	RETIREMENT	68,750	76,246	98,805	92,509	148,434	168,989
1006170	62070	RETIREMENT-UAL PAYMENT	71,676	83,150	58,498	80,600	93,105	101,128
1006170	62100	MEDICARE	9,960	11,344	12,965	12,800	16,728	17,559
1006170	62110	SOCIAL SECURITY	16,666	19,127	18,811	23,429	16,362	16,853
1006170	62200	HEALTH INSURANCE	60,808	63,419	62,298	69,959	126,906	134,520
1006170	62440	LT DISABILITY INSURANCE	1,789	1,935	1,441	2,348	3,508	3,710
1006170	62450	LIFE INSURANCE	879	966	881	1,139	1,702	1,800
1006170	62550	2% DEFERRED COMP 457	7,546	5,652	8,660	5,736	2,200	2,200
1006170	62800	AUTO ALLOWANCE	2,754	2,754	2,542	2,754	5,346	5,346
1006170	62850	UNIFORM ALLOWANCE	2,130	2,227	3,533	3,000	6,000	6,000
1006170	63150	TRAVEL-MEETINGS	308	844	797	1,500	2,000	2,000
1006170	63200	TRAINING	1,953	2,216	3,830	5,400	10,000	10,000
1006170	63300	MEMBERSHIPS/DUE	310	500	-	800	850	850
1006170	63400	CLOTHING	6,877	8,637	7,503	11,500	12,250	12,250
1006170	64160	OFFICE SUPPLIES	743	528	493	1,500	1,500	1,500
1006170	64180	BOOKS/SUB/PRINT	2,137	2,096	1,540	2,400	3,325	3,325
1006170	64190	MINOR EQUIPMENT	4,724	3,025	4,660	7,100	7,100	7,100
1006170	64200	SPECIAL DEPT SUPPLIES	5,222	6,553	8,152	7,900	5,900	5,900
1006170	64210	SMALL TOOLS	342	232	119	200	200	200
1006170	64270	VEHICLE OPERATING SUPPLIE	10,949	12,078	12,306	11,500	13,500	13,500
1006170	64280	VEHICLE MAINTENANCE	5,767	5,878	4,597	10,400	8,000	8,000
1006170	65230	COMMUNICATIONS	6,322	6,434	7,428	7,500	7,420	7,420
1006170	65250	RENTS/LEASES	1,668	3,520	1,701	7,600	6,100	6,100
1006170	65260	MAINT OF BUILDING/GROUNDS	399	538	1,276	1,500	2,200	2,200
1006170	65290	MILEAGE	-	-	-	300	300	300
1006170	65300	PROFESSIONAL SERVICES	3,200	3,448	4,649	7,430	8,000	9,000
1006170	65310	MAINTENANCE OF EQUIPMENT	7,396	4,884	2,449	8,700	9,650	9,650
1006170	69100	INTRNL CHRGS - CLAIMS	27,600	15,300	30,600	38,000	46,530	50,775
1006170	69200	INTRNL CHRGS - WRKRS COMP	62,300	29,000	20,000	22,600	47,680	54,808
1006170	69300	ASSET REPLACEMENT CHRGS	10,000	10,000	10,000	10,000	-	-
MARINE SAFETY TOTAL EXPENDITURES			1,069,393	1,161,018	1,286,218	1,275,877	1,639,548	1,739,409

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1006190	63200	TRAINING	-	-	-	-	500	500
1006190	63300	MEMBERSHIPS/DUE	-	-	-	1,200	700	700
1006190	65300	PROFESSIONAL SERVICES	2,645	-	-	-	-	-
SHORELINE PROTECTION TOTAL EXPENDITURES			2,645	-	-	1,200	1,200	1,200
1006510	61010	REGULAR SALARIES	298,295	320,751	339,892	380,973	464,147	490,196
1006510	61030	OVERTIME	2,146	1,735	2,098	2,354	2,266	2,266
1006510	61040	SPECIAL PAY	2,112	345	58	-	-	-
1006510	62050	RETIREMENT	29,236	32,379	39,182	46,464	50,248	58,189
1006510	62100	MEDICARE	4,324	4,554	4,850	6,319	7,707	8,141
1006510	62200	HEALTH INSURANCE	41,830	42,944	44,840	56,407	65,072	68,977
1006510	62440	LT DISABILITY INSURANCE	1,376	1,414	1,137	2,195	2,738	2,893
1006510	62450	LIFE INSURANCE	803	865	809	1,075	1,328	1,403
1006510	62550	2% DEFERRED COMP 457	9,576	5,209	5,450	5,594	6,187	6,260
1006510	62800	AUTO ALLOWANCE	1,224	1,224	1,273	1,224	2,376	2,376
1006510	63150	TRAVEL-MEETINGS	65	5,523	655	10,000	8,000	8,000
1006510	63200	TRAINING	-	349	331	5,500	5,000	5,000
1006510	63300	MEMBERSHIPS/DUE	1,165	875	1,118	1,500	1,800	1,900
1006510	63400	CLOTHING	-	-	179	-	-	-
1006510	64160	OFFICE SUPPLIES	-	-	85	100	100	100
1006510	64170	POSTAGE	-	36	-	100	100	100
1006510	64180	BOOKS/SUB/PRINT	837	714	764	1,500	800	800
1006510	64190	MINOR EQUIPMENT	-	-	41	600	600	600
1006510	64200	SPECIAL DEPT SUPPLIES	2,990	1,483	679	1,200	1,200	1,200
1006510	64270	VEHICLE OPERATING SUPPLIE	1,895	2,034	2,243	1,800	2,200	2,400
1006510	64280	VEHICLE MAINTENANCE	-	94	965	1,000	1,000	1,000
1006510	65220	ADVERTISING	607	3,779	1,874	3,200	2,500	3,000
1006510	65230	COMMUNICATIONS	424	620	666	800	800	800
1006510	65300	PROFESSIONAL SERVICES	18,116	334,165	98,418	214,500	118,853	118,853
1006510	65310	MAINTENANCE OF EQUIPMENT	-	-	-	100	100	100
1006510	69100	INTRNL CHRGS - CLAIMS	10,150	9,000	18,000	22,400	27,495	30,003
1006510	69200	INTRNL CHRGS - WRKRS COMP	13,350	9,400	18,500	20,400	17,573	19,936
ENGINEERING TOTAL EXPENDITURES			440,519	779,493	584,108	787,305	790,190	834,493
1006520	61010	REGULAR SALARIES	81,461	103,911	125,040	185,379	160,302	168,260
1006520	61020	PART-TIME & TEMPS	-	788	450	1,906	1,942	2,098
1006520	61030	OVERTIME	1,443	909	1,211	1,605	1,236	1,236
1006520	61040	SPECIAL PAY	2,116	661	635	1,712	1,339	1,339
1006520	62050	RETIREMENT	7,255	9,189	12,160	19,843	18,279	19,414
1006520	62100	MEDICARE	1,241	1,521	1,805	2,947	2,808	2,950
1006520	62110	SOCIAL SECURITY	-	60	-	150	-	-
1006520	62200	HEALTH INSURANCE	9,896	12,463	15,358	32,516	28,815	30,544
1006520	62440	LT DISABILITY INSURANCE	380	500	410	821	940	997
1006520	62450	LIFE INSURANCE	206	277	281	506	456	484
1006520	62550	2% DEFERRED COMP 457	2,124	1,900	2,148	3,215	2,650	2,728
1006520	62800	AUTO ALLOWANCE	288	306	404	306	594	594
1006520	63200	TRAINING	40	650	-	1,300	1,300	1,300
1006520	63300	MEMBERSHIPS/DUE	430	591	377	1,000	1,000	1,000
1006520	63400	CLOTHING	1,068	714	801	1,000	1,000	1,000
1006520	64180	BOOKS/SUB/PRINT	-	-	-	200	200	200
1006520	64190	MINOR EQUIPMENT	14,211	1,482	1,881	5,000	5,000	5,000
1006520	64200	SPECIAL DEPT SUPPLIES	9,758	5,039	22,989	22,400	23,000	23,000
1006520	64270	VEHICLE OPERATING SUPPLIE	5,512	5,829	6,524	4,500	5,500	5,750
1006520	64280	VEHICLE MAINTENANCE	-	-	1,094	1,500	1,500	1,500
1006520	65220	ADVERTISING	361	407	667	-	-	-
1006520	65230	COMMUNICATIONS	401	620	666	800	800	800
1006520	65250	RENTS/LEASES	-	325	-	300	300	300
1006520	65270	UTILITIES - WATER	2,841	2,868	2,911	3,500	3,600	3,700

CITY OF SOLANA BEACH
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ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
1006520	65300	PROFESSIONAL SERVICES	199,147	233,454	269,318	283,195	333,237	334,181
1006520	65700	OTHER CHARGES	-	153	-	-	-	-
1006520	69100	INTRNL CHRGS - CLAIMS	2,800	3,100	6,200	7,700	9,517	10,386
1006520	69200	INTRNL CHRGS - WRKRS COMP	3,300	3,500	8,000	8,800	6,210	7,001
ENVIRONMENTAL SERVICES TOTAL EXPENDITURES			346,282	391,215	481,329	592,101	611,525	625,762
1006530	61010	REGULAR SALARIES	209,148	232,536	205,217	265,620	271,075	293,390
1006530	61020	PART-TIME & TEMPS	-	8,664	4,952	16,121	21,366	23,075
1006530	61030	OVERTIME	7,596	5,187	7,217	7,704	8,549	8,549
1006530	61040	SPECIAL PAY	12,727	6,207	6,416	8,453	9,270	9,270
1006530	62050	RETIREMENT	19,688	20,958	20,925	29,290	28,443	32,935
1006530	62100	MEDICARE	3,431	3,668	3,225	3,632	5,432	5,836
1006530	62110	SOCIAL SECURITY	-	656	-	1,200	-	-
1006530	62200	HEALTH INSURANCE	43,700	41,492	43,336	43,435	64,366	68,227
1006530	62440	LT DISABILITY INSURANCE	1,123	1,183	779	1,549	1,605	1,737
1006530	62450	LIFE INSURANCE	558	610	482	733	778	843
1006530	62550	2% DEFERRED COMP 457	4,499	2,273	1,792	5,309	5,412	5,785
1006530	62800	AUTO ALLOWANCE	612	612	637	612	1,188	1,188
1006530	63200	TRAINING	300	2,150	884	1,000	2,000	2,000
1006530	63300	MEMBERSHIPS/DUE	150	281	151	200	500	500
1006530	63400	CLOTHING	1,833	2,150	1,995	1,800	2,000	2,000
1006530	64190	MINOR EQUIPMENT	2,264	6,716	1,894	5,000	8,500	8,500
1006530	64200	SPECIAL DEPT SUPPLIES	9,934	22,455	14,170	17,000	17,000	17,000
1006530	64270	VEHICLE OPERATING SUPPLIE	5,132	5,283	5,912	4,500	5,000	5,000
1006530	64280	VEHICLE MAINTENANCE	364	3,261	1,278	5,000	3,000	3,000
1006530	65230	COMMUNICATIONS	401	620	666	700	700	700
1006530	65240	UTILITIES - ELECTRIC	18,576	14,136	17,090	17,000	18,000	19,000
1006530	65250	RENTS/LEASES	457	-	847	800	800	800
1006530	65260	MAINT OF BUILDING/GROUNDS	26,580	27,330	28,000	31,554	33,005	33,005
1006530	65270	UTILITIES - WATER	1,490	1,457	1,101	2,000	2,000	2,000
1006530	65290	MILEAGE	158	275	253	300	300	300
1006530	65300	PROFESSIONAL SERVICES	13,745	34,737	36,493	38,100	38,100	38,100
1006530	65310	MAINTENANCE OF EQUIPMENT	1,303	2,486	436	2,300	2,300	2,300
1006530	66400	EQUIPMENT	-	-	5,994	-	-	-
1006530	69100	INTRNL CHRGS - CLAIMS	109,900	123,600	233,100	290,600	353,204	385,426
1006530	69200	INTRNL CHRGS - WRKRS COMP	59,200	14,000	13,000	14,300	11,690	13,532
1006530	69300	ASSET REPLACEMENT CHRGS	5,000	5,000	-	-	-	-
STREET MAINTENANCE TOTAL EXPENDITURES			559,868	589,982	658,242	815,812	915,583	983,998
1006540	64190	MINOR EQUIPMENT	6,909	-	4,191	12,000	12,000	12,000
1006540	64200	SPECIAL DEPT SUPPLIES	7,118	7,275	9,906	12,000	12,000	12,000
1006540	65230	COMMUNICATIONS	859	1,090	1,156	1,300	1,330	1,330
1006540	65240	UTILITIES - ELECTRIC	22,662	18,459	22,575	22,800	23,400	24,000
1006540	65250	RENTS/LEASES	-	-	-	1,000	1,000	1,000
1006540	65290	MILEAGE	-	-	-	100	100	100
1006540	65300	PROFESSIONAL SERVICES	340,252	339,361	390,001	491,848	499,675	512,222
1006540	65310	MAINTENANCE OF EQUIPMENT	-	-	119	500	500	500
TRAFFIC SAFETY TOTAL EXPENDITURES			377,800	366,185	427,948	541,548	550,005	563,152
1006550	65270	UTILITIES - WATER	875	855	646	1,500	1,500	1,500
1006550	65300	PROFESSIONAL SERVICES	48,964	68,870	56,255	125,800	126,000	126,000
STREET CLEANING TOTAL EXPENDITURES			49,839	69,725	56,901	127,300	127,500	127,500
1006560	61010	REGULAR SALARIES	83,335	88,175	72,534	100,598	120,648	130,630
1006560	61020	PART-TIME & TEMPS	-	4,726	2,701	11,339	11,654	12,587
1006560	61030	OVERTIME	3,603	2,413	3,059	3,424	4,326	4,326
1006560	61040	SPECIAL PAY	6,231	3,414	3,221	3,745	4,635	4,635
1006560	62050	RETIREMENT	7,321	7,171	6,527	11,285	11,932	13,392
1006560	62100	MEDICARE	1,414	1,463	1,184	1,301	2,505	2,691

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ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
1006560	62110	SOCIAL SECURITY	-	358	-	700	-	-
1006560	62200	HEALTH INSURANCE	18,448	15,126	17,340	23,456	31,517	33,409
1006560	62440	LT DISABILITY INSURANCE	479	477	293	619	718	777
1006560	62450	LIFE INSURANCE	218	228	171	295	348	377
1006560	62550	2% DEFERRED COMP 457	1,391	821	353	2,360	2,611	2,805
1006560	63400	CLOTHING	965	1,511	1,746	4,500	3,000	3,000
1006560	64190	MINOR EQUIPMENT	740	374	423	1,000	1,000	1,000
1006560	64200	SPECIAL DEPT SUPPLIES	13,346	37,414	24,289	26,600	37,000	37,000
1006560	64270	VEHICLE OPERATING SUPPLIE	1,143	1,145	1,223	1,200	1,500	1,500
1006560	64280	VEHICLE MAINTENANCE	1,248	2,192	1,613	4,900	2,000	2,000
1006560	65230	COMMUNICATIONS	573	885	951	1,000	1,000	1,000
1006560	65250	RENTS/LEASES	1,265	461	1,004	500	1,000	1,000
1006560	65260	MAINT OF BUILDING/GROUNDS	220,836	203,674	187,766	216,611	208,300	208,300
1006560	65270	UTILITIES - WATER	48,936	47,432	50,731	51,800	76,300	83,900
1006560	65290	MILEAGE	429	609	811	300	300	300
1006560	65300	PROFESSIONAL SERVICES	27,146	58,054	49,297	63,500	55,700	55,700
1006560	65310	MAINTENANCE OF EQUIPMENT	551	1,614	-	2,200	2,200	2,200
1006560	69100	INTRNL CHRGS - CLAIMS	2,500	2,700	5,400	6,700	8,460	9,232
1006560	69200	INTRNL CHRGS - WRKRS COMP	2,800	3,100	5,000	6,100	5,322	6,160
PARK MAINTENANCE TOTAL EXPENDITURES			444,917	485,536	437,640	546,033	593,976	617,921
1006570	64190	MINOR EQUIPMENT	9,453	8,207	1,676	859	2,000	2,000
1006570	64200	SPECIAL DEPT SUPPLIES	26,733	23,227	20,215	27,141	30,000	30,000
1006570	64270	VEHICLE OPERATING SUPPLIE	1,823	2,041	2,260	1,500	2,500	2,500
1006570	65240	UTILITIES - ELECTRIC	114,214	111,913	120,178	100,000	125,000	127,000
1006570	65250	RENTS/LEASES	481	-	869	500	2,000	2,000
1006570	65260	MAINT OF BUILDING/GROUNDS	155,152	152,849	162,994	214,683	218,555	219,876
1006570	65270	UTILITIES - WATER	2,147	2,722	2,528	2,500	3,500	3,850
1006570	65290	MILEAGE	82	-	201	200	250	250
1006570	65300	PROFESSIONAL SERVICES	48,933	69,330	90,687	180,720	177,400	177,400
1006570	65310	MAINTENANCE OF EQUIPMENT	4,149	4,367	13,213	15,000	16,000	16,000
1006570	66610	CONSTRUCTION	-	19,188	-	-	-	-
PUBLIC FACILITIES TOTAL EXPENDITURES			363,167	393,844	414,822	543,103	577,205	580,876
1007100	61010	REGULAR SALARIES	54,306	102,068	116,531	117,759	-	-
1007100	61020	PART-TIME & TEMPS	28,809	14,569	8,666	-	-	-
1007100	61030	OVERTIME	2,222	666	359	2,140	-	-
1007100	61040	SPECIAL PAY	1,320	-	-	-	-	-
1007100	62050	RETIREMENT	6,882	8,184	9,972	11,299	-	-
1007100	62100	MEDICARE	1,358	1,762	2,053	2,051	-	-
1007100	62110	SOCIAL SECURITY	-	822	537	-	-	-
1007100	62200	HEALTH INSURANCE	17,416	18,605	18,710	15,877	-	-
1007100	62440	LT DISABILITY INSURANCE	322	602	439	688	-	-
1007100	62450	LIFE INSURANCE	178	290	273	334	-	-
1007100	62550	2% DEFERRED COMP 457	2,908	1,299	3,628	3,780	-	-
1007100	62800	AUTO ALLOWANCE	288	306	404	306	-	-
1007100	63150	TRAVEL-MEETINGS	-	1,144	900	2,200	5,000	6,000
1007100	63200	TRAINING	-	-	380	500	500	500
1007100	63300	MEMBERSHIPS/DUE	340	415	200	615	625	725
1007100	64160	OFFICE SUPPLIES	-	-	40	500	500	500
1007100	64200	SPECIAL DEPT SUPPLIES	1,145	301	547	2,600	3,500	3,500
1007100	65220	ADVERTISING	-	-	-	400	400	400
1007100	65290	MILEAGE	-	-	-	400	400	400
1007100	65300	PROFESSIONAL SERVICES	10,497	10,605	1,074	23,250	6,000	6,000
1007100	65380	SPECIAL EVENTS	453	1,187	-	1,320	1,000	1,000
1007100	65700	OTHER CHARGES	-	-	-	1,180	-	-
1007100	65750	PUBLIC ART EXPENDITURES	129	-	12,879	28,939	-	-
1007100	69100	INTRNL CHRGS - CLAIMS	2,300	1,800	3,600	4,500	5,287	5,770
1007100	69200	INTRNL CHRGS - WRKRS COMP	4,800	3,200	6,000	6,600	-	-

CITY OF SOLANA BEACH
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ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
COMMUNITY SERVICES TOTAL EXPENDITURES			135,674	167,824	187,193	227,238	23,212	24,795
1007110	61010	REGULAR SALARIES	101,143	110,063	136,843	182,680	203,513	209,156
1007110	61020	PART-TIME & TEMPS	11,503	13,703	13,115	28,307	30,453	31,394
1007110	61030	OVERTIME	1,528	1,263	2,490	1,700	1,700	1,700
1007110	61040	SPECIAL PAY	963	962	962	1,200	1,200	1,200
1007110	62050	RETIREMENT	11,285	13,042	16,791	22,460	28,925	32,693
1007110	62100	MEDICARE	1,821	1,895	2,140	3,264	3,965	4,137
1007110	62110	SOCIAL SECURITY	788	4	813	1,755	1,888	1,946
1007110	62200	HEALTH INSURANCE	14,565	14,666	19,550	31,421	39,501	41,871
1007110	62440	LT DISABILITY INSURANCE	491	493	443	887	1,185	1,234
1007110	62450	LIFE INSURANCE	272	293	319	478	575	599
1007110	62550	2% DEFERRED COMP 457	3,529	1,800	3,859	8,863	3,137	3,846
1007110	62800	AUTO ALLOWANCE	288	306	404	306	594	594
1007110	63150	TRAVEL-MEETINGS	901	455	-	1,960	1,800	2,000
1007110	63200	TRAINING	307	40	283	500	500	500
1007110	63300	MEMBERSHIPS/DUE	170	170	170	200	200	200
1007110	63400	CLOTHING	408	425	509	1,400	1,600	1,600
1007110	64160	OFFICE SUPPLIES	-	-	-	260	260	260
1007110	64190	MINOR EQUIPMENT	-	-	3,366	-	-	-
1007110	64200	SPECIAL DEPT SUPPLIES	545	3,500	522	2,300	2,300	2,300
1007110	64270	VEHICLE OPERATING SUPPLIE	627	814	560	900	900	900
1007110	64280	VEHICLE MAINTENANCE	35	78	-	640	1,000	1,000
1007110	65220	ADVERTISING	74	-	-	-	-	-
1007110	65290	MILEAGE	-	-	-	300	300	300
1007110	65300	PROFESSIONAL SERVICES	3,555	2,947	4,735	11,000	11,000	11,000
1007110	65310	MAINTENANCE OF EQUIPMENT	151	85	225	700	700	700
1007110	65380	SPECIAL EVENTS	11,987	16,920	15,689	18,800	20,800	20,800
1007110	65700	OTHER CHARGES	14	33	702	750	-	-
1007110	69100	INTRNL CHRGS - CLAIMS	2,900	3,100	6,200	7,700	9,517	10,386
1007110	69200	INTRNL CHRGS - WRKRS COMP	3,400	3,600	6,000	6,600	8,924	9,855
1007110	69380	700 STEVENS	440,347	401,329	445,700	445,700	445,700	-
RECREATION TOTAL EXPENDITURES			613,597	591,987	682,390	783,031	822,137	392,171
1008000	68100	TRANSFERS OUT	1,165,740	3,332,416	2,050,000	419,054	216,257	239,701
TRANSFERS OUT - TOTAL EXPENDITURES			1,165,740	3,332,416	2,050,000	419,054	216,257	239,701
TOTAL GENERAL FUND EXPENDITURES			21,196,661	26,071,677	25,522,897	25,797,922	26,289,184	27,271,201
Revenues over/(under) Expenditures			2,806,112	(297,273)	984,544	154,339	226,094	323,568
Beginning Fund Balance (7/1)			11,645,856	14,451,968	14,154,695	15,139,239	15,293,578	15,519,672
Projected Ending Fund Balance (6/30)			14,451,968	14,154,695	15,139,239	15,293,578	15,519,672	15,843,240

GENERAL FUND MEASURE S

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
110	42100	SALES & USE TAX	-	1,197,045	5,045,209	4,788,000	4,992,590	5,138,090
110	45100	INTEREST - LAIF	-	206	25,969	-	-	-
110	45110	INTEREST - CHANDLER	-	171	26,326	-	25,904	26,682
110	45300	GAIN/LOSS ON FMV OF ASSET	-	(571)	(12,153)	-	-	-
MEASURE S FUND TOTAL REVENUES			-	1,196,851	5,085,351	4,788,000	5,018,494	5,164,772
1105300	65700	OTHER CHARGES	-	-	-	-	622	640
1105900	65300	PROFESSIONAL SERVICES	-	4,772	11,663	25,000	25,000	25,000
1106510	66600	DESIGN	-	-	-	-	400,000	749,295
1106510	66610	CONSTRUCTION	-	-	667,790	809,210	1,355,000	300,000
1105900	68100	TRANSFERS OUT	-	-	733,400	1,046,400	392,316	1,390,000
1108000	68100	TRANSFERS OUT	-	-	3,000,000	1,326,271	586,306	572,558
MEASURE S TOTAL EXPENDITURES			-	4,772	4,412,853	3,206,881	2,759,244	3,037,493
Revenues over/(under) Expenditures			-	1,192,079	672,499	1,581,119	2,259,250	2,127,279
Beginning Fund Balance (7/1)			-	-	1,192,079	1,864,578	3,445,696	5,704,946
Projected Ending Fund Balance (6/30)			-	1,192,079	1,864,578	3,445,696	5,704,946	7,832,225

INTERNAL SERVICE FUNDS

CITY OF SOLANA BEACH
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ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
120	45100	INTEREST - LAIF	120	259	-	-	-	-
120	45110	INTEREST - CHANDLER	2,174	339	-	10,500	4,339	4,469
120	45300	GAIN/LOSS ON FMV OF ASSET	(14,245)	6,838	1,218	-	-	-
120	48500	MISCELLANEOUS REVENUE	-	6,725	-	-	-	-
120	48710	DAMAGE TO CITY PROPERTY	3,328	38,500	15,651	-	-	-
120	48900	ADMINISTRATIVE CHARGES	363,350	350,200	700,000	869,700	1,057,495	1,153,973
SELF INSURANCE TOTAL REVENUES			354,727	402,861	716,869	880,200	1,061,834	1,158,442
1205300	65700	OTHER CHARGES	-	-	-	-	104	107
1205460	61010	REGULAR SALARIES	76,467	77,150	102,993	103,237	123,547	126,477
1205460	61020	PART-TIME & TEMPS	-	13,714	-	-	-	-
1205460	61030	OVERTIME	1,803	690	1,222	-	-	-
1205460	61040	SPECIAL PAY	495	-	-	-	-	-
1205460	62050	RETIREMENT	5,614	5,706	8,900	10,595	11,931	13,223
1205460	62070	RETIREMENT-UAL PAYMENT	9,618	11,030	37,090	44,398	52,528	56,674
1205460	62100	MEDICARE	1,034	1,307	1,486	1,735	2,048	2,106
1205460	62110	SOCIAL SECURITY	-	859	-	-	-	-
1205460	62200	HEALTH INSURANCE	13,864	12,488	13,860	16,436	17,671	18,732
1205460	62440	LT DISABILITY INSURANCE	411	406	366	604	713	738
1205460	62450	LIFE INSURANCE	210	211	245	293	346	358
1205460	62550	2% DEFERRED COMP 457	600	-	2,814	1,659	1,700	1,700
1205460	62800	AUTO ALLOWANCE	459	177	477	459	891	891
1205460	63100	INSURANCE PREMIUMS	310,741	375,899	458,944	661,657	740,000	830,000
1205460	63150	TRAVEL-MEETINGS	-	-	449	3,000	5,500	5,500
1205460	63200	TRAINING	-	2,867	1,166	250	250	250
1205460	63300	MEMBERSHIPS/DUE	150	300	300	300	300	300
1205460	64190	MINOR EQUIPMENT	4,454	382	-	11,637	4,500	5,000
1205460	65300	PROFESSIONAL SERVICES	23,257	52,989	58,520	65,000	46,100	38,250
1205460	65400	DAMAGE CLAIMS	21,362	59,642	9,355	80,000	80,000	80,000
1205460	65410	DAMAGE TO CITY PROPERTY	226	47,699	31,079	45,000	20,000	25,000
1205460	65760	LOSS CONTROL	7,811	5,864	280	8,000	2,000	2,000
1205460	69600	PARS OPEB CHARGES	3,985	4,035	22,614	20,200	21,074	21,706
1205460	69650	PARS PENSION CHARGES	4,366	12,139	9,787	-	-	-
SELF INSURANCE TOTAL EXPENDITURES			486,928	685,553	761,946	1,074,460	1,131,203	1,229,012
Revenues over/(under) Expenditures			(132,200)	(282,692)	(45,077)	(194,260)	(69,369)	(70,570)
Beginning Fund Balance (7/1)			618,489	486,288	203,596	158,519	(35,741)	(105,110)
Projected Ending Fund Balance (6/30)			486,288	203,596	158,519	(35,741)	(105,110)	(175,680)
125	45100	INTEREST - LAIF	186	2,379	-	-	-	-
125	45110	INTEREST - CHANDLER	3,932	3,437	-	7,350	15,187	15,642
125	45300	GAIN/LOSS ON FMV OF ASSET	(21,134)	298	12,562	-	-	-
125	48500	MISCELLANEOUS REVENUE	-	0	8,691	-	-	-
125	48820	EXCESS INSURANCE RETENTION	63,801	-	103,403	-	-	-
125	48900	ADMINISTRATIVE CHARGES	464,550	399,900	500,000	550,400	400,000	450,000
125	48920	REIMBURSED COSTS	2,000	-	2,000	-	-	-
WORKERS COMPENSATION TOTAL REVENUES			513,336	406,013	626,657	557,750	415,187	465,642
1255300	65700	OTHER CHARGES	-	-	-	-	364	375
1255465	61010	REGULAR SALARIES	45,980	42,558	80,794	81,466	92,906	94,788
1255465	61020	PART-TIME & TEMPS	-	9,143	-	-	-	-
1255465	61030	OVERTIME	743	564	984	110	-	-
1255465	61040	SPECIAL PAY	-	-	180	185	-	-
1255465	62050	RETIREMENT	4,640	4,057	8,610	10,108	11,136	12,517
1255465	62070	RETIREMENT-UAL PAYMENT	5,265	6,020	29,672	35,520	42,024	45,340
1255465	62100	MEDICARE	696	756	1,167	1,324	1,498	1,534
1255465	62110	SOCIAL SECURITY	-	573	-	-	-	-
1255465	62200	HEALTH INSURANCE	5,093	3,802	6,208	9,668	10,395	11,019

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
1255465	62440	LT DISABILITY INSURANCE	192	128	238	475	534	550
1255465	62450	LIFE INSURANCE	139	102	189	230	259	267
1255465	62550	2% DEFERRED COMP 457	650	100	1,768	1,000	1,000	1,000
1255465	62800	AUTO ALLOWANCE	883	729	998	918	1,782	1,782
1255465	63100	INSURANCE PREMIUMS	190,764	221,599	240,389	287,644	285,000	310,000
1255465	63150	TRAVEL-MEETINGS	-	-	-	1,000	-	-
1255465	63200	TRAINING	-	-	-	500	500	500
1255465	65300	PROFESSIONAL SERVICES	45,561	39,913	90,718	86,156	85,000	95,000
1255465	65400	DAMAGE CLAIMS	169,571	79,284	76,245	200,000	200,000	200,000
1255465	69600	PARS OPEB CHARGES	2,180	2,210	18,455	15,800	16,923	17,431
1255465	69650	PARS PENSION CHARGES	3,881	9,104	9,468	-	-	-
WORKERS COMPENSATION TOTAL EXPENDITURES			476,236	420,641	566,081	732,104	749,321	792,103
Revenues over/(under) Expenditures			37,099	(14,628)	60,576	(174,354)	(334,134)	(326,461)
Beginning Fund Balance (7/1)			696,922	734,021	719,393	779,969	605,615	271,481
Projected Ending Fund Balance (6/30)			734,021	719,393	779,969	605,615	271,481	(54,980)
135	45100	INTEREST - LAIF	780	9,562	-	-	-	-
135	45110	INTEREST - CHANDLER	18,573	13,805	-	-	62,916	64,803
135	45300	GAIN/LOSS ON FMV OF ASSET	(87,635)	5,332	50,343	-	-	-
135	47780	TECHNOLOGY FEE	13,217	11,575	13,428	10,000	61,356	64,399
135	48500	MISCELLANEOUS REVENUE	-	(272)	-	-	-	-
135	48900	ADMINISTRATIVE CHARGES	65,000	65,000	176,500	122,500	-	-
135	49100	TRANSFERS IN	-	200,000	1,233,400	1,842,671	392,316	749,295
EQUIPMENT REPLACEMENT TOTAL REVENUES			9,935	305,003	1,473,671	1,975,171	516,588	878,497
1355150	65300	PROFESSIONAL SERVICES	-	-	-	-	15,000	15,000
1355200	64190	MINOR EQUIPMENT	-	-	180	-	-	-
1355200	66400	EQUIPMENT	76,108	3,540	3,182	12,487	-	-
1355300	64190	MINOR EQUIPMENT(UNDER \$5K)	-	-	3,061	-	-	-
1355300	65310	MAINTENANCE OF EQUIPMENT	-	-	-	-	17,100	17,758
1355300	65700	OTHER CHARGES	-	-	-	-	1,510	1,555
1355300	66400	EQUIPMENT	131,764	11,539	5,106	9,628	-	-
1355450	64190	MINOR EQUIPMENT	3,354	14,609	17,579	5,000	3,000	-
1355450	66400	EQUIPMENT	82,644	38,121	22,450	82,584	34,000	3,000
1355470	65300	PROFESSIONAL SERVICES	1,449	1,146	-	-	-	-
1355550	64190	MINOR EQUIPMENT	-	-	-	5,000	-	35,700
1355550	65310	MAINTENANCE OF EQUIPMENT	-	-	-	-	52,856	-
1355590	66400	EQUIPMENT	-	-	-	9,000	-	55,499
1355590	66500	VEHICLES	-	-	96,680	-	-	-
1356120	64190	MINOR EQUIPMENT	2,046	2,021	19,464	4,550	5,500	-
1356120	66400	EQUIPMENT	39,342	11,300	252,223	140,733	73,000	5,500
1356120	66500	VEHICLES	-	-	-	2,199,000	85,000	37,800
1356170	64190	MINOR EQUIPMENT	-	-	11,661	4,278	10,500	2,200,000
1356170	66400	EQUIPMENT	21,460	17,000	3,329	6,222	79,316	7,500
1356170	66500	VEHICLES	17,488	53,751	82,544	92,700	-	115,000
1356510	64190	MINOR EQUIPMENT(UNDER \$5K)	-	-	1,120	-	-	-
1356510	66400	EQUIPMENT	874	-	45,017	4,979	-	-
1356510	66500	VEHICLES	-	-	-	18,180	180,000	-
1356530	66500	VEHICLES	-	42,484	-	-	-	-
1357110	66500	VEHICLES	-	-	-	63,271	-	-
1358000	68100	TRANSFERS OUT	70,000	-	-	-	-	-
EQUIPMENT REPLACEMENT TOTAL EXPENDITURES			446,529	195,511	563,595	2,657,613	556,782	2,494,312
Revenues over/(under) Expenditures			(436,594)	109,492	910,076	(682,442)	(40,194)	(1,615,815)
Beginning Fund Balance (7/1)			2,388,176	1,951,582	2,061,074	2,971,149	2,288,707	2,248,513
Projected Ending Fund Balance (6/30)			1,951,582	2,061,074	2,971,149	2,288,707	2,248,513	632,698

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
140	45100	INTEREST - LAIF	260	3,187	-	-	-	-
140	45110	INTEREST - CHANDLER	6,117	4,600	-	10,500	23,865	24,580
140	45300	GAIN/LOSS ON FMV OF ASSET	(28,575)	1,593	16,761	-	-	-
140	49100	TRANSFERS IN	-	200,000	500,000	-	-	-
FACILITIES REPLACEMENT TOTAL REVENUES			(22,198)	209,381	516,761	10,500	23,865	24,580
1405300	65700	OTHER CHARGES	-	-	-	-	573	590
1405475	65300	PROFESSIONAL SERVICES	480	381	-	600	-	-
1406510	65220	ADVERTISING	-	-	1,557	-	-	-
1406510	65300	PROFESSIONAL SERVICES	-	-	87,276	-	-	-
1406510	65301	Professional Services-CIP	-	-	28,685	-	-	-
1406510	66610	CONSTRUCTION	-	-	-	100,000	246,000	150,000
1408000	68100	TRANSFERS OUT	96,000	99,000	-	-	-	-
FACILITIES REPLACEMENT TOTAL EXPENDITURES			96,480	99,381	117,518	100,600	246,573	150,590
Revenues over/(under) Expenditures			(118,678)	109,999	399,244	(90,100)	(222,708)	(126,010)
Beginning Fund Balance (7/1)			741,774	623,096	733,095	1,132,339	1,042,239	819,531
Projected Ending Fund Balance (6/30)			623,096	733,095	1,132,339	1,042,239	819,531	693,521
152	48900	ADMINISTRATIVE CHARGES	502,803	445,700	445,700	445,700	445,700	-
REAL PROPERTY ACQUISITION TOTAL REVENUES			502,803	445,700	445,700	445,700	445,700	-
1525482	67200	INTEREST	-	46,300	35,196	23,785	12,055	-
REAL PROPERTY ACQUISITION TOTAL EXPENDITURES			-	46,300	35,196	23,785	12,055	-
Revenues over/(under) Expenditures			502,803	399,400	410,504	421,915	433,645	-
Beginning Fund Balance (7/1)			(1,993,423)	(1,490,620)	(1,091,220)	(680,716)	(258,801)	174,844
Projected Ending Fund Balance (6/30)			(1,490,620)	(1,091,220)	(680,716)	(258,801)	174,844	174,844
160	48900	ADMINISTRATIVE CHARGES	318,000	322,000	315,000	309,900	319,300	328,879
OPEB OBLIGATION TOTAL REVENUES			318,000	322,000	315,000	309,900	319,300	328,879
1605360	62700	RETIRE INSURANCE BENEFITS	175,366	186,635	177,914	194,650	180,000	180,000
1605360	65320	CONTRIBUTION TO AGENCIES	138,000	137,000	120,100	115,000	139,300	148,879
1605360	65700	OTHER CHARGES	763	840	722	350	-	-
OPEB OBLIGATION TOTAL EXPENDITURES			314,129	324,475	298,736	310,000	319,300	328,879
Revenues over/(under) Expenditures			3,871	(2,475)	16,264	(100)	-	-
Beginning Fund Balance (7/1)			202,686	206,556	204,081	220,345	220,245	220,245
Projected Ending Fund Balance (6/30)			206,556	204,081	220,345	220,245	220,245	220,245
165	45120	INTEREST - PARS	180,208	55,346	159,977	78,750	160,000	175,000
165	45300	GAIN/LOSS ON FMV OF ASSET	(673,663)	233,416	428,517	-	-	-
165	48900	ADMINISTRATIVE CHARGES	485,075	1,517,434	1,198,929	-	-	-
PENSION STABILIZATION TOTAL REVENUES			(8,380)	1,806,196	1,787,423	78,750	160,000	175,000
1655365	65300	PROFESSIONAL SERVICES	18,503	21,338	26,517	30,000	30,000	30,000
PENSION STABILIZATION TOTAL EXPENDITURES			18,503	21,338	26,517	30,000	30,000	30,000
Revenues over/(under) Expenditures			(26,883)	1,784,858	1,760,906	48,750	130,000	145,000
Beginning Fund Balance (7/1)			3,245,475	3,218,592	5,003,450	6,764,356	6,813,106	6,943,106
Projected Ending Fund Balance (6/30)			3,218,592	5,003,450	6,764,356	6,813,106	6,943,106	7,088,106

SPECIAL REVENUE FUNDS

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
202	45100 INTEREST - LAIF	208	3,853	8,672	-	14,824	15,268
202	45110 INTEREST - CHANDLER	5,283	5,264	7,905	2,100	-	-
202	45300 GAIN/LOSS ON FMV OF ASSET	(19,134)	(4,771)	14,701	-	-	-
202	46100 ST GAS TAX SECT 2105	76,289	73,415	78,239	83,232	80,226	80,226
202	46110 ST GAS TAX SECT 2106	53,691	52,756	56,047	59,303	57,161	57,161
202	46120 ST GAS TAX SECT 2107	91,136	100,053	105,903	112,363	108,305	108,305
202	46130 ST GAS TAX SECT 2107.5	3,000	3,000	3,000	3,000	3,000	3,000
202	46140 ST GAS TAX SECT 2103	108,837	105,112	117,319	129,010	124,351	124,351
202	48920 REIMBURSED COSTS	-	-	1,200	-	-	-
GAS TAX TOTAL REVENUES		319,311	338,682	392,986	389,008	387,867	388,311
2026510	65220 ADVERTISING	310	-	-	-	-	-
2026510	65300 PROFESSIONAL SERVICES	375	429	417	-	-	-
2026510	66600 DESIGN	-	62,796	100,989	46,475	-	-
2026510	66610 CONSTRUCTION	190,160	157,190	214,738	623,697	290,000	455,000
GAS TAX TOTAL EXPENDITURES		190,846	220,414	316,144	670,172	290,000	455,000
Revenues over/(under) Expenditures		128,465	118,267	76,842	(281,164)	97,867	(66,689)
Beginning Fund Balance (7/1)		425,942	554,406	672,674	749,516	468,352	566,219
Projected Ending Fund Balance (6/30)		554,406	672,674	749,516	468,352	566,219	499,530
203	41010 PROPERTY TAXES - CURRENT	145,349	160,268	169,368	161,176	176,142	183,188
203	41030 PROPERTY TAXES-DELINQUENT	1,022	223	125	296	500	500
203	42180 BENEFIT FEES	11,897	11,783	11,761	11,500	11,700	11,700
203	42240 RDA PASS THRU PAYMENTS	5,064	5,464	7,462	2,000	7,076	7,289
203	45100 INTEREST - LAIF	224	3,380	7,224	-	16,046	16,528
203	45110 INTEREST - CHANDLER	5,266	4,716	6,596	7,350	-	-
203	45160 INTEREST - PROPERTY TAX	79	256	466	-	-	-
203	45300 GAIN/LOSS ON FMV OF ASSET	(23,327)	(1,595)	13,499	-	-	-
203	46300 STATE HOE	790	794	767	800	800	800
HIGHWAY 101 LANDSC #33 TOTAL REVENUES		146,362	185,289	217,268	183,122	212,264	220,005
2037510	61010 REGULAR SALARIES	8,665	16,123	18,431	18,109	24,095	24,839
2037510	61030 OVERTIME	174	190	-	1,600	-	-
2037510	61040 SPECIAL PAY	-	-	139	1,800	140	140
2037510	62050 RETIREMENT	735	1,345	1,809	1,983	3,442	3,902
2037510	62070 RETIREMENT-UAL PAYMENT	2,482	2,840	6,429	7,696	9,104	9,823
2037510	62100 MEDICARE	125	233	265	354	397	410
2037510	62200 HEALTH INSURANCE	392	855	893	2,942	3,118	3,306
2037510	62440 LT DISABILITY INSURANCE	44	81	65	106	141	146
2037510	62450 LIFE INSURANCE	23	43	43	51	69	71
2037510	62550 2% DEFERRED COMP 457	97	201	195	300	300	300
2037510	65240 UTILITIES - ELECTRIC	36,521	32,894	39,036	38,000	40,000	41,000
2037510	65260 MAINT OF BUILDING/GROUNDS	47,919	45,175	48,027	48,300	30,591	51,000
2037510	65270 UTILITIES - WATER	6,735	5,723	7,046	8,000	9,800	10,750
2037510	65300 PROFESSIONAL SERVICES	405	388	348	1,000	100	100
2037510	65700 OTHER CHARGES	5,516	5,901	6,002	6,700	6,700	6,900
2037510	65800 ADMINISTRATIVE CHARGES	41,300	42,500	103,221	108,279	32,563	33,540
2037510	69100 INTRNL CHRGS - CLAIMS	500	500	1,000	1,200	1,058	1,154
2037510	69200 INTRNL CHRGS - WRKRS COMP	600	600	1,000	1,100	913	1,011
2037510	69600 PARS OPEB CHARGES	1,025	1,040	4,169	3,400	3,864	3,979
2037510	69650 PARS PENSION CHARGES	-	1,518	1,989	-	-	-
HIGHWAY 101 LANDSC #33 TOTAL EXPENDITURES		153,258	158,150	240,106	250,920	166,395	192,371
Revenues over/(under) Expenditures		(6,895)	27,139	(22,838)	(67,798)	45,869	27,634
Beginning Fund Balance (7/1)		600,385	593,489	620,628	597,790	529,992	575,861
Projected Ending Fund Balance (6/30)		593,489	620,628	597,790	529,992	575,861	603,495
204	41010 PROPERTY TAXES - CURRENT	254,610	275,821	291,029	277,467	296,630	308,495
204	41030 PROPERTY TAXES-DELINQUENT	1,773	375	185	510	1,000	1,000
204	42180 BENEFIT FEES	94,848	94,869	94,856	95,000	94,850	94,850
204	45100 INTEREST - LAIF	73	706	1,795	-	2,857	2,943

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ORG	OBJ DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
204	45110 INTEREST - CHANDLER	1,714	943	1,722	3,465	-	-
204	45160 INTEREST - PROPERTY TAX	175	554	993	210	200	200
204	45300 GAIN/LOSS ON FMV OF ASSET	(6,874)	1,473	2,487	-	-	-
204	46300 STATE HOE	1,382	1,366	1,317	1,400	1,324	1,363
MID 9C SANTA FE HILLS TOTAL REVENUES		347,702	376,107	394,385	378,052	396,861	408,851
2047520	65270 UTILITIES - WATER	142,047	108,963	98,402	144,999	150,000	165,000
2047520	65300 PROFESSIONAL SERVICES	225,462	300,679	219,083	322,641	206,349	202,214
2047520	65700 OTHER CHARGES	2,870	3,007	3,046	2,800	3,000	3,000
2047520	65800 ADMINISTRATIVE CHARGES	9,500	9,500	10,289	10,793	37,512	38,637
MID 9C SANTA FE HILLS TOTAL EXPENDITURES		379,880	422,149	330,819	481,233	396,861	408,851
Revenues over/(under) Expenditures		(32,177)	(46,042)	63,566	(103,181)	-	-
Beginning Fund Balance (7/1)		203,794	171,617	125,575	189,140	85,959	85,959
Projected Ending Fund Balance (6/30)		171,617	125,575	189,140	85,959	85,959	85,959
205	42180 BENEFIT FEES	6,167	5,912	5,912	6,000	5,911	5,911
205	45100 INTEREST - LAIF	2	25	49	-	26	27
205	45110 INTEREST - CHANDLER	64	33	46	-	-	-
205	45160 INTEREST - PROPERTY TAX	3	9	16	-	-	-
205	45300 GAIN/LOSS ON FMV OF ASSET	(145)	27	94	-	-	-
MID 9E ISLA VERDE TOTAL REVENUES		6,090	6,005	6,116	6,000	5,937	5,938
2057530	65300 PROFESSIONAL SERVICES	5,204	5,203	5,202	5,200	4,988	4,965
2057530	65700 OTHER CHARGES	109	117	266	130	130	130
2057530	65800 ADMINISTRATIVE CHARGES	700	700	758	795	2,857	2,943
MID 9E ISLA VERDE TOTAL EXPENDITURES		6,013	6,019	6,227	6,125	7,975	8,038
Revenues over/(under) Expenditures		78	(14)	(110)	(125)	(2,038)	(2,100)
Beginning Fund Balance (7/1)		3,962	4,040	4,026	3,915	3,790	1,752
Projected Ending Fund Balance (6/30)		4,040	4,026	3,915	3,790	1,752	(348)
207	41010 PROPERTY TAXES - CURRENT	96,011	101,553	108,506	102,010	115,290	119,902
207	41030 PROPERTY TAXES-DELINQUENT	681	141	68	204	500	500
207	42180 BENEFIT FEES	33,881	34,379	34,026	34,000	34,000	34,000
207	45100 INTEREST - LAIF	139	2,244	5,437	-	12,530	12,905
207	45110 INTEREST - CHANDLER	3,387	3,111	5,006	3,990	-	-
207	45160 INTEREST - PROPERTY TAX	65	204	368	158	200	200
207	45300 GAIN/LOSS ON FMV OF ASSET	(13,689)	(1,702)	8,562	-	-	-
207	46300 STATE HOE	521	503	491	500	500	500
MID 9H SAN ELIJO #2 TOTAL REVENUES		120,997	140,433	162,464	140,862	163,020	168,007
2077550	65300 PROFESSIONAL SERVICES	78,850	78,855	130,461	133,200	147,253	151,801
2077550	65700 OTHER CHARGES	1,111	1,140	1,261	1,220	1,200	1,202
2077550	65800 ADMINISTRATIVE CHARGES	4,200	4,200	4,549	4,771	14,567	15,004
MID 9H SAN ELIJO #2 TOTAL EXPENDITURES		84,161	84,195	136,271	139,191	163,020	168,007
Revenues over/(under) Expenditures		36,836	56,237	26,193	1,671	-	-
Beginning Fund Balance (7/1)		353,500	390,335	446,573	472,766	474,437	474,437
Projected Ending Fund Balance (6/30)		390,335	446,573	472,766	474,437	474,437	474,437
208	42180 BENEFIT FEES	82,400	83,792	85,580	85,475	85,788	87,504
208	45100 INTEREST - LAIF	40	581	650	-	1,632	1,681
208	45110 INTEREST - CHANDLER	1,011	804	574	-	-	-
208	45160 INTEREST - PROPERTY TAX	42	128	223	105	-	-
208	45300 GAIN/LOSS ON FMV OF ASSET	(3,708)	(172)	2,583	-	-	-
208	49100 TRANSFERS IN	-	-	-	-	86,306	72,558
COASTAL RAIL TRAIL MAINT TOTAL REVENUES		79,784	85,133	89,609	85,580	173,726	161,743
2087580	65220 ADVERTISING	513	634	1,390	700	700	700
2087580	65260 MAINT OF BUILDING/GROUNDS	56,300	96,543	71,065	71,315	115,351	107,351

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
2087580	65270	UTILITIES - WATER	17,435	15,709	18,070	21,000	30,000	34,000
2087580	65300	PROFESSIONAL SERVICES	3,686	3,686	3,654	8,185	5,225	5,400
2087580	65700	OTHER CHARGES	566	566	566	600	600	600
2087580	65800	ADMINISTRATIVE CHARGES	3,900	3,900	4,224	4,431	13,293	13,692
COASTAL RAIL TRAIL MAINT TOTAL EXPENDITURES			82,400	121,038	98,968	106,231	165,169	161,743
Revenues over/(under) Expenditures			(2,616)	(35,905)	(9,358)	(20,651)	8,557	-
Beginning Fund Balance (7/1)			104,499	101,883	65,978	56,620	35,969	44,526
Projected Ending Fund Balance (6/30)			101,883	65,978	56,620	35,969	44,526	44,526
211	41010	PROPERTY TAXES - CURRENT	581,490	637,598	672,795	639,603	698,880	726,835
211	41030	PROPERTY TAXES-DELINQUENT	4,093	885	481	1,224	1,500	1,500
211	42180	BENEFIT FEES	77,477	76,791	76,958	76,500	76,500	76,500
211	42240	RDA PASS THRU PAYMENTS	15,147	16,256	22,599	7,000	10,704	11,025
211	45100	INTEREST - LAIF	1,154	18,103	41,307	-	86,457	89,051
211	45110	INTEREST - CHANDLER	26,971	25,303	37,890	42,000	8,678	8,938
211	45160	INTEREST - PROPERTY TAX	330	1,065	1,929	525	-	-
211	45300	GAIN/LOSS ON FMV OF ASSET	(120,597)	(11,928)	71,220	-	-	-
211	46300	STATE HOE	3,165	3,163	3,051	3,200	-	-
STREET LIGHTING DISTRICT TOTAL REVENUES			589,228	767,236	928,230	770,052	882,719	913,849
2115300	65700	OTHER CHARGES	-	-	-	-	208	215
2117600	61010	REGULAR SALARIES	91,370	108,026	190,042	201,535	197,512	205,724
2117600	61030	OVERTIME	1,113	895	1,614	1,600	2,060	2,060
2117600	61040	SPECIAL PAY	682	199	320	1,800	1,854	1,854
2117600	62050	RETIREMENT	8,430	10,066	18,806	22,646	24,191	25,096
2117600	62070	RETIREMENT-UAL PAYMENT	12,800	14,735	47,475	56,830	67,237	72,544
2117600	62100	MEDICARE	1,379	1,590	2,745	3,402	3,328	3,471
2117600	62200	HEALTH INSURANCE	10,154	11,508	22,003	32,309	28,066	29,750
2117600	62440	LT DISABILITY INSURANCE	361	426	610	1,151	1,157	1,206
2117600	62450	LIFE INSURANCE	241	286	414	564	561	585
2117600	62550	2% DEFERRED COMP 457	4,541	4,204	3,957	5,554	5,075	5,100
2117600	62800	AUTO ALLOWANCE	875	906	870	906	1,194	1,194
2117600	63300	MEMBERSHIPS/DUE	-	-	-	-	550	550
2117600	65220	ADVERTISING	480	576	1,211	600	700	700
2117600	65230	COMMUNICATIONS	115	177	190	200	200	200
2117600	65240	UTILITIES - ELECTRIC	109,111	97,242	108,383	114,855	123,000	125,000
2117600	65300	PROFESSIONAL SERVICES	16,759	22,779	23,982	68,945	65,800	65,800
2117600	65700	OTHER CHARGES	9,824	10,434	10,330	5,500	2,500	2,500
2117600	65800	ADMINISTRATIVE CHARGES	86,000	88,500	214,943	225,475	83,002	85,492
2117600	69100	INTRNL CHRGS - CLAIMS	2,600	2,800	5,600	6,900	8,460	9,232
2117600	69200	INTRNL CHRGS - WRKRS COMP	3,000	3,200	6,500	7,200	7,589	8,486
2117600	69600	PARS OPEB CHARGES	5,290	5,360	43,233	37,800	39,944	41,143
2117600	69650	PARS PENSION CHARGES	5,336	18,210	20,680	-	-	-
2118000	68100	TRANSFERS OUT	70,400	70,400	70,375	70,375	70,375	70,375
STREET LIGHTING DISTRICT TOTAL EXPENDITURES			440,859	472,520	794,285	866,147	734,563	758,277
Revenues over/(under) Expenditures			148,369	294,716	133,945	(96,095)	148,156	155,572
Beginning Fund Balance (7/1)			3,076,356	3,224,726	3,519,442	3,653,387	3,557,292	3,705,448
Projected Ending Fund Balance (6/30)			3,224,726	3,519,442	3,653,387	3,557,292	3,705,448	3,861,020
213	45100	INTEREST - LAIF	-	-	-	-	15,680	16,150
213	48930	DEVELOPER PASS-THRU	105,637	81,274	61,184	100,000	84,320	83,850
DEVELOPER PASS-THRU TOTAL REVENUES			105,637	81,274	61,184	100,000	100,000	100,000
2135550	65300	PROFESSIONAL SERVICES	105,637	81,187	61,184	113,385	100,000	100,000
DEVELOPER PASS-THRU TOTAL EXPENDITURES			105,637	81,187	61,184	113,385	100,000	100,000
Revenues over/(under) Expenditures			-	86	-	(13,385)	-	-
Beginning Fund Balance (7/1)			(87)	(87)	(1)	(1)	(13,386)	(13,386)
Projected Ending Fund Balance (6/30)			(87)	(1)	(1)	(13,386)	(13,386)	(13,386)

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
214	45100 INTEREST - LAIF	-	-	803	-	1,764	1,817
214	45110 INTEREST - CHANDLER	-	-	736	-	-	-
214	45300 GAIN/LOSS ON FMV OF ASSET	-	-	(399)	-	-	-
214	47550 FIRE MITIGATION FEES	42,019	16,385	22,101	15,000	15,000	15,000
FIRE MITIGATION FEES TOTAL REVENUES		42,019	16,385	23,242	15,000	16,764	16,817
2146120	63400 CLOTHING	-	7,566	26,869	36,600	15,000	15,000
2146120	65300 PROFESSIONAL SERVICES	-	-	39	14,000	2,500	2,600
FIRE MITIGATION FEES TOTAL EXPENDITURES		-	7,566	26,908	50,600	17,500	17,600
Revenues over/(under) Expenditures		42,019	8,819	(3,666)	(35,600)	(736)	(783)
Beginning Fund Balance (7/1)		14,034	56,053	64,871	61,205	25,605	24,869
Projected Ending Fund Balance (6/30)		56,053	64,871	61,205	25,605	24,869	24,086
219	45100 INTEREST - LAIF	130	2,128	-	-	-	-
219	45110 INTEREST - CHANDLER	3,178	2,939	-	3,150	-	-
219	45300 GAIN/LOSS ON FMV OF ASSET	(13,481)	(1,503)	10,634	-	-	-
219	46800 STATE GRANTS	161,285	165,271	186,159	145,000	180,000	185,000
COPS PROGRAM TOTAL REVENUES		151,111	168,836	196,793	148,150	180,000	185,000
2196110	65300 PROFESSIONAL SERVICES	146,240	165,513	208,364	186,577	450,000	200,000
COPS PROGRAM TOTAL EXPENDITURES		146,240	165,513	208,364	186,577	450,000	200,000
Revenues over/(under) Expenditures		4,871	3,323	(11,571)	(38,427)	(270,000)	(15,000)
Beginning Fund Balance (7/1)		337,919	342,790	346,113	334,542	296,115	26,115
Projected Ending Fund Balance (6/30)		342,790	346,113	334,542	296,115	26,115	11,115
225	45100 INTEREST - LAIF	39	1,434	3,683	-	8,510	8,765
225	45110 INTEREST - CHANDLER	848	1,927	3,374	-	-	-
225	45300 GAIN/LOSS ON FMV OF ASSET	(4,008)	(4,403)	5,091	-	-	-
225	47400 RTCIP FEE	88,418	86,970	-	-	-	-
RTCIP TOTAL REVENUES		85,298	85,928	12,148	-	8,510	8,765
2256510	65300 PROFESSIONAL SERVICES	68	156	177	-	-	-
2256510	66610 CONSTRUCTION	-	-	3,599	57,401	30,000	30,000
RTCIP TOTAL EXPENDITURES		68	156	3,776	57,401	30,000	30,000
Revenues over/(under) Expenditures		85,230	85,772	8,372	(57,401)	(21,490)	(21,235)
Beginning Fund Balance (7/1)		137,322	222,552	308,324	316,696	259,295	237,805
Projected Ending Fund Balance (6/30)		222,552	308,324	316,696	259,295	237,805	216,570
228	45110 INTEREST - CHANDLER	-	-	-	1,575	-	-
228	46580 TRANSNET/SANDAG	277,098	377,375	532,804	376,229	451,804	458,804
228	46900 MISCELLANEOUS - INTERGOV	195,133	107,301	107,301	107,301	107,301	107,301
228	47400 RTCIP FEE	-	-	-	50,000	-	-
TRANSNET EXTENSION TOTAL REVENUES		472,231	484,676	640,105	535,105	559,105	566,105
2286510	65220 ADVERTISING	298	-	-	-	-	-
2286510	65301 Professional Services-CIP	35,622	29,630	-	15,350	-	-
2286510	66600 DESIGN	38,162	-	-	-	-	-
2286510	66610 CONSTRUCTION	38,000	(1)	315,000	495,000	210,000	210,000
2286540	67200 INTEREST	325,105	325,105	325,105	325,105	325,105	325,105
TRANSNET EXTENSION TOTAL EXPENDITURES		437,187	354,734	640,105	835,455	535,105	535,105
Revenues over/(under) Expenditures		35,044	129,942	-	(300,350)	24,000	31,000
Beginning Fund Balance (7/1)		(86,375)	(51,330)	78,612	78,612	(221,738)	(197,738)
Projected Ending Fund Balance (6/30)		(51,330)	78,612	78,612	(221,738)	(197,738)	(166,738)
240	46600 FEDERAL GRANTS	35,717	137,476	741	52,132	50,000	50,000

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ORG	OBJ DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
240	46810 COUNTY OF SAN DIEGO	38,023	-	-	-	-	-
COMM DEV BLOCK GRANT (CDBG) TOTAL REVENUES		73,740	137,476	741	52,132	50,000	50,000
2406510	65220 ADVERTISING	294	-	741	-	-	-
2406510	65300 PROFESSIONAL SERVICES	29,715	31,150	-	-	-	-
2406510	66610 CONSTRUCTION	43,500	106,634	-	52,132	50,000	50,000
COMM DEV BLOCK GRANT (CDBG) TOTAL EXPENDITURES		73,509	137,784	741	52,132	50,000	50,000
Revenues over/(under) Expenditures		231	(308)	-	-	-	-
Beginning Fund Balance (7/1)		(16,660)	(16,429)	(16,737)	(16,737)	(16,737)	(16,737)
Projected Ending Fund Balance (6/30)		(16,429)	(16,737)	(16,737)	(16,737)	(16,737)	(16,737)
246	45100 INTEREST - LAIF	553	8,251	-	-	-	-
246	45110 INTEREST - CHANDLER	19,418	12,507	-	-	-	-
246	45300 GAIN/LOSS ON FMV OF ASSET	(41,124)	(4,679)	45,803	-	-	-
246	46600 FEDERAL GRANTS	1,590,343	1,604,493	11,200	9,409	7,228	10,000
246	46800 STATE GRANTS	168,125	(78,134)	201,838	5,000	5,000	5,000
246	48300 COMMUNITY GRANTS	-	2,000	95,629	13,000	15,087	15,087
MISC GRANTS FUND TOTAL REVENUES		1,737,315	1,544,439	354,470	27,409	27,315	30,087
2465200	61010 REGULAR SALARIES	-	-	197	600	-	-
2465200	64200 SPECIAL DEPT SUPPLIES	-	-	5,294	7,500	37,455	15,087
2465200	65300 PROFESSIONAL SERVICES	-	-	-	40,200	35,000	35,000
2465300	65380 SPECIAL EVENTS	-	2,000	-	-	-	-
2466120	63400 CLOTHING	-	12,243	11,200	-	-	-
2466120	64190 MINOR EQUIPMENT(UNDER \$5K)	-	1,907	-	309	7,228	-
2466120	66400 EQUIPMENT (OVER \$5K)	-	-	40,336	9,100	-	-
2466150	64190 MINOR EQUIPMENT	-	-	-	5,000	-	-
2466150	64200 SPECIAL DEPT SUPPLIES	1,041	-	-	13,000	-	-
2466150	65300 PROFESSIONAL SERVICES	1,080	1,045	-	-	-	-
2466150	68100 TRANSFERS OUT	1,590,343	1,591,285	-	-	-	-
2466510	65300 PROFESSIONAL SERVICES	-	6,045	15,169	-	-	-
2466510	66400 EQUIPMENT (OVER \$5K)	-	5,000	50,000	-	-	-
2466510	66600 DESIGN	96,214	62,338	-	-	-	-
2466510	66610 CONSTRUCTION	-	-	186,471	7,000,000	-	850,000
MISC GRANTS FUND TOTAL EXPENDITURES		1,688,679	1,681,862	308,667	7,075,709	79,683	900,087
Revenues over/(under) Expenditures		48,637	(137,424)	45,803	(7,048,300)	(52,368)	(870,000)
Beginning Fund Balance (7/1)		177,083	225,720	88,296	134,098	(6,914,202)	(6,966,570)
Projected Ending Fund Balance (6/30)		225,720	88,296	134,098	(6,914,202)	(6,966,570)	(7,836,570)
247	45100 INTEREST - LAIF	122	2,067	4,289	-	4,887	5,034
247	45110 INTEREST - CHANDLER	6,068	2,822	3,641	-	2,170	2,235
247	45300 GAIN/LOSS ON FMV OF ASSET	(9,593)	(2,015)	8,060	-	-	-
247	46160 RMRA-ROAD MAINT RHAB ACCT	273,707	287,829	332,821	260,100	339,268	339,268
SB1 STREETS & ROADS TOTAL REVENUES		270,303	290,702	348,810	260,100	346,325	346,537
2475300	65700 OTHER CHARGES	-	-	-	-	52	54
2476510	65300 PROFESSIONAL SERVICES	218	230	205	-	-	-
2476510	66610 CONSTRUCTION	233,011	36,998	400,000	600,000	300,000	300,000
SB1 STREETS & ROADS TOTAL EXPENDITURES		233,228	37,228	400,205	600,000	300,052	300,054
Revenues over/(under) Expenditures		37,075	253,475	(51,395)	(339,900)	46,273	46,483
Beginning Fund Balance (7/1)		230,425	267,500	520,974	469,579	129,679	175,952
Projected Ending Fund Balance (6/30)		267,500	520,974	469,579	129,679	175,952	222,435
250	42110 TRANSIENT OCCUPANCY TAX	108,493	118,295	118,470	137,155	123,077	130,769
250	42210 SHORT TERM VAC RENTAL TOT	89,597	105,108	103,354	83,283	111,531	117,108
250	45100 INTEREST - LAIF	297	5,119	13,361	-	32,953	33,942
250	45110 INTEREST - CHANDLER	7,330	7,282	12,204	10,500	-	-
250	45300 GAIN/LOSS ON FMV OF ASSET	(31,938)	(5,339)	19,867	-	-	-

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ORG	OBJ DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
250	48210 DONATIONS - SPEC PROJECTS	-	1,000	500	-	-	-
250	48630 SPECIAL EVENTS	6,191	3,151	4,894	3,500	4,000	4,200
COASTAL BUSINESS/VISITORS FUND TOTAL REVENUES		179,971	234,616	272,649	234,438	271,561	286,019
2505570	65300 PROFESSIONAL SERVICES	13,539	602	15,249	14,000	37,100	17,000
2505570	65320 CONTRIBUTION TO AGENCIES	30,000	30,000	41,000	41,000	30,000	30,000
2505570	65380 SPECIAL EVENTS	10,552	12,702	21,458	19,700	24,800	26,094
2505570	65750 PUBLIC ART EXPENDITURES	6,381	32,584	-	53,782	-	15,000
2505570	66610 CONSTRUCTION	-	-	-	210,000	25,000	25,000
COASTAL BUSINESS/VISITORS FUND TOTAL EXPENDITURES		60,472	75,888	77,707	338,482	116,900	113,094
Revenues over/(under) Expenditures		119,499	158,728	194,942	(104,044)	154,661	172,925
Beginning Fund Balance (7/1)		881,435	1,000,934	1,159,662	1,354,604	1,250,560	1,405,221
Projected Ending Fund Balance (6/30)		1,000,934	1,159,662	1,354,604	1,250,560	1,405,221	1,578,146
255	47790 SALE OF PUBL/PRG SUPPLIES	44,611	54,355	48,936	50,000	52,500	53,800
255	48100 JUNIOR LIFEGUARDS	413,840	449,036	486,318	465,000	523,000	536,075
255	48500 MISC. REVENUES	(460)	-	(2,837)	-	-	-
255	49100 TRANSFERS IN	-	-	-	-	147,883	167,339
JUNIOR LIFEGUARD TOTAL REVENUES		457,991	503,391	532,417	515,000	723,383	757,214
2556180	61010 REGULAR SALARIES	104,313	107,834	126,574	125,356	98,672	102,091
2556180	61020 PART-TIME & TEMPS	86,652	97,675	115,163	135,799	145,448	154,175
2556180	61030 OVERTIME	3,530	7,320	13,025	4,500	7,000	7,000
2556180	61040 SPECIAL PAY	7,583	7,833	13,434	9,414	14,688	14,933
2556180	62050 RETIREMENT	15,906	16,178	21,921	20,980	20,541	23,209
2556180	62070 RETIREMENT-UAL PAYMENT	13,452	16,040	20,553	24,604	22,952	24,278
2556180	62100 MEDICARE	2,954	3,206	3,973	4,431	4,049	4,348
2556180	62110 SOCIAL SECURITY	5,295	6,125	7,000	8,699	8,199	8,691
2556180	62200 HEALTH INSURANCE	23,629	21,185	24,834	26,833	20,438	21,665
2556180	62440 LT DISABILITY INSURANCE	623	648	521	770	588	608
2556180	62450 LIFE INSURANCE	291	300	308	373	285	295
2556180	62550 2% DEFERRED COMP 457	1,785	1,896	3,143	2,600	1,867	1,918
2556180	62800 AUTO ALLOWANCE	306	306	282	306	594	594
2556180	62850 UNIFORM ALLOWANCE	870	773	1,475	1,300	1,000	1,000
2556180	63100 INSURANCE PREMIUMS	-	-	-	6,300	-	-
2556180	63150 TRAVEL-MEETINGS	-	423	333	6,541	3,000	3,000
2556180	63200 TRAINING	32	604	24	1,200	3,700	3,700
2556180	63400 CLOTHING	35,103	52,602	65,073	69,700	65,000	70,000
2556180	64160 OFFICE SUPPLIES	615	304	233	700	1,000	1,200
2556180	64170 POSTAGE	-	13	-	-	-	-
2556180	64190 MINOR EQUIPMENT	4,903	4,015	6,049	7,700	7,700	7,700
2556180	64200 SPECIAL DEPT SUPPLIES	1,543	2,438	4,085	8,000	8,000	8,000
2556180	64270 VEHICLE OPERATING SUPPLIE	-	-	-	200	200	200
2556180	64280 VEHICLE MAINTENANCE	-	-	-	1,500	4,000	4,000
2556180	65190 BANK CHARGES	19,941	23,169	24,636	20,000	-	-
2556180	65210 CAMP DISCOUNTS/SCHOLARSHIPS	(2,950)	-	-	11,000	-	-
2556180	65250 RENTS/LEASES	3,397	2,123	3,404	3,400	4,500	4,500
2556180	65300 PROFESSIONAL SERVICES	1,528	413	2,621	4,200	4,200	4,200
2556180	65310 MAINTENANCE OF EQUIPMENT	184	-	-	2,959	1,500	1,500
2556180	65340 CAMP SCHOLARSHIPS	3,250	5,454	3,845	6,000	-	-
2556180	65800 ADMINISTRATIVE CHARGES	26,600	26,600	64,604	67,770	220,319	226,929
2556180	69100 INTRNL CHRGS - CLAIMS	5,000	5,400	10,800	13,400	15,862	17,310
2556180	69200 INTRNL CHRGS - WRKRS COMP	5,700	6,200	7,000	8,300	10,015	11,262
2556180	69600 PARS OPEB CHARGES	5,520	5,590	32,168	27,600	28,066	28,908
2556180	69650 PARS PENSION CHARGES	4,851	33,384	24,106	-	-	-
JUNIOR LIFEGUARDS TOTAL EXPENDITURES		382,406	456,050	601,188	632,435	723,383	757,214
255	47610 AFTER SCHOOL PROGRAM	48,856	45,124	55,918	50,000	57,750	59,190
255	49100 TRANSFERS IN	-	-	-	-	68,374	72,362
CAMP PROGRAMS TOTAL REVENUES		48,856	45,124	55,918	50,000	126,124	131,552

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ORG	OBJ DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
2557110	61010 REGULAR SALARIES	30,157	32,544	36,195	35,938	27,261	28,104
2557110	61020 PART-TIME & TEMPS	17,238	16,919	27,946	35,106	38,073	39,250
2557110	61030 OVERTIME	451	427	677	-	-	-
2557110	61040 SPECIAL PAY	241	240	240	250	241	241
2557110	62050 RETIREMENT	3,546	3,540	4,632	5,229	3,907	4,429
2557110	62070 RETIREMENT-UAL PAYMENT	3,578	4,095	12,858	17,716	20,961	22,615
2557110	62100 MEDICARE	685	734	952	1,105	1,011	1,044
2557110	62110 SOCIAL SECURITY	711	994	1,739	2,177	2,361	2,434
2557110	62200 HEALTH INSURANCE	4,074	4,074	4,252	4,904	4,158	4,407
2557110	62440 LT DISABILITY INSURANCE	137	137	112	211	160	165
2557110	62450 LIFE INSURANCE	81	86	84	102	78	80
2557110	62550 2% DEFERRED COMP 457	995	500	810	500	400	400
2557110	62800 AUTO ALLOWANCE	153	153	202	153	-	-
2557110	65370 SUMMER DAY CAMP	8,306	9,127	14,136	12,000	13,500	13,500
2557110	69100 INTRNL CHRGS - CLAIMS	1,300	1,400	2,800	3,500	4,230	4,616
2557110	69200 INTRNL CHRGS - WRKRS COMP	1,500	1,600	2,000	2,200	2,471	2,736
2557110	69600 PARS OPEB CHARGES	1,480	1,500	8,144	7,100	7,312	7,531
2557110	69650 PARS PENSION CHARGES	2,425	7,586	5,094	-	-	-
CAMP PROGRAM TOTAL EXPENDITURES		77,058	85,656	122,874	128,191	126,124	131,552
Revenues over/(under) Expenditures		47,382	6,810	(135,727)	(195,626)	-	-
Beginning Fund Balance (7/1)		31,657	79,040	85,850	(49,878)	(245,504)	(245,504)
Projected Ending Fund Balance (6/30)		79,040	85,850	(49,878)	(245,504)	(245,504)	(245,504)
263	45100 INTEREST - LAIF	419	7,208	16,782	-	42,120	43,384
263	45110 INTEREST - CHANDLER	9,762	10,297	15,378	6,300	-	-
263	45300 GAIN/LOSS ON FMV OF ASSET	(35,908)	(10,180)	29,154	-	-	-
263	47100 IN LIEU HOUSING FEES	767,678	-	-	-	-	-
263	48500 MISCELLANEOUS REVENUE	-	-	6,188	-	-	-
HOUSING FUND TOTAL REVENUES		741,951	7,325	67,502	6,300	42,120	43,384
2635580	PROFESSIONAL SERVICES	737	852	808	10,000	-	-
HOUSING FUND TOTAL EXPENDITURES		737	852	808	10,000	-	-
Revenues over/(under) Expenditures		741,214	6,473	66,695	(3,700)	42,120	43,384
Beginning Fund Balance (7/1)		647,164	1,388,378	1,394,850	1,461,545	1,457,845	1,499,965
Projected Ending Fund Balance (6/30)		1,388,378	1,394,850	1,461,545	1,457,845	1,499,965	1,543,349
270	45100 INTEREST - LAIF	136	-	7,927	-	23,021	23,712
270	45110 INTEREST - CHANDLER	3,982	-	7,240	-	-	-
270	45300 GAIN/LOSS ON FMV OF ASSET	(8,896)	8,896	(3,926)	-	-	-
270	46500 CSA 17 CONTRACT REVENUE	67,968	34,894	114,894	70,000	85,000	88,200
270	46600 FEDERAL GRANTS	10,772	-	3,227	-	-	-
270	46710 FIRE REV FM OTHER AGENCES	370,858	252,040	142,248	150,000	155,000	160,000
270	48500 MISC. REVENUES	100	-	-	-	-	-
270	48920 REIMBURSED COSTS	587	-	17,898	3,112	-	-
PUBLIC SAFETY SPECIAL REV FUND TOTAL REVENUES		445,507	295,830	289,508	223,112	263,021	271,912
2706120	61030 OVERTIME	187,061	147,142	130,966	207,800	200,000	200,000
2706120	62050 RETIREMENT	12	4	17	10,050	50	50
2706120	62100 MEDICARE	2,035	1,842	1,755	3,400	2,900	2,900
2706120	62450 LIFE INSURANCE	-	-	0	250	125	125
2706120	63150 TRAVEL-MEETINGS	15,160	2,380	-	5,200	-	-
2706120	63200 TRAINING	1,400	-	2,207	4,000	-	-
2706120	63400 CLOTHING	-	-	-	-	45,200	49,700
2706120	64190 MINOR EQUIPMENT	11,685	3,855	21,538	46,235	-	-
2706120	64200 SPECIAL DEPT SUPPLIES	8,585	24,749	12,025	18,498	-	-
2706120	65230 COMMUNICATIONS	1,406	1,368	1,770	1,500	-	-
2706120	65300 PROFESSIONAL SERVICES	1,735	7,025	10,865	25,000	-	-
2706120	65310 MAINTENANCE OF EQUIPMENT	-	-	-	802	-	-
2706120	66400 EQUIPMENT	-	-	6,576	2,500	118,500	123,300
2706120	66500 VEHICLES	-	-	-	60,000	-	-

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
2706120	69600 PARS OPEB CHARGES	-	-	3	-	-	-
2706120	69650 PARS PENSION CHARGES	-	-	18	-	-	-
2706170	61010 REGULAR SALARIES	1,473	-	-	-	-	-
2706170	61020 PART-TIME & TEMPS	789	-	-	500	-	-
2706170	61030 OVERTIME	814	-	-	900	-	-
2706170	62050 RETIREMENT	263	-	-	15	-	-
2706170	62100 MEDICARE	41	-	-	20	-	-
2706170	62110 SOCIAL SECURITY	33	-	-	34	-	-
2706170	62440 LT DISABILITY INSURANCE	-	-	-	2	-	-
2706170	62450 LIFE INSURANCE	-	-	-	1	-	-
2706170	64190 MINOR EQUIPMENT	366	96	-	-	-	-
2706170	64200 SPECIAL DEPT SUPPLIES	2,152	2,737	411	1,103	-	-
PUBLIC SAFETY SPECIAL REV FUND TOTAL EXPENDITURES		235,010	191,199	188,153	387,810	366,775	376,075
Revenues over/(under) Expenditures		210,498	104,631	101,355	(164,698)	(103,754)	(104,163)
Beginning Fund Balance (7/1)		396,070	606,568	711,199	812,554	647,856	544,102
Projected Ending Fund Balance (6/30)		606,568	711,199	812,554	647,856	544,102	439,939

DEBT SERVICE

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
320	49100 TRANSFERS IN	70,400	70,400	70,375	70,375	70,374	70,374
CAPITAL LEASE FUND TOTAL REVENUES		70,400	70,400	70,375	70,375	70,374	70,374
3207220	67900 CAPITAL LEASE - PRINCIPLE	56,831	58,808	60,855	62,973	65,163	67,431
3207220	67950 CAPITAL LEASE - INTEREST	13,543	11,566	9,520	7,402	5,211	2,943
CAPITAL LEASE FUND TOTAL EXPENDITURES		70,374	70,374	70,374	70,375	70,374	70,374
Revenues over/(under) Expenditures		26	26	1	-	-	-
Beginning Fund Balance (7/1)		24,862	24,888	24,914	24,915	24,915	24,915
Projected Ending Fund Balance (6/30)		24,888	24,914	24,915	24,915	24,915	24,915

CAPITAL FUNDS

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
450	42110	TRANSIENT OCCUPANCY TAX	216,986	236,590	236,940	224,310	246,153	261,538
450	42210	SHORT TERM VAC RENTAL TOT	179,194	210,215	206,708	166,566	223,063	234,216
450	45100	INTEREST - LAIF	316	5,983	12,311	-	34,540	35,576
450	45110	INTEREST - CHANDLER	7,849	9,037	11,120	8,400	2,170	2,235
450	45300	GAIN/LOSS ON FMV OF ASSET	(34,929)	(10,303)	26,954	-	-	-
450	46800	STATE GRANTS	-	7,719,792	-	-	-	-
450	46900	MISCELLANEOUS - INTERGOV	-	746,151	-	-	-	-
450	48920	REIMBURSED COSTS	-	-	14,120	-	-	-
SAND REPLNSHMNT/RETENT TOTAL REVENUES			369,416	8,917,465	508,152	399,276	505,926	533,565
4505300	65700	OTHER CHARGES	-	-	-	-	52	54
4506190	65300	PROFESSIONAL SERVICES	148,477	147,603	143,405	190,000	202,476	202,476
4506190	65301	Professional Services-CIP	-	18,858	28,893	-	34,000	34,000
4506190	65350	COMMUNITY TV PRODUCTION	-	-	10,800	-	11,000	11,000
4506190	65700	OTHER CHARGES	-	-	2,734	-	-	-
4506510	65300	PROFESSIONAL SERVICES	19,354	8,831,602	27,582	-	-	-
4506510	65301	Professional Services-CIP	-	14,273	-	-	-	-
4506510	66610	CONSTRUCTION	-	-	-	190,000	-	-
SAND REPLNSHMNT/RETENT TOTAL EXPENDITURES			167,831	9,012,335	213,414	380,000	247,528	247,530
Revenues over/(under) Expenditures			201,585	(94,870)	294,738	19,276	258,398	286,035
Beginning Fund Balance (7/1)			987,063	1,188,648	1,093,778	1,388,516	1,407,792	1,666,190
Projected Ending Fund Balance (6/30)			1,188,648	1,093,778	1,388,516	1,407,792	1,666,190	1,952,225
453	45100	INTEREST - LAIF	104	2,509	7,135	-	8,706	8,967
453	45110	INTEREST - CHANDLER	2,862	3,349	6,593	840	6,509	6,704
453	45300	GAIN/LOSS ON FMV OF ASSET	(6,716)	(5,307)	8,489	-	-	-
453	47420	PARK DVLPMNT IMPACT(PDIF)	241,617	190,101	78,562	50,000	70,000	75,000
PARK DVLPMNT IMPACT(PDIF) TOTAL REVENUES			237,867	190,652	100,779	50,840	85,215	90,671
4535300	65700	OTHER CHARGES	-	-	-	-	156	161
4536510	65300	PROFESSIONAL SERVICES	-	271	342	-	-	-
4536510	66600	DESIGN	-	-	-	-	50,000	-
4536510	66610	CONSTRUCTION	-	-	-	350,000	200,000	50,000
PARK DVLPMNT IMPACT(PDIF) TOTAL EXPENDITURES			-	271	342	350,000	250,156	50,161
Revenues over/(under) Expenditures			237,867	190,382	100,437	(299,160)	(164,941)	40,510
Beginning Fund Balance (7/1)			123,410	361,277	551,658	652,095	352,935	187,994
Projected Ending Fund Balance (6/30)			361,277	551,658	652,095	352,935	187,994	228,504
454	45100	INTEREST - LAIF	456	9,624	22,578	-	56,577	58,274
454	45110	INTEREST - CHANDLER	10,436	13,629	20,692	6,300	-	-
454	45300	GAIN/LOSS ON FMV OF ASSET	(36,037)	(20,801)	38,372	-	-	-
454	47410	TRANSPORTATION IMPCT(TIF)	1,055,726	264,997	7,662	250,000	122,000	125,000
TRANSP IMPACT FEE (TIF) TOTAL REVENUES			1,030,582	267,450	89,303	256,300	178,577	183,274
4546510	65300	PROFESSIONAL SERVICES	781	1,126	1,087	-	-	-
4546510	66610	CONSTRUCTION	-	-	-	1,400,000	-	-
TRANSP IMPACT FEE (TIF) TOTAL EXPENDITURES			781	1,126	1,087	1,400,000	-	-
Revenues over/(under) Expenditures			1,029,800	266,323	88,217	(1,143,700)	178,577	183,274
Beginning Fund Balance (7/1)			578,845	1,608,645	1,874,969	1,963,185	819,485	998,062
Projected Ending Fund Balance (6/30)			1,608,645	1,874,969	1,963,185	819,485	998,062	1,181,336
455	45100	INTEREST - LAIF	24	1,216	3,328	-	8,412	8,665
455	45110	INTEREST - CHANDLER	530	1,514	3,055	-	-	-
455	45300	GAIN/LOSS ON FMV OF ASSET	(1,348)	(3,991)	3,688	-	-	-
455	47430	PUBLIC USE IMPACT(PUFIF)	87,257	176,415	7,270	5,000	7,500	8,000
PUBLIC USE FACILITIES IMPACT(PUFIF) TOTAL REVENUES			86,463	175,154	17,341	5,000	15,912	16,665
4556510	65300	PROFESSIONAL SERVICES	-	119	160	-	-	-
4556510	66600	DESIGN	-	-	-	-	75,000	-

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
4556510	68100	TRANSFERS OUT	-	-	-	223,704	-	-
PUBLIC USE FACILITIES IMPACT(PUFIF) TOTAL EXPENDITURES			-	119	160	223,704	75,000	-
Revenues over/(under) Expenditures			86,463	175,034	17,181	(218,704)	(59,088)	16,665
Beginning Fund Balance (7/1)			13,224	99,688	274,722	291,903	73,199	14,111
Projected Ending Fund Balance (6/30)			99,688	274,722	291,903	73,199	14,111	30,776
456	45100	INTEREST - LAIF	-	-	-	-	6,941	7,149
456	47440	SAND MITIGATION IMPACT FEE	-	-	-	300,221	-	-
SAND MITIGATION IMPACT (SMIF) TOTAL REVENUES			-	-	-	300,221	6,941	7,149
Revenues over/(under) Expenditures			-	-	-	300,221	6,941	7,149
Beginning Fund Balance (7/1)			-	-	-	-	300,221	307,162
Projected Ending Fund Balance (6/30)			-	-	-	300,221	307,162	314,311
457	45100	INTEREST - LAIF	-	-	-	-	18,405	18,957
457	47450	PUBLIC RECREATION IMPACT FEE	-	-	-	696,934	-	-
PUBLIC RECREATION IMPACT (PRIF) TOTAL REVENUES			-	-	-	696,934	18,405	18,957
4576510	66600	DESIGN	-	-	-	-	225,000	150,000
PUBLIC RECREATION IMPACT (PRIF) TOTAL EXPENDITURES			-	-	-	-	225,000	150,000
Revenues over/(under) Expenditures			-	-	-	696,934	(206,595)	(131,043)
Beginning Fund Balance (7/1)			-	-	-	-	696,934	490,339
Projected Ending Fund Balance (6/30)			-	-	-	696,934	490,339	359,296
459	45100	INTEREST - LAIF	496	-	-	-	-	-
459	45110	INTEREST - CHANDLER	12,242	-	-	-	136,059	140,141
459	45300	GAIN/LOSS ON FMV OF ASSET	(57,920)	(31,030)	-	-	-	-
459	48210	DONATIONS - SPEC PROJECTS	-	-	350	-	-	-
459	48500	MISCELLANEOUS REVENUE	-	-	2,238	-	-	-
459	49100	TRANSFERS IN	1,181,640	2,841,916	4,050,000	660,000	-	-
MISC. CAPITAL PROJECTS TOTAL REVENUES			1,136,458	2,810,886	4,052,588	660,000	136,059	140,141
4595300	65700	OTHER CHARGES	-	-	-	-	3,265	3,363
4595450	64190	MINOR EQUIPMENT	-	-	18,607	10,404	-	-
4595450	66400	EQUIPMENT (OVER \$5K)	-	-	10,005	60,000	-	-
4595550	65301	Professional Services-CIP	19,362	20,572	639	2,695	-	-
4596190	65300	PROFESSIONAL SERVICES	1,175	-	-	-	-	-
4596510	65220	ADVERTISING	-	428	786	600	-	-
4596510	65300	PROFESSIONAL SERVICES	-	8,032	1,720	558,780	-	-
4596510	65700	OTHER CHARGES	-	-	-	720	-	-
4596510	66400	EQUIPMENT	-	-	116,585	232,000	-	-
4596510	66600	DESIGN	49,342	122,192	81,617	198,327	-	-
4596510	66610	CONSTRUCTION	394,260	959,485	1,310,585	4,873,491	-	-
4596520	65301	PROFESSIONAL SERVICES-CIP	-	36,119	31,998	131,883	100,000	100,000
4596520	66610	CONSTRUCTION	-	-	-	-	330,000	300,000
MISC. CAPITAL PROJECTS TOTAL EXPENDITURES			464,139	1,146,828	1,572,541	6,068,901	433,265	403,363
Revenues over/(under) Expenditures			672,320	1,664,058	2,480,047	(5,408,901)	(297,206)	(263,222)
Beginning Fund Balance (7/1)			1,653,005	2,325,325	3,989,383	6,469,430	1,060,529	763,323
Projected Ending Fund Balance (6/30)			2,325,325	3,989,383	6,469,430	1,060,529	763,323	500,101
472	49100	TRANSFERS IN	-	42,000	-	-	-	-
PACIFIC UNDERGROUNDING CIP TOTAL REVENUES			-	42,000	-	-	-	-
4728520	65300	PROFESSIONAL SERVICES	-	5,875	8,995	17,130	-	-
PACIFIC UNDERGROUNDING CIP TOTAL EXPENDITURES			-	5,875	8,995	17,130	-	-
Revenues over/(under) Expenditures			-	36,125	(8,995)	(17,130)	-	-
Beginning Fund Balance (7/1)			-	-	36,125	27,130	10,000	10,000

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
		Projected Ending Fund Balance (6/30)	-	36,125	27,130	10,000	10,000	10,000
4738530	65300	PROFESSIONAL SERVICES	-	(16,644)	-	-	-	-
		MARSOLAN UNDRGROUNDING CIP TOTAL EXPENDITURES	-	(16,644)	-	-	-	-
		Revenues over/(under) Expenditures	-	16,644	-	-	-	-
		Beginning Fund Balance (7/1)	56,636	56,636	73,280	73,280	73,280	73,280
		Projected Ending Fund Balance (6/30)	56,636	73,280	73,280	73,280	73,280	73,280
476	48920	REIMBURSED COSTS	-	-	69,226	-	-	-
		SO SOLANA SEWER DISTRICT TOTAL REVENUES	-	-	69,226	-	-	-
4768560	68000	TRANSFERS OUT	-	-	33,703	-	-	-
		SO SOLANA SEWER DISTRICT TOTAL EXPENDITURES	-	-	33,703	-	-	-
		Revenues over/(under) Expenditures	-	-	35,523	-	-	-
		Beginning Fund Balance (7/1)	(35,523)	(35,523)	(35,523)	-	-	-
		Projected Ending Fund Balance (6/30)	(35,523)	(35,523)	-	-	-	-

SANITATION FUND

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
509	45100	INTEREST - LAIF	3,673	60,254	138,297	-	203,112	209,205
509	45110	INTEREST - CHANDLER	85,238	83,706	127,206	144,900	65,085	67,038
509	45150	INTEREST - OTHER	(57,103)	46,300	35,368	23,785	-	-
509	45160	INTEREST - PROPERTY TAX	2,684	8,075	13,886	-	-	-
509	45300	GAIN/LOSS ON FMV OF ASSET	(369,845)	(53,371)	234,665	-	-	-
509	47810	SEWER SERVICE CHARGES	5,604,878	5,660,525	5,598,907	5,550,000	6,184,205	6,836,639
509	47850	SEWER CONNECTION FUT CAP	106,163	93,285	67,308	60,000	65,000	65,000
509	47860	SEWER CONNECTION OCEAN	57,227	50,285	38,273	30,000	40,000	40,000
509	47870	SEWER CONN EXIST FACILITI	48,560	42,670	32,570	25,000	30,000	30,000
509	48500	MISCELLANEOUS REVENUE	-	(3,600)	-	-	-	-
509	48700	REIMBURSEMENT AGREEMENTS	365,344	115,014	74,033	113,000	115,000	115,000
509	48880	EQUITY IN EARNINGS OF JPA	161,633	(590,856)	(859,390)	-	-	-
SANITATION FUND TOTAL REVENUES			6,008,451	5,512,286	5,501,122	5,946,685	6,702,402	7,362,882
5095300	65700	OTHER CHARGES	-	-	-	-	1,562	1,609
5096510	66610	CONSTRUCTION	669,803	115,310	268,336	949,496	300,000	300,000
5097700	61010	REGULAR SALARIES	430,510	487,511	532,697	584,502	678,613	707,230
5097700	61020	PART-TIME & TEMPS	-	29,003	900	3,913	3,885	4,196
5097700	61030	OVERTIME	5,831	4,185	6,167	2,800	2,472	2,472
5097700	61040	SPECIAL PAY	3,580	1,502	1,353	3,100	2,678	2,678
5097700	62050	RETIREMENT	39,815	43,055	53,343	66,105	73,150	82,905
5097700	62070	RETIREMENT-UAL PAYMENT	57,396	65,955	202,264	242,119	286,457	309,066
5097700	62100	MEDICARE	6,435	7,266	7,832	9,393	11,271	11,768
5097700	62110	SOCIAL SECURITY	-	1,837	-	250	-	-
5097700	62200	HEALTH INSURANCE	51,840	50,617	55,982	80,085	89,646	95,025
5097700	62440	LT DISABILITY INSURANCE	1,782	1,808	1,538	3,311	3,952	4,123
5097700	62450	LIFE INSURANCE	1,180	1,214	1,165	1,623	1,917	2,000
5097700	62550	2% DEFERRED COMP 457	18,657	15,317	14,637	16,278	16,819	16,950
5097700	62710	GASB 75 OPEB	(5,201)	(30,855)	601,193	-	-	-
5097700	62720	GASB 68 PENSION	106,065	231,113	554,184	-	-	-
5097700	62800	AUTO ALLOWANCE	4,616	4,197	4,915	4,701	7,268	7,268
5097700	63100	INSURANCE PREMIUMS	62,816	71,955	85,796	81,866	82,500	92,500
5097700	63150	TRAVEL-MEETINGS	-	400	710	2,500	2,500	2,500
5097700	63200	TRAINING	-	-	-	1,000	1,000	1,000
5097700	63300	MEMBERSHIPS/DUE	575	440	377	1,000	1,800	1,800
5097700	63400	CLOTHING	491	500	500	500	500	500
5097700	64180	BOOKS/SUB/PRINT	347	-	125	200	200	200
5097700	64190	MINOR EQUIPMENT	-	-	-	-	3,000	-
5097700	64200	SPECIAL DEPT SUPPLIES	1,129	1,778	679	900	1,000	1,000
5097700	64270	VEHICLE OPERATING SUPPLIE	2,067	2,313	2,446	2,500	2,600	2,675
5097700	64280	VEHICLE MAINTENANCE	1,232	-	696	2,000	2,000	2,000
5097700	65220	ADVERTISING	-	-	-	490	100	100
5097700	65230	COMMUNICATIONS	298	377	391	500	500	500
5097700	65250	RENTS/LEASES	-	-	-	600	600	600
5097700	65260	MAINT OF BUILDING/GROUNDS	-	-	-	500	500	500
5097700	65270	UTILITIES - WATER	9,159	9,122	9,342	10,000	10,200	11,200
5097700	65290	MILEAGE	8	-	39	200	200	200
5097700	65300	PROFESSIONAL SERVICES	2,459,338	2,360,651	2,528,010	2,709,965	2,839,851	3,012,796
5097700	65400	DAMAGE CLAIMS	-	-	-	3,446	-	-
5097700	65600	DEPRECIATION	525,060	554,480	560,246	-	-	-
5097700	65800	ADMINISTRATIVE CHARGES	311,000	315,600	766,508	471,158	319,309	328,889
5097700	66300	IMPROVEMENTS	(738,352)	(591,018)	23,785	630,579	950,000	1,200,000
5097700	66650	GASB 34 ADJUSTMENTS	(669,803)	(115,310)	(205,516)	-	-	-
5097700	67100	PRINCIPAL RETIREMENT	(1)	-	-	585,000	607,500	630,000
5097700	67200	INTEREST	640,811	623,682	603,055	588,300	565,644	542,070
5097700	67300	BOND DISCOUNT	2,479	2,479	2,479	-	-	-
5097700	67550	BOND REFUNDING COST AMORT	(0)	-	-	-	-	-
5097700	67600	BOND PREMIUM	(28,034)	(28,034)	(28,034)	-	-	-
5097700	67650	INVESTMENT PREMIUM	(5,100)	-	-	-	-	-
5097700	69100	INTRNL CHRGS - CLAIMS	87,500	68,500	156,800	194,900	236,879	258,490
5097700	69200	INTRNL CHRGS - WRKRS COMP	13,500	14,300	28,500	30,800	25,909	29,008
5097700	69600	PARS OPEB CHARGES	23,740	24,040	125,174	109,700	115,874	119,350
5097700	69650	PARS PENSION CHARGES	7,276	83,458	58,660	-	-	-
SANITATION FUND TOTAL EXPENDITURES			4,099,845	4,428,749	7,027,273	7,396,280	7,249,856	7,785,168
Revenues over/(under) Expenditures			1,908,607	1,083,538	(1,526,151)	(1,449,595)	(547,454)	(422,286)
Beginning Fund Balance (7/1)			48,410,893	50,319,500	51,403,038	49,876,887	48,427,292	47,879,838
Projected Ending Fund Balance (6/30)			50,319,500	51,403,038	49,876,887	48,427,292	47,879,838	47,457,552

SUCCESSOR AGENCY

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
652	41150	SA PROPERTY TAX ALLOC	273,225	281,203	267,465	303,513	255,400	263,000
652	45100	INTEREST - LAIF	-	171	-	-	-	-
652	45170	INTEREST - RDA	-	-	692	-	-	-
SUCCESSOR AGENCY TOTAL REVENUES			273,225	281,374	268,157	303,513	255,400	263,000
6527810	61010	REGULAR SALARIES	2,675	14,711	20,635	19,877	22,335	23,019
6527810	61020	PART-TIME & TEMPS	-	4,571	-	-	-	-
6527810	61030	OVERTIME	189	105	228	-	-	-
6527810	61040	SPECIAL PAY	4	-	-	-	-	-
6527810	62050	RETIREMENT	1,366	1,078	1,625	2,175	2,102	2,562
6527810	62070	RETIREMENT-UAL PAYMENT	3,275	3,750	7,418	8,880	10,505	11,335
6527810	62100	MEDICARE	(1,017)	284	295	322	360	372
6527810	62110	SOCIAL SECURITY	-	286	-	-	-	-
6527810	62200	HEALTH INSURANCE	(584)	1,154	1,437	2,320	2,495	2,644
6527810	62440	LT DISABILITY INSURANCE	(170)	49	54	116	129	133
6527810	62450	LIFE INSURANCE	(1,845)	33	43	56	63	65
6527810	62550	2% DEFERRED COMP 457	946	717	645	720	720	720
6527810	62800	AUTO ALLOWANCE	381	179	269	273	417	417
6527810	65300	PROFESSIONAL SERVICES	2,560	2,611	2,100	5,000	6,000	6,000
6527810	65800	ADMINISTRATIVE CHARGES	1,800	1,800	4,372	4,586	13,249	13,646
6527810	67100	PRINCIPAL RETIREMENT	-	-	-	138,200	142,700	147,700
6527810	67200	INTEREST	-	-	34,203	62,779	58,098	53,263
6527810	69100	INTRNL CHRGS - CLAIMS	700	700	1,400	1,700	2,115	2,308
6527810	69200	INTRNL CHRGS - WRKRS COMP	800	800	1,000	1,100	841	931
6527810	69600	PARS OPEB CHARGES	1,355	1,375	4,431	4,000	4,151	4,275
6527810	69650	PARS PENSION CHARGES	1,940	3,035	1,786	2,500	2,000	2,000
6527820	65300	PROFESSIONAL SERVICES	19,006	(5,600)	5,875	50,000	17,200	17,200
6527820	67200	INTEREST	75,558	71,316	32,365	-	-	-
SUCCESSOR AGENCY TOTAL EXPENDITURES			108,938	102,955	120,183	304,604	285,480	288,590
Revenues over/(under) Expenditures			164,287	178,420	147,974	(1,091)	(30,080)	(25,590)
Beginning Fund Balance (7/1)			(2,320,052)	(2,155,765)	(1,977,345)	(1,829,371)	(1,830,462)	(1,860,542)
Projected Ending Fund Balance (6/30)			(2,155,765)	(1,977,345)	(1,829,371)	(1,830,462)	(1,860,542)	(1,886,132)

ASSESSMENT DISTRICTS DEBT SERVICE

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
671	42180	BENEFIT FEES	112,066	109,604	111,568	109,341	109,341	109,341
671	45100	INTEREST - LAIF	79	1,170	-	-	-	-
671	45110	INTEREST - CHANDLER	2,260	1,564	-	-	-	-
671	45160	INTEREST - PROPERTY TAX	56	165	289	-	-	-
671	45300	GAIN/LOSS ON FMV OF ASSET	(7,456)	(318)	5,630	-	-	-
BARBARA UNDERGROUNDING DEBT SVC TOTAL REVENUES			107,005	112,186	117,487	109,341	109,341	109,341
6718510	65300	PROFESSIONAL SERVICES	3,829	5,557	3,727	7,215	9,500	9,500
6718510	65700	OTHER CHARGES	(306)	(411)	(185)	-	-	-
6718510	67100	PRINCIPAL RETIREMENT	45,000	-	-	55,001	55,000	60,000
6718510	67200	INTEREST	54,597	52,250	45,808	47,125	44,375	41,500
BARBARA UNDERGROUNDING DEBT SVC TOTAL EXPENDITURES			103,121	57,396	49,350	109,341	108,875	111,000
Revenues over/(under) Expenditures			3,884	54,790	68,137	-	466	(1,659)
Beginning Fund Balance (7/1)			(1,725,314)	(1,249,409)	(1,194,618)	(709,340)	(709,340)	(708,874)
GL adjustments			472,021		417,141			
Projected Ending Fund Balance (6/30)			(1,249,409)	(1,194,618)	(709,340)	(709,340)	(708,874)	(710,533)
672	42180	BENEFIT FEES	35,126	50,075	38,388	38,050	38,050	38,050
672	45100	INTEREST - LAIF	33	535	-	-	-	-
672	45110	INTEREST - CHANDLER	966	713	-	-	-	-
672	45160	INTEREST - PROPERTY TAX	18	61	101	-	-	-
672	45300	GAIN/LOSS ON FMV OF ASSET	(2,412)	(342)	2,564	-	-	-
PACIFIC UNDERGROUNDING DEBT SVC TOTAL REVENUES			33,730	51,043	41,052	38,050	38,050	38,050
6728520	65300	PROFESSIONAL SERVICES	2,114	2,872	2,067	2,300	2,800	2,800
6728520	65700	OTHER CHARGES	(76)	(186)	3	-	-	-
6728520	67100	PRINCIPAL RETIREMENT	15,000	-	-	20,000	20,000	20,000
6728520	67200	INTEREST	18,366	17,625	16,733	15,750	14,750	13,750
PACIFIC UNDERGROUNDING DEBT SVC TOTAL EXPENDITURES			35,404	20,311	18,803	38,050	37,550	36,550
Revenues over/(under) Expenditures			(1,674)	30,732	22,249	-	500	1,500
Beginning Fund Balance (7/1)			(282,890)	(644,563)	(613,832)	(207,684)	(207,684)	(207,184)
GL adjustments			(360,000)		383,898			
Projected Ending Fund Balance (6/30)			(644,563)	(613,832)	(207,684)	(207,684)	(207,184)	(205,684)
673	42180	BENEFIT FEES	34,297	32,813	32,146	32,973	32,973	32,973
673	45100	INTEREST - LAIF	27	373	-	-	-	-
673	45110	INTEREST - CHANDLER	801	503	-	-	-	-
673	45160	INTEREST - PROPERTY TAX	18	53	93	-	-	-
673	45300	GAIN/LOSS ON FMV OF ASSET	(1,958)	11	1,814	-	-	-
MARSOLAN UNDERGROUNDING DEBT SVC TOTAL REVENUES			33,185	33,753	34,053	32,973	32,973	32,973
6738530	65300	PROFESSIONAL SERVICES	1,991	1,995	1,953	2,809	3,300	3,300
6738530	65700	OTHER CHARGES	(149)	(79)	(246)	3	5	5
6738530	67100	PRINCIPAL RETIREMENT	10,000	-	-	15,721	15,000	15,000
6738530	67200	INTEREST	18,375	17,738	17,100	16,440	15,630	14,820
MARSOLAN UNDERGROUNDING DEBT SVC TOTAL EXPENDITURES			30,218	19,653	18,807	34,973	33,935	33,125
Revenues over/(under) Expenditures			2,967	14,100	15,246	(2,000)	(962)	(152)
Beginning Fund Balance (7/1)			(211,127)	(208,160)	(217,259)	(202,013)	(204,013)	(204,975)
GL adjustments				(23,199)				
Projected Ending Fund Balance (6/30)			(208,160)	(217,259)	(202,013)	(204,013)	(204,975)	(205,127)
676	42180	BENEFIT FEES	40,890	42,010	37,944	39,110	39,000	39,000
676	45100	INTEREST - LAIF	20	292	-	-	-	-
676	45110	INTEREST - CHANDLER	517	378	-	-	-	-
676	45160	INTEREST - PROPERTY TAX	21	65	109	-	100	100
676	45300	GAIN/LOSS ON FMV OF ASSET	(1,647)	(35)	1,349	-	-	-
676	49100	TRANSFERS IN	-	-	33,703	-	-	-
SO SOLANA SEWER DISTRICT DEBT SVC TOTAL REVENUES			39,802	42,710	73,105	39,110	39,100	39,100
6768560	65300	PROFESSIONAL SERVICES	34	30	-	-	-	-
6768560	65700	OTHER CHARGES	1,383	1,204	1,514	2,232	2,500	2,800
6768560	67100	PRINCIPAL RETIREMENT	15,000	-	-	20,000	20,000	20,000
6768560	67200	INTEREST	19,669	18,820	17,850	16,878	15,903	14,925
SO SOLANA SEWER DISTRICT DEBT SVC TOTAL EXPENDITURES			36,086	20,054	19,364	39,110	38,403	37,725
Revenues over/(under) Expenditures			3,715	22,656	53,741	-	698	1,375
Beginning Fund Balance (7/1)			(322,864)	(334,148)	(311,492)	(257,752)	(257,752)	(257,054)
GL adjustments			(15,000)					
Projected Ending Fund Balance (6/30)			(334,148)	(311,492)	(257,752)	(257,752)	(257,054)	(255,679)

GRAND TOTALS

CITY OF SOLANA BEACH
FY 2026 FY 2027 DRAFT BUDGET

ORG	OBJ	DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 REVISED	2026 DRAFT	2027 DRAFT
GRAND TOTAL - REVENUES			41,467,933	55,413,701	53,992,697	48,026,271	47,871,843	50,035,698
GRAND TOTAL - EXPENDITURES			32,936,871	47,506,632	46,033,172	63,365,029	45,980,588	50,224,190
Revenues over/(under) Expenditures			8,531,062	7,907,069	7,959,525	(15,338,758)	1,891,254	(188,492)
Projected Ending Fund Balance (6/30)			81,907,853	89,791,723	98,552,288	82,913,310	84,797,623	84,601,982

CITY OF SOLANA BEACH
CAPITAL IMPROVEMENT PLAN
FY 2026

Project Description	Total Budget	Measure S Fund (110)	Facilities Replacement Fund (140)	Gas Tax Fund (202)	Transnet Funds (225/228)	CDBG Grants Fund (240)	SB1 Fund (247)	Coastal Business/V isitors (250)	PDIF (453)	PUFIF (455)	PRIF (457)	Misc CIP (459)	Sanitation Fund (509)
Street, Traffic, & Storm Drain Projects													
ADA Pedestrian Ramps	50,000					50,000							
Annual Pavement Management Program	1,100,000	390,000		200,000	210,000		300,000						
Misc. Traffic Calming Projects	50,000			50,000									
Storm Drain Improvements	500,000	500,000											
Pavement Condition Assessment Report	40,000			40,000									
Rosa Street Ped Bridge Repairs	125,000	125,000											
Cliff Street Ped Bridge Repairs	200,000	200,000											
Hwy 101 Tree Grate Replacements	25,000							25,000					
La Colonia Park Interim Improvements at Vacant Lots (Design & Construction)	250,000								250,000				
Glenmont Pocket Park	75,000									75,000			
Highway 101 Pedestrian Crossing/CRT Extension (Design)	75,000										75,000		
Highway 101 Pedestrian Crossing/CRT Extension (Construction)	150,000										150,000		
Total	\$ 2,640,000	\$ 1,215,000	\$ -	\$ 290,000	\$ 210,000	\$ 50,000	\$ 300,000	\$ 25,000	\$ 250,000	\$ 75,000	\$ 225,000	\$ -	\$ -
City Facilities Projects													
City Hall AC Units	30,000		30,000										
Fire Station Deferred Maint (Kitchen)	50,000		50,000										
Fire Station AC Units	25,000		25,000										
Fire Station Deferred Maint (Living Room Cabinets)	50,000		50,000										
Fire Station Deferred Maint (EOC Cabinets)	40,000		40,000										
Marine Safety Building, Design	400,000	400,000											
Marine Safety Building, Construction	500,000	500,000											
La Colonia Community Center (AC Unit/Pelican HVAC System)	21,000		21,000										
Fletcher Cove Concrete Repair	140,000	140,000											
La Colonia echo/noise control	30,000		30,000										
Total	\$ 1,286,000	\$ 1,040,000	\$ 246,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Projects													
Climate Action Plan - Microtransit electric shuttle	100,000											100,000	
Climate Action Plan - Electric Vehicle charging infrastructure	230,000											230,000	
Total	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330,000	\$ -
Sanitation Projects													
Sanitary Sewer Pipeline Rehabilitation	300,000												300,000
Total	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
GRAND TOTAL	\$ 4,556,000	\$ 2,255,000	\$ 246,000	\$ 290,000	\$ 210,000	\$ 50,000	\$ 300,000	\$ 25,000	\$ 250,000	\$ 75,000	\$ 225,000	\$ 330,000	\$ 300,000

**CITY OF SOLANA BEACH
CAPITAL IMPROVEMENT PLAN
FY 2027**

Project Description	Total Budget	Measure S Fund (110)	Facilities Replacement Fund (140)	Gas Tax Fund (202)	Transnet Funds (225/228)	CDBG Grants Fund (240)	Federal Grants Fund (246)	SB1 Fund (247)	Coastal Business/Visitors (250)	PDIF (453)	PRIF (457)	Misc CIP (459)	Sanitation Fund (509)
Street, Traffic, & Storm Drain Projects													
ADA Pedestrian Ramps	50,000					50,000	-						
Annual Pavement Management Program	1,100,000	390,000		200,000	210,000			300,000				-	
Misc. Traffic Calming Projects	25,000			25,000									
Storm Drain Improvements	500,000	500,000											
Traffic Signal Upgrades Phase 2	230,000			230,000									
Lomas Santa Fe (Levin's Office award 2023)	850,000						850,000						
Hwy 101 Tree Grate Replacements	25,000								25,000				
La Colonia Park Interim Park Improvements at Vacant Lots (Construction)	50,000									50,000			
Highway 101 Pedestrian Crossing/CRT Extension (Construction)	150,000										150,000		
Total	\$ 2,980,000	\$ 890,000	\$ -	\$ 455,000	\$ 210,000	\$ 50,000	\$ 850,000	\$ 300,000	\$ 25,000	\$ 50,000	\$ 150,000	\$ -	\$ -
City Facilities Projects													
City Hall (AC units)	30,000		30,000										
Fire Station AC Units	25,000		25,000										
Fire Station Exterior Paint	80,000		80,000										
Marine Safety Building, Design	300,000	300,000											
Marine Safety Building, Construction	500,000	500,000											
La Colonia Community Center (AC Unit)	15,000		15,000										
La Colonia Park Building and Courtyard Improvements	500,000	500,000											
Total	\$ 1,450,000	\$ 1,300,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Projects													
Climate Action Plan - Microtransit electric shuttle	100,000											100,000	
Climate Action Plan - Electric Vehicle charging infrastructure	200,000											200,000	
Total	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Sanitation Projects													
Sanitary Sewer Pipeline Rehabilitation	300,000												300,000
Total	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
GRAND TOTAL	\$ 5,030,000	\$ 2,190,000	\$ 150,000	\$ 455,000	\$ 210,000	\$ 50,000	\$ 850,000	\$ 300,000	\$ 25,000	\$ 50,000	\$ 150,000	\$ 300,000	\$ 300,000

CITY OF SOLANA BEACH
SUMMARY OF CAPITAL IMPROVEMENT FUNDS
5 YEAR CAPITAL IMPROVEMENT FORECAST
FY 2026 - FY 2030

	2026 Proposed Budget	2027 Proposed Budget	2028 Forecast	2029 Forecast	20230 Forecast	TOTAL
Street, Traffic, & Storm Drain Projects						
ADA Pedestrian Ramps	50,000	50,000	50,000	50,000	50,000	250,000
Annual Pavement Management Program	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	5,500,000
Misc. Traffic Calming Projects	50,000	25,000	25,000	25,000	25,000	150,000
Storm Drain Improvements	500,000	500,000	500,000	500,000	500,000	2,500,000
Pavement Condition Assessment Report	40,000					40,000
Rosa Street Ped Bridge Repairs	125,000					125,000
Cliff Street Ped Bridge Repairs	200,000					200,000
Hwy 101 Tree Grate Replacements	25,000	25,000	25,000	25,000	25,000	125,000
La Colonia Park Interim Improvements at Vacant Lots (Design & Construction)	250,000					250,000
Glenmont Pocket Park	75,000					75,000
Highway 101 Pedestrian Crossing/CRT Extension (Design)	75,000					75,000
Highway 101 Pedestrian Crossing/CRT Extension (Construction)	150,000	150,000				300,000
Traffic Signal Upgrades Phase 2	-	230,000	230,000	230,000	230,000	920,000
Lomas Santa Fe (Levin's Office award 2023)		850,000				850,000
La Colonia Park Interim Park Improvements at Vacant Lots (Construction)		50,000				50,000
Cliff Street Comprehensive Improvements/Drainage			800,000			800,000
Glenmont Pocket Park Construction			1,000,000			1,000,000
Total	2,640,000	2,980,000	3,730,000	1,930,000	1,930,000	13,210,000
City Facilities Projects						
City Hall AC Units	30,000	30,000	30,000	30,000	30,000	150,000
Fire Station Deferred Maint (Kitchen)	50,000					50,000
Fire Station AC Units	25,000	25,000				50,000
Fire Station Deferred Maint (Living Room Cabinets)	50,000					50,000
Fire Station Deferred Maint (EOC Cabinets)	40,000					40,000
Marine Safety Building, Design	400,000	300,000				700,000
La Colonia Community Center (AC Unit/Pelican HVAC System)	21,000					21,000
Fletcher Cove Concrete Repair	140,000					140,000
Fire Station Exterior Paint		80,000				80,000
La Colonia Community Center (AC Unit)		15,000				15,000
City Hall (Deferred Maint)			25,000	25,000	25,000	75,000
Fire Station (Deferred Maint)			10,000	10,000	10,000	30,000
Marine Safety (Deferred Maint)			5,000	5,000	5,000	15,000
La Colonia echo/noise control	30,000					30,000
La Colonia Park Building and Courtyard Improvements		500,000				500,000
Marine Safety Building, Construction	500,000	500,000	500,000	500,000	500,000	2,500,000
Total	1,286,000	1,450,000	570,000	570,000	570,000	4,446,000
Other Projects						
Climate Action Plan - Microtransit electric shuttle	100,000	100,000	100,000	100,000	100,000	500,000
Climate Action Plan - Electric Vehicle charging infrastructure	230,000	200,000	100,000	100,000	100,000	730,000
Total	330,000	300,000	200,000	200,000	200,000	1,230,000
Sanitation Projects						
Sanitary Sewer Pipeline Rehabilitation	300,000	300,000	300,000	300,000	300,000	1,500,000
Total	300,000	300,000	300,000	300,000	300,000	1,500,000
GRAND TOTAL	4,556,000	5,030,000	4,800,000	3,000,000	3,000,000	20,386,000